

August 28, 2023

Board of Trustees
Fort Scott Community College
2108 S. Horton
Fort Scott, KS 66701

The Board of Trustees of Fort Scott Community College will meet in regular session on **Monday, August 28, 2023**. The meeting will be held in **Cleaver-Burris-Boileau Hall** at **Fort Scott Community College**.

5:00 p.m. Dinner in meeting rooms of Ellis Family Fine Arts Center, followed by regular board meeting at approximately 5:30 p.m.

THE AGENDA

5:00 DINNER

5:30 ROLL CALL, 3

PLEDGE OF ALLEGIANCE

CALL TO ORDER, 4

- A. Comments from the Chair, 4
- B. Comments from the Public, 4
- C. Proposed Budget Review, 4

CONSENT AGENDA, 5

- A. Approval of Agenda, 5
- B. Approval of Minutes of previous Regular Board Meeting conducted on July 17, 2023, 6
- C. Approval of Treasurer's Report, Bills, and Claims, 7
- D. Approval of Personnel Actions, 5

ACTION/DISCUSSION ITEMS, 60

- A. Approval of Updated Equal Opportunity, Harassment, and Nondiscrimination Policy, 60
- B. Consideration of Generator Purchase and Installation, 132
- C. Approval of Rodeo Program Hay Purchase, 138

ITEMS FOR REVIEW, 139

- A. Correspondence for Review, 139

REPORTS, 142

- A. Administrative Updates, 142

EXECUTIVE SESSION, 159

ADJOURNMENT, 160

UPCOMING CALENDAR DATES:

- | | |
|---|-----------------------------------|
| • August 28, 2023 (to facilitate budget process) | Board Meeting |
| • September 4, 2023 | Labor Day, Campus Closed |
| • September 25, 2023 (to facilitate budget process) | Board Meeting |
| • October 16, 2023 | Board Meeting |
| • November 20, 2023 | Board Meeting |
| • November 22 - 24, 2023 | Thanksgiving Break, Campus Closed |
| • December 11, 2023 (Changed due to winter break) | Board Meeting |
| • December 15, 2023 - January 3, 2024 | Winter Break, Campus Closed |
| • January 15, 2024 | MLK, Jr. Day, Campus Closed |
| • January 22, 2024 (Changed due to MLK, Jr. Day) | Board Meeting |
| • February 19, 2024 | Board Meeting |
| • March 11 - 15, 2024 | Spring Break, Campus Closed |
| • March 18, 2024 | Board Meeting |
| • April 15, 2024 | Board Meeting |
| • May 20, 2024 | Board Meeting |
| • May 27, 2024 | Memorial Day, Campus Closed |
| • June 17, 2024 | Board Meeting |

Sincerely,
John Bartelsmeyer, Chair
Jason Kegler, President

FSCC's vision for the future is to support "Students First, Community Always" through a central focus on teaching and learning; advancing strong, innovative programs and departments; maximizing and leveraging opportunities; initiating efficient and effective processes; and developing the region's workforce.

ROLL CALL

_____ John Bartelsmeyer

_____ Jim Fewins

_____ Dave Elliott

_____ Kirk Hart

_____ Bryan Holt

_____ Robert Nelson

CALL TO ORDER

A. COMMENTS FROM THE CHAIR

B. COMMENTS FROM THE PUBLIC

C. PROPOSED BUDGET REVIEW

CONSENT AGENDA

A. APPROVAL OF AGENDA

B. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Attached are the minutes of the Regular Board Meeting conducted on July 17, 2023.

C. APPROVAL OF TREASURER'S REPORT, BILLS and CLAIMS

Attached are the Treasurer's Report and the Bills and Claims Report.

D. APPROVAL OF PERSONNEL ACTIONS

1) Additions

- a) Jason Kegler, President, effective July 24, 2023
- b) Ezequiel Tenorio, Assistant Men's Basketball Coach, effective August 19, 2023
- c) Ronnie Jackson, CDL Instructor/Examiner, effective August 28, 2023

2) Separations

- a) Jacob Reichard, Director of Institutional Research, effective September 1, 2023
- b) Lawrence Alford, Theatre Manager, effective September 1, 2023
- c) Nick Mora, Assistant Men's Basketball Coach, effective August 16, 2023

3) Transfers

- a) Celina Moses, from Financial Aid Officer to Assistant Director of Financial Aid, effective August 1, 2023
- b) Ben Souza, from Network Specialist to Director of Institutional Research, effective August 28, 2023
- c) Chris Larsen, from Lead IT Technician to Network Specialist, effective August 28, 2023

RECOMMENDATION: It is recommended that the Consent Agenda items be approved as presented.

BOARD ACTION:	MOTION ____	SECOND ____	VOTE ____
DISCUSSION:			
VOTE:	____ Bartelsmeyer	____ Elliott	____ Fewins
	____ Hart	____ Holt	____ Nelson

FORT SCOTT COMMUNITY COLLEGE
Minutes of the Board of Trustees Meeting
July 17, 2023

PRESENT: John Bartelsmeyer, Dave Elliott, Jim Fewins, Kirk Hart, Bryan Holt, and Robert Nelson

ALSO PRESENT: Juley McDaniel (Board Clerk), faculty, staff

Chairman Bartelsmeyer called the meeting to order at 5:30 pm in the meeting rooms of Ellis Fine Arts Center. The meeting was opened with the Pledge of Allegiance.

COMMENTS FROM THE CHAIR: The Board presented outgoing President, Alysia Johnston with a parting gift as a token of their appreciation for all her work through her tenure at FSCC.

COMMENTS FROM THE PUBLIC: None.

CONSENT AGENDA: A motion was made by Fewins, seconded by Holt, and carried by unanimous vote to approve the consent agenda as amended.

ACTION/DISCUSSION ITEMS:

- A. A motion was made by Elliott, seconded by Hart, and carried by unanimous vote to accept the quote of \$89,000 for athletic insurance from Berkley Life & Health and \$9,299 for catastrophic insurance from Mutual of Omaha for a total of \$98,229.
- B. A motion was made by Fewins, seconded by Elliott, and carried by unanimous vote to approve the employment contract of their selected presidential candidate, Dr. Jason Kegler.

ADMINISTRATIVE UPDATES: The Board reviewed and heard updates from Gordon Parks Museum, Finance and Operations, Student Services, IT, Maintenance, Miami County Campus, and Athletics.

ADJOURNMENT: There being no further business to come before the Trustees, a motion to adjourn was made at 6:12 pm by Elliott, seconded by Fewins, and carried by unanimous vote.

Chairman

Clerk

Fort Scott Community College
Treasurers Report
For the month ending July 2023

Fund	Beg Cash Bal	Expenditures	Revenue	End Cash Bal
11 GENERAL FUND	403,079.36	1,119,855.79CR	957,675.85	240,899.42
11 GENERAL FUND				.00
11 GENERAL FUND				.00
12 VOCATIONAL	258,786.22CR	202,985.57CR	423,640.35	38,131.44CR
13 ADULT EDUCATION FUND	17,250.00CR	4.10CR		17,254.10CR
17 TRANSPORTATION ACCOUNT	1,939.00			1,939.00
21 WORKSTUDY	7,330.81	1,515.00CR		5,815.81
22 SEOG				.00
23 CARES ACT FEDERAL GRANT	53,213.56CR			53,213.56CR
24 PELL	16,769.08CR	116,211.72CR	12,386.72	120,594.08CR
25 HEP/CAMP GRANTS	26,574.38CR	52,687.90CR	9,735.87	69,526.41CR
26 FEDERAL GRANTS				.00
27 TITLE IV	2,133.33CR	15,925.90CR	251.10	17,808.13CR
28 PASS	235,977.86	3,777.69CR	3,568.12	235,768.29
29 EWT 104 GRANT				.00
30 EWT FUND				.00
31 VARIOUS GRANTS	50,343.19	2,440.27CR	12.43	47,915.35
31 VARIOUS GRANTS				.00
32 EWT STORM WATER GRANT				.00
33 KBOR SCHOLARSHIPS-GRANTS				.00
34 INNOVATIVE TECHNOLOGY GRANT				.00
35 OLDER YOUTH ACTIVITY GRANT				.00
36 EQUIPMENT TRAINING GRANT				.00
37 MIGRANT ED	184,856.65	204,749.84CR	110,488.64	90,595.45
40 GUARANTEED STUDENT LOANS	12,912.47CR	5,197.00CR	2,544.00	15,565.47CR
61 CAPITAL OUTLAY	53,960.58			53,960.58
65 SPECIAL BUILDING FUND				.00
67 ELLIS FINE ARTS CENTER	60,543.43CR		8,258.00	52,285.43CR
70 MISCELLANEOUS FUNDS	52,925.31		150.00	53,075.31
71 STUDENT FEES	198,946.69CR	89,796.76CR	56,866.75	231,876.70CR
72 VARIOUS RETAIL SALES ACCTS	16,435.68	65.86CR	362.12	16,731.94
73 NON CREDIT PROGRAMS	1,748.14			1,748.14
74 NURSING/ALLIED HEALTH	46.00			46.00
75 CLUBS AND ORGANIZATIONS	26,420.88	50.00CR	50.00	26,420.88
76 SALES TAX	6,375.29		128.52	6,503.81
78 FORT SCOTT COSMETOLOGY				.00
79 PITTSBURG COSMETOLOGY				.00
80 CLEARING FUND	11,752.95		68,600.00	80,352.95
81 BOOKSTORE	12,877.94	11,765.71CR	10,511.30	11,623.53
82 STUDENT UNION	175,329.60		2.25	175,331.85
82 STUDENT UNION	76,188.86			76,188.86
82 STUDENT UNION				.00
83 RESIDENCE HALLS	55,679.10CR	144,765.25CR	77,351.53	123,092.82CR
84 DINING HALL	136,875.05CR		27,861.05	109,014.00CR
89 BOOSTER/ENDOWMENT CLEARING FD	92,396.82CR	60,130.71CR	27,961.18	124,566.35CR
96 RESTORATION & CDL FUND				.00
98 REGISTRAR SPECIAL FUND	100,612.80		3,206.55	103,819.35
99 PAYROLL CLEARING FUND				.00
	486,120.77	2,031,925.07CR	1,801,612.33	255,808.03

Fort Scott Community College
Statement of Public Funds
July 2023 - period 1

General Operating Revenue and Expense						
	Budget 2023/2024			Actual 2023/2024		Actual 2022/2023
	Annual Budget	One Month Budget	One Month Percentage	Current FY YTD		Last FY YTD
Revenue						
11 - General	9,001,353	750,113		886,861		37,826
12 - Technical Education	4,940,210	411,684		415,133		27,479
13 - Adult Education	-	-		-		-
17 - Truck Driver Training	-	-		-		-
61 - Capital Outlay	650,000	54,167		-		-
81 - Bookstore	305,600	25,467		6,899		1,844
82 - Student Union	105	9		2		-
83 - Residential Halls	1,276,202	106,350		69,555		18,500
84 - Dining Hall	736,540	61,378		27,861		8,591
	16,910,010	1,409,168	8.33%	1,406,312	8.32%	94,240
Expenditures						
11 - General	8,665,742	722,145		1,212,702		1,053,149
12 - Technical Education	4,943,179	411,932		215,063		192,305
13 - Adult Education	-	-		4		17,001
17 - Truck Driver Training	-	-		-		-
61 - Capital Outlay	650,000	54,167		-		-
81 - Bookstore	290,317	24,193		33,522		13,424
82 - Student Union	-	-		-		-
83 - Residential Halls	1,278,853	106,571		173,869		221,604
84 - Dining Hall	720,900	60,075		2,031		3,107
	16,548,991	1,379,083	8.33%	1,637,190	9.89%	1,500,590

Fort Scott Community College
Purchase Orders Issued
between 07/12/2023 to 08/21/2023

Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
4 CLOVER MOWING	07/12/2023	40108	12-1202-6510	HARLEY DAVIDSON	Harley mowing,trimming,spray	1,040.00
						1,040.00
ACT FINANCE	08/02/2023	40222	98-0000-6900	UNCLASSIFIED	WorkKeys Tests	37.50
						37.50
AIRGAS MID-SOUT	07/12/2023	40106	12-1202-7020	HARLEY DAVIDSON	Harley cylinder rental	480.00
AIRGAS MID-SOUT	07/19/2023	40129	71-7199-7020	STUDENT FEES	Cylinder Lease-Chemistry	71.45
AIRGAS MID-SOUT	08/02/2023	40232	12-2603-7020	WELDING-FT SCOT	Cylinder Rent	300.00
						851.45
ALANIZ: GERALDI	08/08/2023	40305	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-GERALDIN A-MLG	721.45
						721.45
ALIGNMENT SERVI	07/12/2023	40094	11-7100-6460	FACILITIES AND	2 TIRES 93 CHEVY TRUCK	267.00
ALIGNMENT SERVI	07/26/2023	40170	11-6500-6460	LOGISTICS	Alignment	89.95
ALIGNMENT SERVI	08/18/2023	40447	11-6500-6460	LOGISTICS	Exhaust repair #6	45.00
						401.95
ALLEGIANTECHN	07/12/2023	40060	11-7100-6310	FACILITIES AND	Monthly Svc	3,543.54
ALLEGIANTECHN	08/08/2023	40292	11-7100-6310	FACILITIES AND	MO serv-phone	3,543.46
						7,087.00
AMAZON CAPITAL	07/12/2023	40088	11-1129-7030	PAOLA	dish drying rack, hand soap,	100.00
AMAZON CAPITAL	07/12/2023	40097	25-3813-7020	CAMP YEAR 3	INSTRUCTIONAL OFFICE SUPPLIES	97.99
AMAZON CAPITAL	07/19/2023	40124	11-6400-8531	MIS DEPARTMENT	Kensington Locks	531.93
AMAZON CAPITAL	07/19/2023	40137	11-7100-7000	FACILITIES AND	2 60 CT TERRY CLEANING RAGS	78.98
AMAZON CAPITAL	07/19/2023	40144	11-7100-7000	FACILITIES AND	10 PACK 30 AMP FUSES	42.99
AMAZON CAPITAL	07/26/2023	40177	81-8100-8580	BOOKSTORE	Death and Dying	287.00
AMAZON CAPITAL	07/26/2023	40180	81-8100-8580	BOOKSTORE	dissection kits	687.50
AMAZON CAPITAL	07/26/2023	40183	25-2543-7010	HEP YEAR 3	HEP YR 3 Caps and gowns	116.40
AMAZON CAPITAL	07/26/2023	40202	11-1129-7030	PAOLA	Carpet cleaning items	200.00
AMAZON CAPITAL	07/28/2023	40216	25-3813-6150	CAMP YEAR 3	IPHONE CASE	16.99
AMAZON CAPITAL	07/28/2023	40217	25-3813-7010	CAMP YEAR 3	STUDENT SUPPLIES/ORIENTATION	461.52
AMAZON CAPITAL	08/02/2023	40227	11-6500-6460	LOGISTICS	Vehicle supplies and parts	464.64
AMAZON CAPITAL	08/02/2023	40229	25-3813-7010	CAMP YEAR 3	STUDENT SUPPLIES / ATU-O	204.48
AMAZON CAPITAL	08/06/2023	40254	27-2718-7000	TITLE IV/SSS-YE	Student Supplies	371.19
AMAZON CAPITAL	08/08/2023	40294	11-5200-6260	FINANCIAL AID	Book-Fish-fin aid mentor prog	22.30
AMAZON CAPITAL	08/08/2023	40317	25-2543-7010	HEP YEAR 3	HEP Yr 3 Printer Ink	86.78
AMAZON CAPITAL	08/11/2023	40357	11-7100-7000	FACILITIES AND	LED PARK LIGH BULBS TO STOCK	246.75
AMAZON CAPITAL	08/11/2023	40366	12-1216-7020	PITTSBURG COSME	Nail Supplies	369.46
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	HyperX Cloud Flight	158.12

Fort Scott Community College
Purchase Orders Issued
between 07/12/2023 to 08/21/2023

Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	Madden NFL 23	31.99
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	PlayStation 5 Console	449.00
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	Nintendo Switch Pro Controller	345.00
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	PowerA Nintendo Controller	119.98
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	TP-Link Ethernet Adapter	51.96
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	Super Smash Bros Game	258.90
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	Nintendo Switch Dock	269.97
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	Nintendo Switch Console	1,045.00
AMAZON CAPITAL	08/16/2023	40399	11-5535-7000	ESPORTS	Shipping and Handling	50.00
AMAZON CAPITAL	08/16/2023	40402	81-8100-8580	BOOKSTORE	college acct workpapers	839.00
AMAZON CAPITAL	08/16/2023	40418	11-5525-7000	BASEBALL	Acull resistanc bands for	211.04
AMAZON CAPITAL	08/16/2023	40418	11-5525-7000	BASEBALL	Muvin core sliders for working	63.96
AMAZON CAPITAL	08/16/2023	40418	11-5525-7000	BASEBALL	Prosourcefit weighted toning	103.92
AMAZON CAPITAL	08/16/2023	40418	11-5525-7000	BASEBALL	shipping	10.00
AMAZON CAPITAL	08/18/2023	40438	81-8100-8581	BOOKSTORE	fund hvac, person fin, soc	4,226.47
AMAZON CAPITAL	08/18/2023	40440	11-6500-6460	LOGISTICS	Vehicle supplies	800.00
AMAZON CAPITAL	08/21/2023	40489	11-5552-7000	TRACK/XC-MEN	gill athletics S2 Starting	1,598.96
AMAZON CAPITAL	08/21/2023	40489	11-5550-7000	TRACK/XC-WOMEN	fit simplify resistance loop	128.50
AMAZON CAPITAL	08/21/2023	40489	11-5550-7000	TRACK/XC-WOMEN	icona bay 8.5x11 certificate	343.84
AMAZON CAPITAL	08/21/2023	40489	11-5550-7000	TRACK/XC-WOMEN	zhehao relay baton track baton	25.98
AMAZON CAPITAL	08/21/2023	40489	11-5550-7000	TRACK/XC-WOMEN	superjare reversible computer	168.99
AMAZON CAPITAL	08/21/2023	40489	11-5550-7000	TRACK/XC-WOMEN	home office chair erogonomic	32.98
AMAZON CAPITAL	08/21/2023	40489	11-5550-7000	TRACK/XC-WOMEN	forza speed hurdles for agilit	119.96
AMAZON CAPITAL	08/21/2023	40489	11-5550-7000	TRACK/XC-WOMEN	victore strength 80lf sport	383.50
						16,223.92
ATHLETIC TRaine	07/19/2023	40136	11-5503-7000	ATHLETIC TRAINI	ATS Standard Version	995.00
ATHLETIC TRaine	07/19/2023	40136	11-5503-7000	ATHLETIC TRAINI	annual hosting/support for the	640.00
						1,635.00
AVALOS: ALMA MA	08/08/2023	40315	25-3813-6643	CAMP YEAR 3	JULY TUTOR/MENTOR SCCC	85.50
						85.50
BARTEE: SUSANNA	07/12/2023	34932	37-3757-6050	ISOSY TRAVEL	iSOSY Student Portal Updates	4,000.00
						4,000.00
BARTELSMEYER JE	08/02/2023	40247	98-0000-6190	UNCLASSIFIED	ALYSIA RETIREMENT CLOCK	399.99
BARTELSMEYER JE	08/02/2023	40247	98-0000-6190	UNCLASSIFIED	ALYSIA RETIREMENT CLOCK	112.50
						512.49
BENEFIT TECHNOL	08/21/2023	40457	11-6140-6642	HUMAN RESOURCES	EMPLOYEE NAVIGATOR	200.00
						200.00

Fort Scott Community College
Purchase Orders Issued
between 07/12/2023 to 08/21/2023

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
BIG SUGAR LUMBE	07/12/2023	40112	11-7100-6480	FACILITIES AND	SUB FLOOR ADHESIVE & TAPE		58.98
BIG SUGAR LUMBE	07/12/2023	40115	11-7100-7030	FACILITIES AND	WEED EATER STRING		18.69
BIG SUGAR LUMBE	07/12/2023	40115	11-7100-6480	FACILITIES AND	SAKCRETE CONCRETE MIX		6.55
BIG SUGAR LUMBE	07/12/2023	40115	11-7100-6480	FACILITIES AND	SAKCRETE CONCRETE MIX		186.03
BIG SUGAR LUMBE	07/19/2023	40125	83-8387-7000	GARRISON APARTM	3/4" Sheet Plywood		42.99
BIG SUGAR LUMBE	07/19/2023	40125	83-8387-7000	GARRISON APARTM	Closet Supplies		183.63
BIG SUGAR LUMBE	07/26/2023	40187	83-8387-7000	GARRISON APARTM	DRYWALL SCREWS		8.63
BIG SUGAR LUMBE	07/26/2023	40187	83-8387-7000	GARRISON APARTM	5 GAL JOINT COMPOUND		32.08
BIG SUGAR LUMBE	07/26/2023	40187	11-7100-7000	FACILITIES AND	ADHESIVE & BLACK SILICONE		23.01
BIG SUGAR LUMBE	07/26/2023	40189	83-8387-7000	GARRISON APARTM	BOARDS		17.08
BIG SUGAR LUMBE	07/26/2023	40189	83-8387-7000	GARRISON APARTM	CAULK GUN		23.84
BIG SUGAR LUMBE	08/02/2023	40236	83-8387-7000	GARRISON APARTM	WOOD TRIM		22.44
BIG SUGAR LUMBE	08/02/2023	40236	11-7100-7030	FACILITIES AND	WEED EATER STRING		22.50
BIG SUGAR LUMBE	08/02/2023	40236	11-7100-7030	FACILITIES AND	GAS MIX		37.80
BIG SUGAR LUMBE	08/02/2023	40236	83-8384-7000	GREYHOUND LODGE	DAP FAST DRY		14.97
BIG SUGAR LUMBE	08/06/2023	40264	11-7200-8310	SPECIAL OPERS/M	DRYWALL ADHESIVE		11.32
BIG SUGAR LUMBE	08/06/2023	40264	83-8383-7000	GREYHOUND/BOILE	DRYWALL ADHESIVE		45.28
BIG SUGAR LUMBE	08/11/2023	40358	83-8383-7000	GREYHOUND/BOILE	MORTAR MIX,TILE SPACERS,TROWEL		120.36
BIG SUGAR LUMBE	08/18/2023	40424	11-7100-7000	FACILITIES AND	1X12 BOARD		16.20
							892.38
BIRKET: ALLISON	08/18/2023	40437	11-6100-7000	PRESIDENT'S OFF	DRINKS FOR MAINT/CUST MEETING		25.53
							25.53
BLACKBOARD INC	08/02/2023	40221	11-4200-7010	ACADEMIC ADMINI	23-24 Subs (5 of 5)		37,230.00
							37,230.00
BOLTON CARPET C	07/26/2023	40172	12-1202-6510	HARLEY DAVIDSON	Harley carpet cleaning		895.00
							895.00
BOURBON COUNTY	08/02/2023	40246	11-5350-7000	ADMISSIONS	VENDOR SPACE-BBCO FAIR		25.00
							25.00
BOURBON COUNTY	08/02/2023	40237	83-8383-7000	GREYHOUND/BOILE	FURNITURE DISPOSAL		30.00
BOURBON COUNTY	08/06/2023	40253	83-8383-7000	GREYHOUND/BOILE	MATRESS DISPOSAL		21.00
							51.00
BRIGGS AUTO	08/16/2023	40392	11-6500-6460	LOGISTICS	vehicle repair #6		2,263.46
BRIGGS AUTO	08/18/2023	40449	11-6500-6460	LOGISTICS	Repair brakes F350		382.02
							2,645.48

Fort Scott Community College
Purchase Orders Issued
between 07/12/2023 to 08/21/2023

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
BROCK ELECTRIC	07/12/2023	40059	11-7200-8310	SPECIAL OPERS/M	Theatre Lighting Upgrade		7,193.26
BROCK ELECTRIC	08/21/2023	40461	84-8400-7000	FOODSERVICE/DIN	PIZZA OVEN OUTLET		985.44
BROCK ELECTRIC	08/21/2023	40461	11-7100-6480	FACILITIES AND	PHASE 2 ARNOLD ARENA		3,357.84
BROCK ELECTRIC	08/21/2023	40509	12-1202-6480	HARLEY DAVIDSON	remove old/pump install new		1,154.00
							12,690.54
BUTLER COMMUNIT	08/09/2023	40344	11-5520-6010	VOLLEYBALL	Butler leage scrimmage		75.00
							75.00
CAMPOS: BLANCA	08/08/2023	40316	37-3961-6150	IOWA PROJECT-11	SUPPLY REIMB-BLANCA C-ESL TERM		20.00
CAMPOS: BLANCA	08/08/2023	40316	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-BLANCA CAMPOS-MLG		734.00
							754.00
CANON FINANCIAL	08/08/2023	40288	12-1202-6150	HARLEY DAVIDSON	Mo lease		52.50
CANON FINANCIAL	08/08/2023	40288	11-6600-6151	PRINT SHOP	Mo lease-print shop printer		869.00
CANON FINANCIAL	08/16/2023	40407	11-6600-6151	PRINT SHOP	Mo printer/copier lease		1,349.00
CANON FINANCIAL	08/16/2023	40407	12-1202-6150	HARLEY DAVIDSON	Mo Lease-printer		52.50
							2,323.00
CAPITAL ONE/WAL	07/12/2023	40087	11-1129-7000	PAOLA	FSCC-MCC Kids College		50.00
CAPITAL ONE/WAL	07/12/2023	40090	11-1129-7020	PAOLA	FALL INSTRUCTOR SUPPLIES		250.00
CAPITAL ONE/WAL	07/12/2023	40091	11-1129-7000	PAOLA	INSERVICE LUNCH/SUPPLIES		250.00
CAPITAL ONE/WAL	07/12/2023	40092	11-1129-7000	PAOLA	COMMUNITY COOKOUT		100.00
CAPITAL ONE/WAL	07/12/2023	40095	83-8385-6480	SYCAMORE GROVE	SHOWER RODS		39.87
CAPITAL ONE/WAL	07/12/2023	40095	83-8384-7000	GREYHOUND LODGE	SHOWER RODS		39.87
CAPITAL ONE/WAL	07/12/2023	40095	83-8387-7000	GARRISON APARTM	CEILING FAN		57.00
CAPITAL ONE/WAL	07/19/2023	40117	11-7100-7000	FACILITIES AND	GORILLA GLUE & MINERAL SPIRITS		45.25
CAPITAL ONE/WAL	07/19/2023	40117	83-8387-7000	GARRISON APARTM	GO GUNK, RANGE PANS,SHR HOOKS		71.39
CAPITAL ONE/WAL	07/19/2023	40118	11-7100-7000	FACILITIES AND	DEHUMIDIFIER		169.00
CAPITAL ONE/WAL	07/19/2023	40121	12-1216-7000	PITTSBURG COSME	Cleaning Supplies		91.08
CAPITAL ONE/WAL	07/19/2023	40148	83-8383-7000	GREYHOUND/BOILE	SHOWER HOOKS & WASTE BASKETS		85.40
CAPITAL ONE/WAL	07/19/2023	40156	83-8387-7000	GARRISON APARTM	MINNI BLINDS		125.29
CAPITAL ONE/WAL	07/19/2023	40156	11-7100-7000	FACILITIES AND	STICKER LABLES		8.48
CAPITAL ONE/WAL	07/26/2023	40166	11-1197-7020	SPEECH/DRAMA/TH	paint for stage		110.00
CAPITAL ONE/WAL	07/26/2023	40167	25-2543-7010	HEP YEAR 3	HEP Yr 3 Student Supplies		122.52
CAPITAL ONE/WAL	07/26/2023	40184	11-7100-7000	FACILITIES AND	GATORADE & ICE CREAM		101.37
CAPITAL ONE/WAL	07/26/2023	40194	83-8384-7000	GREYHOUND LODGE	WINDOW BLINDS & LIGHT BULBS		95.72
CAPITAL ONE/WAL	07/28/2023	40205	12-1206-7020	JOHN DEERE PROG	containers, rubbing alcohol		100.00
CAPITAL ONE/WAL	08/02/2023	40218	11-6100-7000	PRESIDENT'S OFF	SUPPLIES		60.12
CAPITAL ONE/WAL	08/02/2023	40223	11-5515-7000	BASKETBALL-WOME	cleaning supplies, speaker,		438.79
CAPITAL ONE/WAL	08/02/2023	40235	12-1215-7000	FT. SCOTT COSME	supplies		107.76
CAPITAL ONE/WAL	08/02/2023	40245	11-5550-7000	TRACK/XC-WOMEN	supplies for XC 1/2 women		98.81
CAPITAL ONE/WAL	08/02/2023	40245	11-5552-7000	TRACK/XC-MEN	Supplies for XC 1/2 men		98.81
CAPITAL ONE/WAL	08/06/2023	40268	11-7100-7000	FACILITIES AND	SOAP & CLEANNG VINEGAR		5.21

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
CAPITAL ONE/WAL	08/06/2023	40271	27-2718-7000	TITLE IV/SSS-YE	office and mentor supplies		164.47
CAPITAL ONE/WAL	08/06/2023	40273	12-1205-6020	AG DEPARTMENT	Watermelon Feed BCo Fair		116.63
CAPITAL ONE/WAL	08/08/2023	40279	83-8387-7000	GARRISON APARTM	2 DOOR HANDLES FOR #1		31.94
CAPITAL ONE/WAL	08/08/2023	40318	12-1202-6510	HARLEY DAVIDSON	Harley-cleaning supplies		400.00
CAPITAL ONE/WAL	08/11/2023	40369	11-5545-7000	SOFTBALL	supplies needed for softball		500.00
CAPITAL ONE/WAL	08/16/2023	40382	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK PRIZES		108.00
CAPITAL ONE/WAL	08/16/2023	40382	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK PRIZES		28.28
CAPITAL ONE/WAL	08/16/2023	40420	12-1215-7020	FT. SCOTT COSME	supplies		108.63
CAPITAL ONE/WAL	08/18/2023	40423	71-7199-7020	STUDENT FEES	Distilled Water and Supplies		50.00
CAPITAL ONE/WAL	08/18/2023	40429	75-7539-6190	PHI THETA KAPPA	PTK meeting supplies		33.26
CAPITAL ONE/WAL	08/18/2023	40439	12-1205-7020	AG DEPARTMENT	Classroom Supplies		24.69
CAPITAL ONE/WAL	08/18/2023	40439	12-1205-6020	AG DEPARTMENT	Ag Dinner Supplies		31.20
CAPITAL ONE/WAL	08/18/2023	40439	12-1205-6020	AG DEPARTMENT	Ag Dinner Supplies		114.42
CAPITAL ONE/WAL	08/18/2023	40450	12-1216-7000	PITTSBURG COSME	Cleaning		139.48
CAPITAL ONE/WAL	08/21/2023	40466	11-7100-7000	FACILITIES AND	GATORADE, BATTERIES, SUPPLIES		195.15
CAPITAL ONE/WAL	08/21/2023	40486	83-8387-7000	GARRISON APARTM	WINDOW AC UNIT		148.00
CAPITAL ONE/WAL	08/21/2023	40494	12-1215-7000	FT. SCOTT COSME	supplies		75.72
							4,991.61
CARDS NWA	08/21/2023	40483	12-1216-6690	PITTSBURG COSME	Trash serv-new vendor		81.40
CARDS NWA	08/21/2023	40483	12-1202-6690	HARLEY DAVIDSON	Trash serv-mo-new vendor		68.75
							150.15
Carswell: Jole	07/12/2023	40078	11-5515-6020	BASKETBALL-WOME	reimb for recric. meal		74.13
Carswell: Jole	07/12/2023	40078	11-5515-6020	BASKETBALL-WOME	reimb for tourney ticket		30.90
							105.03
CATYC	07/26/2023	40199	11-6100-6810	PRESIDENT'S OFF	CATYC YEARLY DUES		125.00
							125.00
CDL ELECTRIC CO	08/21/2023	40488	84-8400-6480	FOODSERVICE/DIN	REPAIRS TO ICE MACHINE		711.79
							711.79
CDW GOVERNMENT	07/12/2023	40110	11-6400-6650	MIS DEPARTMENT	Fortinet Licensing		441.76
CDW GOVERNMENT	07/12/2023	40110	11-6400-6650	MIS DEPARTMENT	Fortinet License		977.10
CDW GOVERNMENT	07/12/2023	40110	11-6400-6650	MIS DEPARTMENT	Fortinet License		313.96
CDW GOVERNMENT	07/12/2023	40110	11-6400-6650	MIS DEPARTMENT	Fortinet License		2,181.93
CDW GOVERNMENT	07/12/2023	40110	11-6400-6650	MIS DEPARTMENT	Fortinet License		775.63
CDW GOVERNMENT	08/21/2023	40504	11-6400-8500	MIS DEPARTMENT	HP Switch (Serverfarm1)		23,516.00
CDW GOVERNMENT	08/21/2023	40507	11-6400-7000	MIS DEPARTMENT	4-Transceivers (Serverfarm1)		355.80
CDW GOVERNMENT	08/21/2023	40511	71-7199-8536	STUDENT FEES	Replacement battery backup car		180.82
CDW GOVERNMENT	08/21/2023	40511	71-7199-8536	STUDENT FEES	replacemement battery cart		96.55
							28,839.55

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
CE WATER MANAGE	07/12/2023	40098	11-7100-6510	FACILITIES AND	MONTHLY WATER TREATMENT		162.00
CE WATER MANAGE	08/09/2023	40351	11-7100-6510	FACILITIES AND	MONTLY WATER TREATMENT		162.00
CE WATER MANAGE	08/11/2023	40371	11-7100-6510	FACILITIES AND	INVOICE C63453 APRIL 2023		162.00
							486.00
CI SPORT	07/26/2023	40179	81-8100-8586	BOOKSTORE	hood sweatshirt poly		1,816.14
CI SPORT	08/16/2023	40404	81-8100-8586	BOOKSTORE	3/4 zip		2,049.29
CI SPORT	08/16/2023	40404	81-8100-8586	BOOKSTORE	black hood		1,816.14
CI SPORT	08/16/2023	40404	81-8100-8586	BOOKSTORE	soft balck sweatshirt hood		623.54
							6,305.11
CINTAS	07/19/2023	40128	12-2603-7020	WELDING-FT SCOT	Replenish First Aid Kit		300.44
							300.44
CINTAS FIRST AI	07/28/2023	40209	12-1206-7020	JOHN DEERE PROG	first aid kit restock		300.00
							300.00
CITY OF FRONTEN	07/12/2023	40061	12-1202-6320	HARLEY DAVIDSON	Mo Water/Sewer Svc		62.09
CITY OF FRONTEN	07/19/2023	40150	12-1202-6410	HARLEY DAVIDSON	Mo payment		6,300.00
CITY OF FRONTEN	08/04/2023	40250	12-1202-6410	HARLEY DAVIDSON	Rent/Lease		6,300.00
CITY OF FRONTEN	08/08/2023	40285	12-1202-6320	HARLEY DAVIDSON	Monthly serv		62.09
CITY OF FRONTEN	08/21/2023	40501	12-1202-6410	HARLEY DAVIDSON	Sep 1st lease-Harley		6,300.00
							19,024.18
CLEVELAND GOLF	07/12/2023	40077	11-5504-7000	GOLF-WOMEN	Stand bag panel		100.00
CLEVELAND GOLF	07/12/2023	40077	11-5506-7000	GOLF-MEN	Standard bag panel		80.00
							180.00
COLLEGE BOARD:	07/19/2023	40130	11-2900-7000	STUDENT SUCCESS	Accuplacer units		410.00
							410.00
COMMUNITY HEALT	07/19/2023	40149	12-1235-6410	NURSING	Mo payment		4,662.63
COMMUNITY HEALT	08/09/2023	40345	12-1744-7020	CDL	DOT Physicals		251.00
COMMUNITY HEALT	08/21/2023	40499	12-1235-6410	NURSING	Sep lease-VA building		4,662.62
							9,576.25
CONLEY SPRINKLE	07/12/2023	34937	12-1202-6480	HARLEY DAVIDSON	Annual Inspection wBFP		335.00
CONLEY SPRINKLE	07/12/2023	34937	12-1202-6480	HARLEY DAVIDSON	Pump Adjustment		352.50
CONLEY SPRINKLE	07/19/2023	40154	11-7100-6510	FACILITIES AND	ANNUEL INSPECT/BACKFLOW TESTS		1,565.00
CONLEY SPRINKLE	08/21/2023	40506	12-1202-6480	HARLEY DAVIDSON	HD pump repairs		12,622.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							14,874.50
CONSOLIDATED EL	08/06/2023	40257	83-8384-6480	GREYHOUND LODGE 4	PIN BULBS FOR PORCH LIGHTS		380.29
CONSOLIDATED EL	08/18/2023	40427	11-7100-7000	FACILITIES AND	1 CASE T8 BULBS TO STOCK		97.50
							477.79
CONVERGEONE	08/21/2023	40508	11-6400-8500	MIS DEPARTMENT	Battery backup-Server Room		14,312.50
							14,312.50
COSMOPROF	07/12/2023	40086	12-1216-7020	PITTSBURG COSME	Supplies		500.00
COSMOPROF	08/21/2023	40458	12-1216-7020	PITTSBURG COSME	Color		36.10
							536.10
CRANE YARD CLAY	08/21/2023	40472	11-1109-7020	ART	clay		600.00
							600.00
CREEL: MIKE	07/19/2023	40151	12-1216-6410	PITTSBURG COSME	Mo rent		1,800.00
CREEL: MIKE	08/04/2023	40251	12-1216-6410	PITTSBURG COSME	Rent		1,800.00
CREEL: MIKE	08/21/2023	40502	12-1216-6410	PITTSBURG COSME	Sep lease-Pitt Cosmo		1,800.00
							5,400.00
CROWN LIFT TRUC	07/28/2023	40208	12-1206-6480	JOHN DEERE PROG	tires, carburator, oil change		2,000.00
							2,000.00
CULLIGAN OF JOP	07/12/2023	40105	12-1202-7000	HARLEY DAVIDSON	Harley water & cooler rental		600.00
CULLIGAN OF JOP	07/19/2023	40123	12-1216-7000	PITTSBURG COSME	Four Water Jugs		33.00
CULLIGAN OF JOP	08/06/2023	40258	12-1215-7000	FT. SCOTT COSME	WATER COOLER RENTAL		8.50
CULLIGAN OF JOP	08/06/2023	40276	12-1216-7000	PITTSBURG COSME	Culligan		350.00
CULLIGAN OF JOP	08/18/2023	40425	12-1215-7000	FT. SCOTT COSME	BOTTLED WATER		49.50
							1,041.00
D&J GLASS	07/26/2023	40185	83-8384-7000	GREYHOUND LODGE	DORM ROOM WINDOW		117.14
							117.14
DAVIS FARMS	08/16/2023	40394	11-5530-7000	RODEO	round bales of hay		2,000.00
							2,000.00
DE MATEO: MARCO	08/08/2023	40311	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-MARCOS DEMATEO-MLG		777.90

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							777.90
DESIGN MECHANIC	08/16/2023	40387	11-7100-6480	FACILITIES AND	HVAC REPAIRS MUTIPLE LOCATIONS		790.00
DESIGN MECHANIC	08/16/2023	40393	11-7100-6510	FACILITIES AND	HVAC SERVICE AGREEMENT		4,858.00
DESIGN MECHANIC	08/21/2023	40460	11-7100-6480	FACILITIES AND	REPAIRS RODEO AC		1,505.00
							7,153.00
DODGE CITY COMM	07/12/2023	40104	25-2543-6645	HEP YEAR 3	HEP Yr 3 July 2023 Site		1,500.00
DODGE CITY COMM	08/09/2023	40355	25-2543-6645	HEP YEAR 3	HEP Yr 3 Dodge City August		1,000.00
							2,500.00
DUROSSETTE'S TI	07/26/2023	40169	11-6500-6460	LOGISTICS	Tires #19		864.00
							864.00
ECOLAB FOOD SAF	07/12/2023	34941	84-8400-6510	FOODSERVICE/DIN	Dishmachine Rental		280.00
ECOLAB FOOD SAF	08/08/2023	40293	84-8400-6510	FOODSERVICE/DIN	Mo rental-dishwasher		280.00
ECOLAB FOOD SAF	08/16/2023	40409	84-8400-6510	FOODSERVICE/DIN	Mo lease-dish machine booster		102.60
ECOLAB FOOD SAF	08/21/2023	40484	84-8400-6510	FOODSERVICE/DIN	Mo rental-dish machine booster		102.60
							765.20
EVERGY	08/08/2023	40330	12-1202-6340	HARLEY DAVIDSON	Monthly Serv		984.80
EVERGY	08/08/2023	40330	12-1206-6340	JOHN DEERE PROG	Monthly serv		532.31
EVERGY	08/08/2023	40330	12-1206-6340	JOHN DEERE PROG	Monthly serv		57.21
EVERGY	08/08/2023	40330	12-2603-6340	WELDING-FT SCOT	Monthly Serv		59.91
EVERGY	08/08/2023	40330	83-8384-6340	GREYHOUND LODGE	Monthly Serv		1,154.69
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Monthly serv-805 N Natl		31.46
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo serv-14 S Hill		136.62
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo serv-Hill St		21.87
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo Serv-Burke St		2,063.54
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo serv-schoolhouse		28.92
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo serv-18th & Horton-Juco W		72.35
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo Serv-Softball		24.09
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo serv-18th & Horton-Lions		54.08
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo serv-Rodeo Bldg		268.10
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo serv		5,683.65
EVERGY	08/08/2023	40330	11-7100-6340	FACILITIES AND	Mo serv-main campus		20,764.88
EVERGY	08/08/2023	40330	12-1216-6340	PITTSBURG COSME	Mo Serv		1,011.54
EVERGY	08/08/2023	40330	83-8387-6340	GARRISON APARTM	Mo serv-Garrison Laundry		77.72
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	MO serv-401 W 10th Apt 1		24.61
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-401 W 10th Apt 2		26.92
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-401 W 10th Apt 3		22.38
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-401 W 10th apt 4		32.95
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-401 W 10th Apt 5		41.27

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-401 W 10th apt 6	46.92
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-401 W 10th Apt 7	44.70
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-401 W 10th apt 8	58.35
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-920 S Holb Apt 1	65.53
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	920 S Holb Apt 2	40.53
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-920 S Holb Apt 3	37.02
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-920 S Holb Apt 4	34.36
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-920 S Holb Apt 5	106.25
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-920 S Holb apt 6	74.20
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-920 S Holb apt 7	51.57
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-920 S Holb Apt 8	62.63
EVERGY	08/08/2023	40330	83-8387-6340	GARRISON APARTM	Mo serv-Garrison apt 1,4,8	192.40
EVERGY	08/08/2023	40330	83-8387-6340	GARRISON APARTM	Mo serv-Garrison Apt 2	40.97
EVERGY	08/08/2023	40330	83-8387-6340	GARRISON APARTM	Mo Serv-Garrison Apt 3	92.38
EVERGY	08/08/2023	40330	83-8387-6340	GARRISON APARTM	Mo serv-Garrison Apt 5	49.17
EVERGY	08/08/2023	40330	83-8387-6340	GARRISON APARTM	Mo serv-Garrison 6 & 10	152.30
EVERGY	08/08/2023	40330	83-8387-6340	GARRISON APARTM	Mo serv-Garrison Apt 7	46.42
EVERGY	08/08/2023	40330	83-8387-6340	GARRISON APARTM	Mo serv-Garrison apt 9	88.16
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-924 S Holb Apt 4	100.36
EVERGY	08/08/2023	40330	83-8385-6340	SYCAMORE GROVE	Mo serv-932 S Holb apt 2	58.58
						34,618.67
EZ FLEX SPORT M	08/11/2023	40365	11-5608-7000	CHEER/DANCE	4"x43.5' hook- 4" black	324.00
						324.00
FED EX GROUND	08/08/2023	40331	81-8100-6150	BOOKSTORE	I# 8-149-60101	296.75
FED EX GROUND	08/08/2023	40331	81-8100-6150	BOOKSTORE	I# 8-149-60101	101.60
FED EX GROUND	08/08/2023	40331	11-6400-6150	MIS DEPARTMENT	I# 8-149-60101	13.34
FED EX GROUND	08/08/2023	40331	81-8100-6150	BOOKSTORE	I# 8-142-75989	768.04
FED EX GROUND	08/08/2023	40331	81-8100-6150	BOOKSTORE	I# 8-142-75989	45.13
FED EX GROUND	08/08/2023	40331	11-5500-6150	GENERAL ATHLETI	I# 8-142-75989	14.53
FED EX GROUND	08/08/2023	40331	25-2542-6150	HEP YEAR 2	I# 8-142-75989	100.28
FED EX GROUND	08/08/2023	40331	25-2542-6150	HEP YEAR 2	I# 8-149-60101	84.17
FED EX GROUND	08/08/2023	40331	37-3719-6150	MEP A YEAR 19	I# 8-149-60101	10.88
						1,434.72
FEDERAL EXPRESS	08/08/2023	40332	81-8100-6150	BOOKSTORE	I# 8-156-22215	24.53
FEDERAL EXPRESS	08/08/2023	40332	81-8100-6150	BOOKSTORE	i# 8-163-37150	47.48
FEDERAL EXPRESS	08/08/2023	40332	81-8100-6150	BOOKSTORE	I# 81562214	34.36
FEDERAL EXPRESS	08/08/2023	40332	12-1205-6011	AG DEPARTMENT	I# 81562214	11.68
FEDERAL EXPRESS	08/08/2023	40332	37-3719-6150	MEP A YEAR 19	I# 81562214	26.87
FEDERAL EXPRESS	08/08/2023	40332	81-8100-6150	BOOKSTORE	I# 814960100	56.93
FEDERAL EXPRESS	08/08/2023	40332	11-5530-6150	RODEO	I# 814960100	16.72
FEDERAL EXPRESS	08/08/2023	40332	25-2542-6150	HEP YEAR 2	I# 814960100	161.51
FEDERAL EXPRESS	08/08/2023	40332	81-8100-6150	BOOKSTORE	I# 8-163-37151	25.90

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
FEDERAL EXPRESS	08/21/2023	40453	11-6200-6190	BUSINESS OFFICE	Overnight MPH-Jul Ck		11.47
FEDERAL EXPRESS	08/21/2023	40453	11-6200-6190	BUSINESS OFFICE	Overnight Aug MPG Ck		11.47
							428.92
FELIPE: CASIMIR	08/21/2023	40512	25-2543-7480	HEP YEAR 3	HEP Yr 2 Placement		25.00
							25.00
FINK: JOHN EDWA	07/12/2023	34933	37-3780-6010	IDRC TRAVEL	KS Trav Reimb-NASDME		1,788.30
							1,788.30
FIVE CORNERS MI	07/12/2023	34939	11-7100-7030	FACILITIES AND	Lawnmower Gas		672.07
FIVE CORNERS MI	08/08/2023	40284	11-7100-7250	FACILITIES AND	Mo fuel-maint vehicles		443.60
FIVE CORNERS MI	08/08/2023	40284	11-7100-7030	FACILITIES AND	Mo fuel-lawn		162.03
							1,277.70
FORMS ONE	08/08/2023	40313	27-2718-7000	TITLE IV/SSS-YE	Orientation Supplies		1,735.00
							1,735.00
FORT SCOTT BROA	08/21/2023	40492	11-6300-6140	MARKETING/DIGIT	July Ads		90.00
							90.00
FORT SCOTT HIGH	08/21/2023	40491	11-6300-6140	MARKETING/DIGIT	Ad Sponsor		200.00
							200.00
FORT SCOTT TRIB	07/19/2023	40126	11-6300-6140	MARKETING/DIGIT	Calendar		20.00
FORT SCOTT TRIB	07/19/2023	40126	11-6300-6140	MARKETING/DIGIT	Calendar		20.00
FORT SCOTT TRIB	08/06/2023	40269	11-6100-6810	PRESIDENT'S OFF	TRIBUNE YEARLY SUBSCRIPTION		61.00
FORT SCOTT TRIB	08/08/2023	40281	11-6300-6140	MARKETING/DIGIT	Welcome Back week spec section		345.28
FORT SCOTT TRIB	08/16/2023	40411	11-5530-7000	RODEO	Adv Rodeo hay bid request		93.50
FORT SCOTT TRIB	08/21/2023	40454	11-5530-7000	RODEO	RFP-Rodeo Hay-2nd publ		93.50
FORT SCOTT TRIB	08/21/2023	40454	11-6200-6190	BUSINESS OFFICE	Public Notice - Budget		306.00
							939.28
FOUR STATE MAIN	07/19/2023	40146	11-7100-7000	FACILITIES AND	VAC BAGS & TRASH BAGS		465.94
FOUR STATE MAIN	08/06/2023	40252	83-8383-7031	GREYHOUND/BOILE	CLEANING SUPPLIES		314.44
FOUR STATE MAIN	08/18/2023	40428	11-7100-7000	FACILITIES AND	20 OFFICE TRASH CANS		215.20
FOUR STATE MAIN	08/18/2023	40441	12-1216-7000	PITTSBURG COSME			228.59
							1,224.17

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
FRIEDRICH AIR C	08/08/2023	40310	83-8383-8500	GREYHOUND/BOILE	10 PTAC HEAT/AIR UNITS	8,630.00
						8,630.00
FSCC	08/21/2023	34949	37-2219-5910	MEP B YEAR 3	MEP/PASS SUPPS/UPDATES/INV	1,840.34
FSCC	08/21/2023	34949	37-2219-5920	MEP B YEAR 3	MEP/PASS SUPPS/UPDATES/INV	7,701.38
FSCC	08/21/2023	34949	37-2219-5930	MEP B YEAR 3	MEP/PASS SUPPS/UPDATES/INV	5,998.65
FSCC	08/21/2023	34949	37-2219-5940	MEP B YEAR 3	MEP/PASS SUPPS/UPDATES/INV	818.07
FSCC	08/21/2023	34949	37-2219-6310	MEP B YEAR 3	MEP/PASS SUPPS/UPDATES/INV	576.28
FSCC	08/21/2023	34949	37-3719-5700	MEP A YEAR 19	MEP/PASS SUPPS/UPDATES/INV	3,305.16
FSCC	08/21/2023	34949	37-3719-5910	MEP A YEAR 19	MEP/PASS SUPPS/UPDATES/INV	733.87
FSCC	08/21/2023	34949	37-3719-5920	MEP A YEAR 19	MEP/PASS SUPPS/UPDATES/INV	7,021.24
FSCC	08/21/2023	34949	37-3719-5930	MEP A YEAR 19	MEP/PASS SUPPS/UPDATES/INV	3,768.90
FSCC	08/21/2023	34949	37-3719-6030	MEP A YEAR 19	MEP/PASS SUPPS/UPDATES/INV	202.78
FSCC	08/21/2023	34949	37-3719-6650	MEP A YEAR 19	MEP/PASS SUPPS/UPDATES/INV	.96
						31,967.63
FSCC BOOKSTORE	07/12/2023	34938	11-5535-7080	ESPORTS	Tshirts	25.00
FSCC BOOKSTORE	07/26/2023	40164	83-8383-7000	GREYHOUND/BOILE	Apparel that Luke purchased	20.00
FSCC BOOKSTORE	08/16/2023	40398	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK PRIZES	14.99
FSCC BOOKSTORE	08/16/2023	40398	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK PRIZES	3.00
FSCC BOOKSTORE	08/16/2023	40398	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK PRIZES	2.00
FSCC BOOKSTORE	08/16/2023	40398	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK PRIZES	20.00
FSCC BOOKSTORE	08/16/2023	40398	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK PRIZES	10.00
FSCC BOOKSTORE	08/16/2023	40405	81-0000-1450	UNCLASSIFIED	Stud FA Summer 223S	1,058.40
FSCC BOOKSTORE	08/16/2023	40405	81-0000-1450	UNCLASSIFIED	Ks Works reimb 223S	85.99
FSCC BOOKSTORE	08/16/2023	40405	81-0000-1450	UNCLASSIFIED	Stud FA 223S	158.62
FSCC BOOKSTORE	08/18/2023	40421	81-8100-8581	BOOKSTORE	Buy Back monies-July	1,000.00
						2,398.00
FSCC BOOSTER CL	07/12/2023	34935	81-8100-4525	BOOKSTORE	BkStr Sales-AD-June 23	130.00
FSCC BOOSTER CL	07/12/2023	34935	81-8100-4525	BOOKSTORE	BkStr Sales-Men's BB-Jun 23	20.00
FSCC BOOSTER CL	08/21/2023	40455	81-8100-4525	BOOKSTORE	AD sales-July 2023 in Bookstor	109.00
FSCC BOOSTER CL	08/21/2023	40455	81-8100-4525	BOOKSTORE	Men's BkB sales-bookstore-July	20.00
						279.00
FSCC PETTY CASH	08/16/2023	40383	80-0000-1470	UNCLASSIFIED	VB 8/18 Cash Box	250.00
FSCC PETTY CASH	08/16/2023	40383	80-0000-1470	UNCLASSIFIED	VB 8/18 Cash Box	100.00
FSCC PETTY CASH	08/16/2023	40383	80-0000-1470	UNCLASSIFIED	VB 8/18 Cash Box	250.00
						600.00
GARCIA: MARIA	08/21/2023	40493	25-2543-7480	HEP YEAR 3	HEP Yr 3 Placement	25.00
						25.00

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GARDEN CITY COM	07/12/2023	40099	25-2543-6645	HEP YEAR 3	HEP Yr 3 July 2023 Site		2,000.00
GARDEN CITY COM	08/09/2023	40354	25-2543-6645	HEP YEAR 3	HEP Yr 3 August 2023 Site		2,000.00
							4,000.00
GARZA: ALEJANDR	07/12/2023	40103	25-2543-6030	HEP YEAR 3	HEP Yr 3 Travel Reimbursement		750.00
GARZA: ALEJANDR	08/21/2023	40464	25-2543-6644	HEP YEAR 3	HEP Yr3 July 2023 Timesheet		816.75
GARZA: ALEJANDR	08/21/2023	40464	25-2543-6023	HEP YEAR 3	HEP Yr 3 Graduation Cake		80.00
							1,646.75
GENERAL MACHINE	08/21/2023	40476	12-2602-7020	WELDING-CTEC	Welding		300.00
							300.00
GLOBAL INDUSTRI	08/21/2023	40465	11-7100-7000	FACILITIES AND	3 14" ANALOG WALL CLOCKS		99.84
							99.84
GOLFBALLS.COM	07/19/2023	40142	11-5504-7000	GOLF-WOMEN	logo golf leatherette score		120.00
GOLFBALLS.COM	07/19/2023	40142	11-5504-7000	GOLF-WOMEN	setup fee		37.50
GOLFBALLS.COM	07/19/2023	40142	11-5506-7000	GOLF-MEN	logo golf leatherette score		120.00
GOLFBALLS.COM	07/19/2023	40142	11-5506-7000	GOLF-MEN	set up fee		37.50
GOLFBALLS.COM	08/21/2023	40468	11-5504-7000	GOLF-WOMEN	microfiber medium custom logo		129.50
GOLFBALLS.COM	08/21/2023	40468	11-5506-7000	GOLF-MEN	microfiber medium custom logo		129.50
GOLFBALLS.COM	08/21/2023	40468	11-5504-7000	GOLF-WOMEN	set-up		25.00
GOLFBALLS.COM	08/21/2023	40468	11-5506-7000	GOLF-MEN			25.00
GOLFBALLS.COM	08/21/2023	40468	11-5504-7000	GOLF-WOMEN	shipping		2.97
GOLFBALLS.COM	08/21/2023	40468	11-5504-7000	GOLF-WOMEN			2.98
							629.95
GOVCONNECTION	07/19/2023	40162	25-3813-8530	CAMP YEAR 3	TSC STUDENT LAPTOPS FOR YR3C		25,798.20
							25,798.20
GRAINGER	07/12/2023	40116	11-7100-6480	FACILITIES AND	MIRROR & GRAB BAR		77.90
GRAINGER	07/19/2023	40157	11-7100-7000	FACILITIES AND	DRINKING FOUNTAIN HEAD		25.74
GRAINGER	08/06/2023	40260	11-7100-7000	FACILITIES AND	2 60 AMP FRN-R FUSES		35.52
GRAINGER	08/06/2023	40260	11-7100-7000	FACILITIES AND	6 60 AMP NON FUSES		31.38
GRAINGER	08/09/2023	40341	11-7100-7000	FACILITIES AND	12 PK FOUNTAIN FILTERS		677.77
GRAINGER	08/11/2023	40356	83-8383-7000	GREYHOUND/BOILE	5 PEEP HOLE LENSE TO STOCK		20.50
GRAINGER	08/18/2023	40430	11-7200-8310	SPECIAL OPERS/M	DOOR FRAME WEATHER STRIP		65.80
GRAINGER	08/21/2023	40467	11-7100-7000	FACILITIES AND	SHIPPING R#152744 PO 40430		25.00
							959.61
GREAT WESTERN D	08/08/2023	40289	84-8400-6640	FOODSERVICE/DIN	Summer mgmt fee-wk ending 7.26		825.50

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
GREAT WESTERN D	08/08/2023	40289	84-8400-6640	FOODSERVICE/DIN	Summer mgmt fee wk ending 7.19	825.50	
GREAT WESTERN D	08/16/2023	40412	84-8400-6640	FOODSERVICE/DIN	Week ending 8.02.2023	3,717.38	
GREAT WESTERN D	08/16/2023	40412	84-8400-6640	FOODSERVICE/DIN	Wk ending 07.26.2023	1,789.46	
GREAT WESTERN D	08/21/2023	40495	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK DONUTS	50.00	
GREAT WESTERN D	08/21/2023	40495	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK DONUTS	80.00	
GREAT WESTERN D	08/21/2023	40495	71-7190-6190	STUDENT ACTIVIT	WELCOME WEEK DONUTS	100.00	
GREAT WESTERN D	08/21/2023	40498	84-8400-6640	FOODSERVICE/DIN	wk ending 08.16. student meals	19,774.44	
GREAT WESTERN D	08/21/2023	40498	83-8383-7460	GREYHOUND/BOILE	wk ending 08.16 Coach meals	273.91	
GREAT WESTERN D	08/21/2023	40498	84-8400-6643	FOODSERVICE/DIN	wk ending 08.16 labor-cashier	297.50	
							27,733.69
HANDS ON LABS	08/16/2023	40401	81-8100-8580	BOOKSTORE	physical science online kits	4,079.00	
							4,079.00
HART: GERALD	08/18/2023	40452	31-3010-6670	CARL PERKINS GR	Criminal Justice Instructor	362.54	
							362.54
HAWKES LEARNING	07/26/2023	40178	81-8100-8580	BOOKSTORE	intermediate/college software	15,035.00	
							15,035.00
HEARTLAND COCA-	07/26/2023	40181	81-8100-8588	BOOKSTORE	Restock	313.27	
							313.27
HEIDRICKS TRUE	07/12/2023	40089	83-8387-7000	GARRISON APARTM	RANGE CORD	65.98	
HEIDRICKS TRUE	07/12/2023	40093	11-7100-7000	FACILITIES AND	CUT KEYS FOR VA BUILDING	18.98	
HEIDRICKS TRUE	07/12/2023	40113	11-7100-6480	FACILITIES AND	liquid nails	7.99	
HEIDRICKS TRUE	07/12/2023	40114	11-7100-6480	FACILITIES AND	WHLBRW CONCRTE MIXER RENTAL	28.00	
HEIDRICKS TRUE	07/19/2023	40139	11-7100-7000	FACILITIES AND	LED BULB	14.99	
HEIDRICKS TRUE	07/19/2023	40139	11-7100-7000	FACILITIES AND	COLOPR TAPE & ELECTRICAL TAPE	14.97	
HEIDRICKS TRUE	07/19/2023	40139	83-8383-7000	GREYHOUND/BOILE	METAL DOOR NUMBERS	26.97	
HEIDRICKS TRUE	07/26/2023	40186	83-8387-7000	GARRISON APARTM	AP CEMENT WELD KIT	22.97	
HEIDRICKS TRUE	07/26/2023	40195	83-8387-7000	GARRISON APARTM	WALL PLATE	7.16	
HEIDRICKS TRUE	07/26/2023	40195	83-8387-7000	GARRISON APARTM	WHITE GLASS GLOBE	7.99	
HEIDRICKS TRUE	07/26/2023	40195	83-8387-7000	GARRISON APARTM	BATH FAN & SINK HOLE COVER	27.78	
HEIDRICKS TRUE	07/26/2023	40195	83-8387-7000	GARRISON APARTM	QC CAP	23.96	
HEIDRICKS TRUE	08/02/2023	40225	11-6400-7000	MIS DEPARTMENT	Box of screws (Pan head)	8.79	
HEIDRICKS TRUE	08/02/2023	40225	11-6400-7000	MIS DEPARTMENT	Box of screws (resessed head)	7.99	
HEIDRICKS TRUE	08/02/2023	40225	11-6400-7000	MIS DEPARTMENT	Box of screws (resessed head)	8.49	
HEIDRICKS TRUE	08/02/2023	40225	11-6400-7000	MIS DEPARTMENT	Star tip screws	11.49	
HEIDRICKS TRUE	08/02/2023	40241	83-8384-7000	GREYHOUND LODGE	WALL PLATE	1.29	
HEIDRICKS TRUE	08/02/2023	40241	83-8384-7000	GREYHOUND LODGE	MSC HARWDARE	5.79	
HEIDRICKS TRUE	08/06/2023	40263	11-7200-8310	SPECIAL OPERS/M	FLOORING TRANSISTION STRIPS	64.95	
HEIDRICKS TRUE	08/06/2023	40263	11-7100-7000	FACILITIES AND	MSC HARDWARE	8.98	

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HEIDRICKS TRUE	08/06/2023	40263	83-8383-7031	GREYHOUND/BOILE	CLR CLEANER		23.97
HEIDRICKS TRUE	08/06/2023	40263	83-8383-7000	GREYHOUND/BOILE	ROTO HAMMER BITS		20.98
HEIDRICKS TRUE	08/06/2023	40263	11-7200-8310	SPECIAL OPERS/M	TRANSITION FLOOR STRIP		20.99
HEIDRICKS TRUE	08/06/2023	40263	83-8384-7000	GREYHOUND LODGE	DOOR SWEEP		16.98
HEIDRICKS TRUE	08/06/2023	40274	83-8383-7000	GREYHOUND/BOILE	Sycamore Apt Keys extra studen		8.97
HEIDRICKS TRUE	08/06/2023	40277	11-7100-7000	FACILITIES AND	FUSES		21.99
HEIDRICKS TRUE	08/08/2023	40278	83-8383-7000	GREYHOUND/BOILE	SPRAYER, SPONGE, MURIATIC ACID		19.27
HEIDRICKS TRUE	08/08/2023	40278	83-8383-7000	GREYHOUND/BOILE	SANDPAPER, WIRE WHEEL, CARBIDE		35.97
HEIDRICKS TRUE	08/11/2023	40360	83-8383-7000	GREYHOUND/BOILE	BRUSH SCRAPER		6.49
HEIDRICKS TRUE	08/11/2023	40360	83-8383-7000	GREYHOUND/BOILE	PEEP HOLE VIEWER		11.99
HEIDRICKS TRUE	08/11/2023	40368	83-8387-7000	GARRISON APARTM	CONNECTOR		9.99
HEIDRICKS TRUE	08/11/2023	40370	11-5525-7000	BASEBALL	air filter		20.99
HEIDRICKS TRUE	08/11/2023	40370	11-5525-7000	BASEBALL	power eqop. repair		110.00
HEIDRICKS TRUE	08/11/2023	40370	11-5525-7000	BASEBALL	10' step ladder		301.99
HEIDRICKS TRUE	08/11/2023	40370	11-5525-7000	BASEBALL	sledghammer		85.98
HEIDRICKS TRUE	08/11/2023	40370	11-5525-7000	BASEBALL	sledghammer		113.98
HEIDRICKS TRUE	08/11/2023	40370	11-5525-7000	BASEBALL	sledghammer		115.98
HEIDRICKS TRUE	08/16/2023	40376	83-8383-7000	GREYHOUND/BOILE	MSC PLUMBING		2.00
HEIDRICKS TRUE	08/16/2023	40376	83-8383-7000	GREYHOUND/BOILE	MSC PLUMBING		1.00
HEIDRICKS TRUE	08/16/2023	40381	83-8383-7000	GREYHOUND/BOILE	9V BATTERIES		43.97
HEIDRICKS TRUE	08/16/2023	40381	83-8383-7000	GREYHOUND/BOILE	LTX SEALANT & RAGS		19.97
HEIDRICKS TRUE	08/16/2023	40381	11-7100-7000	FACILITIES AND	REPLACEMENT WHEELS		12.87
HEIDRICKS TRUE	08/16/2023	40381	11-7100-7000	FACILITIES AND	MSC HARDWARE		12.99
HEIDRICKS TRUE	08/18/2023	40426	11-7100-7030	FACILITIES AND	WATERING HOSE		34.99
HEIDRICKS TRUE	08/18/2023	40433	83-8383-7000	GREYHOUND/BOILE	CAULKING		11.57
HEIDRICKS TRUE	08/21/2023	40477	11-5545-7000	SOFTBALL	cylinder key blank		11.96
HEIDRICKS TRUE	08/21/2023	40478	11-5525-7000	BASEBALL	mics hardwar		4.95
HEIDRICKS TRUE	08/21/2023	40478	11-5525-7000	BASEBALL	misc hardward		1.65
HEIDRICKS TRUE	08/21/2023	40478	11-5525-7000	BASEBALL	misc hardware		5.49
HEIDRICKS TRUE	08/21/2023	40479	11-5530-7000	RODEO	1 x 10 blk silicone tape		7.99
HEIDRICKS TRUE	08/21/2023	40479	11-5530-7000	RODEO	hose clamp		4.38
HEIDRICKS TRUE	08/21/2023	40479	11-5530-7000	RODEO	wasp killer		12.99
HEIDRICKS TRUE	08/21/2023	40487	83-8383-6480	GREYHOUND/BOILE	TOIL BOLT		4.49
							1,525.28
HENRY KRAFT INC	07/19/2023	40152	11-7100-7000	FACILITIES AND	CUSTODIAL SUPPLIES		421.69
HENRY KRAFT INC	07/26/2023	40192	11-7100-7000	FACILITIES AND	CUSTODIAL SUPPLIES		543.83
HENRY KRAFT INC	07/26/2023	40192	83-8383-7031	GREYHOUND/BOILE	POP UP TOWELS		136.20
HENRY KRAFT INC	08/02/2023	40239	11-7100-7000	FACILITIES AND	CUSTODIAL SUPPLIES		365.39
HENRY KRAFT INC	08/02/2023	40239	83-8383-7031	GREYHOUND/BOILE	CLEANING SUPPLIES		609.79
HENRY KRAFT INC	08/16/2023	40388	11-7100-7000	FACILITIES AND	CUSTODIAL SUPPLIES, RESTROOM		674.52
HENRY KRAFT INC	08/16/2023	40388	83-8383-7031	GREYHOUND/BOILE	TOILET TISSUE & SUPPLIES		273.99
HENRY KRAFT INC	08/21/2023	40459	83-8383-7031	GREYHOUND/BOILE	TOILET TISSUE		75.20
HENRY KRAFT INC	08/21/2023	40459	83-8383-7031	GREYHOUND/BOILE	PRODUCT WALL DISPENSERS		563.40
HENRY KRAFT INC	08/21/2023	40459	11-7100-7000	FACILITIES AND	CUSTODIAL SUPPLIES		390.62
							4,054.63

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
HERNANDEZ: EMIL	08/02/2023	40230	25-2543-7480	HEP YEAR 3	HEP Yr 2 Placement		25.00
							25.00
HERNANDEZ: LUCI	08/08/2023	40306	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-LUCIA H-MLG-JULY 23		66.65
HERNANDEZ: LUCI	08/08/2023	40306	37-3961-6170	IOWA PROJECT-11	SUMMER INTERN-LUCIA H-JULY 23		795.00
HERNANDEZ: LUCI	08/09/2023	40348	37-3961-6170	IOWA PROJECT-11	SERVICE-LUCIA H - AUGUST 2023		270.00
HERNANDEZ: LUCI	08/09/2023	40348	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-LUCIA H-AUGUST 2023		26.50
							1,158.15
HERRING BANK	07/24/2023	34944	71-0000-7000	UNCLASSIFIED	June Student Supplies		417.10
							417.10
HESSTON COLLEGE	08/16/2023	40397	11-5504-6010	GOLF-WOMEN	Hesston Fall Kickoof Women's		770.00
HESSTON COLLEGE	08/16/2023	40397	11-5506-6010	GOLF-MEN	Hesston Fall Kickoff Men's		1,000.00
							1,770.00
HIxon FARMS LLC	08/08/2023	40299	11-5530-7000	RODEO	Small Square bales-800		7,000.00
							7,000.00
HOME DEPOT CRED	07/12/2023	40053	11-7100-7000	FACILITIES AND	FLOORING AND COVE BASE		4,116.34
HOME DEPOT CRED	07/12/2023	40085	83-8387-7000	GARRISON APARTM 2	INTERIOR DOORS		188.92
HOME DEPOT CRED	08/02/2023	40228	12-1230-7020	S.T.A.R.S.	Lab Materials		4,000.00
HOME DEPOT CRED	08/08/2023	40309	83-8383-8500	GREYHOUND/BOILE 3	THROUGH THE WALL HEAT/AIR		2,185.40
HOME DEPOT CRED	08/08/2023	40309	83-8384-8500	GREYHOUND LODGE 2	THROUGH THE WALL HEAT/AIR		1,456.95
HOME DEPOT CRED	08/16/2023	40396	11-5515-7000	BASKETBALL-WOME	Traffic Master White Maple 4		1,647.90
HOME DEPOT CRED	08/16/2023	40400	12-2601-7020	CONSTRUCTION TR	lab materials		4,000.00
							17,595.51
HUDL	07/26/2023	40200	11-5500-6641	GENERAL ATHLETI	focus exchange network		1,131.33
HUDL	07/26/2023	40200	11-5500-6641	GENERAL ATHLETI	hudl basketball assis unlimite		678.80
HUDL	07/26/2023	40200	11-5500-6641	GENERAL ATHLETI	hudl focu indoor		1,131.33
HUDL	07/26/2023	40200	11-5500-6641	GENERAL ATHLETI	hudl gold competitive		603.38
HUDL	07/26/2023	40200	11-5500-6641	GENERAL ATHLETI	hudl gold additional		753.48
HUDL	07/26/2023	40200	11-5500-6641	GENERAL ATHLETI	hudl recruit basketball 3		2,000.00
HUDL	07/26/2023	40200	11-5500-6641	GENERAL ATHLETI	hudl recruit volleyball 3		1,000.00
HUDL	07/26/2023	40200	11-5500-6641	GENERAL ATHLETI	hudl volleyball assist unlimit		301.68
							7,600.00
HUMAN eSOURCES	07/12/2023	40070	27-2718-7000	TITLE IV/SSS-YE	Career/Personality Assessment		700.00
							700.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
IDEA	08/09/2023	40342	37-3757-4530	ISOSY TRAVEL	SC July Travel Monies		10,000.00
IDEA	08/11/2023	40373	37-0000-2010	UNCLASSIFIED	IDRC Recruiter Invitational		69,548.00
IDEA	08/21/2023	40482	28-2812-6150	PASS YR12	Payout MEP to PASS transfer		10,000.00
IDEA	08/21/2023	40482	28-2812-6830	PASS YR12	Payout MEP to PASS transfer		21,967.63
							111,515.63
J & W SPORT SHO	07/26/2023	40188	25-2543-7010	HEP YEAR 3	HEP Yr 3 Grad Shirts		120.00
J & W SPORT SHO	08/02/2023	40219	98-0000-6190	UNCLASSIFIED	SPONSORSHIP OF 2 FAIR TROPHIES		59.62
J & W SPORT SHO	08/11/2023	40361	11-6140-7000	HUMAN RESOURCES	YEARS OF SERVICE PLAQUES		123.00
							302.62
JENZABAR	07/12/2023	40057	11-6400-6820	MIS DEPARTMENT	Unity Platform Package		79,417.00
JENZABAR	07/12/2023	40057	11-6400-6820	MIS DEPARTMENT	Unity Platform Package		830.00
							78,587.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas 1/4 zip w/embroidery		828.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas travel pant maroon		756.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas defender backpack		600.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidis duramo training shoe		682.50
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas fleece hoody w/print		666.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas pregame 1st w/print		558.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	A4 short sleeve t's w/print		506.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	A4 long sleeve t's w/print		660.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	A4 workout short		162.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas practice short		324.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas crew shock 6-packs		72.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas trae unlimited shoe		926.25
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas trae young 3 shoe		1,365.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas polos w/embroidery		184.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	Adidas 1/4 zip w/embroidery		192.00
JOCKS NITCH	07/26/2023	40174	11-5515-7080	BASKETBALL-WOME	freight		165.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas defender backpack		686.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas techfit longsleeve		792.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas climatech tee onix		880.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adida climatech tee white		880.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas climatech tee black		880.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas squadra shorts		663.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas squadra shorts		663.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas purehustle metal cleats		1,248.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas purehustle molded		1,170.00
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas speed trainer turf shoe		292.50
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	Adidas adizero aferburner		1,228.50
JOCKS NITCH	07/26/2023	40175	11-5545-7080	SOFTBALL	freight		185.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas Coach Jacket		86.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas mens TI long sleeve		68.00

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JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas womens long sleeve	108.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas mens long sleeve	144.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas mens travel tapered	96.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas mens TI pant	84.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas womens TI tapered pant	168.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas womens travel pant	192.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas mens woven 1/4 zip	102.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas 1/2 zip golf jacket	48.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas womens travel pullover	288.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas men travel pullover	288.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	Adidas Heavy Jacket	90.00
JOCKS NITCH	07/26/2023	40176	11-5503-7000	ATHLETIC TRAINI	freight	85.00
JOCKS NITCH	08/02/2023	40244	11-5510-7080	BASKETBALL-MEN	Aiddas tiro pant	660.00
JOCKS NITCH	08/02/2023	40244	11-5510-7080	BASKETBALL-MEN	Aididas 1/4 tiro zip w/embr	1,034.00
JOCKS NITCH	08/02/2023	40244	11-5510-7080	BASKETBALL-MEN	Sriker backpack maroon embro	700.00
JOCKS NITCH	08/02/2023	40244	11-5510-7080	BASKETBALL-MEN	Adidas grand polo bac1	704.00
JOCKS NITCH	08/02/2023	40244	11-5510-7080	BASKETBALL-MEN	Adidas sock 6-pack white	36.00
JOCKS NITCH	08/02/2023	40244	11-5510-7080	BASKETBALL-MEN	Adidas hoody w/ print	186.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	Duramo traing shoe	910.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	Trae young 3 shoe	1,729.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	Trae unlimited shoe	1,173.25
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	Adidas fleece hoody w/print	814.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	Adidas Beanie black	308.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	Adidas pregame ls tee w/print	682.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	A4 short sleeve t's w/print	552.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	A4 long sleeve t's w/print	720.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	Adidas gear bag	60.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	Adidas polos w/embroid	427.50
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	Adidas 1/2 zips w/embroid	495.00
JOCKS NITCH	08/02/2023	40244	11-5510-7000	BASKETBALL-MEN	freight	275.00
JOCKS NITCH	08/06/2023	40275	25-3813-7010	CAMP YEAR 3	STUDENT SUPPLIES	1,470.00
						32,997.50
JOHNSON CONTROL	08/06/2023	40266	83-8384-7000	GREYHOUND LODGE 2	BATTERIES FOR FIRE PANEL	380.40
						380.40
JOHNSON CONTROL	08/08/2023	40297	83-8383-6310	GREYHOUND/BOILE	qtrly serv-Aug thru Oct	2,117.67
						2,117.67
JOHNSON COUNTY	08/06/2023	40272	11-6100-6810	PRESIDENT'S OFF	23-24 NCCBP Annual Subs	1,250.00
						1,250.00
JOHNSON: ALEXAN	08/08/2023	40304	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-ALEX J-MLG-JULY 23	685.05
						685.05

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
JONES & BARTLET	07/26/2023	40182	81-8100-8580	BOOKSTORE	EMT Text and Workbook	2,438.10
						2,438.10
JUDY'S FUEL & O	07/12/2023	40076	11-7100-7250	FACILITIES AND	115 GAL DYED DIESEL FUEL	350.75
						350.75
JUDY'S IRON & M	07/12/2023	40075	11-7100-7000	FACILITIES AND	2" PVC PIPE	16.88
JUDY'S IRON & M	07/12/2023	40082	11-7100-7000	FACILITIES AND	PVC ADAPTERS & COUPLINGS	13.96
JUDY'S IRON & M	07/19/2023	40155	11-7100-7000	FACILITIES AND	2 DWV PLUGS	14.44
JUDY'S IRON & M	07/28/2023	40207	12-1206-7000	JOHN DEERE PROG	metal for display	250.00
JUDY'S IRON & M	08/09/2023	40340	11-7100-7000	FACILITIES AND	PVC BALL VALVE, ADPATER	65.30
JUDY'S IRON & M	08/09/2023	40340	11-7100-7000	FACILITIES AND	2 PVC ADAPTERS	1.55
JUDY'S IRON & M	08/09/2023	40346	11-7100-6480	FACILITIES AND	MSC PLUMBING & BALL VALVE	49.27
						411.40
KACRAO	07/19/2023	40141	11-5350-6030	ADMISSIONS	KACRAO ANNUAL CONFERENCE	150.00
KACRAO	07/19/2023	40141	11-5350-6030	ADMISSIONS	KACRAO ANNUAL CONFERENCE	150.00
KACRAO	07/19/2023	40141	11-5350-6030	ADMISSIONS	KACRAO ANNUAL CONFERENCE	150.00
KACRAO	08/02/2023	40243	11-5300-6030	REGISTRAR	KACRAO ANNUAL CONFERENCE	150.00
KACRAO	08/02/2023	40243	11-5300-6030	REGISTRAR	KACARAO ANNUAL CONFERENCE	150.00
						750.00
KANREN, INC.	07/12/2023	40056	11-1129-6360	PAOLA	23-24 Annual Svc	21,168.00
KANREN, INC.	07/12/2023	40056	12-1202-6360	HARLEY DAVIDSON	23-24 Annual Svc	13,560.00
KANREN, INC.	07/12/2023	40056	11-6400-6360	MIS DEPARTMENT	23-24 Annual Svc	41,013.24
						75,741.24
KANSAS ASSN OF	08/18/2023	40436	11-6140-6261	HUMAN RESOURCES	INSERVICE TITLE IX TRAINING	416.26
						416.26
KANSAS CITY CAL	08/18/2023	40451	12-1250-7000	ENVIRONMENTAL W	Adj & Calibrate to mfg. spec.	106.60
						106.60
KANSAS DEPT OF	08/21/2023	40474	12-1744-6260	CDL	Initial CDL Cert-new instruct	1,600.00
						1,600.00
KANSAS EMPLOYME	08/08/2023	40327	11-6200-5940	BUSINESS OFFICE	Unemployment Apr-Jun 2nd qtr	1,777.08
						1,777.08

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
KANSAS GAS SERV	08/08/2023	40329	12-1202-6330	HARLEY DAVIDSON	Mo service		95.40
KANSAS GAS SERV	08/08/2023	40329	11-7100-6330	FACILITIES AND	Mo serv-maint		44.14
KANSAS GAS SERV	08/08/2023	40329	12-2603-6330	WELDING-FT SCOT	Mo service		44.14
KANSAS GAS SERV	08/08/2023	40329	12-1206-6330	JOHN DEERE PROG	Mo service		66.94
KANSAS GAS SERV	08/08/2023	40329	11-7100-6330	FACILITIES AND	Mo serv-Hill st		101.26
KANSAS GAS SERV	08/08/2023	40329	83-8384-6330	GREYHOUND LODGE	Mo Serv		591.35
KANSAS GAS SERV	08/08/2023	40329	11-7100-6330	FACILITIES AND	Mo serv-Burke St		103.61
KANSAS GAS SERV	08/08/2023	40329	12-1216-6330	PITTSBURG COSME	Mo serv		43.22
KANSAS GAS SERV	08/08/2023	40329	11-7100-6330	FACILITIES AND	Mo serv-Maint		502.04
KANSAS GAS SERV	08/08/2023	40329	11-7100-6330	FACILITIES AND	Mo serv-EFAC		103.61
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-401 W 10th #1		34.76
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-401 W 10th Apt 2		30.19
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-401 W 10th #3		34.76
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-401 W 10th Apt 4		37.05
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-401 W 10th Apt 5		33.62
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-401 W 10th Apt 6		33.62
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-401 W 10th Apt 7		33.62
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-401 W 10th #8		34.76
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-920 S Holb Apt 1		35.89
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-920 S Holb Apt#2		35.89
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-920 S Holb Apt 3		32.47
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-920 S Holb Apt 4		33.62
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-920 S Holb Apt 5		35.89
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-920 S Holb Apt 6		35.89
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-920 S Holb Apt 7		33.62
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-920 S Holb Apt 8		35.89
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-924 S Holb Apt 4		33.62
KANSAS GAS SERV	08/08/2023	40329	83-8385-6330	SYCAMORE GROVE	Mo serv-932 S Holb Apt 2		32.47
							2,313.34
KANSAS RETAILER	07/26/2023	34945	76-0000-2160	UNCLASSIFIED	June Sales Tax		392.82
							392.82
KANSAS STATE BO	07/19/2023	40159	12-1235-6810	NURSING	Annual Report for CNE		50.00
							50.00
KCIA	08/08/2023	40319	11-4200-6810	ACADEMIC ADMINI	Membership Dues		250.00
							250.00
KCKCC	08/09/2023	40343	11-5520-6010	VOLLEYBALL	KCKCC Tournament		450.00
							450.00
KERMP	07/12/2023	40062	11-6500-6230	LOGISTICS	23-24 Auto Premiums		32,429.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
KERMP	07/12/2023	40062	11-7100-6210	FACILITIES AND	23-24 Ann Prems Prop, Liab	255,764.92
						288,193.92
KEY INDUSTRIES	07/19/2023	40135	11-5510-7000	BASKETBALL-MEN	men's liberty tee's 901 white	486.00
KEY INDUSTRIES	07/26/2023	40171	12-1216-7400	PITTSBURG COSME	Cosmo Shirts	643.38
KEY INDUSTRIES	07/26/2023	40196	12-1215-7400	FT. SCOTT COSME	Cosmo Shirts	556.10
KEY INDUSTRIES	08/08/2023	40320	11-6100-7000	PRESIDENT'S OFF	WE ARE FSCC T-SHIRTS	2,000.00
KEY INDUSTRIES	08/18/2023	40422	11-5350-7000	ADMISSIONS	ADMISSIONS RECRUITING POLOS	425.71
KEY INDUSTRIES	08/21/2023	40497	11-5608-7000	CHEER/DANCE	liberty tee dark forest	775.72
KEY INDUSTRIES	08/21/2023	40497	11-5608-7000	CHEER/DANCE	legendary tee sharkskin	775.72
KEY INDUSTRIES	08/21/2023	40497	11-5608-7000	CHEER/DANCE	men's liberty tee	531.36
KEY INDUSTRIES	08/21/2023	40497	11-5608-7000	CHEER/DANCE	legendary tee shadow	344.85
KEY INDUSTRIES	08/21/2023	40497	11-5608-7000	CHEER/DANCE	legendary tee shadow	83.60
KEY INDUSTRIES	08/21/2023	40497	11-5608-7000	CHEER/DANCE	legendary tee shadow	52.25
						6,674.69
KIRKLAND WELDIN	07/28/2023	40210	12-1206-7020	JOHN DEERE PROG	propane, bottle rentals	275.00
KIRKLAND WELDIN	08/08/2023	40338	12-1230-7020	S.T.A.R.S.	Lab Materials	3,000.00
KIRKLAND WELDIN	08/09/2023	40339	12-1203-7020	HVAC PROGRAM	Lab Materials	750.00
						4,025.00
KJCCC	07/26/2023	40165	11-6100-6810	PRESIDENT'S OFF	officials for Volleyball	9,396.00
						9,396.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	KJCCC Dues	10,000.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	Baseball Coaches Dues	40.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	Baseball web fee	50.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	MBB coaches due	40.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	MBB web fee	50.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	Softball Coaches Dues D2	30.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	softball web fee	50.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	track coaches dues	275.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	track web fee	50.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	volleyball coaches fee D2	30.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	volleyball web fee	50.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	WBB chaches dues	40.00
KJCCC INC	08/08/2023	40301	11-6100-6810	PRESIDENT'S OFF	WBB web fee	50.00
						10,755.00
KONE INC.	07/12/2023	40054	11-7100-6510	FACILITIES AND	BURKE ST ELEVATOR QUARTERLY	2,166.48
						2,166.48

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
LAKELAND OFFICE	07/12/2023	40055	28-2812-8500	PASS YR12	Monthly Maintenance	245.25	
LAKELAND OFFICE	07/12/2023	40111	11-6600-6151	PRINT SHOP	Color Overage	137.42	
LAKELAND OFFICE	07/19/2023	40122	11-6600-6151	PRINT SHOP	SYST Overage 6/27-7/16	73.52	
LAKELAND OFFICE	08/09/2023	40349	11-6200-6150	BUSINESS OFFICE	Aug Copier Maint	1,468.57	
LAKELAND OFFICE	08/16/2023	40384	28-2812-8500	PASS YR12	Aug Lease IR6565i	245.25	
LAKELAND OFFICE	08/18/2023	40435	11-6600-6151	PRINT SHOP	7/17-8/16 Overage SYST	263.40	
						2,433.41	
LARRY'S DIESEL	07/12/2023	40081	12-1744-6480	CDL	Starter for Cascadia	500.00	
LARRY'S DIESEL	08/06/2023	40256	12-1744-7000	CDL	Cascadia Starter	78.97	
						578.97	
LEARNING TREE I	08/21/2023	40456	11-6140-7000	HUMAN RESOURCES	NAME BADGES	50.80	
						50.80	
LEASE FINANCE S	07/19/2023	40132	11-6200-6150	BUSINESS OFFICE	July Copier Lease	1,362.53	
LEASE FINANCE S	08/18/2023	40442	11-6200-6150	BUSINESS OFFICE	Aug Copier Lease	1,362.53	
						2,725.06	
LIMELIGHT MARKE	08/21/2023	40510	11-6100-9100	PRESIDENT'S OFF	Website RFP-Refresh of Website	75,000.00	
						75,000.00	
LITANIA SPORTS	08/21/2023	40505	11-5515-7000	BASKETBALL-WOME	2" Graphic Wallpad	1,508.00	
						1,508.00	
LOCKE SUPPLY	08/02/2023	40242	11-7100-6480	FACILITIES AND	CAPACITOR FOR AC UNIT	34.77	
LOCKE SUPPLY	08/16/2023	40379	83-8387-7000	GARRISON APARTM	3 HVAC CAPACITORS	29.82	
						64.59	
LOCKWOOD MOTOR	07/12/2023	40083	11-7100-7000	FACILITIES AND	WASHERS & HEX NUT	5.76	
LOCKWOOD MOTOR	07/12/2023	40083	11-7100-7000	FACILITIES AND	EXTENTION SET	16.99	
LOCKWOOD MOTOR	07/12/2023	40083	11-7100-7000	FACILITIES AND	MOTOR OIL,ANTIFREEZE,FUNNEL	63.38	
LOCKWOOD MOTOR	07/26/2023	40193	11-7100-7000	FACILITIES AND	STEERING FLUID & STOP LEAK	18.87	
LOCKWOOD MOTOR	07/28/2023	40206	12-1206-7020	JOHN DEERE PROG	bolts, parts cleaner	125.00	
LOCKWOOD MOTOR	08/02/2023	40226	11-6500-6460	LOGISTICS	Battery #14	151.31	
LOCKWOOD MOTOR	08/16/2023	40377	11-7100-7000	FACILITIES AND	J20C OIL	65.95	
LOCKWOOD MOTOR	08/18/2023	40432	11-7100-7000	FACILITIES AND	TUBE GREASE	11.00	
LOCKWOOD MOTOR	08/18/2023	40448	11-6500-6460	LOGISTICS	Vehicle supplies	47.65	
						505.91	

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MARROQUIN: EMIL	08/08/2023		40300	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-EMILIA M-MLG/MEALS	956.35
MARROQUIN: EMIL	08/08/2023		40300	37-3961-6150	IOWA PROJECT-11	SUPPLY REIMB-EMILIA M-JULY 23	55.64
							1,011.99
MASTERS RENTALS	08/08/2023		40291	11-6500-6410	LOGISTICS	Mo lease-large shuttle	3,399.00
MASTERS RENTALS	08/16/2023		40410	11-6500-6410	LOGISTICS	Mo - Lg Shuttle lease	3,399.00
							6,798.00
MAYCO ACE HARDW	07/19/2023		40138	11-7100-7000	FACILITIES AND	3 AMP FUSE	6.99
MAYCO ACE HARDW	07/26/2023		40191	83-8387-7000	GARRISON APARTM	EXHASUT FAN & MTR BLOWER	55.98
MAYCO ACE HARDW	07/26/2023		40191	83-8387-7000	GARRISON APARTM	WALL PATCH & WHITE SPRAY PAINT	33.16
MAYCO ACE HARDW	08/02/2023		40238	83-8383-7000	GREYHOUND/BOILE	SINGLE LIGHT SWITCH	1.39
MAYCO ACE HARDW	08/02/2023		40238	83-8383-7000	GREYHOUND/BOILE	TOILET SEAT	27.99
MAYCO ACE HARDW	08/06/2023		40265	11-7100-7000	FACILITIES AND	SHARKBITE	8.99
MAYCO ACE HARDW	08/06/2023		40265	83-8384-7000	GREYHOUND LODGE	WEATHER STRIP FOR DOOR	55.98
MAYCO ACE HARDW	08/06/2023		40265	83-8384-7000	GREYHOUND LODGE	TAPE & CLEANING SUPPLIES	50.15
MAYCO ACE HARDW	08/08/2023		40321	11-5515-7000	BASKETBALL-WOME	paint	40.99
MAYCO ACE HARDW	08/11/2023		40359	11-7100-7030	FACILITIES AND	LED PATK LIGHTS & MOGUL SOCKET	126.56
MAYCO ACE HARDW	08/11/2023		40359	83-8383-7000	GREYHOUND/BOILE	NOTCHED TROWEL & CEMENT MARGIN	15.58
MAYCO ACE HARDW	08/11/2023		40359	83-8383-7000	GREYHOUND/BOILE	CAULK DEFLEX & KWIKSEAL	17.98
MAYCO ACE HARDW	08/11/2023		40367	83-8384-7000	GREYHOUND LODGE	SEWER ROD	89.99
MAYCO ACE HARDW	08/16/2023		40375	11-7100-7000	FACILITIES AND	DOOR SWEEP	59.96
MAYCO ACE HARDW	08/16/2023		40380	11-7100-7000	FACILITIES AND	MOUNTING TAPE	6.99
MAYCO ACE HARDW	08/18/2023		40431	11-7100-7000	FACILITIES AND	PLUMBING ELBOWS AND TEE	6.35
MAYCO ACE HARDW	08/18/2023		40431	11-7100-7000	FACILITIES AND	PLUMBING SLIP COUPLING	19.99
							625.02
MEDCO SUPPLY	07/12/2023		40096	11-5503-7000	ATHLETIC TRAINI	Aluma Elite Enclosed taping	5,914.67
MEDCO SUPPLY	07/12/2023		40096	11-5503-7000	ATHLETIC TRAINI	Fixed Tilt Back Seat option	1,144.00
MEDCO SUPPLY	07/12/2023		40096	11-5503-7000	ATHLETIC TRAINI	LOGO DB deboss logo 12"	405.34
MEDCO SUPPLY	07/12/2023		40096	11-5503-7000	ATHLETIC TRAINI	shipping	564.27
MEDCO SUPPLY	07/19/2023		40133	11-5525-7000	BASEBALL	normatec 3 arm attach pair	325.00
MEDCO SUPPLY	07/19/2023		40133	11-5525-7000	BASEBALL	normatec 3 unit basic kit	400.00
MEDCO SUPPLY	07/19/2023		40133	11-5525-7000	BASEBALL	marc pro	762.26
MEDCO SUPPLY	07/19/2023		40133	11-5525-7000	BASEBALL	shipping	90.00
MEDCO SUPPLY	07/19/2023		40134	11-5510-7000	BASKETBALL-MEN	Normatec 3 leg pkg standard	749.00
MEDCO SUPPLY	07/28/2023		40214	11-5503-7000	ATHLETIC TRAINI	anatomical chart series	23.51
MEDCO SUPPLY	07/28/2023		40214	11-5503-7000	ATHLETIC TRAINI	anatomical chart series, hand	23.51
MEDCO SUPPLY	07/28/2023		40214	11-5503-7000	ATHLETIC TRAINI	anatomical chart series, knee	24.16
MEDCO SUPPLY	07/28/2023		40214	11-5503-7000	ATHLETIC TRAINI	anatomical chart serie,	24.31
MEDCO SUPPLY	07/28/2023		40214	11-5503-7000	ATHLETIC TRAINI	anatomical chart series	24.16
MEDCO SUPPLY	07/28/2023		40214	11-5503-7000	ATHLETIC TRAINI	anatomical chart series	24.16
MEDCO SUPPLY	07/28/2023		40214	11-5503-7000	ATHLETIC TRAINI	powerade cups, 9oz, 2000/cs	505.32
MEDCO SUPPLY	07/28/2023		40214	11-5503-7000	ATHLETIC TRAINI	gatorade 7oz cups, 2000/cs	399.80
MEDCO SUPPLY	07/28/2023		40214	11-5503-7000	ATHLETIC TRAINI	aluminum underarm crutches tal	61.18

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MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	aluminum underarm crutches	56.16
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	baseline tuning fork, 128	7.02
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	baseline tuning forks, 256	7.06
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	cough old relief 80/bx, 40x2	6.87
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	medi-first sinus pain & pres	13.04
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	medique mediproxen	29.96
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	medique pain-off, 200 (100/2's	11.51
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	medique apap, extra strength	23.65
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	medique loradamed (50/1's)	14.71
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	medique diphen 200/pk	10.15
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	aminofen 325me 500 (250/2's)	12.28
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	poweraide sports bottles	195.30
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	17 piece deluxe cupping set	88.46
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	Ace elastic bandage, 4"x5yd	25.22
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	Ace elastic bandage, 3"x5yd	18.98
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	hawkgrips platinum set 2.0	1,771.93
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	grid stk, stkx extra firm	25.31
MEDCO SUPPLY	07/28/2023	40214	11-5503-7000	ATHLETIC TRAINI	shipping	372.77
MEDCO SUPPLY	08/08/2023	40322	11-5510-7000	BASKETBALL-MEN	left off shipping for po	44.90
MEDCO SUPPLY	08/16/2023	40419	11-5503-7000	ATHLETIC TRAINI	cramer flex-wrap, without	177.80
MEDCO SUPPLY	08/16/2023	40419	11-5503-7000	ATHLETIC TRAINI	hydrocollartor terry covers,	93.24
MEDCO SUPPLY	08/16/2023	40419	11-5503-7000	ATHLETIC TRAINI	shipping	27.10
						14,498.07
MELENDEZ-TREJO:	08/08/2023	40280	25-2543-6645	HEP YEAR 3	HEP Yr 3 July 2023 Timesheet	396.00
						396.00
MENDOZA: ERICA	08/11/2023	40374	25-2543-6644	HEP YEAR 3	HEP Yr 3 Marketing Spec July23	360.00
						360.00
MERCHANTS FLEET	07/12/2023	40064	11-6500-6410	LOGISTICS	Mo Lease #851224	865.20
MERCHANTS FLEET	07/12/2023	40064	11-6500-6410	LOGISTICS	Mo Lease #851279	865.20
MERCHANTS FLEET	07/12/2023	40064	11-6500-6410	LOGISTICS	Mo Lease #851278	865.20
MERCHANTS FLEET	08/16/2023	40408	11-6500-6410	LOGISTICS	Mo lease-van # 851278	865.20
MERCHANTS FLEET	08/16/2023	40408	11-6500-6410	LOGISTICS	Mo lease-Van # 851224	865.20
MERCHANTS FLEET	08/16/2023	40408	11-6500-6410	LOGISTICS	Mo lease-van # 851279	865.20
						5,191.20
MID-PLAINS COMM	08/16/2023	40417	11-5520-6010	VOLLEYBALL	McCook Invitational	400.00
						400.00
MILLER FEED & O	08/06/2023	40267	11-7100-7030	FACILITIES AND	1 GAL ALLIGARE	83.99
MILLER FEED & O	08/06/2023	40267	11-7100-7030	FACILITIES AND	WEED KILLER & SURFACANT	213.98

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MILLER FEED & O	08/18/2023	40434	11-7100-7030	FACILITIES AND	WEED & STUMP KILLER		164.98
							462.95
MISSOURI VALLEY	08/21/2023	40496	11-5504-6010	GOLF-WOMEN	Women's team entry fee plus		810.00
MISSOURI VALLEY	08/21/2023	40496	11-5506-6010	GOLF-MEN	Men's team entry fee plus		940.00
							1,750.00
MIX CONTRACTING	07/12/2023	34942	83-8384-7000	GREYHOUND LODGE	Haul 30 Ton AB3		250.00
MIX CONTRACTING	07/12/2023	40109	11-7100-7000	FACILITIES AND	Haul 30 tons of AB3		250.00
MIX CONTRACTING	07/19/2023	40131	11-7100-7000	FACILITIES AND	Add'l for PO #40109		474.84
MIX CONTRACTING	07/19/2023	40131	83-8384-7000	GREYHOUND LODGE	Add'l Lodge Gravel		326.25
							1,301.09
MOSES: CELINA	08/08/2023	40283	11-5200-6260	FINANCIAL AID	NASFAA Exam Fee-credentials		99.00
							99.00
MPH DEVELOPMENT	08/16/2023	40414	11-1129-6410	PAOLA	Mo lease		8,888.00
MPH DEVELOPMENT	08/16/2023	40414	11-1129-6410	PAOLA	Mo lease-tax reimb		1,800.00
MPH DEVELOPMENT	08/16/2023	40414	11-1129-6340	PAOLA	Mo Lease-Elec #1		1,168.24
MPH DEVELOPMENT	08/16/2023	40414	11-1129-6340	PAOLA	Mo Lease-Elec #2		49.62
MPH DEVELOPMENT	08/16/2023	40414	11-1129-6320	PAOLA	Mo lease-Water/Sewer		154.12
MPH DEVELOPMENT	08/16/2023	40414	11-1129-6690	PAOLA	Mo lease-Trash serv		410.64
MPH DEVELOPMENT	08/16/2023	40414	11-1129-6330	PAOLA	Mo Lease-KS Gas #100		104.70
MPH DEVELOPMENT	08/16/2023	40414	11-1129-6330	PAOLA	Mo lease-KS Gas #200		52.84
MPH DEVELOPMENT	08/16/2023	40414	11-1129-6410	PAOLA	Mo lease-general maint		125.00
MPH DEVELOPMENT	08/21/2023	40503	11-1129-6410	PAOLA	Mo lease		8,888.00
MPH DEVELOPMENT	08/21/2023	40503	11-1129-6410	PAOLA	Mo lease-tax reimb		1,800.00
MPH DEVELOPMENT	08/21/2023	40503	11-1129-6340	PAOLA	Mo lease-Evergy #1		1,422.00
MPH DEVELOPMENT	08/21/2023	40503	11-1129-6340	PAOLA	Mo Lease-Evergy #2		46.80
MPH DEVELOPMENT	08/21/2023	40503	11-1129-6320	PAOLA	Mo Lease-City of Paola		158.65
MPH DEVELOPMENT	08/21/2023	40503	11-1129-6690	PAOLA	Mo Lease-trash serv		410.64
MPH DEVELOPMENT	08/21/2023	40503	11-1129-6330	PAOLA	Mo lease-Ks Gas #100		98.16
MPH DEVELOPMENT	08/21/2023	40503	11-1129-6330	PAOLA	Mo lease-Ks Gas #200		50.90
MPH DEVELOPMENT	08/21/2023	40503	11-1129-6410	PAOLA	Mo lease-General Maint		125.00
							25,753.31
MPS-HOLTZBRINCK	08/16/2023	40403	81-8100-8580	BOOKSTORE	lifspan dev books		21,364.67
							21,364.67
NAMES & NUMBERS	08/21/2023	40490	11-6300-6140	MARKETING/DIGIT	Aug 1 Payment		710.00
							710.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
NAPA	08/18/2023	40444	12-3551-7250	HEAVY EQUIPMENT	Lab Materials	500.00
						500.00
NASFAA	07/12/2023	40069	11-5200-6810	FINANCIAL AID	NASFAA Annual Membership Dues	1,591.00
						1,591.00
NC-SARA	08/18/2023	40443	11-4200-6810	ACADEMIC ADMINI	FY23-24 Participation Fee	2,000.00
						2,000.00
NELSON QUARRIES	07/12/2023	34934	11-7100-7030	FACILITIES AND	base rock	517.65
						517.65
NEOSHO COUNTY C	08/21/2023	40475	13-1300-6640	ADULT EDUCATION	Adult Basic Ed-Consortium fee	17,000.00
						17,000.00
NITRO PROMO	08/21/2023	40471	11-5545-7000	SOFTBALL	ultralight visor black-20,	600.00
NITRO PROMO	08/21/2023	40471	11-5545-7000	SOFTBALL	bucket hat maroon	24.00
						624.00
NJCAA	07/12/2023	40072	11-5535-6810	ESPORTS	NJCAAE Annual Membership Dues	2,000.00
						2,000.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	Region 6 dues	750.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	baseball	525.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	Men's basketball	125.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	women's basketball	125.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	men's crosscountry	250.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	women's crosscountry	250.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	softball	375.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	volleyball	200.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	volleyball	35.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	men's indoor track	500.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	women's indoor track	500.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	men's outdoor track	500.00
NJCAA REGION VI	08/08/2023	40325	11-5500-6810	GENERAL ATHLETI	women's outdoor track	500.00
						4,635.00
NORTHWESTERN OK	08/16/2023	40416	11-5504-6010	GOLF-WOMEN	8th annual ranger fall	1,190.00
NORTHWESTERN OK	08/16/2023	40416	11-5506-6010	GOLF-MEN	8th annual ranger fall	1,285.00
						2,475.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
O'REILLY AUTO P	07/28/2023	40212	12-1206-7020	JOHN DEERE PROG	hydraulic hoses and tie down		350.00
							350.00
OGLETREE: HUNTE	07/26/2023	34946	37-3757-6021	ISOSY TRAVEL	June High School Retreat		221.18
							221.18
OPSU OK PANHAND	08/16/2023	40415	25-3813-7300	CAMP YEAR 3	T&F/YAHARA AMADOR A20261408		1,149.61
							1,149.61
OSBORN PAPER CO	07/19/2023	40153	11-7100-7000	FACILITIES AND	8 CASES HANDSOAP& SUREBET		700.80
							700.80
OTTAWA UNIVERSI	08/21/2023	40470	11-5510-6010	BASKETBALL-MEN	pay Men's Ottawa JV Basketball		200.00
							200.00
PAOLA CHAMBER O	08/08/2023	40314	11-1129-6810	PAOLA	PAOLA CHAMBER MEMBERSHIP DUES		240.00
							240.00
PARTNERS FINANC	07/12/2023	40063	11-5500-6641	GENERAL ATHLETI	Mo Lease		276.71
PARTNERS FINANC	07/12/2023	40063	11-6200-6190	BUSINESS OFFICE	Late Fee		50.00
PARTNERS FINANC	08/08/2023	40282	11-5500-6641	GENERAL ATHLETI	Mo lease-athletic washer-Apr		326.71
PARTNERS FINANC	08/08/2023	40287	11-5500-6641	GENERAL ATHLETI	Mo lease-athletic washing mach		326.71
							980.13
PAYMETRIC	08/08/2023	40295	81-8100-6460	BOOKSTORE	Annual software license fee		3,000.00
							3,000.00
PBR TOURNAMENTS	07/28/2023	40213	11-5525-6010	BASEBALL	processing fee		7.50
PBR TOURNAMENTS	07/28/2023	40213	11-5525-6010	BASEBALL	Tournament entry fee		250.00
							257.50
PEST X SOLUTION	07/26/2023	40203	11-7100-6660	FACILITIES AND	MAIN CAMPUS PESTS SERV		500.00
PEST X SOLUTION	07/26/2023	40203	11-7100-6660	FACILITIES AND	BASEBALL SER		25.00
PEST X SOLUTION	07/26/2023	40203	11-7100-6660	FACILITIES AND	HILL ST PEST SERV		50.00
PEST X SOLUTION	07/26/2023	40203	84-8400-6660	FOODSERVICE/DIN	ADDITIONAL PEST SERVICE		100.00
PEST X SOLUTION	07/26/2023	40203	12-1206-6660	JOHN DEERE PROG	PEST SERVICE		50.00
PEST X SOLUTION	07/26/2023	40203	83-8384-6660	GREYHOUND LODGE	PEST SERVICE		75.00
PEST X SOLUTION	07/26/2023	40203	83-8387-6660	GARRISON APARTM	PEST SERVICE		50.00
PEST X SOLUTION	07/26/2023	40203	12-1216-6660	PITTSBURG COSME	PEST SERVICE		75.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
PEST X SOLUTION	07/26/2023	40203	12-1202-6660	HARLEY DAVIDSON	PEST SERV HARLEY		75.00
PEST X SOLUTION	08/21/2023	40463	11-7100-6660	FACILITIES AND	MAIN CAMPUS SERVICE		500.00
PEST X SOLUTION	08/21/2023	40463	11-7100-6660	FACILITIES AND	BASEBALL SERVICE		25.00
PEST X SOLUTION	08/21/2023	40463	11-7100-6660	FACILITIES AND	HILLS ST SERVICE		50.00
PEST X SOLUTION	08/21/2023	40463	84-8400-6660	FOODSERVICE/DIN	ADDITIONAL KITCHEN SERVICE		100.00
PEST X SOLUTION	08/21/2023	40463	12-1206-6660	JOHN DEERE PROG	EAST CAMPUS SEVICE		50.00
PEST X SOLUTION	08/21/2023	40463	83-8384-6660	GREYHOUND LODGE	LODGE SERVICE		75.00
PEST X SOLUTION	08/21/2023	40463	83-8387-6660	GARRISON APARTM	GARRISON SERVICE		50.00
PEST X SOLUTION	08/21/2023	40463	12-1216-6660	PITTSBURG COSME	PITT COSMO SERVICE		75.00
PEST X SOLUTION	08/21/2023	40463	12-1202-6660	HARLEY DAVIDSON	HARLEY SERVCIE		75.00
							2,000.00
PHI THETA KAPPA	07/28/2023	40215	75-7539-6190	PHI THETA KAPPA			70.00
							70.00
PHILLIPS 66-COM	07/12/2023	34931	11-6500-6060	LOGISTICS	Phillips-fuel-May 23		158.50
PHILLIPS 66-COM	07/12/2023	34931	11-5525-6020	BASEBALL	Phillips-fuel-May 23		487.15
PHILLIPS 66-COM	07/12/2023	34931	25-3812-6030	CAMP YEAR 2	Phillips-fuel-May 23		140.24
PHILLIPS 66-COM	07/12/2023	34931	11-5608-6020	CHEER/DANCE	Phillips-fuel-May 23		103.98
PHILLIPS 66-COM	07/12/2023	34931	12-2601-6010	CONSTRUCTION TR	Phillips-fuel-May 23		130.04
PHILLIPS 66-COM	07/12/2023	34931	12-3551-7250	HEAVY EQUIPMENT	Phillips-fuel-May 23		35.12
PHILLIPS 66-COM	07/12/2023	34931	25-2542-6030	HEP YEAR 2	Phillips-fuel-May 23		69.42
PHILLIPS 66-COM	07/12/2023	34931	11-6500-6070	LOGISTICS	Phillips-fuel-May 23		662.12
PHILLIPS 66-COM	07/12/2023	34931	12-1205-6011	AG DEPARTMENT	Phillips-fuel-May 23		208.97
PHILLIPS 66-COM	07/12/2023	34931	11-5510-6020	BASKETBALL-MEN	Phillips-fuel-May 23		118.07
PHILLIPS 66-COM	07/12/2023	34931	12-1235-6030	NURSING	Phillips-fuel-May 23		92.28
PHILLIPS 66-COM	07/12/2023	34931	11-6100-6030	PRESIDENT'S OFF	Phillips-fuel-May 23		62.03
PHILLIPS 66-COM	07/12/2023	34931	11-5530-6020	RODEO	Phillips-fuel-May 23		299.39
PHILLIPS 66-COM	07/12/2023	34931	11-6500-6070	LOGISTICS	Phillips-fuel-May 23		494.66
PHILLIPS 66-COM	07/12/2023	34931	11-5545-6020	SOFTBALL	Phillips-fuel-May 23		316.31
PHILLIPS 66-COM	07/12/2023	34931	11-5520-6020	VOLLEYBALL	Phillips-fuel-May 23		24.93
PHILLIPS 66-COM	07/12/2023	34931	11-5510-6020	BASKETBALL-MEN	Phillips-fuel-May 23		49.26
PHILLIPS 66-COM	07/12/2023	34931	11-5350-6030	ADMISSIONS	Phillips-fuel-May 23		20.12
PHILLIPS 66-COM	07/12/2023	34931	11-5510-6030	BASKETBALL-MEN	Phillips-fuel-May 23		22.07
PHILLIPS 66-COM	07/12/2023	34931	12-1240-6030	ALLIED HEALTH	Phillips-fuel-May 23		44.91
PHILLIPS 66-COM	07/12/2023	34931	11-5500-6030	GENERAL ATHLETI	Phillips-fuel-May 23		176.99
PHILLIPS 66-COM	07/12/2023	34931	11-5503-6030	ATHLETIC TRAINI	Phillips-fuel-May 23		229.53
PHILLIPS 66-COM	07/12/2023	34931	12-1744-7250	CDL	Phillips-fuel-May 23		348.42
PHILLIPS 66-COM	07/12/2023	34931	12-1222-6030	CTEC	Phillips-fuel-May 23		272.32
PHILLIPS 66-COM	07/12/2023	34931	12-2601-6030	CONSTRUCTION TR	Phillips-fuel-May 23		323.62
PHILLIPS 66-COM	07/12/2023	34931	12-1206-6030	JOHN DEERE PROG	Phillips-fuel-May 23		119.63
PHILLIPS 66-COM	07/12/2023	34931	11-5555-6020	FLAG FOOTBALL-W	Phillips-fuel-May 23		299.05
PHILLIPS 66-COM	07/12/2023	34931	11-4200-6030	ACADEMIC ADMINI	Phillips-fuel-May 23		17.73
PHILLIPS 66-COM	07/12/2023	34931	11-6400-6030	MIS DEPARTMENT	Phillips-fuel-May 23		78.56
PHILLIPS 66-COM	07/12/2023	34931	12-1206-6030	JOHN DEERE PROG	Phillips-fuel-May 23		90.22
PHILLIPS 66-COM	07/12/2023	34931	12-1205-6012	AG DEPARTMENT	Phillips-fuel-May 23		18.79

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PHILLIPS 66-COM	07/12/2023	34931	11-1129-6030	PAOLA	Phillips-fuel-May 23	23.46	
PHILLIPS 66-COM	07/12/2023	34931	12-1208-6030	BUSINESS & INDU	Phillips-fuel-May 23	37.19	
PHILLIPS 66-COM	07/12/2023	34931	11-5000-6030	STUDENT SERVICE	Phillips-fuel-May 23	151.93	
PHILLIPS 66-COM	07/12/2023	34931	11-5552-6020	TRACK/XC-MEN	Phillips-fuel-May 23	874.54	
PHILLIPS 66-COM	07/12/2023	34931	11-5550-6020	TRACK/XC-WOMEN	Phillips-fuel-May 23	430.75	
PHILLIPS 66-COM	08/08/2023	40335	11-1129-6030	PAOLA	June Fuel chgs-Phillips	187.39	
PHILLIPS 66-COM	08/08/2023	40335	11-5000-6030	STUDENT SERVICE	June Fuel chgs-Phillips	175.95	
PHILLIPS 66-COM	08/08/2023	40335	11-5500-6030	GENERAL ATHLETI	June fuel chgs - Phillips	67.49	
PHILLIPS 66-COM	08/08/2023	40335	11-5530-6020	RODEO	June fuel chgs - Phillips	403.50	
PHILLIPS 66-COM	08/08/2023	40335	11-5545-6020	SOFTBALL	June fuel chgs - Phillips	231.11	
PHILLIPS 66-COM	08/08/2023	40335	11-5608-6020	CHEER/DANCE	June fuel chgs - Phillips	91.39	
PHILLIPS 66-COM	08/08/2023	40335	11-6100-6030	PRESIDENT'S OFF	June fuel chgs - Phillips	45.98	
PHILLIPS 66-COM	08/08/2023	40335	11-6400-6030	MIS DEPARTMENT	June fuel chgs - Phillips	46.94	
PHILLIPS 66-COM	08/08/2023	40335	11-6500-6030	LOGISTICS	June fuel chgs - Phillips	110.50	
PHILLIPS 66-COM	08/08/2023	40335	11-6500-6070	LOGISTICS	June fuel chgs - Phillips	125.85	
PHILLIPS 66-COM	08/08/2023	40335	11-6850-6030	GORDON PARKS CE	June fuel chgs - Phillips	13.63	
PHILLIPS 66-COM	08/08/2023	40335	12-1205-6011	AG DEPARTMENT	June fuel chgs - Phillips	166.30	
PHILLIPS 66-COM	08/08/2023	40335	12-1206-6030	JOHN DEERE PROG	June fuel chgs - Phillips	305.92	
PHILLIPS 66-COM	08/08/2023	40335	12-1222-6030	CTEC	June fuel chgs - Phillips	198.07	
PHILLIPS 66-COM	08/08/2023	40335	12-1744-7250	CDL	June fuel chgs - Phillips	497.51	
PHILLIPS 66-COM	08/08/2023	40335	11-5552-6020	TRACK/XC-MEN	June fuel chgs - Phillips	351.58	
PHILLIPS 66-COM	08/08/2023	40335	11-5550-6020	TRACK/XC-WOMEN	June fuel chgs - Phillips	173.17	
PHILLIPS 66-COM	08/08/2023	40335	11-6200-6030	BUSINESS OFFICE	June fuel chgs - Phillips	37.46	
PHILLIPS 66-COM	08/08/2023	40335	25-2542-6030	HEP YEAR 2	June fuel chgs - Phillips	72.02	
PHILLIPS 66-COM	08/08/2023	40335	25-3812-6030	CAMP YEAR 2	June fuel chgs - Phillips	9.59	
							10,343.65
PHILS TRUCK REP	07/12/2023	40080	12-1744-6480	CDL	Wabash Trailer Brakes	3,000.00	
							3,000.00
PITNEY BOWES	08/08/2023	40333	11-6600-6153	PRINT SHOP	Permits	14.37	
							14.37
PITTSBURG AREA	07/26/2023	40163	12-4250-6810	ASSOC DEAN OCCU	23-24 Membership	465.00	
							465.00
PLUMBMASTER, IN	08/06/2023	40255	83-8383-7000	GREYHOUND/BOILE	TOILET FILL VALVES	70.15	
PLUMBMASTER, IN	08/06/2023	40261	83-8383-7000	GREYHOUND/BOILE	SHOWER HEADS/ FLAPPY ASSY	332.25	
							402.40
R & R EQUIPMENT	08/06/2023	40259	11-7100-7000	FACILITIES AND	SPINDLE ASSY, BEARINGS & SEALS	213.54	
R & R EQUIPMENT	08/06/2023	40259	11-7100-7000	FACILITIES AND	OIL, FILTERS & BEARINGS	135.47	
R & R EQUIPMENT	08/06/2023	40259	11-7100-7030	FACILITIES AND	72" MOWER BLADE	97.50	

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						446.51
RAXCO SOFTWARE	07/12/2023	40071	11-6400-6650	MIS DEPARTMENT	Contrl - Maintenance	495.00
						495.00
RAZAM: WENDY	08/08/2023	40303	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-WENDY R-MLG-JULY 23	964.50
						964.50
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	Revel revolt premium knit shoe	81.60
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	size 5.5	244.80
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 6	408.00
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 6.5	244.80
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 7	81.60
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz7.5	652.80
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 8	163.20
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 8.5	489.60
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 9	326.40
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 9.5	163.20
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 10	244.80
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 10.5	652.80
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	sz 11	408.00
REBEL ATHLETIC	08/08/2023	40323	11-5608-7000	CHEER/DANCE	shipping fees	312.12
						4,473.72
REDRICK: PHILIP	07/19/2023	40120	11-5550-6260	TRACK/XC-WOMEN	Prof Dev-Parking	80.13
REDRICK: PHILIP	07/19/2023	40120	11-5552-6260	TRACK/XC-MEN	Prof Dev-Parking	80.12
REDRICK: PHILIP	08/21/2023	40480	11-5550-6260	TRACK/XC-WOMEN	reimb for parking when school	160.25
						320.50
Reynolds Law Fi	07/12/2023	34943	11-6100-6620	PRESIDENT'S OFF	6/1-6/26	900.00
						900.00
RISK STRATEGIES	08/02/2023	40233	11-0000-2110	UNCLASSIFIED	W/C for Add'l States	3,981.00
						3,981.00
RODRIGUEZ DE AV	08/08/2023	40308	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-MARIA R-MLG-JULY 23	92.90
RODRIGUEZ DE AV	08/08/2023	40308	37-3961-6170	IOWA PROJECT-11	SUMMER SERV-MARIA R-JULY 2023	1,245.00
						1,337.90
ROGERS BODY SHO	08/11/2023	40363	11-6500-6460	LOGISTICS	Windshield #3	318.74

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							318.74
ROUSE SHEET MET	08/08/2023	40286	11-7200-8500	SPECIAL OPERS/M	HVAC-gas heat		7,000.00
							7,000.00
RUDDICKS	07/26/2023	40197	83-8383-8580	GREYHOUND/BOILE	Furniture for boileau lounge		2,199.00
RUDDICKS	07/26/2023	40198	83-8383-7000	GREYHOUND/BOILE	Couch for 3rd fl Greyhound Hal		499.00
RUDDICKS	07/26/2023	40204	83-8383-7000	GREYHOUND/BOILE	Couch and Loveseat for Lodge		2,087.00
RUDDICKS	08/08/2023	40290	83-8383-8580	GREYHOUND/BOILE	50 xl mattresses		13,500.00
							18,285.00
RUSH TRUCK CENT	08/01/2023	34948	12-1744-7000	CDL	Add'l amount for PO 34445		179.84
							179.84
RUSSELLVILLE AD	07/12/2023	40101	25-2543-6645	HEP YEAR 3	HEP Yr 3 July 2023 Site		1,500.00
RUSSELLVILLE AD	08/09/2023	40352	25-2543-6645	HEP YEAR 3	HEP Yr 3 August 2023		1,500.00
							3,000.00
SAFETY REMEDY	08/11/2023	40362	12-1202-7000	HARLEY DAVIDSON	Harley first aid supplies		30.97
							30.97
SALLY BEAUTY SU	08/02/2023	40220	12-1216-7020	PITTSBURG COSME	Supplies		105.94
							105.94
SCROGGINS: MICA	08/02/2023	40231	25-3813-6643	CAMP YEAR 3	JULY TUTOR/MENTOR ATU-O		270.00
							270.00
SECURITY BANK O	08/08/2023	40328	83-8383-7610	GREYHOUND/BOILE	Dorm Payment-Boileau-principal		80,000.00
SECURITY BANK O	08/08/2023	40328	83-8383-7620	GREYHOUND/BOILE	Dorm Payment-Boileau-Interest		16,015.79
							96,015.79
SEK EDUCATION S	07/12/2023	40066	11-6140-6510	HUMAN RESOURCES	Jul P/R Processing		1,675.00
SEK EDUCATION S	08/08/2023	40326	11-6140-6510	HUMAN RESOURCES	AUG PAYROLL PROCESSING		1,675.00
SEK EDUCATION S	08/16/2023	40385	11-6100-6810	PRESIDENT'S OFF	23-24 Envir/Custod Consort		2,450.00
SEK EDUCATION S	08/16/2023	40386	11-6200-6830	BUSINESS OFFICE	23-24 Fee Software Support		4,410.00
SEK EDUCATION S	08/16/2023	40386	11-6200-6830	BUSINESS OFFICE	23-24 Fee Mng Email PR Sys		315.00
SEK EDUCATION S	08/16/2023	40386	11-6200-6830	BUSINESS OFFICE	23-24 Fee Offsite Backup		275.00
							10,800.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
SEKAN PRINTING	07/12/2023	40074	11-6300-6140	MARKETING/DIGIT	Custom Diecut for Viewbook	1,000.00
						1,000.00
SERVICEMASTER O	08/21/2023	40473	11-7100-6480	FACILITIES AND	7.14 flooding of basement	25,957.82
						25,957.82
SEWARD CO COMMU	07/12/2023	40100	25-2543-6645	HEP YEAR 3	HEP YR 3 July 2023 Site	1,000.00
SEWARD CO COMMU	08/09/2023	40353	25-2543-6645	HEP YEAR 3	HEP Yr 3 August 2023	1,000.00
						2,000.00
SHARKY'S PUB &	07/12/2023	40065	11-6140-7030	HUMAN RESOURCES	2nd Pres Candidate Meal	250.00
SHARKY'S PUB &	07/26/2023	40201	11-6100-7000	PRESIDENT'S OFF	7-17-23 BOARD MEETING MEAL	300.00
						550.00
SHELL FLEET PLU	08/08/2023	40336	11-5530-6020	RODEO	Jun charges-Shell fuel	64.14
SHELL FLEET PLU	08/08/2023	40336	12-1205-6011	AG DEPARTMENT	May fuel chgs-Shell	50.76
						114.90
SHERWIN WILLIAM	07/19/2023	40119	83-8387-7000	GARRISON APARTM	CEILING PAINT	65.61
SHERWIN WILLIAM	07/26/2023	40190	83-8383-7000	GREYHOUND/BOILE	2 GAL CEILING PAINT	47.98
SHERWIN WILLIAM	08/02/2023	40240	11-7100-7000	FACILITIES AND	3 GAL PAINT	86.18
SHERWIN WILLIAM	08/11/2023	40372	83-8383-7000	GREYHOUND/BOILE	PAINT & BRUSH	140.27
						340.04
SKC COMMUNICATI	07/12/2023	40073	11-6400-6650	MIS DEPARTMENT	Burke and Paola Support Contra	8,000.00
						8,000.00
SKITCH'S HAULIN	07/19/2023	40127	11-7100-6510	FACILITIES AND	Empty Septic-Baseball	810.00
						810.00
SMALLWOOD LOCK	08/06/2023	40262	83-8383-7000	GREYHOUND/BOILE	10 ENTRY LOCKING DOOR LEVERS	693.00
						693.00
SNAP-ON INDUSTR	07/28/2023	40211	12-1206-7020	JOHN DEERE PROG	filters for a/c machines	124.00
SNAP-ON INDUSTR	08/16/2023	40391	12-1202-7020	HARLEY DAVIDSON	Harley Meters for students	1,152.48
						1,276.48
SONNET: ELLEN	08/08/2023	40307	37-3961-6170	IOWA PROJECT-11	SUMMER INTERN-ELLEN SONNET	810.00

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SONNET: ELLEN	08/09/2023	40347	37-3961-6170	IOWA PROJECT-11	SERVICE-ELLEN S.-AUGUST 2023	262.50
						1,072.50
SOUZA: HOLLIE	07/12/2023	40102	25-2543-6030	HEP YEAR 3	HEP Yr 3 Travel Reimbursement	400.00
						400.00
STAPLES	07/26/2023	40168	11-6600-6152	PRINT SHOP	Office supplies	1,500.00
						1,500.00
STATE BEAUTY SU	08/08/2023	40324	12-1215-7020	FT. SCOTT COSME	supplies	800.00
						800.00
STOTTS: COLETTE	08/08/2023	40302	37-3961-6030	IOWA PROJECT-11	TRVL REIMB-COLETTE S-MLG-JULY	165.00
						165.00
SUMNERS: PENNY	08/11/2023	40364	11-5608-7000	CHEER/DANCE	42 1.5" Columbis blue bows	420.00
SUMNERS: PENNY	08/11/2023	40364	11-5608-7000	CHEER/DANCE	shipping	12.00
						432.00
SURENCY LIFE &	07/12/2023	40084	11-6140-6642	HUMAN RESOURCES	JULY COBRA ADMIN FEE	100.80
SURENCY LIFE &	08/06/2023	40270	11-6140-6642	HUMAN RESOURCES	COBRA ADMIN FEE	100.80
						201.60
SWAY MEDICAL	07/19/2023	40143	11-5503-7000	ATHLETIC TRAINI	2023 2024 sport Profiles	638.00
						638.00
SYCAMORE APARTM	08/04/2023	40249	83-8385-6410	SYCAMORE GROVE	Rent/lease	10,730.00
SYCAMORE APARTM	08/21/2023	40500	83-8385-6410	SYCAMORE GROVE	Sep 1 lease-Sycamore	10,730.00
						21,460.00
SYNERGY SPORTS	07/26/2023	40173	11-5500-6641	GENERAL ATHLETI	Foundation Servies	1,000.00
SYNERGY SPORTS	07/26/2023	40173	11-5500-6641	GENERAL ATHLETI	Advanced analytics package	150.00
SYNERGY SPORTS	07/26/2023	40173	11-5500-6641	GENERAL ATHLETI	analytics and insights	150.00
						1,300.00
TADTMAN: JEFF	08/21/2023	40469	11-5504-6010	GOLF-WOMEN	team travel meals	336.00
TADTMAN: JEFF	08/21/2023	40469	11-5504-6010	GOLF-WOMEN	one coache's meals	60.00
TADTMAN: JEFF	08/21/2023	40469	11-5506-6010	GOLF-MEN	men's team's meal	384.00

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TADTMAN: JEFF	08/21/2023	40469	11-5506-6010	GOLF-MEN	one coache's and 1 driver's	120.00
TADTMAN: JEFF	08/21/2023	40485	11-5504-6010	GOLF-WOMEN	meal's for women's team	336.00
TADTMAN: JEFF	08/21/2023	40485	11-5504-6010	GOLF-WOMEN	1 coach's meals	60.00
TADTMAN: JEFF	08/21/2023	40485	11-5506-6010	GOLF-MEN	men's team meals	384.00
TADTMAN: JEFF	08/21/2023	40485	11-5506-6010	GOLF-MEN	1 coach 1 driver meals	120.00
						1,800.00
TH Rogers Homec	08/18/2023	40446	12-2601-7020	CONSTRUCTION TR	Lab Materials	3,000.00
						3,000.00
TORRES-VARELA:	08/02/2023	40224	25-2543-6645	HEP YEAR 3	HEP Yr 3 July 2023 Timesheet	270.00
						270.00
TOTAL ELECTRONI	07/12/2023	40068	12-1202-6315	HARLEY DAVIDSON	Fire Alarm Monitoring-Qtrly	104.85
						104.85
TOUCHTONE COMM	08/08/2023	40337	11-7100-6310	FACILITIES AND	Monthly serv	45.59
						45.59
TRI-VALLEY DEVE	08/16/2023	40406	11-6200-6190	BUSINESS OFFICE	Campus Shredding	32.20
						32.20
UNIONTOWN OLD S	07/19/2023	40140	11-6300-6140	MARKETING/DIGIT	Old Settlers Picn Sponsrshp	500.00
						500.00
UNIV OF AR FOR	08/08/2023	40298	11-1129-6360	PAOLA	e-Link membership-KanRen ref	1,375.92
UNIV OF AR FOR	08/08/2023	40298	11-6400-6360	MIS DEPARTMENT	e-Link membership-KanRen ref	2,129.40
UNIV OF AR FOR	08/08/2023	40298	12-1202-6360	HARLEY DAVIDSON	e-Link membership-KanRen ref	881.40
						4,386.72
UPLINK	08/09/2023	40350	71-7199-8536	STUDENT FEES	UPLINK camera installation	4,300.00
UPLINK	08/16/2023	40378	71-7199-8536	STUDENT FEES	Trouble Shooting Access Contro	450.00
						4,750.00
VALIDITY SCREEN	08/16/2023	40389	12-1235-7020	NURSING	Nursing Students Background	549.00
						549.00
VENTURA-BONILLA	08/21/2023	40462	25-2543-6644	HEP YEAR 3	HEP Yr3 July 23 Timesheet	756.00

Fort Scott Community College
Purchase Orders Issued
between 07/12/2023 to 08/21/2023

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							756.00
VERITIV OPERATI	07/12/2023	40079	11-6600-6152	PRINT SHOP	20X26 80# Cover paper		5,000.00
VERITIV OPERATI	08/21/2023	40481	11-6600-6152	PRINT SHOP	Two pallets of paper		4,176.00
							9,176.00
VICTORY CHEVROL	08/08/2023	40312	11-6500-6460	LOGISTICS	Van 10 repairs and tires		7,664.36
							7,664.36
WALTERS: JARED	08/16/2023	40395	11-5530-7000	RODEO	round bales of hay		2,000.00
							2,000.00
WATERMARK INSIG	08/08/2023	40296	11-4200-6810	ACADEMIC ADMINI	Annual site license		13,508.32
							13,508.32
WOODRIVER ENERG	08/08/2023	40334	11-7100-6330	FACILITIES AND	Burke-gas service		46.86
WOODRIVER ENERG	08/08/2023	40334	11-7100-6330	FACILITIES AND	Main Campus-gas serv		1,056.48
WOODRIVER ENERG	08/08/2023	40334	11-7100-6330	FACILITIES AND	EFAC-gas serv		127.80
							1,231.14
WRIGHT NATIONAL	07/12/2023	40067	83-8384-6210	GREYHOUND LODGE	23-24 Prem-Flood Ins		6,400.00
							6,400.00
							1,554,347.15

UMB Bank, Statement Period 07/01/2023 to 08/01/2023

<u>Tran Date</u>	<u>Supplier</u>	<u>Type</u>	<u>Amount</u>	<u>GL Accounts</u>	<u>CC Code</u>
7/16/2023	109 Braums Store	Athletics	67.02	1156086020	Meal for Combine TX
	109 Braums Store Total		67.02		
7/30/2023	158 Braums Store	Athletics	32.97	1156086010	Meal for dance
	158 Braums Store Total		32.97		
7/21/2023	217 Braums Store	Athletics	20.74	1155256020	recruiting
	217 Braums Store Total		20.74		
7/20/2023	4220 Dos Toros	Grants	51.23	2525436030	HEP GED conference
	4220 Dos Toros Total		51.23		
7/26/2023	4imprint, Inc	Institutional	1,357.56	1212056020	PO 151813
	4imprint, Inc Total		1,357.56		
7/17/2023	533 - City Market (Mar	Grants	16.23	2525436030	Travel - ADM
	533 - City Market (Mar Total		16.23		
7/17/2023	539 - Turn The Page Kc	Grants	14.80	2525436030	Travel - ADM
7/17/2023	539 - Turn The Page Kc	Grants	14.80	2538136030	HEP/CAMP Dir. Mtg.
	539 - Turn The Page Kc Total		29.60		
7/21/2023	76 - Texas Food Martmart	Athletics	2.31	1155506020	food
7/21/2023	76 - Texas Food Martmart	Athletics	4.28	1155526020	food
	76 - Texas Food Martmart Total		6.59		
7/22/2023	89 Amf 8003425263	Athletics	5.28	1155506020	Food
7/22/2023	89 Amf 8003425263	Athletics	9.82	1155526020	food
7/22/2023	89 Amf 8003425263	Athletics	18.54	1155506020	food
7/22/2023	89 Amf 8003425263	Athletics	34.44	1155526020	food
	89 Amf 8003425263 Total		68.08		
7/23/2023	Academy Sports #15	Athletics	117.94	1156087000	Adidas wear
	Academy Sports #15 Total		117.94		
7/25/2023	Adobe *creative Cloud	Business Office	32.81	7272407000	program fee
7/2/2023	Adobe *creative Cloud	Student Services	17.49	1153507000	Software
	Adobe *creative Cloud Total		50.30		
7/8/2023	Adobe *photogphy Plan	Athletics	10.43	1155107000	adobe fssc mbb photoshop
	Adobe *photogphy Plan Total		10.43		
7/27/2023	Alexxas S Las Vegas	Athletics	30.14	1155506020	food
7/27/2023	Alexxas S Las Vegas	Athletics	55.98	1155526020	food
	Alexxas S Las Vegas Total		86.12		
7/15/2023	Amazon.Com*oa9x69wo3 Amzn	Athletics	22.76	1155107000	Endow Reimb-expo markers
	Amazon.Com*oa9x69wo3 Amzn Total		22.76		
7/20/2023	American Red Cross	Athletics	37.00	1155036260	Athletic Training
	American Red Cross Total		37.00		
7/2/2023	Amzn Mktp Us	Athletics	131.25	1155457000	Workout supplies
7/3/2023	Amzn Mktp Us	Athletics	72.12	1155457000	Workout supplies
7/17/2023	Amzn Mktp Us	Athletics	72.18	1155107000	Enwo Reimb-locker room stuff
7/19/2023	Amzn Mktp Us	Athletics	59.06	1155107000	hangers for jerseys
7/1/2023	Amzn Mktp Us	Institutional	17.49	1212157020	Clinic Instruct Floor supplies
7/2/2023	Amzn Mktp Us	Institutional	7.65	1212157020	Clinic Instruct Floor supplies
7/2/2023	Amzn Mktp Us	Institutional	155.40	1212157020	Clinic Instruct Floor supplies
7/11/2023	Amzn Mktp Us	Institutional	23.94	1212027020	Instructional Supplies
7/12/2023	Amzn Mktp Us	Student Services	31.80	8383837000	Lodge Updates
7/19/2023	Amzn Mktp Us	Student Services	32.08	8383837000	Lodge Updates
7/21/2023	Amzn Mktp Us	Student Services	11.83	8383837000	Lodge Updates
7/23/2023	Amzn Mktp Us	Student Services	6.29	8383837000	Lodge Updates
7/26/2023	Amzn Mktp Us	Student Services	369.18	8383837000	Lodge Supplies
	Amzn Mktp Us Total		990.27		

UMB Bank, Statement Period 07/01/2023 to 08/01/2023

<u>Tran Date</u>	<u>Supplier</u>	<u>Type</u>	<u>Amount</u>	<u>GL Accounts</u>	<u>CC Code</u>
7/22/2023	Anet Athlete Features	Athletics	3.50	1155506020	subscription
7/22/2023	Anet Athlete Features	Athletics	6.49	1155526020	subscription
	Anet Athlete Features Total		9.99		
7/19/2023	Armillatech	Athletics	1,952.00	1155256020	recruiting
	Armillatech Total		1,952.00		
7/15/2023	Artego Pizza	Athletics	38.79	1155106020	recruiting meal kc
	Artego Pizza Total		38.79		
7/18/2023	Astro Restaurant	Grants	102.29	2525436030	HEP-GED conference
	Astro Restaurant Total		102.29		
7/20/2023	Att	Business Office	554.93	1171006310	Fax-campus
7/20/2023	Att	Business Office	698.28	8383846315	Lodge Fire Alarm Syste
	Att Total		1,253.21		
7/30/2023	Aunt Irenes Kitchen	Athletics	16.72	1155506020	food
7/30/2023	Aunt Irenes Kitchen	Athletics	31.04	1155526020	food
	Aunt Irenes Kitchen Total		47.76		
7/2/2023	Autopricediscounts.Com	Business Office	37.92	1165006460	program fee
	Autopricediscounts.Com Total		37.92		
7/28/2023	Best Lockers Aria Liq	Athletics	10.50	1155506020	locker
7/28/2023	Best Lockers Aria Liq	Athletics	19.50	1155526020	locker
	Best Lockers Aria Liq Total		30.00		
7/29/2023	Best Western Franklin To	Athletics	360.56	1155256020	recruiting
	Best Western Franklin To Total		360.56		
7/25/2023	Bht Galveston	Athletics	121.85	1156087000	Meal for CPD Coaches
	Bht Galveston Total		121.85		
7/17/2023	Billy Sims Bbq - Hays	President	19.01	1168506030	meals
	Billy Sims Bbq - Hays Total		19.01		
7/25/2023	Bjs Restaurants 545	Athletics	71.12	1155456020	Coaches meal
	Bjs Restaurants 545 Total		71.12		
7/21/2023	Bouncie	Business Office	16.00	1165006460	monthly service fee
	Bouncie Total		16.00		
7/28/2023	Broken Yolk Cafe Las Veg	Athletics	17.10	1155506020	food
7/28/2023	Broken Yolk Cafe Las Veg	Athletics	31.75	1155526020	food
	Broken Yolk Cafe Las Veg Total		48.85		
7/15/2023	Buc-Ees #38	Athletics	157.12	1156086020	Meal at Combine TX
7/16/2023	Buc-Ees #38	Athletics	68.41	1156086020	Fuel for CPD/TX HS
	Buc-Ees #38 Total		225.53		
7/15/2023	Buc-Ees #44	Athletics	3.02	1155256020	recruiting
	Buc-Ees #44 Total		3.02		
7/26/2023	Budget Rent A Car	Athletics	543.59	1155456020	Rental car
	Budget Rent A Car Total		543.59		
7/17/2023	Buffalo Wild Wings 0296	Athletics	56.64	1155106020	recruiting lunch
	Buffalo Wild Wings 0296 Total		56.64		
7/18/2023	Buffalo Wild Wings 0596	Athletics	80.00	1155306020	GILETTE
	Buffalo Wild Wings 0596 Total		80.00		
7/25/2023	Burger King #17099	Athletics	12.25	1155006030	Food
	Burger King #17099 Total		12.25		
7/29/2023	Carmines Las Vegas	Athletics	19.79	1155506020	food
7/29/2023	Carmines Las Vegas	Athletics	36.76	1155526020	food
	Carmines Las Vegas Total		56.55		
7/25/2023	Carparkinmccaddengarage	Athletics	24.00	1155456020	Parking garage
	Carparkinmccaddengarage Total		24.00		

UMB Bank, Statement Period 07/01/2023 to 08/01/2023

<u>Tran Date</u>	<u>Supplier</u>	<u>Type</u>	<u>Amount</u>	<u>GL Accounts</u>	<u>CC Code</u>
7/18/2023	Caseys #2875	Athletics	14.95	1155456020	Lunch/drink
	Caseys #2875 Total		14.95		
7/10/2023	Caseys #3248	President	5.16	1161006030	Travel
7/10/2023	Caseys #3248	President	10.15	1161006030	Travel
	Caseys #3248 Total		15.31		
7/25/2023	Caseys #3399	Institutional	49.44	1212066010	pizza
7/11/2023	Caseys #3399	Athletics	14.26	1155256020	recruiting
7/13/2023	Caseys #3399	President	9.09	1161007000	IT Lunch 7-13-23
	Caseys #3399 Total		72.79		
7/10/2023	Caseys #4099	Athletics	20.09	1155306020	SHAWNEE
	Caseys #4099 Total		20.09		
7/14/2023	Caseys Pizza 3399	President	37.17	1161007000	IT Lunch 7-13-23
	Caseys Pizza 3399 Total		37.17		
7/25/2023	Cheesecake Rancho Cucamo	Athletics	78.98	1155456020	Coaches meal
	Cheesecake Rancho Cucamo Total		78.98		
7/23/2023	Chevron 0106838	Athletics	53.21	1155506075	gas
	Chevron 0106838 Total		53.21		
7/30/2023	Chevron 0381406	Athletics	53.24	1156086010	Travel from Houst
	Chevron 0381406 Total		53.24		
7/24/2023	Chick-Fil-A #01562	Athletics	23.53	1155456020	Coaches meal
	Chick-Fil-A #01562 Total		23.53		
7/27/2023	Chick-Fil-A #01947	Athletics	18.43	1155106020	Memphis dinner
	Chick-Fil-A #01947 Total		18.43		
7/5/2023	Chick-Fil-A #02821	Athletics	26.41	1155456020	Coaches lunch
	Chick-Fil-A #02821 Total		26.41		
7/12/2023	Chick-Fil-A #04191	Athletics	29.88	1155256020	recruiting
	Chick-Fil-A #04191 Total		29.88		
7/15/2023	Chick-Fil-A #04879	Athletics	29.92	1155256020	recruiting
	Chick-Fil-A #04879 Total		29.92		
7/7/2023	Chick-Fil-A #05142	Athletics	34.36	1155106020	dfw tournament meal
	Chick-Fil-A #05142 Total		34.36		
7/1/2023	Chilis #226	Athletics	26.02	1155506020	food
7/1/2023	Chilis #226	Athletics	48.32	1155526020	food
	Chilis #226 Total		74.34		
7/18/2023	Chipotle 0336	Athletics	31.53	1155456020	Coaches meal
	Chipotle 0336 Total		31.53		
7/16/2023	Chipotle 1014	Athletics	13.62	1155306020	gilette
	Chipotle 1014 Total		13.62		
7/20/2023	Chipotle 1132	Athletics	23.87	1155256020	recruiting
	Chipotle 1132 Total		23.87		
7/26/2023	Chipotle 3058	Athletics	10.10	1155106020	Memphis lunch
	Chipotle 3058 Total		10.10		
7/13/2023	Chipotle 3329	Athletics	29.55	1155256020	recruiting
	Chipotle 3329 Total		29.55		
7/5/2023	Chipotle 4205	Athletics	31.15	1155456020	Coaches meal
	Chipotle 4205 Total		31.15		
7/14/2023	Circle K #2741599	Athletics	6.69	1155256020	recruiting
	Circle K #2741599 Total		6.69		
7/23/2023	City Market Roasters	Athletics	19.43	1155456020	Meals
7/17/2023	City Market Roasters	Grants	26.94	2525436030	HEP-GED conference
	City Market Roasters Total		46.37		

UMB Bank, Statement Period 07/01/2023 to 08/01/2023

<u>Tran Date</u>	<u>Supplier</u>	<u>Type</u>	<u>Amount</u>	<u>GL Accounts</u>	<u>CC Code</u>
7/10/2023	City Of Pittsburg	Business Office	146.60	1212166320	W/S
	City Of Pittsburg Total		146.60		
7/1/2023	Cke*uncle Jacks Bar & Gr	Institutional	34.94	1274256260	EMT conference lunch
	Cke*uncle Jacks Bar & Gr Total		34.94		
7/19/2023	Clark 9415	Athletics	31.25	1155306075	fuel
	Clark 9415 Total		31.25		
7/30/2023	Cn Travel Plaza- Dur Wes	Athletics	67.88	1156086020	Travel Gas
	Cn Travel Plaza- Dur Wes Total		67.88		
7/11/2023	Comfort Suites	Athletics	518.92	1155256020	recruiting
7/30/2023	Comfort Suites	Institutional	131.27	1212056012	Team Hotel
7/30/2023	Comfort Suites	Institutional	131.27	1212056012	Team Hotel
7/30/2023	Comfort Suites	Institutional	131.27	1212056012	Team Hotel
	Comfort Suites Total		912.73		
7/19/2023	Comfort Suites McKinney	Athletics	20.00	1155256020	recruiting
7/19/2023	Comfort Suites McKinney	Athletics	292.31	1155256020	recruiting
7/21/2023	Comfort Suites McKinney	Athletics	(35.52)	1155256020	recruiting
	Comfort Suites McKinney Total		276.79		
7/19/2023	Conoco - Central Truck St	Athletics	22.03	1155256020	recruiting
7/19/2023	Conoco - Central Truck St	Athletics	40.19	1155256020	recruiting
	Conoco - Central Truck St Total		62.22		
7/16/2023	Conoco - Pump N Pack	Athletics	32.89	1155306020	gilette
	Conoco - Pump N Pack Total		32.89		
7/27/2023	Corner Market 195	Athletics	3.49	1155256020	recruiting
7/28/2023	Corner Market 195	Athletics	9.96	1155256020	recruiting
	Corner Market 195 Total		13.45		
7/24/2023	Courtland Hotel & Aved	Athletics	121.68	1155156075	Recruiting
7/30/2023	Courtland Hotel & Aved	Athletics	121.68	1155156075	Recruiting
	Courtland Hotel & Aved Total		243.36		
7/9/2023	Courtyard By Marriott	Grants	109.76	3739616030	IA hotel
	Courtyard By Marriott Total		109.76		
7/14/2023	Cracker Barrel #458 Shawn	Athletics	14.54	1155306020	shawnee, ok
	Cracker Barrel #458 Shawn Total		14.54		
7/10/2023	Craw-Kan Telephone	Business Office	150.00	1212166680	Cosmo Internet Pitt
7/10/2023	Craw-Kan Telephone	Business Office	500.00	1155356360	eSports
7/10/2023	Craw-Kan Telephone	Business Office	209.99	1171006680	Hill St Athletics
7/10/2023	Craw-Kan Telephone	Business Office	500.00	1171006680	Burke St
7/10/2023	Craw-Kan Telephone	Business Office	209.99	8383876360	Garrison Apartments
7/10/2023	Craw-Kan Telephone	Business Office	70.00	1171006680	Baseball
	Craw-Kan Telephone Total		1,639.98		
7/26/2023	Cross Roads Store	Athletics	54.85	1155256020	recruiting
	Cross Roads Store Total		54.85		
7/22/2023	Crumbl* Grandprairie	Athletics	4.92	1155506020	food
7/22/2023	Crumbl* Grandprairie	Athletics	9.13	1155526020	food
	Crumbl* Grandprairie Total		14.05		
7/18/2023	Crumbl* Overlandpark	Athletics	14.87	1155456020	Coaches meal
	Crumbl* Overlandpark Total		14.87		
7/17/2023	Curb Nyc Taxi	Grants	82.81	2525436030	HEP-GED conference
7/20/2023	Curb Nyc Taxi	Grants	81.06	2525436030	HEP GED conference
	Curb Nyc Taxi Total		163.87		
7/18/2023	Curb Wash Dc Taxi	Grants	9.74	2525436030	Travel - ADM
7/18/2023	Curb Wash Dc Taxi	Grants	11.12	2525436030	Travel - ADM

UMB Bank, Statement Period 07/01/2023 to 08/01/2023

<u>Tran Date</u>	<u>Supplier</u>	<u>Type</u>	<u>Amount</u>	<u>GL Accounts</u>	<u>CC Code</u>
7/20/2023	Curb Wash Dc Taxi	Grants	9.55	2525436030	Travel - ADM
7/18/2023	Curb Wash Dc Taxi	Grants	11.00	2538136030	HEP/CAMP Dir. Mtg.
	Curb Wash Dc Taxi Total		41.41		
7/19/2023	Customsticke	Student Services	160.99	1153507000	Giveaways
	Customsticke Total		160.99		
7/28/2023	Dairy Queen #14127	Athletics	9.95	1155256020	recruiting
	Dairy Queen #14127 Total		9.95		
7/16/2023	Daves Hot Chicken 1093	Athletics	15.03	1155506020	food
7/16/2023	Daves Hot Chicken 1093	Athletics	27.90	1155526020	food
	Daves Hot Chicken 1093 Total		42.93		
7/20/2023	Dca Boars Head Fh	Grants	15.40	2525436030	Travel
	Dca Boars Head Fh Total		15.40		
7/20/2023	Dca Dunkindonuts Fh	Grants	5.97	2538136030	HEP/CAMP Dir. Mtg.
	Dca Dunkindonuts Fh Total		5.97		
7/20/2023	Dca Food Hall	Grants	21.06	2525436030	Travel
	Dca Food Hall Total		21.06		
7/17/2023	Dd Doordash Chipotle	Athletics	247.90	1156086010	Meal at Combine
	Dd Doordash Chipotle Total		247.90		
7/16/2023	Dd Doordash Raisingca	Athletics	25.80	1155106020	meal iowa recruiting
	Dd Doordash Raisingca Total		25.80		
6/29/2023	Delta Air	Grants	337.80	3739616030	IA BCampos FL flight
7/6/2023	Delta Air	Grants	612.80	2525436030	Travel - GED Conference
	Delta Air Total		950.60		
7/30/2023	Dfw Airport Parking	Athletics	37.80	1155506020	parking
7/30/2023	Dfw Airport Parking	Athletics	70.20	1155526020	parking
	Dfw Airport Parking Total		108.00		
7/18/2023	Discount Dance Supply	Athletics	758.95	1156087000	Dance shoes and tights
	Discount Dance Supply Total		758.95		
7/25/2023	Discount-Tire-Co Txd-35	Athletics	101.36	1155506020	Endow Reimb
7/25/2023	Discount-Tire-Co Txd-35	Athletics	188.24	1155526020	Endow Reimb
	Discount-Tire-Co Txd-35 Total		289.60		
7/19/2023	Dmv Logistics Of Edu Inc	Grants	7.13	2525436030	Travel - ADM
	Dmv Logistics Of Edu Inc Total		7.13		
7/18/2023	Dollartree	Athletics	15.15	1155456020	Cleaning supplies
	Dollartree Total		15.15		
7/11/2023	Dominos 9639	President	59.01	1161007000	Meal, VPAA Interviews
	Dominos 9639 Total		59.01		
7/17/2023	Educause	Business Office	77.00	1164006650	Software Licensing
	Educause Total		77.00		
7/28/2023	El Charro Mexican Restaur	Athletics	167.80	1155207000	Endow Reimb-Team Dinner
7/7/2023	El Charro Mexican Restaur	Athletics	47.39	1155066020	2024 recruit
	El Charro Mexican Restaur Total		215.19		
7/7/2023	Endzone Wings	Athletics	40.02	1155106020	recruiting dfw meal
	Endzone Wings Total		40.02		
7/6/2023	Eoa	Grants	85.00	2727186260	EOA
	Eoa Total		85.00		
7/11/2023	Exxon 7-Eleven 33127	Athletics	55.03	1155256020	recruiting
	Exxon 7-Eleven 33127 Total		55.03		
7/26/2023	Exxon Slauson Oil Inc.	Athletics	41.96	1155456020	Gas Cali trip
	Exxon Slauson Oil Inc. Total		41.96		
7/12/2023	Firehouse Subs 434 Qsr	Athletics	27.79	1155256020	recruiting

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	Firehouse Subs 434 Qsr Total		27.79		
7/15/2023	Fort Scott	Business Office	52.85	1171006320	Maint Shop
7/15/2023	Fort Scott	Business Office	57.59	1171006320	NE Corn Admin Bldg
7/15/2023	Fort Scott	Business Office	64.66	1226036320	Welding-W/S serv
7/15/2023	Fort Scott	Business Office	68.00	1171006320	Hill St
7/15/2023	Fort Scott	Business Office	75.63	1212066320	JD - W/S serv
7/15/2023	Fort Scott	Business Office	98.40	1171006320	Burke St
7/15/2023	Fort Scott	Business Office	104.74	1171006320	S of EFAC
7/15/2023	Fort Scott	Business Office	130.07	1171006320	S of Bailey Hall
7/15/2023	Fort Scott	Business Office	148.99	8383876320	Garrison Apartments
7/15/2023	Fort Scott	Business Office	172.31	1171006320	Ballfield
7/15/2023	Fort Scott	Business Office	950.40	8383846320	Lodge
7/15/2023	Fort Scott	Business Office	1,038.65	1171006320	S of West Fountain
7/15/2023	Fort Scott	Business Office	1,294.18	1171006320	W side of West Dorm
	Fort Scott Total		4,256.47		
7/20/2023	Freddys 00-0034	Grants	21.66	2525436030	HEP GED conference
	Freddys 00-0034 Total		21.66		
7/18/2023	Freddys 02-0001	Athletics	24.80	1155256020	recruiting
	Freddys 02-0001 Total		24.80		
7/27/2023	Freddys 07-0010	Athletics	8.11	1155506020	food
7/27/2023	Freddys 07-0010	Athletics	15.06	1155526020	food
	Freddys 07-0010 Total		23.17		
7/26/2023	Frontier Ai	Athletics	109.20	1155506020	Endow Reimb
7/26/2023	Frontier Ai	Athletics	202.80	1155526020	Endow Reimb
	Frontier Ai Total		312.00		
7/20/2023	Fsp*park N Go Kansas Cit	Grants	39.56	2538136030	HEP/CAMP Dir. Mtg.
	Fsp*park N Go Kansas Cit Total		39.56		
7/24/2023	Fwb Arlington High	Athletics	7.98	1155506020	food
7/24/2023	Fwb Arlington High	Athletics	14.83	1155526020	food
	Fwb Arlington High Total		22.81		
7/19/2023	Gotprint.Com	Student Services	48.53	1153507000	Pop-up
	Gotprint.Com Total		48.53		
7/17/2023	Gottschalk Ent	President	36.28	1168506030	Fuel
	Gottschalk Ent Total		36.28		
7/5/2023	Gourmetgiftbaskets.Com	Grants	83.69	2538136643	Tutor/Mentor Training Sup
7/6/2023	Gourmetgiftbaskets.Com	Grants	268.03	2538136643	Tutor/Mentor Training Sup
	Gourmetgiftbaskets.Com Total		351.72		
7/6/2023	Great American Shootou	Athletics	150.00	1155106020	dfw tournament packet
	Great American Shootou Total		150.00		
7/23/2023	Guatta-Ritto Taco Shop	Athletics	9.81	1155506020	food
7/23/2023	Guatta-Ritto Taco Shop	Athletics	18.23	1155526020	food
	Guatta-Ritto Taco Shop Total		28.04		
7/17/2023	Hampton Inn-Gillette	Athletics	781.06	1155306020	GILETTE
	Hampton Inn-Gillette Total		781.06		
7/25/2023	Hard Rock Los Angeles R	Athletics	58.33	1155456020	Coaches meal
	Hard Rock Los Angeles R Total		58.33		
7/16/2023	Hardees 1503214	Athletics	9.75	1155306020	gillette
	Hardees 1503214 Total		9.75		
7/5/2023	Holiday Inn	Athletics	145.64	1155506020	hotel
7/5/2023	Holiday Inn	Athletics	270.48	1155526020	hotel
	Holiday Inn Total		416.12		

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7/20/2023	Holiday Inn Capitol	Grants	598.29	2525436030	Travel - ADM
7/20/2023	Holiday Inn Capitol	Grants	598.29	2538136030	Ann. HEP/CAMP Direct. Mtg
	Holiday Inn Capitol Total		1,196.58		
7/17/2023	Holiday Inn Capitol F&b	Grants	23.00	2525436030	Travel - ADM
7/17/2023	Holiday Inn Capitol F&b	Grants	9.01	2538136030	HEP/CAMP Dir. Mtg.
7/17/2023	Holiday Inn Capitol F&b	Grants	29.20	2538136030	HEP/CAMP Dir. Mtg.
7/18/2023	Holiday Inn Capitol F&b	Grants	9.01	2538136030	HEP/CAMP Dir. Mtg.
7/19/2023	Holiday Inn Capitol F&b	Grants	9.01	2538136030	HEP/CAMP Dir. Mtg.
	Holiday Inn Capitol F&b Total		79.23		
7/12/2023	Holiday Inn Express & Su	Athletics	338.10	1155306020	SHAWNEE
	Holiday Inn Express & Su Total		338.10		
7/11/2023	Hopper *travel	Athletics	153.97	1155506020	Endow Reimb
7/11/2023	Hopper *travel	Athletics	285.95	1155526020	Endow Reimb
	Hopper *travel Total		439.92		
7/1/2023	Hotel*reservations.Com	Athletics	946.08	1155456020	Coaches hotel
	Hotel*reservations.Com Total		946.08		
7/4/2023	Hotelscom7259896017244	Athletics	396.80	1155106020	Iowa hotel
	Hotelscom7259896017244 Total		396.80		
7/27/2023	Hotwire-Sales Final	Student Services	361.65	1155556020	car rental
	Hotwire-Sales Final Total		361.65		
7/25/2023	Ihire, Llc	Business Office	349.00	1161406140	Bus Office Posting
	Ihire, Llc Total		349.00		
7/17/2023	Il Corso Restaurant	Grants	178.62	2525436030	HEP staff meal (3)
	Il Corso Restaurant Total		178.62		
7/21/2023	In *sideline Power	Athletics	16.00	1155107000	Endow Reimb-record board
	In *sideline Power Total		16.00		
7/16/2023	In N Out Burger 264	Athletics	73.11	1156086020	Meal at Combine TX
	In N Out Burger 264 Total		73.11		
7/26/2023	Jack Stack Martin City	Athletics	71.82	1155456020	Coaches meal
	Jack Stack Martin City Total		71.82		
7/19/2023	Jambonz Deux	Athletics	24.94	1155306020	Recruiting Travel
	Jambonz Deux Total		24.94		
7/18/2023	Jasons Deli Gpt 223	Athletics	4.88	1155506020	food
7/18/2023	Jasons Deli Gpt 223	Athletics	9.06	1155526020	food
	Jasons Deli Gpt 223 Total		13.94		
7/13/2023	Jersey Mikes 15178	Athletics	28.45	1155256020	recruiting
7/21/2023	Jersey Mikes 15178	Athletics	30.15	1155256020	recruiting
	Jersey Mikes 15178 Total		58.60		
	Jimmy Johns - 1085	Athletics	19.36	1156086020	Recruit Camp SMSD
	Jimmy Johns - 1085 Total		19.36		
7/15/2023	Jimmy Johns - 1111	Athletics	10.15	1155106020	recruiting iowa lunch
	Jimmy Johns - 1111 Total		10.15		
7/29/2023	Jimmy Johns - 1768	Athletics	9.58	1155256020	recruiting
	Jimmy Johns - 1768 Total		9.58		
7/18/2023	Jock's Nitch #1	Athletics	310.94	1155107000	Endow Reimb-game shoes
	Jock's Nitch #1 Total		310.94		
7/13/2023	Justblinds.Com #2152	Business Office	499.80	8383847000	window blinds
7/18/2023	Justblinds.Com #2152	Business Office	187.00	8383837000	window blinds
7/25/2023	Justblinds.Com #2152	Business Office	360.00	8383837000	Utilities
	Justblinds.Com #2152 Total		1,046.80		
7/17/2023	Kansas Turnpike Authorit	Business Office	15.70	1165006460	Toll fee

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	Kansas Turnpike Authorit Total		15.70		
7/26/2023	Kci Airport	Athletics	30.00	1155456020	Cali trip
7/20/2023	Kci Airport	Grants	30.00	2525436030	HEP GED conference
	Kci Airport Total		60.00		
7/21/2023	King Crab House	Athletics	19.58	1155506020	food
7/21/2023	King Crab House	Athletics	36.36	1155526020	food
	King Crab House Total		55.94		
7/17/2023	Korney Board Inc	Athletics	294.90	1155107000	Endow Reimb-EZ Rebounder
	Korney Board Inc Total		294.90		
7/23/2023	Kroger Fuel #5488	Athletics	53.93	1155106075	Memphis gas
	Kroger Fuel #5488 Total		53.93		
7/11/2023	Ks.Gov Payment	Institutional	15.38	1212157400	Apprentice licenses
7/11/2023	Ks.Gov Payment	Institutional	153.75	1212157400	Apprentice licenses
7/26/2023	Ks.Gov Payment	Institutional	25.63	1212157400	Marlee license
7/5/2023	Ks.Gov Payment	Institutional	184.50	1212167400	Pitt Cosmo license fees
7/6/2023	Ks.Gov Payment	Institutional	30.75	1212167400	Pitt Cosmo License fees
7/10/2023	Ks.Gov Payment	Institutional	15.38	1212167400	Pitt Cosmo license fee
	Ks.Gov Payment Total		425.39		
7/18/2023	Kum&go 0890r Vinita	Athletics	12.24	1155256020	recruiting
	Kum&go 0890r Vinita Total		12.24		
7/15/2023	Kum&go 3861r Pryor	Athletics	3.39	1155256020	recruiting
7/29/2023	Kum&go 3861r Pryor	Athletics	3.39	1155256020	recruiting
	Kum&go 3861r Pryor Total		6.78		
7/13/2023	La Hacienda Of Fort Scott	Student Services	51.25	1155006030	SS Group Lunch
7/7/2023	La Hacienda Of Fort Scott	Athletics	32.67	1155256020	recruiting
	La Hacienda Of Fort Scott Total		83.92		
7/26/2023	Las Airport	Athletics	3.15	1155506020	parking
7/26/2023	Las Airport	Athletics	5.85	1155526020	parking
	Las Airport Total		9.00		
7/28/2023	Lotus - Fort Scott	Athletics	116.89	1155207000	Endow Reimb-Team Dinner
	Lotus - Fort Scott Total		116.89		
7/16/2023	Loves #171	Athletics	35.30	1156086020	Travel
	Loves #171 Total		35.30		
7/21/2023	Loves #268	Athletics	5.53	1155256020	recruiting
7/21/2023	Loves #268	Athletics	47.44	1155256020	recruiting
	Loves #268 Total		52.97		
7/26/2023	Loves #678	Athletics	5.41	1155256020	recruiting
	Loves #678 Total		5.41		
7/27/2023	Loves #783	Athletics	45.58	1155106075	Memphis gas fuel
	Loves #783 Total		45.58		
7/19/2023	Loves #816	Athletics	19.89	1155306020	Gillette, Wy
	Loves #816 Total		19.89		
7/22/2023	Marlo Beauty Supply, I	Institutional	352.08	1212157020	Clinic Instruct Floor supplies
	Marlo Beauty Supply, I Total		352.08		
7/28/2023	Mayco Ace Hardware	Athletics	75.96	1155157000	Locker room
7/7/2023	Mayco Ace Hardware	Athletics	72.17	1155007000	Supplies
	Mayco Ace Hardware Total		148.13		
7/10/2023	McAlisters Deli 720	Athletics	18.24	1155306020	SHAWNEE
	McAlisters Deli 720 Total		18.24		
7/18/2023	McAlisters Deli 727	Athletics	26.37	1155256020	recruiting
	McAlisters Deli 727 Total		26.37		

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7/14/2023	McDonalds 5008	Athletics	26.30	1156086020	Meals at TX Combine
7/19/2023	McDonalds 5008	Athletics	9.38	1156086020	Meal Travel
	McDonalds 5008 Total		35.68		
7/14/2023	McDonalds F13416	Athletics	7.95	1155306020	shawnee
	McDonalds F13416 Total		7.95		
7/24/2023	McDonalds F19725	Athletics	10.00	1155006260	food
	McDonalds F19725 Total		10.00		
7/19/2023	McDonalds F33109	Athletics	12.62	1155256020	recruiting
	McDonalds F33109 Total		12.62		
7/17/2023	McDonalds F4938	President	7.75	1168506030	meal
	McDonalds F4938 Total		7.75		
7/10/2023	McDonalds M4707 Of Ok	Athletics	8.10	1155306020	SHAWNEE
	McDonalds M4707 Of Ok Total		8.10		
7/12/2023	Midland	Business Office	3,198.38	8181008580	John Deere Books
	Midland Total		3,198.38		
7/19/2023	My Own Pizza	Grants	16.25	2525436030	Travel - ADM
7/19/2023	My Own Pizza	Grants	8.02	2538136030	HEP/CAMP Dir. Mtg.
	My Own Pizza Total		24.27		
7/17/2023	Nabc	Athletics	75.00	1155106260	Prof Dev
	Nabc Total		75.00		
7/27/2023	Nacho Daddy - The Strip	Athletics	22.84	1155506020	food
7/27/2023	Nacho Daddy - The Strip	Athletics	42.43	1155526020	food
	Nacho Daddy - The Strip Total		65.27		
7/19/2023	National Hospitality Supp	Business Office	25.70	8383837000	Door Numbers
	National Hospitality Supp Total		25.70		
7/27/2023	Natl Testing Network	Institutional	150.00	1212157400	State Board test
6/30/2023	Natl Testing Network	Institutional	75.00	1212167400	Pitt Cosmo test fees
7/12/2023	Natl Testing Network	Institutional	75.00	1212167400	Pitt Cosmo test fees
	Natl Testing Network Total		300.00		
7/29/2023	Nayax Parking	Athletics	8.05	1155506020	parking
7/29/2023	Nayax Parking	Athletics	14.95	1155526020	parking
7/29/2023	Nayax Parking	Athletics	8.05	1155506020	parking
7/29/2023	Nayax Parking	Athletics	14.95	1155526020	parking
	Nayax Parking Total		46.00		
7/17/2023	Ncs*ged Exam	Grants	4.00	2525437010	HEP-GED test fees
7/17/2023	Ncs*ged Exam	Grants	4.00	2525437010	HEP-GED test fees
7/17/2023	Ncs*ged Exam	Grants	4.00	2525437010	HEP- test fees
7/20/2023	Ncs*ged Exam	Grants	13.00	2525437010	Student Supplies
	Ncs*ged Exam Total		25.00		
7/25/2023	Newbys	Athletics	21.45	1155106020	Memphis dinner
	Newbys Total		21.45		
7/19/2023	Old Ebbitt Grill	Grants	57.00	2525436030	Travel - ADM
7/19/2023	Old Ebbitt Grill	Grants	35.66	2538136030	HEP/CAMP Dir. Mtg.
	Old Ebbitt Grill Total		92.66		
7/3/2023	Optimum 7702	Business Office	442.40	8383846360	Lodge
7/18/2023	Optimum 7702	Business Office	576.35	1171006360	Main Campus
7/18/2023	Optimum 7702	Business Office	600.00	8383856360	Sycamore Apartments
	Optimum 7702 Total		1,618.75		
7/25/2023	Optimum Business	Business Office	120.00	1171006360	JD-Dark Fiber
	Optimum Business Total		120.00		
7/26/2023	Owpsacstate	Business Office	500.00	8181008580	EWT Books

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	Owpsacstate Total		500.00		
7/16/2023	Panda Express #1908	Athletics	12.36	1155206020	Recruiting Event
	Panda Express #1908 Total		12.36		
7/10/2023	Panda Express #3579	Athletics	21.80	1155106020	recruiting dinner
	Panda Express #3579 Total		21.80		
7/16/2023	Panda Express 1087	Athletics	26.44	1155106020	recruiting iowa meal
	Panda Express 1087 Total		26.44		
7/25/2023	Panera Bread #202947 P	Athletics	16.66	1155106020	Memphis lunch
	Panera Bread #202947 P Total		16.66		
7/26/2023	Papas Pizza	Athletics	98.70	1156086020	Meal at CPD/TX HS
	Papas Pizza Total		98.70		
7/26/2023	Par*smoothie King Sk0617	Athletics	9.59	1155106020	Memphis dinner
	Par*smoothie King Sk0617 Total		9.59		
7/31/2023	Paypal	Student Services	165.00	1153507000	College Fair Registration
	Paypal Total		165.00		
7/29/2023	Petroleum Wholesale #172	Athletics	3.56	1155256020	recruiting
7/29/2023	Petroleum Wholesale #172	Athletics	31.40	1155256020	recruiting
	Petroleum Wholesale #172 Total		34.96		
7/16/2023	Phillips 66 - Deer Trail	Athletics	3.25	1155306020	GILETTE
	Phillips 66 - Deer Trail Total		3.25		
7/15/2023	Phillips 66 - Fasmart 553	Athletics	46.65	1155106075	recruiting iowa tournamen
	Phillips 66 - Fasmart 553 Total		46.65		
7/16/2023	Phillips 66 - Oncue Expre	Athletics	17.82	1155306020	shawnee, ok
	Phillips 66 - Oncue Expre Total		17.82		
7/12/2023	Phillips 66 - Pawnee Trav	Athletics	94.56	1155306075	SHAWNEE
	Phillips 66 - Pawnee Trav Total		94.56		
7/16/2023	Phillips 66 - Petes #14	Athletics	44.58	1155106075	iowa tournament
7/28/2023	Phillips 66 - Petes #14	Athletics	26.95	1155106075	Memphis gas
7/15/2023	Phillips 66 - Petes #14	Athletics	29.41	1155256020	recruiting
7/21/2023	Phillips 66 - Petes #14	Athletics	28.42	1155256020	recruiting
7/29/2023	Phillips 66 - Petes #14	Athletics	46.41	1155256020	recruiting
7/21/2023	Phillips 66 - Petes #14	Grants	30.68	2525436030	HEP- Staff travel-gasolin
7/19/2023	Phillips 66 - Petes #14	Institutional	25.59	1212056020	Ice for fair week
7/19/2023	Phillips 66 - Petes #14	Institutional	49.52	1212056020	Ice for fair week
7/20/2023	Phillips 66 - Petes #14	Grants	31.58	2538136030	HEP/CAMP Dir. Mtg.
	Phillips 66 - Petes #14 Total		313.14		
7/18/2023	Phillips 66 - Petes #21	Athletics	24.81	1155106075	gas to pittsburg
	Phillips 66 - Petes #21 Total		24.81		
7/27/2023	Pizza Hut 030289	Athletics	15.04	1155256020	recruiting
7/28/2023	Pizza Hut 030289	Athletics	14.07	1155256020	recruiting
	Pizza Hut 030289 Total		29.11		
7/18/2023	Popeyes 13266	Athletics	12.61	1155506020	food
7/18/2023	Popeyes 13266	Athletics	23.42	1155526020	food
7/26/2023	Popeyes 13266	Athletics	5.41	1155506020	food
7/26/2023	Popeyes 13266	Athletics	10.05	1155526020	food
	Popeyes 13266 Total		51.49		
7/10/2023	Pp*dutchbrosll	Athletics	8.42	1155306020	SHAWNEE
7/11/2023	Pp*dutchbrosll	Athletics	19.91	1155306020	SHAWNEE
7/12/2023	Pp*dutchbrosll	Athletics	13.42	1155306020	Recruiting Travel
7/15/2023	Pp*dutchbrosll	Athletics	44.82	1156086020	Breakfast TX Combine
7/16/2023	Pp*dutchbrosll	Athletics	58.98	1156086010	Breakfast

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	Pp*dutchbrosll Total		145.55		
7/14/2023	Priceln*hilton Garden	President	140.97	1168506030	Hotel Stay
	Priceln*hilton Garden Total		140.97		
7/6/2023	Propio Language Services	Grants	265.65	3739616180	language services
7/6/2023	Propio Language Services	Grants	357.65	3739616180	language services
	Propio Language Services Total		623.30		
7/1/2023	Prov Inc.	Institutional	146.00	1212157400	MO testing fees
7/1/2023	Prov Inc.	Institutional	146.00	1212157400	MO testing fees
	Prov Inc. Total		292.00		
7/10/2023	Qt 102	Athletics	69.58	1155106075	dfw tournament
	Qt 102 Total		69.58		
7/16/2023	Qt 310	President	37.22	1168506030	Fuel
	Qt 310 Total		37.22		
7/7/2023	Qt 34	Athletics	12.09	1155456020	Coaches snack
	Qt 34 Total		12.09		
7/6/2023	Qt 873	Athletics	90.35	1155106075	dfw tournament gas
	Qt 873 Total		90.35		
7/16/2023	Qt 935	Athletics	63.73	1156086020	Travel to CPD
	Qt 935 Total		63.73		
7/15/2023	Quality Inns	Athletics	153.47	1155106020	recruiting kc hotel
	Quality Inns Total		153.47		
7/4/2023	Quapaw C-Store	Athletics	4.19	1155456020	Snack recruiting
	Quapaw C-Store Total		4.19		
7/12/2023	Racetrac2304 00023044	Athletics	13.40	1155256020	recruiting
7/13/2023	Racetrac2304 00023044	Athletics	6.91	1155256020	recruiting
	Racetrac2304 00023044 Total		20.31		
7/20/2023	Racetrac2525 00025254	Athletics	9.35	1155256020	recruiting
	Racetrac2525 00025254 Total		9.35		
7/19/2023	Raising Canes 0123	Athletics	33.45	1155256020	recruiting
	Raising Canes 0123 Total		33.45		
7/24/2023	Raising Canes 0200	Athletics	27.21	1155456020	Coaches meal
	Raising Canes 0200 Total		27.21		
7/30/2023	Rebel #2142	Athletics	27.06	1155506075	gas
	Rebel #2142 Total		27.06		
7/25/2023	Remote Wholesale Inc	Business Office	94.26	1165006460	Key fobs #1
	Remote Wholesale Inc Total		94.26		
7/1/2023	Rogue	Athletics	322.16	1155457000	Workout supplies
	Rogue Total		322.16		
7/18/2023	Roku For Espn	Athletics	9.99	1155256020	recruiting
	Roku For Espn Total		9.99		
7/25/2023	Rudys Chicken, Llc	Athletics	7.02	1155506020	food
7/25/2023	Rudys Chicken, Llc	Athletics	13.05	1155526020	food
	Rudys Chicken, Llc Total		20.07		
7/12/2023	Sams Club Renewal	Business Office	50.00	7575386190	sams renewal
	Sams Club Renewal Total		50.00		
7/20/2023	Samsclub.Com	Business Office	118.04	8181008588	restock of snacks
	Samsclub.Com Total		118.04		
7/24/2023	Schlotzskys-Abq	Athletics	30.46	1155456020	Recruiting
	Schlotzskys-Abq Total		30.46		
7/19/2023	Scooters Coffee #395	Athletics	30.93	1155456020	Coaches meal
	Scooters Coffee #395 Total		30.93		

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7/5/2023	Scooters Coffee #723	Athletics	17.96	1155456020	Coaches breakfast
	Scooters Coffee #723 Total		17.96		
7/19/2023	Shake Shack - 1299	Grants	55.07	2525436030	HEP GED conference
	Shake Shack - 1299 Total		55.07		
7/15/2023	Shell Oil 12479581014	Athletics	49.79	1155256020	recruiting
	Shell Oil 12479581014 Total		49.79		
7/21/2023	Shell Oil 41634220038	Athletics	6.00	1155506020	food
7/21/2023	Shell Oil 41634220038	Athletics	11.14	1155526020	food
	Shell Oil 41634220038 Total		17.14		
7/24/2023	Shell Oil 57546228800	Athletics	1.47	1155506020	food
7/24/2023	Shell Oil 57546228800	Athletics	2.74	1155526020	food
	Shell Oil 57546228800 Total		4.21		
7/12/2023	Sherwin Williams 707193	Student Services	244.44	8383837000	Lodge Updates
7/13/2023	Sherwin Williams 707193	Student Services	188.44	8383837000	Lodge Updates
	Sherwin Williams 707193 Total		432.88		
7/6/2023	Simple Simon`s Pizza	Institutional	93.12	7111296190	PTK
	Simple Simon`s Pizza Total		93.12		
7/18/2023	Simplystamps.Com	President	61.87	1161007000	Check Signature Stamp
	Simplystamps.Com Total		61.87		
7/15/2023	Sleep Inn & Suites	Athletics	103.88	1155256020	recruiting
7/19/2023	Sleep Inn & Suites	Athletics	98.12	1155256020	recruiting
7/1/2023	Sleep Inn & Suites	Athletics	727.16	1156086010	hotel for summer practice
7/30/2023	Sleep Inn & Suites	Athletics	623.28	1156087000	Camp hotel for dance chor
	Sleep Inn & Suites Total		1,552.44		
7/26/2023	Slick Shirts Screen Print	Grants	507.94	2538137010	CAMP T-Shirts
	Slick Shirts Screen Print Total		507.94		
7/11/2023	Slim Chickens 16903	Athletics	22.93	1155256020	recruiting
	Slim Chickens 16903 Total		22.93		
7/20/2023	Sm3custompromo	Student Services	144.00	1153507000	Giveaways
	Sm3custompromo Total		144.00		
7/7/2023	Smittys Garage 801	Athletics	25.98	1155456020	Coaches meal
	Smittys Garage 801 Total		25.98		
7/15/2023	Sonic Drive In #4422	Athletics	22.76	1155106020	recruiting iowa breakfast
7/16/2023	Sonic Drive In #4422	Athletics	22.76	1155106020	recruiting iowa bfast
	Sonic Drive In #4422 Total		45.52		
6/30/2023	Southwes	Athletics	788.96	1155456020	Recruiting
6/30/2023	Southwes	Athletics	788.96	1155456020	Recruiting trip
7/20/2023	Southwes	Athletics	42.51	1155456020	Travel Cali
7/20/2023	Southwes	Athletics	42.51	1155456020	Flight change
7/26/2023	Southwes	Student Services	547.95	1155556020	Airline tickets
	Southwes Total		2,210.89		
7/18/2023	Sq *cafe Twelve	Grants	14.13	2525436030	Travel - ADM
7/18/2023	Sq *cafe Twelve	Grants	12.09	2538136030	HEP/CAMP Dir. Mtg.
	Sq *cafe Twelve Total		26.22		
7/20/2023	Sq *dapson Cab Ass.	Grants	18.59	2525436030	Travel
	Sq *dapson Cab Ass. Total		18.59		
7/11/2023	Sq *daylight Donut Paola	Institutional	51.88	7111296190	PTK
	Sq *daylight Donut Paola Total		51.88		
7/31/2023	Sq *elite Basketbal	Athletics	210.00	1155106010	Wichita tournament fee
	Sq *elite Basketbal Total		210.00		
7/17/2023	Sq *king Cab Company #443	Grants	21.90	2538136030	HEP/CAMP Dir. Mtg.

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	Sq *king Cab Company #443 Total		21.90		
7/13/2023	Sq *marshas Deli	Athletics	52.90	1155006030	food
7/7/2023	Sq *marshas Deli	Athletics	74.95	1155256020	recruiting
7/31/2023	Sq *marshas Deli	Athletics	25.39	1156086010	Coaches Meal Camp
	Sq *marshas Deli Total		153.24		
7/19/2023	Sq *unc	Grants	11.56	2525436030	Travel
7/19/2023	Sq *unc	Grants	11.90	2538136030	HEP/CAMP Dir. Mtg.
7/20/2023	Sq *unc	Grants	8.47	2538136030	HEP/CAMP Dir. Mtg.
	Sq *unc Total		31.93		
7/18/2023	Sq *unc Inc	Grants	6.85	2538136030	HEP/CAMP Dir. Mtg.
	Sq *unc Inc Total		6.85		
7/22/2023	Staples Direct	Athletics	257.13	1155256020	recruiting
	Staples Direct Total		257.13		
7/7/2023	Starbucks 800-782-7282	Athletics	25.49	1155456020	Coaches meal
	Starbucks 800-782-7282 Total		25.49		
7/20/2023	Starbucks Store 09392	Grants	10.45	2525436030	Travel - ADM
	Starbucks Store 09392 Total		10.45		
7/24/2023	Starbucks Store 10628	Athletics	24.60	1155456020	Coaches bfast
7/25/2023	Starbucks Store 10628	Athletics	23.60	1155456020	Coaches bfast
7/26/2023	Starbucks Store 10628	Athletics	25.50	1155456020	Coaches bfast
	Starbucks Store 10628 Total		73.70		
7/17/2023	Starbucks Store 11320	Athletics	8.61	1155306020	gillette
7/19/2023	Starbucks Store 11320	Athletics	13.49	1155306020	Recruiting Travel
	Starbucks Store 11320 Total		22.10		
7/23/2023	Starbucks Store 62589	Athletics	13.65	1155106020	Memphis breakfast
	Starbucks Store 62589 Total		13.65		
7/26/2023	State Beauty Supply Of Ne	Institutional	177.31	1212157020	Clinic Instruct Floor supplies
	State Beauty Supply Of Ne Total		177.31		
7/26/2023	Stellar* The New Stand	Athletics	22.26	1155456020	Coaches snacks
	Stellar* The New Stand Total		22.26		
7/1/2023	Storagemart #1075	Grants	114.12	3739616150	IA JULY storage unit
7/28/2023	Storagemart #1075	Grants	114.12	3739616150	IA storage unit
	Storagemart #1075 Total		228.24		
7/11/2023	Straighttalk	Grants	49.66	2525436641	Technical Assistance
	Straighttalk Total		49.66		
7/20/2023	Strickland Brothers 627	Business Office	78.74	1165006460	oil change #19
	Strickland Brothers 627 Total		78.74		
7/19/2023	Subway 21928	Athletics	118.48	1155456020	Camp meal
7/27/2023	Subway 21928	Athletics	20.87	1155206020	Recruiting Lunch
7/30/2023	Subway 21928	Athletics	130.86	1155207000	Endow Reimb
	Subway 21928 Total		270.21		
7/14/2023	Subway 29281	Athletics	106.87	1156086020	Meal at TX Combine
	Subway 29281 Total		106.87		
7/27/2023	Subway 33622	Athletics	15.36	1155256020	recruiting
7/28/2023	Subway 33622	Athletics	10.26	1155256020	recruiting
	Subway 33622 Total		25.62		
7/11/2023	Subway 37540	Athletics	27.90	1155256020	recruiting
	Subway 37540 Total		27.90		
7/26/2023	Sunoco 0819455700	Athletics	71.34	1156086010	Dance travel Hou
	Sunoco 0819455700 Total		71.34		
7/26/2023	Taco Bell 030895	Athletics	13.68	1155256020	recruiting

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	Taco Bell 030895 Total		13.68		
7/29/2023	Taco Bell 034076	Athletics	10.49	1155256020	recruiting
	Taco Bell 034076 Total		10.49		
7/14/2023	Tailgaters Snookered	Athletics	29.03	1155256020	recruiting
	Tailgaters Snookered Total		29.03		
7/14/2023	Texas Roadhouse #2601	Athletics	265.70	1156086020	Meal at TX Combine
	Texas Roadhouse #2601 Total		265.70		
7/12/2023	Textmagic.Com	Student Services	200.00	1151007000	texting
7/12/2023	Textmagic.Com	Grants	100.00	2727187000	TextMagic
	Textmagic.Com Total		300.00		
7/11/2023	The Garage 789	Athletics	47.30	1155306020	SHAWNEE
	The Garage 789 Total		47.30		
7/24/2023	The Green Beetle	Athletics	23.56	1155106020	Memphis dinner
	The Green Beetle Total		23.56		
7/6/2023	The Home Depot #2220	Athletics	39.09	8383847000	DORMS
7/6/2023	The Home Depot #2220	Business Office	153.58	1171007000	hack saw, levers msc
7/13/2023	The Home Depot #2220	Business Office	149.84	8383847000	plumbing msc
7/28/2023	The Home Depot #2220	Workforce Dev	7.86	1217447000	Bolts for 1995 Intl
	The Home Depot #2220 Total		350.37		
7/6/2023	The Home Depot 2220	Athletics	313.92	8383847000	DORMS
7/20/2023	The Home Depot 2220	Business Office	312.78	8383877000	supplies/repairs
	The Home Depot 2220 Total		626.70		
7/17/2023	The Jbb	Athletics	1.16	1155256020	recruiting
	The Jbb Total		1.16		
7/7/2023	Theos Grill & Bar	Athletics	29.66	1155106020	dfw tournament meal
	Theos Grill & Bar Total		29.66		
7/14/2023	Townplace Suites Rckwa	Athletics	404.54	1156086020	Hotel to be reimbursed
7/14/2023	Townplace Suites Rckwa	Athletics	404.54	1156086020	Combine in Rockwall
7/14/2023	Townplace Suites Rckwa	Athletics	404.54	1156086020	Hotel for Rockwall Combin
7/14/2023	Townplace Suites Rckwa	Athletics	404.54	1156086020	Recruitment hotel combine
	Townplace Suites Rckwa Total		1,618.16		
7/5/2023	Trashbilling.Com Cc	Business Office	68.75	1212026690	Harley
7/5/2023	Trashbilling.Com Cc	Business Office	81.40	1212166690	Cosmo Pittsburg
7/5/2023	Trashbilling.Com Cc	Business Office	142.50	1171006690	Hill St Athletics
7/5/2023	Trashbilling.Com Cc	Business Office	263.65	8383876690	Garrison Apartments
7/5/2023	Trashbilling.Com Cc	Business Office	153.55	1171006690	EFAC
7/5/2023	Trashbilling.Com Cc	Business Office	263.64	1171006690	Ballfield
7/5/2023	Trashbilling.Com Cc	Business Office	263.64	1171006690	Maint
7/5/2023	Trashbilling.Com Cc	Business Office	263.65	1171006690	Rodeo Arena
7/5/2023	Trashbilling.Com Cc	Business Office	336.25	1171006690	Cosmo
7/5/2023	Trashbilling.Com Cc	Business Office	153.55	1171006690	Nursing Campus
7/5/2023	Trashbilling.Com Cc	Business Office	153.55	1171006690	College Ranch
7/5/2023	Trashbilling.Com Cc	Business Office	153.55	1212066690	John Deere / Armory
7/5/2023	Trashbilling.Com Cc	Business Office	336.25	8383836690	Dorm/Cafeteria
7/5/2023	Trashbilling.Com Cc	Business Office	336.25	8383836690	Dorms
7/5/2023	Trashbilling.Com Cc	Business Office	336.12	8383846690	Lodge dorms
	Trashbilling.Com Cc Total		3,306.30		
7/24/2023	Travelers Bond	Business Office	1,250.00	1217446220	CDL Bond Insurance
	Travelers Bond Total		1,250.00		
7/18/2023	Tst* Brick & Mortar	Athletics	75.00	1155107000	Endow Reimb-coaches lunch
	Tst* Brick & Mortar Total		75.00		

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7/5/2023	Tst* Brickstreet Barbecue	Business Office	387.28	1161407030	Candidate Meal
	Tst* Brickstreet Barbecue Total		387.28		
7/26/2023	Tst* Einstein Bros. Bagel	Athletics	5.70	1155456020	Coaches drink
	Tst* Einstein Bros. Bagel Total		5.70		
7/21/2023	Tst* Hawaiian Bros-Denton	Athletics	29.66	1155256020	recruiting
	Tst* Hawaiian Bros-Denton Total		29.66		
7/18/2023	Tst* La Grande Boucherie	Grants	136.61	2525436030	HEP- GED conference
	Tst* La Grande Boucherie Total		136.61		
7/31/2023	Tst* Nu Grille	Athletics	61.64	1155156075	Recruiting
	Tst* Nu Grille Total		61.64		
7/7/2023	Tst* Oklahoma Joes Bbq B	Athletics	23.82	1155456020	Coaches meal
	Tst* Oklahoma Joes Bbq B Total		23.82		
7/19/2023	Tst* Sharkys Pub & Grub	Athletics	181.39	1155456020	Camp meals
7/23/2023	Tst* Sharkys Pub & Grub	Athletics	57.96	1155156075	Dinner W/ Recruit
7/30/2023	Tst* Sharkys Pub & Grub	Athletics	101.21	1155156075	Recruiting
6/29/2023	Tst* Sharkys Pub & Grub	President	73.20	1161007000	Board Meal, Interviews
6/29/2023	Tst* Sharkys Pub & Grub	Athletics	14.58	1155506020	food
6/29/2023	Tst* Sharkys Pub & Grub	Athletics	27.09	1155526020	food
7/27/2023	Tst* Sharkys Pub & Grub	Institutional	86.53	1212056011	Booster Reimb
	Tst* Sharkys Pub & Grub Total		541.96		
7/18/2023	Tst* The Grill	Grants	79.01	2525436030	Travel - ADM
7/18/2023	Tst* The Grill	Grants	79.01	2538136030	HEP/CAMP Dir. Mtg.
	Tst* The Grill Total		158.02		
7/15/2023	Turo Inc.* Trip Jul 26	Athletics	31.52	1155506020	Endow Reimb
7/15/2023	Turo Inc.* Trip Jul 26	Athletics	58.55	1155526020	Endow Reimb
7/15/2023	Turo Inc.* Trip Jul 26	Athletics	95.75	1155506020	Endow Reimb
7/15/2023	Turo Inc.* Trip Jul 26	Athletics	177.83	1155526020	Endow Reimb
	Turo Inc.* Trip Jul 26 Total		363.65		
7/29/2023	Two Brothers Bbq El Dorad	Athletics	20.00	1155156020	Recruiting
	Two Brothers Bbq El Dorad Total		20.00		
7/4/2023	Uber Eats	Athletics	17.04	1155506020	food
7/4/2023	Uber Eats	Athletics	31.65	1155526020	food
7/29/2023	Uber Eats	Athletics	20.19	1155506020	food
7/29/2023	Uber Eats	Athletics	37.50	1155526020	food
7/30/2023	Uber Eats	Athletics	34.97	1155506020	food
7/30/2023	Uber Eats	Athletics	64.95	1155526020	food
	Uber Eats Total		206.30		
7/4/2023	Uber* Eats	Athletics	12.68	1155506020	food
7/4/2023	Uber* Eats	Athletics	23.56	1155526020	food
	Uber* Eats Total		36.24		
7/5/2023	Usa Cheer	Athletics	38.00	1156087000	Coach Cert
	Usa Cheer Total		38.00		
7/7/2023	Usps Po 1931790511	Institutional	13.23	1212066150	Orientation Letters
	Usps Po 1931790511 Total		13.23		
7/6/2023	Usps Po 1972940220	Workforce Dev	28.75	1217447000	postage for test sheets
	Usps Po 1972940220 Total		28.75		
7/6/2023	Varsity Tv	Business Office	32.81	1156087000	Cheer-Nationals TV
	Varsity Tv Total		32.81		
7/31/2023	Venetian/Palazzo Frt Des	Athletics	71.43	1155506020	hotel
7/31/2023	Venetian/Palazzo Frt Des	Athletics	132.65	1155526020	hotel
	Venetian/Palazzo Frt Des Total		204.08		

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7/24/2023	Viatortripadvisor Us	Athletics	69.30	1155506020	parking
7/24/2023	Viatortripadvisor Us	Athletics	128.70	1155526020	parking
	Viatortripadvisor Us Total		198.00		
7/8/2023	Waffle House 0836	Athletics	43.50	1155106020	dfw tournament meal
	Waffle House 0836 Total		43.50		
7/12/2023	Walgreens #11086	Athletics	10.92	1156087000	Combine Supplies
7/12/2023	Walgreens #11086	Athletics	55.70	1156087000	Supplies for Combine
	Walgreens #11086 Total		66.62		
7/28/2023	Wal-Mart #0039	Athletics	93.83	1155207000	Endow Reimb-Team Lunch
7/30/2023	Wal-Mart #0039	Athletics	13.79	1155207000	supplies
7/31/2023	Wal-Mart #0039	Athletics	14.94	1155207000	Supplies for Team Dinner
7/26/2023	Wal-Mart #0039	Student Services	72.18	8383837000	Housing upgrades
7/8/2023	Wal-Mart #0039	President	33.00	1168506150	Archive Supplies
7/6/2023	Wal-Mart #0039	Grants	20.96	2538137020	CAMP Tutor Manual
7/12/2023	Wal-Mart #0039	Athletics	124.99	1156087000	Recruitment Board supplie
	Wal-Mart #0039 Total		373.69		
7/14/2023	Wal-Mart #0072	Athletics	20.86	1156087000	Supplies for Combine
	Wal-Mart #0072 Total		20.86		
7/5/2023	Wal-Mart #0242	Institutional	133.81	1212407020	Instruct Supplies
	Wal-Mart #0242 Total		133.81		
7/29/2023	Wal-Mart #0504	Athletics	85.26	1156087000	Supplies for closet
	Wal-Mart #0504 Total		85.26		
7/27/2023	Wal-Mart #3473	Athletics	9.47	1155507000	supplies
7/27/2023	Wal-Mart #3473	Athletics	17.59	1155527000	supplies
	Wal-Mart #3473 Total		27.06		
7/15/2023	Walmart.Com	Business Office	158.62	8383847000	shower hooks & curtains
7/6/2023	Walmart.Com	Grants	(9.58)	2525436023	Student activity
7/5/2023	Walmart.Com	Grants	85.34	2538137020	CAMP Tutor Manuals
7/26/2023	Walmart.Com	Grants	291.93	2538137010	CAMP Student Orientation
7/26/2023	Walmart.Com	Grants	506.40	2538137010	CAMP Student Orientation
	Walmart.Com Total		1,032.71		
7/27/2023	Walmart.Com 8009666546	Athletics	233.06	1155007000	F10 Fridge
6/30/2023	Walmart.Com 8009666546	Grants	63.86	2525436023	Student Activites
6/30/2023	Walmart.Com 8009666546	Grants	63.86	2525436023	Student Activites
	Walmart.Com 8009666546 Total		360.78		
7/20/2023	Warwick New York Hotel	Grants	970.95	2525436030	HEP-GED conferenc lodging
7/20/2023	Warwick New York Hotel	Grants	970.95	2525436030	HEP-GED conference lodgin
7/20/2023	Warwick New York Hotel	Grants	970.95	2525436030	HEP-GED conference lodgin
	Warwick New York Hotel Total		2,912.85		
7/14/2023	Whataburger 1020	Athletics	28.65	1155256020	recruiting
	Whataburger 1020 Total		28.65		
7/18/2023	Wholesaleinternet.Net	Business Office	94.00	1163006520	Hosting Fee
	Wholesaleinternet.Net Total		94.00		
7/24/2023	Wingstop - 154 - McOmmmerc	Athletics	6.42	1155506020	food
7/24/2023	Wingstop - 154 - McOmmmerc	Athletics	11.93	1155526020	food
	Wingstop - 154 - McOmmmerc Total		18.35		
7/15/2023	Wingstop 19	Athletics	17.49	1155506020	food
7/15/2023	Wingstop 19	Athletics	32.49	1155526020	food
	Wingstop 19 Total		49.98		
7/16/2023	Wm Supercenter #1485	Athletics	42.13	1155306020	Recruiting Travel
	Wm Supercenter #1485 Total		42.13		

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7/14/2023	Wm Supercenter #3150	Athletics	22.07	1155106020	recruiting iowa tournamen
	Wm Supercenter #3150 Total		22.07		
7/6/2023	Wm Supercenter #39	Athletics	43.18	1156087000	Recruitment supplies
	Wm Supercenter #39 Total		43.18		
7/18/2023	Www.Aacrao.Org	Student Services	906.00	1153006810	Dues
	Www.Aacrao.Org Total		906.00		
7/13/2023	Www.Hardwood	Athletics	151.50	1155106020	tournament packet
	Www.Hardwood Total		151.50		
7/1/2023	Www.Reservations.Com	Athletics	55.94	1155456020	Recruiting
	Www.Reservations.Com Total		55.94		
7/14/2023	Zaxbys #54101	Athletics	23.83	1155106020	iowa tournament
	Zaxbys #54101 Total		23.83		
7/27/2023	Zaxbys #63018	Athletics	12.58	1155106020	Memphis lunch
	Zaxbys #63018 Total		12.58		
	Grand Total		64,095.20		

ACTION/DISCUSSION ITEMS

A. APPROVAL OF UPDATED EQUAL OPPORTUNITY, HARASSMENT, AND NONDISCRIMINATION POLICY

BACKGROUND: Following is an updated policy that addresses equal opportunity, harassment, and nondiscrimination for all faculty, students, employees, and third-parties on any FSCC campus. This policy provides more specific action steps than previous policies did, and clarifies FSCC's compliance with federal legislation associated with current Title IX requirements. Title IX changes were expected to be handed down in early 2023, but the feds have not yet provided a finalized ruling. Further changes are expected to this policy as those statutes are passed.

RECOMMENDATION: It is the recommendation of administration to approve the updated Equal Opportunity, Harassment, and Nondiscrimination Policy.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Holt ____ Nelson

**EQUAL OPPORTUNITY, HARASSMENT, AND NONDISCRIMINATION
FOR ALL FACULTY, STUDENTS, EMPLOYEES, AND THIRD-PARTIES**

ONE POLICY, TWO PROCEDURES MODEL (1P2P)

Fort Scott Community College (FSCC) does not discriminate in its employment practices or in its educational programs or activities. FSCC also prohibits retaliation against any person opposing discrimination or participating in any discrimination investigation or complaint process internally or externally. Reports of misconduct, questions regarding Title IX, and concerns about noncompliance should be directed to the Title IX Coordinator.

Tom Havron, Vice President of Students
Title IX Coordinator
Fort Scott Community College
2108 South Horton
Fort Scott, KS 66701
(620) 644-6176 – office
(620) 212-9921 - cell
tomha@fortscott.edu
Bailey Hall VPS office

POLICY: Equal Opportunity, Harassment, and Nondiscrimination

1. Glossary

- *Advisor* means a person chosen by a party or appointed by the institution to accompany the party to meetings related to the resolution process, to advise the party on that process, and to conduct questioning for the party at the hearing, if any.
- *Complainant* means an individual who is alleged to be the victim of conduct that could constitute harassment or discrimination based on a protected class, or retaliation for engaging in a protected activity. A complainant who is not a student or employee at FSCC, who did not file a formal complaint, and did not substantially participate in the investigation shall, in the sole discretion of the Title IX Coordinator, be an “Unaffiliated Complainant”.
- *Complaint (formal)* means a document submitted or signed by a Complainant or signed by the Title IX Coordinator alleging harassment or discrimination based on a protected class or retaliation for engaging in a protected activity against a Respondent and requesting that the FSCC investigate the allegation.
- *Confidential Resource* means an employee who is not a Mandated Reporter of notice of harassment, discrimination, and/or retaliation (irrespective of Clery Act Campus Security Authority status).
- *Day* means a business day when Fort Scott Community College is in normal operation.
- *Decision-maker* is the person, panel, and/or Chair who hears evidence, determines relevance, and makes the Final Determination of whether this Policy has been violated and/or assigns sanctions.

- *Directly Related Evidence* is evidence connected to the complaint, but which is neither inculpatory (tending to prove a violation) nor exculpatory (tending to disprove a violation) and cannot be relied upon by the investigation report or Decision-maker. Compare to Relevant Evidence, below.
- *Education program or activity* means locations, events, or circumstances where FSCC exercises substantial control over both the Respondent and the context in which the sexual harassment, discrimination, and/or retaliation occurs and also includes any building owned or controlled by a student organization that is officially recognized by the FSCC.
- *Final Determination*: A conclusion by preponderance of the evidence that the alleged conduct did or did not violate policy.
- *Finding*: A conclusion by preponderance of the evidence that the conduct did or did not occur as alleged (as in a “finding of fact”).
- *Formal Grievance Process* means “Process A,” a method of formal resolution designated by the FSCC to address conduct that falls within the policies included below, and which complies with the requirements of the Title IX regulations (34 CFR §106.45).
- *Grievance Process Pool* includes any investigators, hearing Decision-makers, appeal officers, and Advisors who may perform any or all of these roles (though not at the same time or with respect to the same case).
- *Investigator* means the person or persons charged by a FSCC with gathering facts about an alleged violation of this Policy, assessing relevance and credibility, synthesizing the evidence, and compiling this information into an investigation report of Relevant Evidence and a file of Directly Related evidence.
- *Mandated Reporter* means an employee of FSCC who is obligated by policy to share knowledge, notice, and/or reports of harassment, discrimination, and/or retaliation with the Title IX Coordinator.¹
- *Notice* means that an employee, student, or third-party informs the Title IX Coordinator or other Official with Authority of the alleged occurrence of harassing, discriminatory, and/or retaliatory conduct.
- *Official with Authority* (OWA) means an employee of FSCC explicitly vested with the responsibility to implement corrective measures for harassment, discrimination, and/or retaliation on behalf of FSCC.
- *Parties* include the Complainant(s) and Respondent(s), collectively.
- *Process A* means the Formal Grievance Process detailed below and defined above.
- *Process B* means the administrative resolution procedures detailed in [Appendix D](#) that apply only when Process A does not, as determined by the Title IX Coordinator
- *FSCC* means a postsecondary education program that is a FSCC of federal funding.
- *Relevant Evidence* is evidence that tends to prove (inculpatory) or disprove (exculpatory) an issue in the complaint.

¹ Not to be confused with those mandated by state law to report child abuse, elder abuse, and/or abuse of individuals with disabilities to appropriate officials, though these responsibilities may overlap with those who have mandated reporting responsibility in this Policy.

- *Remedies* are post-Finding actions directed to the Complainant and/or the community as mechanisms to address safety, prevent recurrence, and restore access to FSCC's educational program.
- *Respondent* means an individual who has been reported to be the perpetrator of conduct that could constitute harassment or discrimination based on a protected class, or retaliation for engaging in a protected activity.
- *Resolution* means the result of an informal or Formal Grievance Process.
- *Sanction* means a consequence imposed by FSCC on a Respondent who is found to have violated this policy.
- *Sexual Harassment* is the umbrella category including the offenses of sexual harassment, sexual assault, stalking, dating violence, and domestic violence. [See Section 17.b.](#) for greater detail.
- *Title IX Coordinator* is at least one official designated by FSCC to ensure compliance with Title IX and FSCC's Title IX program. References to the Coordinator throughout this policy may also encompass a designee of the Coordinator for specific tasks.
- *Title IX Team* refers to the Title IX Coordinator, any deputy coordinators, and any member of the Grievance Process Pool.

2. Rationale for Policy

FSCC is committed to providing a workplace and educational environment, as well as other benefits, programs, and activities, that are free from discrimination and harassment based on a protected category, and retaliation for engaging in a protected activity.

To ensure compliance with federal, state, and local civil rights laws and regulations, and to affirm its commitment to promoting the goals of fairness and equity in all aspects of the educational program or activity, FSCC has developed internal policies and procedures that provide a prompt, fair, and impartial process for those involved in an allegation of discrimination or harassment on the basis of protected class status, and for allegations of retaliation.

FSCC values and upholds the equal dignity of all members of its community and strives to balance the rights of the parties in the grievance process during what is often a difficult time for all those involved.

3. Applicable Scope

The core purpose of this policy is the prohibition of all forms of discrimination. Sometimes, discrimination involves exclusion from or different treatment in activities, such as admission, athletics, or employment. At other times, discrimination takes the form of harassment or, in the case of sex-based discrimination, it can encompass sexual harassment, sexual assault, stalking, sexual exploitation, dating violence, or domestic violence. When an alleged violation of this nondiscrimination policy is reported, the allegations are subject to resolution using FSCC's "Process A" or "Process B," as determined by the Title IX Coordinator, and as detailed below.

When the Respondent is a member of the FSCC community, a formal complaint may be filed and a grievance process may be available regardless of the status of the Complainant, who may or may not be a member of the

FSCC community. This community includes, but is not limited to, students,² student organizations, faculty, administrators, staff, and third parties such as guests, visitors, volunteers, vendors, and campers. The procedures below may be applied to incidents, to patterns, and/or to the campus climate, all of which may be addressed and investigated in accordance with this policy.

4. Title IX Coordinator

The Vice President of Students serves as the Title IX Coordinator and oversees implementation of the FSCC's policy on equal opportunity, harassment, and nondiscrimination.

The Title IX Coordinator has the primary responsibility for coordinating FSCC's efforts related to the intake, investigation, resolution, and implementation of supportive measures to stop, remedy, and prevent discrimination, harassment, and retaliation prohibited under this policy.

All parties will be provided with a comprehensive electronic document detailing options and resources, which the Title IX Coordinator may also go over in person with the parties, as appropriate (excluding an Unaffiliated Complainant in the discretion of the Title IX Coordinator).

5. Independence and Conflict-of-Interest

The Title IX Coordinator manages the Title IX Team and acts with independence and authority free from bias and conflicts of interest. The Title IX Coordinator oversees all resolutions under this policy and these procedures. The members of the Title IX Team are vetted and trained to ensure they are not biased for or against any party in a specific case, or for or against Complainants and/or Respondents, generally.

To raise any concern involving bias or conflict of interest by the Title IX Coordinator, contact the FSCC President (620-223-2700) or designee. Concerns of bias or a potential conflict of interest by any other Title IX Team member should be raised with the Title IX Coordinator.

Reports of misconduct or discrimination committed by the Title IX Coordinator should be reported to the FSCC President (620-223-2700) or designee. Reports of misconduct or discrimination committed by any other Title IX Team member should be reported to the Title IX Coordinator.

6. Administrative Contact Information

Complaints or notice of alleged policy violations, or inquiries about or concerns regarding this policy and procedures, may be made internally to:

Tom Havron, Vice President of Students
Title IX Coordinator
Fort Scott Community College
2108 South Horton
Fort Scott, KS 66701
(620) 644-6176 – office
(620) 212-9921 - cell
tomha@fortscott.edu
Bailey Hall VPS office

² For the purpose of this policy, FSCC defines "student" as any individual who has accepted an offer of admission, or who is registered or enrolled for credit or non-credit bearing coursework, and who maintains an ongoing relationship with FSCC.

Ashley Keylon, Associate Dean of
Advising - Title IX Team Member
Fort Scott Community College
2108 South Horton
Fort Scott, KS 66701
(620) 223-2700 ext. 3550— office
(620) 238-2548 - cell
ashleyk@fortscott.edu
Bailey Hall offices

Juley McDaniel, Director of Human Resources
Title IX Deputy Coordinator
Fort Scott Community College
2108 South Horton
Fort Scott, KS 66701
(620) 644-6115 – office
(620) 224-6511 – cell
juleym@fortscott.edu
Dick Hedges Administration
Building – HR office

FSCC has also classified most employees as Mandated Reporters of any knowledge they have that a member of the community is experiencing harassment, discrimination, and/or retaliation. The section below on Mandated Reporting details which employees have this responsibility and their duties, accordingly.

Inquiries may be made externally to:

Office for Civil Rights (OCR)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-1100
Customer Service Hotline #: (800) 421-3481
Facsimile: (202) 453-6012
TDD#: (877) 521-2172
Email: OCR@ed.gov
Web: <http://www.ed.gov/ocr>

For complaints involving employees, please contact the Director of Human Resources:

Juley McDaniel, Director of Human Resources
Title IX Team Member
Fort Scott Community College
2108 South Horton
Fort Scott, KS 66701
(620) 644-6115 – office
(620) 224-6511 – cell
juleym@fortscott.edu
Dick Hedges Administration Building – HR office

7. Notice/Complaints of Discrimination, Harassment, and/or Retaliation

Notice or complaints of discrimination, harassment, and/or retaliation may be made using any of the following options:

- 1) File a complaint with, or give verbal notice to, the Title IX Coordinator (or deputies/Officials with Authority) as listed above. Such a report may be made at any time (including during non-business hours) by using the telephone number or email address, or by mail, to the office listed for the Title IX Coordinator or any other official listed.
- 2) Report online, using the reporting form posted at fortscott.edu (Title IX Grievance Report). Anonymous reports are accepted but can give rise to a need to investigate to determine if the parties can be identified. If not, no further formal action is taken, though measures intended to protect the community may be enacted. FSCC tries to provide supportive measures to all Complainants, which may be impossible with an anonymous report that does not identify the Complainant.

Because reporting carries no obligation to initiate a formal response, and because FSCC respects Complainant requests to dismiss complaints unless there is a compelling threat to health and/or safety, the Complainant is largely in control and should not fear a loss of confidentiality by making a report that allows the FSCC to discuss and/or provide supportive measures.

A Formal Complaint means a document submitted or signed by the Complainant or signed by the Title IX Coordinator alleging a policy violation by a Respondent and requesting that FSCC investigate the allegation(s). A complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail; by using the contact information in the section immediately above; or as described in this section. As used in this paragraph, the phrase “document filed by a Complainant” means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by FSCC) that contains the Complainant’s physical or digital signature, or otherwise indicates that the Complainant is the person filing the complaint, and requests that FSCC investigate the allegations.

If notice is submitted in a form that does not meet this standard, the Title IX Coordinator will contact the Complainant to ensure that it is filed correctly.

8. Supportive Measures

FSCC will offer and implement appropriate and reasonable supportive measures to the parties upon notice of alleged harassment, discrimination, and/or retaliation (excluding an Unaffiliated Complainant in the discretion of the Title IX Coordinator).

Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate and as reasonably available. They are offered without fee or charge to the parties to restore or preserve access to FSCC’s education program or activity, including measures designed to protect the safety of all parties and/or the FSCC’s educational environment, and/or to deter harassment, discrimination, and/or retaliation.

The Title IX Coordinator promptly makes supportive measures available to the parties upon receiving notice or a complaint. At the time that supportive measures are offered, FSCC will inform the Complainant, in writing, that they may file a formal complaint with the FSCC either at that time or in the future, if they have not done so already. The Title IX Coordinator works with the Complainant to ensure that their wishes are taken into account with respect to the supportive measures that are planned and implemented.

Fort Scott Community College will maintain the confidentiality of the supportive measures, provided that confidentiality does not impair the FSCC’s ability to provide those supportive measures. FSCC will act to ensure as minimal an academic/occupational impact on the parties as possible. The FSCC will implement measures in a way that does not unreasonably burden the other party.

These actions may include, but are not limited to:

- Referral to counseling, medical, and/or other healthcare services
- Referral to community-based service providers
- Visa and immigration assistance
- Student financial aid counseling
- Education to the institutional community or community subgroup(s)
- Altering campus housing assignment(s)
- Altering work arrangements for employees or student-employees
- Safety planning
- Providing campus safety escorts
- Providing transportation accommodations
- Implementing contact limitations (no contact orders) between the parties
- Academic support, extensions of deadlines, or other course/program-related adjustments
- Trespass or Be-On-the-Lookout (BOLO) orders
- Timely warnings
- Class schedule modifications, withdrawals, or leaves of absence
- Increased security and monitoring of certain areas of the campus
- Any other actions deemed appropriate by the Title IX Coordinator

Violations of no contact orders or other restrictions will be referred to appropriate student or employee conduct processes for enforcement.

9. Emergency Removal

Fort Scott Community College can act to remove a student Respondent entirely or partially from its education program or activities on an emergency basis when an individual poses an immediate threat to the physical health or safety of any student or other individual justifies removal. This risk analysis is performed by a member of the Title IX team assigned by the Title IX Coordinator.

In all cases in which an emergency removal is imposed, the student will be given notice of the action and the option to request to meet with the Title IX Coordinator prior to such action/removal being imposed, or as soon thereafter as reasonably possible, to show cause why the action/removal should not be implemented or should be modified.

This meeting is not a hearing on the merits of the allegation(s), but rather is an administrative process intended to determine solely whether the emergency removal is appropriate. A Complainant and their Advisor may be permitted to participate in this meeting if the Title IX Coordinator determines it is equitable to do so. This section also applies to any restrictions that a coach or athletic administrator may place on a student-athlete arising from allegations related to Title IX. There is no appeal process for emergency removal decisions.

A Respondent may be accompanied by an Advisor of their choice when meeting with the Title IX Coordinator for the show cause meeting. The Respondent will be given access to a written summary of the basis for the emergency removal prior to the meeting to allow for adequate preparation.

The Title IX Team has sole discretion under this policy to implement or stay an emergency removal and to determine the conditions and duration. Violation of an emergency removal under this policy will be grounds for discipline within the student or employee conduct processes, which may include expulsion or termination.

Fort Scott Community College will implement the least restrictive emergency actions possible in light of the circumstances and safety concerns. As determined by the Title IX Coordinator, these actions could include, but are not limited to: removing a student from a residence hall, temporarily re-assigning an employee, restricting a

student's or employee's access to or use of facilities or equipment, allowing a student to withdraw or take grades of incomplete without financial penalty, authorizing an administrative leave, and suspending a student's participation in extracurricular activities, student employment, student organizational leadership.

At the discretion of the Title IX Coordinator, alternative coursework options may be pursued to ensure as minimal an academic impact as possible on the parties.

When the Respondent is an employee, existing provisions for interim action are applicable instead of the above emergency removal process.

10. Promptness

All allegations are acted upon promptly by FSCC once it has received notice or a formal complaint. Complaints can take 60-90 days to resolve, typically. There are always exceptions and extenuating circumstances that can cause a resolution to take longer, but FSCC will avoid all undue delays within its control.

Any time the general timeframes for resolution outlined in FSCC procedures will be delayed, FSCC will provide written notice to the parties of the delay, the cause of the delay, and an estimate of the anticipated additional time that will be needed as a result of the delay.

11. Confidentiality/Privacy

Every effort is made by FSCC to preserve the confidentiality of reports.³ FSCC will not share the identity of any individual who has made a report or complaint of harassment, discrimination, or retaliation; any Complainant;

³ For the purpose of this policy, privacy and confidentiality have distinct meanings. **Privacy** means that information related to a complaint will be shared with a limited number of FSCC employees who "need to know" in order to assist in the assessment, investigation, and resolution of the report. All employees who are involved in FSCC's response to notice under this policy receive specific training and guidance about sharing and safeguarding private information in accordance with state and federal law. The privacy of student education records will be protected in accordance with the Family Educational Rights

any individual who has been reported to be the perpetrator of sex discrimination; any Respondent, or any witness, except as permitted by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g; FERPA regulations, 34 CFR part 99; or as required by law; or to carry out the purposes of 34 CFR Part 106, including the conducting of any investigation, hearing, or grievance proceeding arising under these policies and procedures.

Fort Scott Community College reserves the right to determine which FSCC officials have a legitimate educational interest in being informed about incidents that fall within this policy, pursuant to the Family Educational Rights and Privacy Act (FERPA).

Only a small group of officials who need to know will typically be told about the complaint, including but not limited to: Title IX Team Members, FSCC Safety & Security Team. Information will be shared as necessary with Investigators, Decision-makers, witnesses, and the parties. The circle of people with this knowledge will be kept as tight as possible to preserve the parties' rights and privacy.

Fort Scott Community College may contact parents/guardians of students to inform them of situations in which there is a significant and articulable health and/or safety risk, but will usually consult with the student first before doing so.

Confidentiality and mandated reporting are addressed more specifically [below](#).

and Privacy Act ("FERPA"), as outlined in FSCC's Student Records Policy. The privacy of employee records will be protected in accordance with Human Resources policies. **Confidentiality** exists in the context of laws (including Title IX) that protect certain relationships, including those who provide services related to medical and clinical care, mental health providers, counselors, and ordained clergy. The law creates a privilege between certain health care providers, mental health care providers, attorneys, clergy, spouses, and others, with their patients, clients, parishioners, and spouses. FSCC has designated individuals who have the ability to have privileged communications as Confidential Resources. For more information about Confidential Resources, see page 22. When information is shared by a Complainant with a Confidential Resource, the Confidential Resource cannot reveal the information to any third party except when an applicable law or a court order requires or permits disclosure of such information. For example, information may be disclosed when: (i) the individual gives written consent for its disclosure; (ii) there is a concern that the individual will likely cause serious physical harm to self or others; or (iii) the information concerns conduct involving suspected abuse or neglect of a minor under the age of 18, elders, or individuals with disabilities. Non-identifiable information may be shared by Confidential Resources for statistical tracking purposes as required by the federal Clergy Act. Other information may be shared as required by law.

12. Jurisdiction of FSCC

This Policy applies to the education program and activities of FSCC⁴, to conduct that takes place on the campus or on property owned or controlled by FSCC, at FSCC-sponsored events, and in buildings owned or controlled by FSCC's recognized student organizations. The Respondent must be a member of FSCC's community in order for this Policy to apply.

This Policy can also be applicable to the effects of off-campus misconduct that effectively deprive a person of access to FSCC's educational program. FSCC may also extend jurisdiction to off-campus and/or to online conduct when the Title IX Coordinator determines that the conduct affects a substantial FSCC interest.

Regardless of where the conduct occurred, the FSCC will address notice/complaints to determine whether the conduct occurred in the context of its employment or educational program or activity and/or has continuing effects on campus or in an off-campus sponsored program or activity. A substantial FSCC interest includes:

- a. Any action that constitutes a criminal offense as defined by law. This includes, but is not limited to, single or repeat violations of any local, state, or federal law;
- b. Any situation in which it is determined that the Respondent poses an immediate threat to the physical health or safety of any student, employee, or other individual;
- c. Any situation that significantly impinges upon the rights, property, or achievements of others, significantly breaches the peace, and/or causes social disorder; and/or
- d. Any situation that substantially interferes with the educational interests or mission of FSCC.

If the Respondent is unknown or is not a member of the FSCC community, the Title IX Coordinator will assist the Complainant in identifying appropriate campus and local resources and support options. If criminal conduct is alleged, FSCC can assist in contacting local law enforcement if the individual would like to file a police report.

Further, even when the Respondent is not a member of the FSCC's community, supportive measures, remedies, and resources may be provided to the Complainant by contacting the Title IX Coordinator.

In addition, FSCC may take other actions as appropriate to protect the Complainant against third parties, such as barring individuals from FSCC property and/or events.

All vendors serving FSCC through third-party contracts are subject to the policies and procedures of their employers.

When the Respondent is enrolled in or employed by another institution, the Title IX Coordinator can assist the Complainant in liaising with the appropriate individual at that institution, as it may be possible to allege violations through that institution's policies.

Similarly, the Title IX Coordinator may be able to assist and support a student or employee Complainant who experiences discrimination in an externship, study abroad program, or other environment external to FSCC where sexual harassment or nondiscrimination policies and procedures of the facilitating or host organization may give recourse to the Complainant.

13. Time Limits on Reporting

⁴ Which includes the work environment of FSCC's employees.

There is no time limitation on providing notice/complaints to the Title IX Coordinator. However, if the Respondent is no longer subject to FSCC's jurisdiction and/or significant time has passed, the ability to investigate, respond, and/or provide remedies may be more limited or impossible.

Acting on notice/complaints significantly impacted by the passage of time (including, but not limited to, the rescission or revision of policy) is at the discretion of the Title IX Coordinator, who may document allegations for future reference, offer supportive measures and/or remedies, and/or engage in informal or formal action, as appropriate.

14. Online Harassment and Misconduct

All FSCC policies, now existing or which may be adopted in the future, apply to conduct on the Internet, Social Media, websites or other venues, whether "on-campus" or "off-campus" especially (but not exclusively) those that deal with privacy, misuse of college resources, harassment, sexual harassment, stalking, bullying, discrimination, equal opportunity, grievance, disruption of college operations and confidentiality. (See FSCC Acceptable Use Policy).

In addition and not in any way limiting the foregoing, use of the FSCC network, internet access, technology, equipment assets or resources (on-campus use) which has a negative impact on the FSCC education program and activities, or which can be shown to cause a substantial in-program disruption, shall be subject to additional disciplinary and/or legal action as provided for in any FSCC Policy or appropriate state or federal statutes, rules and regulations, and may result in termination of use of the FSCC network and/or Internet access.

Nothing herein shall be interpreted to infringe upon First Amendment rights and protected speech.

15. Policy on Nondiscrimination

Fort Scott Community College affords equal opportunity to and does not discrimination against students, employees, and applicants regardless of race, color, religion, sex (including pregnancy), sexual orientation, gender identity, ethnicity, national origin, ancestry, age, disability, marital status, genetic information, status as a veteran, political affiliation, or other factors that cannot be lawfully considered in its programs and activities, including admissions and employment, to the extent and as required by all applicable laws and regulations including but not limited to Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, The Americans With Disabilities Act of 1990, The Americans With Disabilities Act Amendments Act of 2008, The Age Discrimination In Employment Act of 1967, Title II of the Genetic Information Act of 2008, Kansas Acts Against Discrimination, Section 188 of the Workforce Investment Act, and any amendments to such laws and regulations.

16. Policy on Disability Discrimination and Accommodation

Fort Scott Community College affords equal opportunity to and does not discrimination against students, employees, and applicants regardless of race, color, religion, sex (including pregnancy), sexual orientation, gender identity, ethnicity, national origin, ancestry, age, disability, marital status, genetic information, status as a veteran, political affiliation, or other factors that cannot be lawfully considered in its programs and activities, including admissions and employment, to the extent and as required by all applicable laws and regulations including but not limited to Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, The Americans With Disabilities Act of 1990, The Americans With Disabilities Act Amendments Act of 2008, The Age Discrimination In Employment Act of 1967, Title II of the Genetic Information Act of 2008, Kansas Acts Against Discrimination, Section 188 of the Workforce Investment Act, and any amendments to such laws and regulations.

17. Policy on Discriminatory Harassment

Students, staff, administrators, and faculty are entitled to an employment and educational environment that is free of discriminatory harassment. This Policy is not meant to inhibit or prohibit educational content or discussions inside or outside of the classroom that include germane but controversial or sensitive subject matters protected by academic freedom.

The sections below describe the specific forms of legally prohibited harassment that are also prohibited under FSCC Policy. When speech or conduct is protected by academic freedom and/or the First Amendment, it will not be considered a violation of FSCC Policy, though supportive measures will be offered to those impacted. All offense definitions encompass actual and/or attempted offenses.

a. Discriminatory Harassment

Discriminatory harassment constitutes a form of discrimination that is prohibited by FSCC Policy. Discriminatory harassment is defined as unwelcome conduct by any member or group of the community on the basis of actual or perceived membership in a class protected by policy or law.

b. Sexual Harassment

The Department of Education's Office for Civil Rights (OCR), the Equal Employment Opportunity Commission (EEOC), and the State of Kansas regard sexual harassment, a specific form of discriminatory harassment, as an unlawful discriminatory practice.

FSCC has adopted the following definition of sexual harassment in order to address the unique environment of an academic community.

Acts of sexual harassment may be committed by any person upon any other person, regardless of the sex, sexual orientation, and/or gender identity of those involved.

Sexual harassment, as an umbrella category, includes the offenses of sexual harassment, sexual assault, domestic violence, dating violence, and stalking, and is defined as:

Conduct on the basis of sex⁵ or that is sexual in nature that satisfies one or more of the following:

- 1) Quid Pro Quo:
 - a. an employee of the FSCC,
 - b. conditions⁶ the provision of an aid, benefit, or service of the FSCC,
 - c. on an individual's participation in unwelcome sexual conduct.
- 2) Sexual Harassment:
 - a. unwelcome conduct,
 - b. determined by a reasonable person,
 - c. to be so severe, and
 - d. pervasive, and,
 - e. objectively offensive,
 - f. that it effectively denies a person equal access to FSCC's education program or activity.⁷
- 3) Sexual assault, defined as:

⁵ Including sexual orientation and sex stereotypes.

⁶ Implicitly or explicitly.

⁷ Unwelcomeness is subjective and determined by the Complainant (except when the Complainant is younger than the age of consent). Severity, pervasiveness, and objective offensiveness are evaluated based on the totality of the circumstances from the perspective of a reasonable person in the same or similar circumstances ("in the shoes of the Complainant"), including the context in which the alleged incident occurred and any similar, previous patterns that may be evidenced. This definition is broad enough to potentially encompass forms of sex-based disparate treatment, even if not harassing in nature.

- Any sexual act⁸ directed against another person⁹,
- without the consent of the Complainant,
 - including instances in which the Complainant is incapable of giving consent.¹⁰
 - Incest:
 - 1) Non-forcible sexual intercourse,
 - 2) between persons who are related to each other,
 - 3) within the degrees wherein marriage is prohibited by Kansas law.
 - Statutory Rape:
 - 1) Non-forcible sexual intercourse,
 - 2) with a person who is under the statutory age of consent of 16.

- 4) Dating Violence, defined as:
- a. violence,
 - b. on the basis of sex,
 - c. committed by a person,
 - d. who is in or has been in a social relationship of a romantic or intimate nature with the Complainant.

⁸ A ‘sexual act’ is specifically defined by federal regulations to include one or more of the following:

Forcible Rape:

- Penetration,
- no matter how slight,
- of the vagina or anus with any body part or object, or
- oral penetration by a sex organ of another person,
- without the consent of the Complainant.

Forcible Sodomy:

- Oral or anal sexual intercourse with another person,
- forcibly,
- and/or against that person’s will (non-consensually), or
- not forcibly or against the person’s will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

Sexual Assault with an Object:

- The use of an object or instrument to penetrate,
- however slightly,
- the genital or anal opening of the body of another person,
- forcibly,
- and/or against that person’s will (non-consensually),
- or not forcibly or against the person’s will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

Forcible Fondling:

- The touching of the private body parts of another person (buttocks, groin, breasts),
- for the purpose of sexual gratification,
- forcibly,
- and/or against that person’s will (non-consensually),
- or not forcibly or against the person’s will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

⁹ This would include having another person touch you sexually, forcibly, and/or without their consent.

¹⁰ This definition set is not taken from SRS/NIBRS verbatim. ATIXA has substituted Complainant for “victim,” has removed references to his/her throughout, has defined “private body parts,” has removed the confusing and unnecessary term “unlawfully,” and has inserted language clarifying that the FSCC interprets “against the person’s will” to mean “non-consensually.” These are liberties ATIXA thinks are important to take with respect to the federal definitions, but users should consult legal counsel before adopting them.

- i. The existence of such a relationship shall be determined based on the Complainant's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition—
- ii. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- iii. Dating violence does not include acts covered under the definition of domestic violence.

5) Domestic Violence*, defined as:

- a. violence,
- b. on the basis of sex,
- c. committed by a current or former spouse or intimate partner of the Complainant,
- d. by a person with whom the Complainant shares a child in common, or
- e. by a person who is cohabitating with, or has cohabitated with, the Complainant as a spouse or intimate partner, or
- f. by a person similarly situated to a spouse of the Complainant under the domestic or family violence laws of Kansas or
- g. by any other person against an adult or youth Complainant who is protected from that person's acts under the domestic or family violence laws of Kansas.

*To categorize an incident as Domestic Violence under this Policy, the relationship between the Respondent and the Complainant must be more than just two people living together as roommates. The people cohabitating must be current or former spouses or have an intimate relationship.

6) Stalking, defined as:

- a. engaging in a course of conduct,
- b. on the basis of sex,
- c. directed at a specific person, that
 - i. would cause a reasonable person to fear for the person's safety, or
 - ii. the safety of others; or
 - iii. Suffer substantial emotional distress.

For the purposes of this definition—

- (i) Course of conduct means two or more acts, including, but not limited to, acts in which the Respondent directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- (ii) Reasonable person means a reasonable person under similar circumstances and with similar identities to the Complainant.
- (iii) Substantial emotional distress means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

EXPECTATIONS WITH RESPECT TO CONSENSUAL RELATIONSHIPS

There are inherent risks in any romantic or sexual relationship between individuals in unequal positions (such as faculty and student, supervisor and employee). These relationships may be less consensual than perceived by the individual whose position confers power. The relationship also may be viewed in different ways by each of the parties, particularly in retrospect. Furthermore, circumstances may change, and conduct that was previously welcome may become unwelcome. Even when both parties have consented at the outset to a romantic or sexual involvement, this past consent may not remove grounds for a later charge of a violation of applicable sections of this policy. FSCC does not wish to interfere with private choices regarding personal relationships when these relationships do not interfere with the goals and policies of FSCC. For the personal protection of

members of this community, relationships in which power differentials are inherent (faculty-student, staff-student, administrator-student) are generally discouraged.

Consensual romantic or sexual relationships in which one party maintains a direct supervisory or evaluative role over the other party are unethical and may result in a sanction ranging from reprimand through expulsion (students) or termination of employment. This includes RAs and students over whom they have direct responsibility.

FSCC reserves the right to impose any level of sanction, ranging from a reprimand up to and including suspension or expulsion/termination, for any offense under this policy. The most serious offenses are likely to result in suspension/expulsion/termination, where warranted.

c. Force, Coercion, Consent, and Incapacitation¹¹

As used in the offenses above, the following definitions and understandings apply:

Force: Force is the use of physical violence and/or physical imposition to gain sexual access. Force also includes threats, intimidation (implied threats), and coercion that is intended to overcome resistance or produce consent (e.g., “Have sex with me or I’ll hit you,” which elicits the response, “Okay, don’t hit me, I’ll do what you want.”).

Sexual activity that is forced is, by definition, non-consensual, but non-consensual sexual activity is not necessarily forced. Silence or the absence of resistance alone is not consent. Consent is not demonstrated by the absence of resistance. While resistance is not required or necessary, it is a clear demonstration of non-consent.

Coercion: Coercion is unreasonable pressure for sexual activity. Coercive conduct differs from seductive conduct based on factors such as the type and/or extent of the pressure used to obtain consent. When someone makes clear that they do not want to engage in certain sexual activity, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

Consent is:

- knowing, and
- voluntary, and
- clear permission
- by word or action
- to engage in sexual activity.

Individuals may perceive and experience the same interaction in different ways. Therefore, it is the responsibility of each party to determine that the other has consented before engaging in the activity.

If consent is not clearly provided prior to engaging in the activity, consent may be ratified by word or action at some point during the interaction or thereafter, but clear communication from the outset is strongly encouraged.

For consent to be valid, there must be a clear expression in words or actions that the other individual consented to that specific sexual conduct. Reasonable reciprocation can be implied. For example, if someone kisses you, you can kiss them back (if you want to) without the need to explicitly obtain *their* consent to being kissed back.

Consent can also be withdrawn once given, as long as the withdrawal is reasonably and clearly communicated. If consent is withdrawn, that sexual activity should cease within a reasonable time.

¹¹ The state definition of consent is 16, which is applicable to criminal prosecutions for sex offenses in Kansas but may differ from the definition used on campus to address policy violations. [Included for Clery/VAWA Sec. 304 compliance purposes]

Consent to some sexual contact (such as kissing or fondling) cannot be presumed to be consent for other sexual activity (such as intercourse). A current or previous intimate relationship is not sufficient to constitute consent.

Proof of consent or non-consent is not a burden placed on either party involved in an incident. Instead, the burden remains on FSCC to determine whether its policy has been violated. The existence of consent is based on the totality of the circumstances evaluated from the perspective of a reasonable person in the same or similar circumstances, including the context in which the alleged incident occurred and any similar and previous patterns that may be evidenced.

Consent in relationships must also be considered in context. When parties consent to BDSM¹² or other forms of kink, non-consent may be shown by the use of a safe word. Resistance, force, violence, or even saying “no” may be part of the kink and thus consensual, so FSCC’s evaluation of communication in kink situations should be guided by reasonableness, rather than strict adherence to policy that assumes non-kink relationships as a default.

Incapacitation: A person cannot consent if they are unable to understand what is happening or is disoriented, helpless, asleep, or unconscious for any reason, including by alcohol or other drugs. As stated above, a Respondent violates this policy if they engage in sexual activity with someone who is incapable of giving consent.

It is a defense to a sexual assault policy violation that the Respondent neither knew nor should have known the Complainant to be physically or mentally incapacitated. “Should have known” is an objective, reasonable person standard that assumes that a reasonable person is both sober and exercising sound judgment.

Incapacitation occurs when someone cannot make rational, reasonable decisions because they lack the capacity to give knowing/informed consent (e.g., to understand the “who, what, when, where, why, and how” of their sexual interaction).

Incapacitation is determined through consideration of all relevant indicators of an individual’s state and is not synonymous with intoxication, impairment, blackout, and/or being drunk.

This policy also covers a person whose incapacity results from a temporary or permanent physical or mental health condition, involuntary physical restraint, and/or the consumption of incapacitating drugs.

d. Other Civil Rights Offenses

In addition to the forms of sexual harassment described above, which are covered by Title IX, FSCC additionally prohibits the following offenses as forms of discrimination that may be within or outside of Title IX when the act is based upon the Complainant’s actual or perceived membership in a protected class.

- Sexual Exploitation, defined as: an individual taking non-consensual or abusive sexual advantage of another for their own benefit or for the benefit of anyone other than the person being exploited, and that conduct does not otherwise constitute sexual harassment under this Policy. Examples of Sexual Exploitation include, but are not limited to:
 - Sexual voyeurism (such as observing or allowing others to observe a person undressing or using the bathroom or engaging in sexual acts, without the consent of the person being observed)
 - Invasion of sexual privacy
 - Taking pictures, video, or audio recording of another in a sexual act, or in any other sexually-related activity when there is a reasonable expectation of privacy during the activity, without the consent of all involved in the activity; or exceeding the boundaries of consent (such as allowing another person to hide in a closet and observe sexual activity; or disseminating sexual pictures

¹² Bondage, discipline/dominance, submission/sadism, and masochism.

without the photographed person's consent), including the making or posting of revenge pornography

- Prostituting another person
 - Engaging in sexual activity with another person while knowingly infected with human immunodeficiency virus (HIV) or a sexually-transmitted disease (STD) or infection (STI), without informing the other person of the virus, disease, or infection
 - Causing or attempting to cause the incapacitation of another person (through alcohol, drugs, or any other means) for the purpose of compromising that person's ability to give consent to sexual activity, or for the purpose of making that person vulnerable to non-consensual sexual activity
 - Misappropriation of another person's identity on apps, websites, or other venues designed for dating or sexual connections
 - Forcing a person to take an action against that person's will by threatening to show, post, or share information, video, audio, or an image that depicts the person's nudity or sexual activity
 - Knowingly soliciting a minor for sexual activity
 - Engaging in sex trafficking
 - Knowing creation, possession, or dissemination of child pornography
- Threatening or causing physical harm; extreme verbal, emotional, or psychological abuse; or other conduct which threatens or endangers the health or safety of any person;
 - Discrimination, defined as actions that deprive, limit, or deny other members of the community of educational or employment access, benefits, or opportunities, including disparate treatment;
 - Intimidation, defined as implied threats or acts that cause an unreasonable fear of harm in another;
 - Hazing, defined as acts likely to cause physical or psychological harm or social ostracism to any person within the FSCC community, when related to the admission, initiation, pledging, joining, or any other group-affiliation activity (as defined further in the Hazing Policy in the Student Handbook);
 - Bullying, defined as:
 - Repeated and/or severe
 - Aggressive behavior
 - Likely to intimidate or intentionally hurt, control, or diminish another person, physically and/or mentally
 - That is not speech or conduct otherwise protected by the First Amendment.

Violation of any other FSCC policies may constitute a Civil Rights Offense when a violation is motivated by actual or perceived membership in a protected class, and the result is a discriminatory limitation or denial of employment or educational access, benefits, or opportunities.

Sanctions for the above-listed Civil Rights Offenses range from reprimand through expulsion/termination.

18. Retaliation¹³

Protected activity under this Policy includes reporting an incident that may implicate this policy, participating in the grievance process, supporting a Complainant or Respondent, assisting in providing information relevant to an investigation, and/or acting in good faith to oppose conduct that constitutes a violation of this Policy.

¹³ Retaliation allegations can be routed exclusively through Process B if a FSCC so elects, but where retaliation and sexual harassment allegations are both alleged, it will likely make more sense to use Process A to resolve all together.

Acts of alleged retaliation should be reported immediately to the Title IX Coordinator and will be promptly investigated. FSCC will take all appropriate and available steps to protect individuals who fear that they may be subjected to retaliation.

FSCC and any member of FSCC's community are prohibited from taking or attempting to take materially adverse action by intimidating, threatening, coercing, harassing, or discriminating against any individual for the purpose of interfering with any right or privilege secured by law or policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this Policy and procedure.

Filing a complaint within Process B could be considered retaliatory if those charges could be applicable under Process A, when the Process B charges are made for the purpose of interfering with or circumventing any right or privilege provided afforded within Process A that is not provided by Process B. Therefore, FSCC vets all complaints carefully to ensure this does not happen, and to ensure that complaints are routed to the appropriate process.

The exercise of rights protected under the First Amendment does not constitute retaliation.

Charging an individual with a code of conduct violation (code of conduct language listed in student handbook) for making a materially false statement in bad faith in the course of a grievance proceeding under this policy and procedure does not constitute retaliation, provided that the determination of responsibility, by itself, is not sufficient to conclude that any party has made a materially false statement in bad faith.

19. Mandated Reporting

All FSCC employees (faculty, staff, administrators) are expected to report actual or suspected discrimination, harassment, and/or retaliation to appropriate officials immediately, although there are some limited exceptions.

In order to make informed choices, it is important to be aware of confidentiality and mandatory reporting requirements when consulting campus resources. On campus, some resources may maintain confidentiality and are not required to report actual or suspected discrimination or harassment in a way that identifies the parties. They may offer options and resources without any obligation to inform an outside agency or campus official unless a Complainant has requested the information be shared.

If a Complainant expects formal action in response to their allegations, reporting to any Mandated Reporter can connect them with resources to report crimes and/or policy violations, and these employees will immediately pass reports to the Title IX Coordinator (and/or police, if desired by the Complainant), who will take action when an incident is reported to them.

The following sections describe the reporting options at FSCC for a Complainant or third-party (including parents/guardians when appropriate):

a. Confidential Resources

If a Complainant would like the details of an incident to be kept confidential, the Complainant may speak with:

- On-campus licensed professional counselor
- Off-campus (non-employees):
 - Licensed professional counselors and other medical providers
 - Local rape crisis counselors
 - Domestic violence resources
 - Local or state assistance agencies
 - Clergy/Chaplains
 - Attorneys

All of the above-listed individuals will maintain confidentiality when acting under the scope of their licensure, professional ethics, professional credentials, or official designation, except in extreme cases of immediacy of threat or danger or abuse of a minor or when required to disclose by law or court order.

Campus counselors are available to help students free of charge and may be consulted on an emergency basis during normal business hours.

Employees who have confidential privilege as described above, and who receive reports within the scope of their confidential roles will timely submit anonymous statistical information for Clery Act purposes unless they believe it would be harmful to their client, patient, or parishioner.

b. Mandated Reporters and Formal Notice/Complaints

All employees of FSCC (including student employees), with the exception of those who are designated as Confidential Resources, are Mandated Reporters and must promptly share with the Title IX Coordinator all known details of a report made to them in the course of their employment.

Employees must also promptly share all details of behaviors under this Policy that they observe or have knowledge of, even if not reported to them by a Complainant or third-party.

Complainants may want to carefully consider whether they share personally identifiable details with non-confidential Mandated Reporters, as those details must be shared with the Title IX Coordinator.

Generally, disclosures in climate surveys, classroom writing assignments or discussions, human subjects research, or at events such as “Take Back the Night” marches or speak-outs do not provide notice that must be reported to the Coordinator by employees, unless the Complainant clearly indicates that they desire a report to be made or a seek a specific response from FSCC.

Supportive measures may be offered as the result of such disclosures without formal FSCC action.

Failure of a Mandated Reporter, as described above in this section, to report an incident of harassment or discrimination of which they become aware is a violation of FSCC Policy and can be subject to disciplinary action for failure to comply.

Though this may seem obvious, when a Mandated Reporter is engaged in harassment or other violations of this Policy, they still have a duty to report their own misconduct, though FSCC is technically not on notice simply because a harasser is also a Mandated Reporter unless the harasser does in fact report themselves.

Finally, it is important to clarify that a Mandated Reporter who is themselves a target of harassment or other misconduct under this Policy is not required to report their own experience, though they are, of course, encouraged to do so.

20. When a Complainant Does Not Wish to Proceed

If a Complainant does not wish for their name to be shared, does not wish for an investigation to take place, and/or does not want a formal complaint to be pursued, they may make such a request to the Title IX Coordinator, who will evaluate that request in light of the duty to ensure the safety of the campus and to comply with state or federal law.

The Title IX Coordinator has ultimate discretion over whether FSCC proceeds when the Complainant does not wish to do so, and the Title IX Coordinator may sign a formal complaint to initiate a grievance process, usually upon completion of an appropriate violence risk assessment.

A compelling risk to health and/or safety may result from evidence of patterns of misconduct, predatory conduct, threats, abuse of minors, use of weapons, and/or violence. FSCC may be compelled to act on alleged employee misconduct irrespective of a Complainant's wishes.

The Title IX Coordinator must also consider the effect that non-participation by the Complainant may have on the availability of evidence and FSCC's ability to pursue a Formal Grievance Process fairly and effectively.

When the Title IX Coordinator executes the written complaint, they do not become the Complainant. The Complainant is the individual who is alleged to be the victim of conduct that could constitute a violation of this Policy.

When FSCC proceeds, the Complainant (and/or their Advisor) may have as much or as little involvement in the process as they wish. The Complainant retains all rights of a Complainant under this Policy irrespective of their level of participation. Typically, when the Complainant chooses not to participate, the Advisor may be appointed as proxy for the Complainant throughout the process, acting to ensure and protect the rights of the Complainant, though this does not extend to the provision of evidence or testimony.

Note that FSCC's ability to remedy and respond to notice may be limited if the Complainant does not want FSCC to proceed with an investigation and/or grievance process. The goal is to provide the Complainant with as much control over the process as possible, while balancing FSCC's obligation to protect its community.

In cases in which the Complainant requests confidentiality/no formal action and the circumstances allow FSCC to honor that request, FSCC may offer informal resolution options (see below), supportive measures, and remedies to the Complainant and the community, but will not otherwise pursue formal action.

If the Complainant elects to take no action, they can change that decision if they decide to pursue a formal complaint at a later date. Upon making a formal complaint, a Complainant has the right, and can expect, to have allegations taken seriously by FSCC and to have the incidents investigated and properly resolved through these procedures. Please consider that delays may cause limitations on access to evidence, or present issues with respect to the status of the parties.

21. Federal Timely Warning Obligations

Parties reporting sexual assault, domestic violence, dating violence, and/or stalking should be aware that under the Clery Act, FSCC must issue timely warnings for reported incidents that pose a serious or continuing threat of bodily harm or danger to members of the campus community.

Fort Scott Community College will ensure that a Complainant's name and other identifying information is not disclosed, while still providing enough information for community members to make safety decisions in light of the potential danger.

22. False Allegations and Evidence

Deliberately false and/or malicious accusations under this Policy are a serious offense and will be subject to appropriate disciplinary action. This does not include allegations that are made in good faith but are ultimately shown to be erroneous or do not result in a policy violation determination.

Additionally, witnesses and parties knowingly providing false evidence, tampering with or destroying evidence, or deliberately misleading an official conducting an investigation can be subject to discipline under appropriate FSCC policies.

23. Amnesty for Complainants and Witnesses

The FSCC community encourages the reporting of misconduct and crimes by Complainants and witnesses. Sometimes, Complainants or witnesses are hesitant to report to FSCC officials or participate in grievance processes because they fear that they themselves may be in violation of certain policies, such as underage drinking or use of illicit drugs at the time of the incident. Respondents may hesitate to be forthcoming during the process for the same reasons.

It is in the best interests of the FSCC community that Complainants choose to report misconduct to FSCC officials, that witnesses come forward to share what they know, and that all parties be forthcoming during the process.

To encourage reporting and participation in the process, FSCC maintains a policy of offering parties and witnesses amnesty from minor policy violations – such as underage consumption of alcohol or the use of illicit drugs – related to the incident.

Amnesty does not apply to more serious allegations such as physical abuse of another or illicit drug distribution. The decision not to offer amnesty is based on neither sex nor gender, but on the fact that collateral misconduct is typically addressed for all students within a progressive discipline system, and the rationale for amnesty – the incentive to report serious misconduct – is rarely applicable to Respondent with respect to a Complainant.

Students: Sometimes, students are hesitant to assist others for fear that they may get in trouble themselves (for example, an underage student who has been drinking or using marijuana might hesitate to help take an individual who has experienced sexual assault to campus officials).

FSCC maintains a policy of amnesty for students who offer help to others in need. Although policy violations cannot be overlooked, the FSCC may provide purely educational options with no official disciplinary finding, rather than punitive sanctions, to those who offer their assistance to others in need.

24. Federal Statistical Reporting Obligations

All personally identifiable information is kept private, but statistical information must be shared regarding the type of incident and its general location (on or off-campus or in the surrounding area, but no addresses are given) for publication in the Annual Security Report and daily campus crime log.

25. Preservation of Evidence

The preservation of evidence in incidents of sexual assault is critical to potential criminal prosecution and to obtaining restraining orders, and is particularly time-sensitive. FSCC will inform the Complainant of the importance of preserving evidence by taking the following actions:

1. Seek forensic medical assistance at the local hospital, ideally within 120 hours of the incident (sooner is better).
2. Avoid showering, bathing, washing hands or face, or douching, if possible, but evidence may still be collected even if you do.
3. Try not to urinate.
4. If oral sexual contact took place, refrain from smoking, eating, drinking, or brushing teeth.
5. If clothes are changed, place soiled clothes in a paper bag (plastic destroys evidence).
6. Seeking medical treatment can be essential even if it is not for the purposes of collecting forensic evidence.

During the initial meeting between the Complainant and the Title IX Coordinator, the importance of taking these actions will be reiterated, if timely.

INTERIM RESOLUTION PROCESS¹⁴ FOR ALLEGED VIOLATIONS OF THE POLICY ON EQUAL OPPORTUNITY, HARASSMENT, AND NONDISCRIMINATION (KNOWN AS PROCESS “A”)

1. Overview

FSCC will act on any formal notice/complaint of violation of the policy on Equal Opportunity, Harassment, and Nondiscrimination (“the Policy”) that is received by the Title IX Coordinator¹⁵ or any other Official with Authority by applying these procedures, known as “Process A.”

The procedures below apply **only** to qualifying allegations of sexual harassment (including sexual assault, dating violence, domestic violence, and stalking, as defined above) involving students, staff, administrators, or faculty members either as a complainant or a respondent or both.

If other Policy definitions are invoked, such as protected class harassment or discrimination as defined above, please see [Appendix D](#) for a description of the procedures applicable to the resolution of such offenses, known as “Process B.”

Process B can also apply to sexual harassment (including sexual assault, dating violence, domestic violence, and stalking, as defined above) when jurisdiction does not fall within Process A, as determined by the Title IX Coordinator.

Unionized/other categorized employees are subject to the terms of their agreements/employees’ rights to the extent those agreements do not conflict with federal or state compliance obligations.

The procedures below may be used to address collateral misconduct arising from the investigation of or occurring in conjunction with reported misconduct (e.g., vandalism, physical abuse of another), when alleged violations of the Policy are being addressed at the same time. All other allegations of misconduct unrelated to incidents covered by the Policy will be addressed through procedures described in various college publications including but not limited to the College Catalog, Student Handbook, Board Policies, and the Negotiated Agreement.

When an Unaffiliated Complainant is involved, procedures in either Process A or Process B which require contact with or involvement of the Unaffiliated Complainant, including but not limited to supportive measures, advisors, notices and resolution reports shall not apply to the Unaffiliated Complainant (but shall apply to respondent) if the Title IX Coordinator determines that is appropriate under the circumstances.

2. Notice/Complaint

Upon receipt of a complaint or notice to the Title IX Coordinator of an alleged violation of the Policy, the Title IX Coordinator initiates a prompt initial assessment to determine the next steps FSCC needs to take.

The Title IX Coordinator will initiate at least one of three responses:

- 1) Offering supportive measures because the Complainant does not want to file a formal complaint; and/or
- 2) An informal resolution (upon submission of a formal complaint); and/or
- 3) A Formal Grievance Process including an investigation and a hearing (upon submission of a formal complaint).

¹⁴ For institutions with grievance processes enabling students and/or employees to challenge FSCC action, it is recommended that discrimination allegations be exempted from that process and replaced with the resolution process⁸³ outlined here. Most existing grievance proceedings are neither equitable (by definition), nor are they sufficiently prompt to

satisfy Title IX. Such a change may require negotiation with any affected union.

¹⁵ Anywhere this procedure indicates “Title IX Coordinator,” FSCC may substitute a trained designee.

FSCC uses the Formal Grievance Process to determine whether or not the Policy has been violated. If so, FSCC will promptly implement effective remedies designed to ensure that it is not deliberately indifferent to harassment or discrimination, their potential recurrence, and/or their effects.

3. Initial Assessment

Following receipt of notice or a complaint of an alleged violation of this Policy, the Title IX Coordinator¹⁶ engages in an initial assessment, typically within one to five business days. The steps in an initial assessment can include:

- The Title IX Coordinator seeks to determine if the person impacted wishes to make a formal complaint, and will assist them to do so, if desired.
 - If they do not wish to do so, or there is an Unaffiliated Complainant the Title IX Coordinator determines whether to initiate a complaint themselves.
- If a formal complaint is received, the Title IX Coordinator assesses its sufficiency and works with the Complainant to make sure it is correctly completed.
- The Title IX Coordinator reaches out to the Complainant to offer supportive measures.
- The Title IX Coordinator works with the Complainant to ensure they are aware of the right to have an Advisor.
- The Title IX Coordinator works with the Complainant to determine whether the Complainant prefers a supportive and remedial response, an informal resolution option, or a formal investigation and grievance process.
 - If a supportive and remedial response is preferred, the Title IX Coordinator works with the Complainant to identify their wishes, assesses their request(s), and implements accordingly. No Formal Grievance Process is initiated, though the Complainant can elect to initiate one later, if desired.
 - If an informal resolution option is preferred, the Title IX Coordinator assesses whether the complaint is suitable for informal resolution and may seek to determine if the Respondent is also willing to engage in informal resolution.
 - If a Formal Grievance Process is preferred by the Complainant, the Title IX Coordinator determines if the misconduct alleged falls within the scope of the 2020 Title IX regulations:
 - If it does, the Title IX Coordinator will initiate the formal investigation and grievance process, directing the investigation to address:
 - an incident, and/or
 - a pattern of alleged misconduct, and/or
 - a culture/climate issue, based on the nature of the complaint.
 - If alleged misconduct does not fall within the scope of the 2020 Title IX regulations, the Title IX Coordinator determines that the regulations do not apply (and will “dismiss” that aspect of the complaint, if any), assesses which policies may apply, which resolution process is applicable, and will refer the matter accordingly, including referring the matter for resolution under Process B, if applicable. Please note that dismissing a complaint under the 2020 Title IX regulations is solely a procedural requirement under Title IX which does not limit FSCC’s authority to address a complaint with an appropriate process and remedies.

a. Risk Assessment

¹⁶ If circumstances require, FSCC President or Title IX Coordinator will designate another person to oversee the resolution.

process should an allegation be made about the Coordinator or the Coordinator be otherwise unavailable, unable to fulfill their duties, or have a conflict of interest.

In some cases, the Title IX Coordinator may determine that a risk assessment should be conducted. Risk assessment is the process of evaluating the potential for danger or violence.

b. Dismissal (Mandatory and Discretionary)¹⁷

FSCC must dismiss a formal complaint or any allegations therein if, at any time during the investigation or hearing, it is determined that:

- 1) The conduct alleged in the formal complaint would not constitute sexual harassment as defined above, even if proved; and/or
- 2) The conduct did not occur in or have an impact upon an educational program or activity controlled by FSCC (including buildings or property controlled by recognized student organizations), and/or FSCC does not have control of the Respondent; and/or
- 3) The conduct did not occur against a person in the United States; and/or
- 4) At the time of filing a formal complaint, a Complainant is not participating in or attempting to participate in the education program or activity of the FSCC¹⁸.

FSCC may dismiss a formal complaint or any allegations therein if, at any time during the investigation or hearing:

- 1) A Complainant notifies the Title IX Coordinator in writing that the Complainant would like to withdraw the formal complaint or any allegations therein; or
- 2) The Respondent is no longer enrolled in or employed by the FSCC; or
- 3) Specific circumstances prevent FSCC from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

A Complainant who decides to withdraw a complaint may later request to reinstate it or refile it.

Upon any dismissal, FSCC will promptly send written notice of the dismissal and the rationale for doing so simultaneously to the parties.

This dismissal decision is appealable by any party under the procedures for appeal below.

This section does not limit investigation after notice even if there is no formal complaint.

4. Counterclaims

Fort Scott Community College is obligated to ensure that the grievance process is not abused for retaliatory purposes. FSCC permits the filing of counterclaims but uses an initial assessment, described above, to assess whether the allegations in the counterclaim are made in good faith. Counterclaims by a Respondent may be made in good faith, but are on occasion made for purposes of retaliation, instead. Counterclaims made with retaliatory intent will not be permitted.

¹⁷ These dismissal requirements are mandated by the 2020 Title IX Regulations, 34 CFR §106.45.

¹⁸ Such a Complainant is still entitled to supportive measures, but the formal grievance process is not applicable unless the Title IX Coordinator signs the complaint in the event the Complainant cannot/will not do so.

Counterclaims determined to have been reported in good faith will be processed using the grievance procedures below. Investigation of such claims may take place after resolution of the underlying initial allegation, in which case a delay may occur.

Counterclaims may also be resolved through the same investigation as the underlying allegation, at the discretion of the Title IX Coordinator. When counterclaims are not made in good faith, they will be considered retaliatory and may constitute a violation of this policy.

5. Right to an Advisor

The parties may each have an Advisor of their choice present with them for all meetings, interviews, and hearings within the resolution process, if they so choose. The parties may select whoever they wish to serve as their Advisor as long as the Advisor is eligible and available.¹⁹

Choosing an Advisor who is also a witness in the process creates potential for bias and conflict-of-interest. A party who chooses an Advisor who is also a witness can anticipate that issues of potential bias will be explored by the hearing Decision-maker(s).

a. Who Can Serve as an Advisor

The Advisor may be a friend, mentor, family member, attorney, or any other individual a party chooses to advise, support, and/or consult with them throughout the resolution process. The parties may choose Advisors from inside or outside of the FSCC community.

The Title IX Coordinator will also offer to assign an Advisor to any party if the party so chooses.

If the parties choose an Advisor from outside of FSCC, the Advisor may not be familiar with FSCC policies and procedures.

Parties also have the right to choose not to have an Advisor in the initial stages of the resolution process, prior to a hearing.

b. Advisor's Role in Meetings and Interviews

The parties may be accompanied by their Advisor in all meetings and interviews at which the party is entitled to be present, including intake and interviews. Advisors should help the parties prepare for each meeting and are expected to advise ethically, with integrity, and in good faith.

FSCC cannot guarantee equal Advisory rights, meaning that if one party selects an Advisor who is an attorney, but the other party does not or cannot afford an attorney, FSCC is not obligated to provide an attorney.

c. Advisors in Hearings/FSCC-Appointed Advisor

Under U.S. Department of Education regulations for Title IX a form of indirect questioning is required during the hearing but must be conducted by the parties' Advisors. The parties are not permitted to directly question each other or any witnesses. If a party does not have an Advisor for a hearing, FSCC will appoint an Advisor for the limited purpose of conducting any questioning of the other party(ies) and witnesses.

¹⁹ "Available" means the party cannot insist on an Advisor who simply doesn't have inclination, time, or availability. Also, the Advisor cannot have institutionally conflicting roles, such as being a Title IX administrator who has an active role in the matter, or a supervisor who must monitor and implement sanctions.

d. Pre-Interview Meetings

Advisors and their advisees may request to meet with the investigators conducting interviews/meetings in advance of these interviews or meetings. This pre-meeting allows Advisors to clarify and understand their role and FSCC's policies and procedures.

e. Advisor Violations of FSCC Policy

All Advisors are subject to the same FSCC policies and procedures, whether they are attorneys or not, and whether they are selected by a party or assigned by FSCC. Advisors are expected to advise their advisees without disrupting proceedings. Advisors should not address FSCC officials or investigators in a meeting or interview unless invited to do so (e.g., asking procedural questions). The Advisor may not make a presentation or represent their advisee²⁰ during any meeting or proceeding and may not speak on behalf of the advisee to the Investigator(s) or other Decision-maker(s) except during a hearing proceeding during questioning.

The parties are expected to ask and respond to questions on their own behalf throughout the investigation phase of the resolution process. Although the Advisor generally may not speak on behalf of their advisee, the Advisor may consult with their advisee, either privately as needed, or by conferring or passing notes during any resolution process meeting or interview. For longer or more involved discussions, the parties and their Advisors should ask for breaks to allow for private consultation.

Any Advisor who oversteps their role as defined by this policy will be warned only once. If the Advisor continues to disrupt or otherwise fails to respect the limits of the Advisor role, the meeting/interview/hearing will be ended, or other appropriate measures implemented. Subsequently, the Title IX Coordinator will determine how to address the Advisor's non-compliance and future role.

f. Sharing Information with the Advisor

FSCC expects that the parties may wish to have FSCC share documentation and evidence related to the allegations with their Advisors. FSCC provides a consent form that authorizes FSCC to share such information directly with a party's Advisor. The parties must either complete and submit this form to the Title IX Coordinator or provide similar documentation demonstrating consent to a release of information to the Advisor before FSCC is able to share records with an Advisor.

If a party requests that all communication be made through their attorney Advisor, FSCC will comply with that request at the discretion of the Title IX Coordinator.

Advisors appointed by the institution will not be asked to disclose details of their interactions with their advisees to institutional officials or Decision-makers.

g. Privacy of Records Shared with Advisor

Advisors are expected to maintain the privacy of the records shared with them. These records may not be shared with third parties, disclosed publicly, or used for purposes not explicitly authorized by FSCC. Advisors will be asked to sign Non-Disclosure Agreements (NDAs). FSCC may restrict the role of any Advisor who does not respect the sensitive nature of the process or who fails to abide by the FSCC's privacy expectations.

h. Expectations of an Advisor

²⁰ Subject to the state law provisions or FSCC policy above.

FSCC generally expects an Advisor to adjust their schedule to allow them to attend FSCC meetings when planned, but FSCC may change scheduled meetings to accommodate an Advisor's inability to attend, if doing so does not cause an unreasonable delay.

FSCC may also make reasonable provisions to allow an Advisor who cannot be present in person to attend a meeting by telephone, video conferencing, or other similar technologies as may be convenient and available.

i. Expectations of the Parties with Respect to Advisors

A party may elect to change Advisors during the process and is not obligated to use the same Advisor throughout. The parties are expected to inform the Investigator(s) of the identity of their Advisor at least two (2) business days before the date of their first meeting with Investigators (or as soon as possible if a more expeditious meeting is necessary or desired).

The parties are expected to provide timely notice to the Title IX Coordinator if they change Advisors at any time. It is assumed that if a party changes Advisors, consent to share information with the previous Advisor is terminated, and a release for the new Advisor should be secured. Parties are expected to inform the Title IX Coordinator of the identity of their hearing Advisor at least two (2) business days before the hearing.

As a public entity, FSCC fully respects and accords the Weingarten rights of employees. For parties who are entitled to union representation, the FSCC will allow the unionized employee to have their union representative (if requested by the party) as well as an Advisor of their choice present for all resolution-related meetings and interviews. To uphold the principles of equity, the other party (regardless of union membership) will also be permitted to have two Advisors. Witnesses are/are not permitted to have union representation or Advisors in grievance process interviews or meetings.

j. Assistance in Securing an Advisor

For representation, Respondents may wish to contact organizations such as:

- FACE (<http://www.facecampusequality.org>)
- SAVE (<http://www.saveservices.org>).

Complainants may wish to contact organizations such as:

- The Victim Rights Law Center (<http://www.victimrights.org>),
- The National Center for Victims of Crime (<http://www.victimsofcrime.org>), which maintains the Crime Victim's Bar Association.]
- The Time's Up Legal Defense Fund: <https://nwlc.org/times-up-legal-defense-fund/>]

6. Resolution Processes

Resolution proceedings are private. All persons present at any time during the resolution process are expected to maintain the privacy of the proceedings in accordance with FSCC Policy.

Although there is an expectation of privacy around what Investigators share with parties during interviews, the parties have discretion to share their own knowledge and evidence with others if they so choose, with the exception of information the parties agree not to disclose as part of an Informal Resolution, discussed below. FSCC encourages parties to discuss with their Advisors any sharing of information before doing so.

The Formal Grievance Process is FSCC's primary resolution approach, unless Informal Resolution is elected by all parties and FSCC. Three options for Informal Resolution are detailed in this section, and the Formal Grievance Process is detailed starting in the next section.

a. Informal Resolution

- Supportive Resolution. When the Title IX Coordinator can resolve the matter informally by providing supportive measures (only) to remedy the situation. (This is in addition to and does not limit supportive measures pursuant to Section 8 or paragraph 2.1) of this Interim Resolution process).
- Alternative Resolution. When the parties agree to resolve the matter through an alternative resolution mechanism as described below, including mediation, restorative practices, facilitated dialogue, etc., usually before a formal investigation takes place; see discussion in b., below.
- Accepted Responsibility. When the Respondent accepts responsibility for violating policy, and desires to accept a sanction(s) and end the resolution process; see discussion in c., below.

To initiate Informal Resolution, a Complainant must submit a formal complaint, as defined above. A Respondent who wishes to initiate Informal Resolution should contact the Title IX Coordinator. The parties may agree as a condition of engaging in Informal Resolution that statements made or evidence shared during the Informal Resolution process will not be considered in the Formal Grievance Process unless all parties consent.

It is not necessary to pursue Informal Resolution first in order to pursue a Formal Grievance Process, and any party participating in Informal Resolution can stop the process at any time and begin or resume the Formal Grievance Process.

Prior to implementing Informal Resolution, FSCC will provide the parties with written notice of the reported misconduct and any sanctions or measures that may result from participating in such a process, including information regarding any records that will be maintained or shared by FSCC.

FSCC will obtain voluntary, written confirmation that all parties wish to resolve the matter through Informal Resolution before proceeding and will not pressure the parties to participate in Informal Resolution.

b. Alternative Resolution Approaches

Alternative Resolution is an informal approach which the parties reach a mutually agreed upon resolution of an allegation. All parties must consent to the use of an Alternative Resolution approach.

The Title IX Coordinator may look to the following factors to assess whether Alternative Resolution is appropriate, or which form of Alternative Resolution may be most successful for the parties:

- The parties' amenability to Alternative Resolution;
- Likelihood of potential resolution, taking into account any power dynamics between the parties;
- The parties' motivation to participate;
- Civility of the parties;
- Results of a violence risk assessment/ongoing risk analysis;
- Disciplinary history;
- Whether an emergency removal is needed;
- Skill of the Alternative Resolution facilitator with this type of allegation;
- Complaint complexity;
- Emotional investment/capability of the parties;
- Rationality of the parties;
- Goals of the parties;
- Adequate resources to invest in Alternative Resolution (time, staff, etc.)

The ultimate determination of whether Alternative Resolution is available or successful is to be made by the Title IX Coordinator. The Title IX Coordinator is authorized to negotiate a resolution that is acceptable to all parties, and/or to accept a resolution that is proposed by the parties, usually through their Advisors.

The Title IX Coordinator maintains records of any resolution that is reached, and failure to abide by the resolution

agreement may result in appropriate responsive/disciplinary actions. Results of complaints resolved by Informal Resolution or Alternative Resolution are not appealable.

c. Respondent Accepts Responsibility for Alleged Violations

The Respondent may accept responsibility for all or part of the alleged policy violations at any point during the resolution process. If the Respondent indicates an intent to accept responsibility for all of the alleged misconduct, the formal process will be paused, and the Title IX Coordinator will determine whether Informal Resolution can be used according to the criteria above.

If Informal Resolution is applicable, the Title IX Coordinator will determine whether all parties and FSCC are able to agree on responsibility, sanctions, and/or remedies. If so, the Title IX Coordinator implements the accepted finding that the Respondent is in violation of FSCC policy and implements agreed-upon sanctions and/or remedies, in coordination with other appropriate administrator(s), as necessary.

This result is not subject to appeal once all parties indicate their written assent to all agreed upon terms of resolution. When the parties cannot agree on all terms of resolution, the Formal Grievance Process will resume at the same point where it was paused.

When a resolution is accomplished, the appropriate sanction or responsive actions are promptly implemented in order to effectively stop the harassment or discrimination, prevent its recurrence, and remedy the effects of the discriminatory conduct, both on the Complainant and the community.

7. Formal Grievance Process

The Formal Grievance Process relies on a pool of administrators²¹ (“the Pool”) to carry out the process. Members of the Pool are announced in an annual distribution of this policy to all students, employees, prospective students, and prospective employees.

a. Pool Member Roles

Members of the Pool are trained annually, and can serve in the following roles, at the direction of the Title IX Coordinator:

- To provide appropriate intake of and initial guidance pertaining to complaints
- To act as an Advisor to the parties
- To serve in a facilitation role in Informal Resolution or Alternative Resolution if appropriately trained in appropriate resolution approaches (e.g., mediation, restorative practices, facilitated dialogue)
- To perform or assist with initial assessment
- To investigate complaints
- To serve as a hearing facilitator (process administrator, no decision-making role)
- To serve as a Decision-maker regarding the complaint
- To serve as an Appeal Decision-maker

b. Pool Member Appointment

²¹ External, trained third-party neutral professionals may also be used to serve in pool roles.

The Title IX Coordinator, in consultation with the President, appoints the Pool²², which acts with independence and impartiality. Although members of the Pool are typically trained in a variety of skill sets and can rotate amongst the different roles listed above in different cases, FSCC can also designate permanent roles for individuals in the Pool, using others as substitutes or to provide greater depth of experience when necessary. This process of role assignment may be the result of particular skills, aptitudes, or talents identified in members of the Pool that make them best suited to particular roles.

c. Pool Member Training

The Pool members receive annual training jointly OR based on their respective roles. This training includes, but is not limited to:

- The scope of FSCC's Discrimination and Harassment Policy and Procedures
- How to conduct investigations and hearings that protect the safety of Complainants and Respondents, and promote accountability
- Implicit bias
- Disparate treatment
- Reporting, confidentiality, and privacy requirements
- Applicable laws, regulations, and federal regulatory guidance
- How to implement appropriate and situation-specific remedies
- How to investigate in a thorough, reliable, timely, and impartial manner by individuals who receive annual training in conducting investigations of sexual harassment, trauma-informed practices, and impartiality,
- How to uphold fairness, equity, and due process
- How to weigh evidence
- How to conduct questioning
- How to assess credibility
- Impartiality and objectivity
- How to render findings and generate clear, concise, evidence-based rationales
- The definitions of all offenses
- How to apply definitions used by FSCC with respect to consent (or the absence or negation of consent) consistently, impartially, and in accordance with policy
- How to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes
- How to serve impartially by avoiding prejudgment of the facts at issue, conflicts of interest, and bias against Respondents and/or for Complainants, and on the basis of sex, race, religion, and other protected characteristics
- Any technology to be used at a live hearing
- Issues of relevance of questions and evidence
- Issues of relevance to create an investigation report that fairly summarizes relevant evidence
- How to determine appropriate sanctions in reference to all forms of harassment, discrimination, and/or retaliation allegations
- Recordkeeping

Specific training is also provided for all Pool members. All Pool members are required to attend these trainings annually. The materials used to train all members of the Pool are publicly posted on the FSCC website.

8. Formal Grievance Process: Notice of Investigation and Allegations

²² This does not preclude FSCC from having all members of the Pool go through an application and/or interview/selection process.

The Title IX Coordinator will provide written notice of the investigation and allegations (the “NOIA”) to the Respondent upon commencement of the Formal Grievance Process. This facilitates the Respondent’s ability to prepare for the interview and to identify and choose an Advisor to accompany them. The NOIA is also copied to the Complainant, who will be given advance notice of when the NOIA will be delivered to the Respondent.

The NOIA will include:

- A meaningful summary of all allegations,
- The identity of the involved parties (if known),
- The precise misconduct being alleged,
- The date and location of the alleged incident(s) (if known),
- The specific policies implicated,
- A description of the applicable procedures,
- A statement of the potential sanctions/responsive actions that could result,
- A statement that FSCC presumes the Respondent is not responsible for the reported misconduct unless and until the evidence supports a different determination,
- A statement that determinations of responsibility are made at the conclusion of the process and that the parties will be given an opportunity to inspect and review all directly related and/or relevant evidence obtained during the review and comment period,
- A statement about FSCC’s policy on retaliation,
- Information about the confidentiality of the process,
- Information on the need for each party to have an Advisor of their choosing and suggestions for ways to identify an Advisor,
- A statement informing the parties that FSCC’s Policy prohibits knowingly making false statements, including knowingly submitting false information during the resolution process,
- Detail on how the party may request disability accommodations during the interview process,
- A link to FSCC’s VAWA Brochure or a hard copy,
- The name(s) of the Investigator(s), along with a process to identify to the Title IX Coordinator, in advance of the interview process, any conflict of interest that the Investigator(s) may have, and
- An instruction to preserve any evidence that is directly related to the allegations.

Amendments and updates to the NOIA may be made as the investigation progresses and more information becomes available regarding the addition or dismissal of various allegations.

Notice will be made in writing and may be delivered by one or more of the following methods: in person, or emailed to the parties’ FSCC-issued email or designated accounts. Once emailed, and/or received in-person, notice will be presumptively delivered.

9. Resolution Timeline

Fort Scott Community College will make a good faith effort to complete the resolution process within a sixty-to-ninety (60-90) business day time period, including appeal if any, which can be extended as necessary for appropriate cause by the Title IX Coordinator, who will provide notice and rationale for any extensions or delays to the parties as appropriate, as well as an estimate of how much additional time will be needed to complete the process.

10. Appointment of Investigators

Once the decision to commence a formal investigation is made, the Title IX Coordinator appoints Pool members to conduct the investigation (typically using a team of two Investigators), usually within two (2) business days of determining that an investigation should proceed.

11. Ensuring Impartiality

Any individual materially involved in the administration of the resolution process including the Title IX Coordinator, Investigator(s), and Decision-maker(s) may neither have nor demonstrate a conflict of interest or bias for a party generally, or for a specific Complainant or Respondent.

The Title IX Coordinator will vet the assigned Investigator(s) for impartiality by ensuring there are no actual or apparent conflicts of interest or disqualifying biases. At any time during the resolution process, the parties may raise a concern regarding bias or conflict of interest, and the Title IX Coordinator will determine whether the concern is reasonable and supportable. If so, another Pool member will be assigned and the impact of the bias or conflict, if any, will be remedied. If the source of the conflict of interest or bias is the Title IX Coordinator, concerns should be raised with the FSCC President.

The Formal Grievance Process involves an objective evaluation of all relevant evidence obtained, including evidence that supports that the Respondent engaged in a policy violation and evidence that supports that the Respondent did not engage in a policy violation. Credibility determinations may not be based solely on an individual's status or participation as a Complainant, Respondent, or witness.

FSCC operates with the presumption that the Respondent is not responsible for the reported misconduct unless and until the Respondent is determined to be responsible for a policy violation by the applicable standard of proof.

12. Investigation Timeline

Investigations are completed expeditiously, normally within thirty (30) business days, though some investigations may take weeks or even months, depending on the nature, extent, and complexity of the allegations, availability of witnesses, police involvement, etc.

FSCC will make a good faith effort to complete investigations as promptly as circumstances permit and will communicate regularly with the parties to update them on the progress and timing of the investigation.

13. Delays in the Investigation Process and Interactions with Law Enforcement

FSCC may undertake a short delay in its investigation (several days to a few weeks) if circumstances require. Such circumstances include, but are not limited to: a request from law enforcement to temporarily delay the investigation, the need for language assistance, the absence of parties and/or witnesses, and/or accommodations for disabilities or health conditions.

FSCC will communicate in writing the anticipated duration of the delay and reason to the parties, and provide the parties with status updates if necessary. FSCC will promptly resume its investigation and resolution process as soon as feasible. During such a delay, FSCC will implement supportive measures as deemed appropriate.

FSCC action(s) or processes are not typically altered or precluded on the grounds that civil or criminal charges involving the underlying incident(s) have been filed or that criminal charges have been dismissed or reduced.

14. Steps in the Investigation Process

All investigations are thorough, reliable, impartial, prompt, and fair. Investigations involve interviews with all relevant parties and witnesses; obtaining available, relevant evidence; and identifying sources of expert information, as necessary.

All parties have a full and fair opportunity, through the investigation process, to suggest witnesses and questions, to provide evidence and expert witnesses, and to fully review and respond to all evidence on the record. Recordings of interviews are not provided to the parties, but the parties will have the ability to review the transcript/summary of the interview once the investigation report is compiled.

The Investigator(s) typically take(s) the following steps, if not already completed (not necessarily in this order):

- Determine the identity and contact information of the Complainant
- Identify all policies implicated by the alleged misconduct and notify the Complainant and Respondent of all of the specific policies implicated
- Assist the Title IX Coordinator, if needed, with conducting a prompt initial assessment to determine if the allegations indicate a potential policy violation
- Commence a thorough, reliable, and impartial investigation by identifying issues and developing a strategic investigation plan, including a witness list, evidence list, intended investigation timeframe, and order of interviews for all witnesses and the parties
- Meet with the Complainant to finalize their interview/statement, if necessary
- Work with the Title IX Coordinator, as necessary, to prepare the initial Notice of Investigation and Allegation (NOIA). The NOIA may be amended with any additional or dismissed allegations
 - Notice should inform the parties of their right to have the assistance of an Advisor, who could be a member of the Pool or an Advisor of their choosing present for all meetings attended by the party
- Provide each interviewed party and witness an opportunity to review and verify the Investigator's summary notes (or transcript) of the relevant evidence/testimony from their respective interviews and meetings
- Make good faith efforts to notify the parties of any meeting or interview involving the other party, in advance when possible
- When participation of a party is expected, provide that party with written notice of the date, time, and location of the meeting, as well as the expected participants and purpose
- Interview all available, relevant witnesses and conduct follow-up interviews as necessary
- Allow each party the opportunity to suggest witnesses and questions they wish the Investigator(s) to ask of the other party and witnesses, and document in the report which questions were asked, with a rationale for any changes or omissions
- Complete the investigation promptly and without unreasonable deviation from the intended timeline
- Provide regular status updates to the parties throughout the investigation
- Prior to the conclusion of the investigation, provide the parties and their respective Advisors (if so desired by the parties) with a list of witnesses whose information will be used to render a finding
- Write a comprehensive investigation report fully summarizing the investigation, all witness interviews, and addressing all relevant evidence. Appendices including relevant physical or documentary evidence will be included
- The Investigator(s) gather, assess, and synthesize evidence, but make no conclusions, engage in no policy analysis, and render no recommendations as part of their report
- Prior to the conclusion of the investigation, provide the parties and their respective Advisors (if so desired by the parties) a secured electronic or hard copy of the draft investigation report as well as an opportunity to inspect and review all of the evidence obtained as part of the investigation that is directly related to the reported misconduct, including evidence upon which the FSCC does not intend to rely in reaching a determination, for a ten (10) business day review and comment period so that each party may meaningfully respond to the evidence. The parties may elect to waive the full ten days. Each copy of the materials shared will be watermarked on each page with the role of the person receiving it (e.g., Complainant, Respondent, Complainant's Advisor, Respondent's Advisor).
- The Investigator(s) may elect to respond in writing in the investigation report to the parties' submitted responses and/or to share the responses between the parties for additional responses
- The Investigator(s) will incorporate relevant elements of the parties' written responses into the final investigation report, include any additional relevant evidence, make any necessary revisions, and finalize the report. The Investigator(s) should document all rationales for any changes made after the review and comment period

- The Investigator(s) shares the report with the Title IX Coordinator and/or legal counsel for their review and feedback
- The Investigator will incorporate any relevant feedback, and the final report is then shared with all parties and their Advisors through secure electronic transmission or hard copy at least ten (10) business days prior to a hearing. The parties and advisors are also provided with a file of any directly related evidence that was not included in the report

15. Role and Participation of Witnesses in the Investigation

Witnesses (as distinguished from the parties) who are employees of the FSCC are strongly encouraged to cooperate with and participate in the FSCC's investigation and resolution process. Student witnesses and witnesses from outside the FSCC community are encouraged to cooperate with FSCC investigations and to share what they know about a complaint.

Although in-person interviews for parties and all potential witnesses are ideal, circumstances (e.g., study abroad, summer break) may require individuals to be interviewed remotely. Skype, Zoom, FaceTime, WebEx, or similar technologies may be used for interviews if the Investigator(s) determine that timeliness, efficiency, or other reasons dictate a need for remote interviewing. The FSCC will take appropriate steps to reasonably ensure the security/privacy of remote interviews.

Witnesses may also provide written statements in lieu of interviews or choose to respond to written questions, if deemed appropriate by the Investigator(s), though not preferred. If a witness submits a written statement but does not intend to be and is not present for questioning at a hearing, their written statement may not be used as evidence.

16. Recording of Interviews

No unauthorized audio or video recording of any kind is permitted during investigation meetings. If Investigator(s) elect to audio and/or video record interviews, all involved parties should be made aware of audio and/or video recording.

17. Evidentiary Considerations in the Investigation

The investigation does not consider: 1) incidents not directly related to the possible violation, unless they evidence a pattern; or 2) questions and evidence about the Complainant's sexual predisposition; or 3) questions and evidence about the Complainant's prior sexual behavior, unless such questions and evidence about the Complainant's prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged by the Complainant, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent.

Within the boundaries stated above, the investigation can consider character evidence generally, if offered, but that evidence is unlikely to be relevant unless it is fact evidence or relates to a pattern of conduct.

18. Referral for Hearing

Provided that the complaint is not resolved through Informal Resolution, once the final investigation report is shared with the parties, the Title IX Coordinator will refer the matter for a hearing.

The hearing cannot be held less than ten (10) business days from the conclusion of the investigation – when the final investigation report is transmitted to the parties and the Decision-maker – unless all parties and the Decision-maker agree to an expedited timeline.

The Title IX Coordinator will select an appropriate Decision-maker from the Pool depending on whether the

Respondent is an employee or a student, and provide a copy of the investigation report. Allegations involving student-employees in the context of their employment will be directed to the appropriate Decision-maker depending on the context and nature of the alleged misconduct.

19. Hearing Decision-maker Composition

FSCC will designate a single Decision-maker or a three-member panel from the Pool, at the discretion of the Title IX Coordinator. The single Decision-maker will also Chair the hearing. With a panel, one of the three members will be appointed as Chair by the Title IX Coordinator.

The Decision-maker(s) will not have had any previous involvement with the investigation. The Title IX Coordinator may elect to have an alternate from the Pool sit in throughout the hearing process in the event that a substitute is needed for any reason.

Those who have served as Investigators will be witnesses in the hearing and therefore may not serve as Decision-makers. Those who are serving as Advisors for any party may not serve as Decision-makers in that matter.

The Title IX Coordinator may not serve as a Decision-maker or Chair in the matter but may serve as an administrative facilitator of the hearing if their previous role(s) in the matter do not create a conflict of interest. Otherwise, a designee may fulfill this facilitator role. The hearing will convene at a time and venue determined by the Chair or designee.

20. Evidentiary Considerations in the Hearing

Any evidence that the Decision-maker(s) determine(s) is relevant may be considered. The hearing does not consider: 1) incidents not directly related to the possible violation, unless they evidence a pattern; 2) questions and evidence about the Complainant's sexual predisposition; or 3) questions or evidence about the Complainant's prior sexual behavior, unless such questions and evidence about the Complainant's prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged by the Complainant, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent.

Within the boundaries stated above, the hearing can consider character evidence generally, if offered, but that evidence is unlikely to be relevant unless it is fact evidence or relates to a pattern of conduct.

Previous disciplinary action of any kind involving the Respondent may be considered in determining an appropriate sanction upon a determination of responsibility, assuming FSCC uses a progressive discipline system. This information is only considered at the sanction stage of the process, and is not shared until then.

The parties may each submit a written impact statement prior to the hearing for the consideration of the Decision-maker(s) at the sanction stage of the process when a determination of responsibility is reached.

After post-hearing deliberation, the Decision-maker(s) render(s) a determination based on the preponderance of the evidence; whether it is more likely than not that the Respondent violated the Policy as alleged.

21. Notice of Hearing

No less than ten (10) business days prior to the hearing²³, the Title IX Coordinator or the Chair will send notice of the hearing to the parties. Once mailed, emailed, and/or received in-person, notice will be presumptively delivered.

²³ Unless an expedited hearing is agreed to by all parties.

The notice will contain:

- A description of the alleged violation(s), a list of all policies allegedly violated, a description of the applicable hearing procedures, and a statement of the potential sanctions/responsive actions that could result.
- The time, date, and location of the hearing.
- Description of any technology that will be used to facilitate the hearing.
- Information about the option for the live hearing to occur with the parties located in separate rooms using technology that enables the Decision-maker(s) and parties to see and hear a party or witness answering questions. Such a request must be raised with the Title IX Coordinator at least five (5) business days prior to the hearing.
- A list of all those who will attend the hearing, along with an invitation to object to any Decision-maker(s) on the basis of demonstrated bias or conflict of interest. This must be raised with the Title IX Coordinator at least two (2) business days prior to the hearing.
- Information on how the hearing will be recorded and on access to the recording for the parties after the hearing.
- A statement that if any party or witness does not appear at the scheduled hearing, the hearing may be held in their absence, and the party's or witness's testimony and any statements given prior to the hearing will not be considered by the Decision-maker(s). For compelling reasons, the Chair may reschedule the hearing.
- Notification that the parties may have the assistance of an Advisor of their choosing at the hearing and will be required to have one present for any questions they may desire to ask. The party must notify the Title IX Coordinator if they do not have an Advisor, and the FSCC will appoint one. Each party must have an Advisor present. There are no exceptions.
- A copy of all the materials provided to the Decision-maker(s) about the matter, unless they have been provided already.²⁴
- An invitation to each party to submit to the Chair an impact statement pre-hearing that the Decision-maker(s) will review during any sanction determination.
- An invitation to contact the Title IX Coordinator to arrange any disability accommodations, language assistance, and/or interpretation services that may be needed at the hearing, at least seven (7) business days prior to the hearing.
- Whether parties can/cannot bring mobile phones/devices into the hearing.

Hearings for possible violations that occur near or after the end of an academic term (assuming the Respondent is still subject to this Policy) and are unable to be resolved prior to the end of term will typically be held immediately after the end of the term or during the summer, as needed, to meet the resolution timeline followed by FSCC and remain within the 60-90 business day goal for resolution.

22. Alternative Hearing Participation Options

If a party or parties prefer not to attend or cannot attend the hearing in person, the party should request alternative arrangements from the Title IX Coordinator or the Chair at least five (5) business days prior to the hearing.

The Title IX Coordinator or the Chair can arrange to use technology to allow remote testimony without compromising the fairness of the hearing. Remote options may also be needed for witnesses who cannot appear in person. Any witness who cannot attend in person should let the Title IX Coordinator or the Chair know at least five (5) business days prior to the hearing so that appropriate arrangements can be made.

²⁴ The final investigation report may be shared using electronic means that preclude downloading, forwarding, or otherwise sharing.

23. Pre-Hearing Preparation

After any necessary consultation with the parties, the Chair will provide the names of persons who will be participating in the hearing, all pertinent documentary evidence, and the final investigation report to the parties at least ten (10) business days prior to the hearing.

Any witness scheduled to participate in the hearing must have been first interviewed by the Investigator(s) or have proffered a written statement or answered written questions, unless all parties and the Chair assent to the witness's participation in the hearing. The same holds for any evidence that is first offered at the hearing. If the parties and Chair do not assent to the admission of evidence newly offered at the hearing, the Chair may delay the hearing and/or instruct that the investigation needs to be re-opened to consider that evidence.

The parties will be given a list of the names of the Decision-maker(s) at least five (5) business days in advance of the hearing. All objections to any Decision-maker must be raised in writing, detailing the rationale for the objection, and must be submitted to the Title IX Coordinator as soon as possible and no later than two days prior to the hearing. Decision-makers will only be removed if the Title IX Coordinator concludes that their bias or conflict of interest precludes an impartial hearing of the allegation(s).

The Title IX Coordinator will give the Decision-maker(s) a list of the names of all parties, witnesses, and Advisors at least five (5) business days in advance of the hearing. Any Decision-maker who cannot make an objective determination must recuse themselves from the proceedings when notified of the identity of the parties, witnesses, and Advisors in advance of the hearing. If a Decision-maker is unsure of whether a bias or conflict of interest exists, they must raise the concern to the Title IX Coordinator as soon as possible.

During the ten (10) business day period prior to the hearing, the parties have the opportunity for continued review and comment on the final investigation report and available evidence. That review and comment can be shared with the Chair at a pre-hearing meeting or at the hearing and will be exchanged between each party by the Chair.

24. Pre-Hearing Meetings

The Chair may convene a pre-hearing meeting(s) with the parties and/or their Advisors and invite them to submit the questions or topics they (the parties and/or their Advisors) wish to ask or discuss at the hearing, so that the Chair can rule on their relevance ahead of time to avoid any improper evidentiary introduction in the hearing or to provide recommendations for more appropriate phrasing.

However, this advance review opportunity does not preclude the Advisors from asking a question for the first time at the hearing or from asking for a reconsideration on a pre-hearing ruling by the Chair based on any new information or testimony offered at the hearing. The Chair must document and share with each party their rationale for any exclusion or inclusion at a pre-hearing meeting.

The Chair, only with full agreement of the parties, may decide in advance of the hearing that certain witnesses do not need to be present if their testimony can be adequately summarized by the Investigator(s) in the investigation report or during the hearing.

At each pre-hearing meeting with a party and their Advisor, the Chair will consider arguments that evidence identified in the final investigation report as relevant is, in fact, not relevant. Similarly, evidence identified as directly related but not relevant by the Investigator(s) may be argued to be relevant. The Chair may rule on these arguments pre-hearing and will exchange those rulings between the parties prior to the hearing to assist in preparation for the hearing. The Chair may consult with legal counsel and/or the Title IX Coordinator, or ask either or both to attend pre-hearing meetings.

The pre-hearing meeting(s) will not be recorded. The pre-hearing meetings may be conducted as separate meetings with each party/advisors, with all parties/advisors present at the same time, remotely, or as a paper-only exchange. The Chair will work with the parties to establish the format.

25. Hearing Procedures

At the hearing, the Decision-maker(s) has the authority to hear and make determinations on all allegations of discrimination, harassment, and/or retaliation and may also hear and make determinations on any additional alleged policy violations that occurred in concert with the discrimination, harassment, and/or retaliation, even though those collateral allegations may not specifically fall within the Policy on Equal Opportunity, Harassment, and Nondiscrimination.

Participants at the hearing will include the Chair, any additional panelists, the hearing facilitator, the Investigator(s) who conducted the investigation, the parties, Advisors to the parties, any called witnesses, the Title IX Coordinator, and anyone providing authorized accommodations, interpretation, and/or assistive services.

The Chair will answer all questions of procedure. Anyone appearing at the hearing to provide information will respond to questions on their own behalf.

The Chair will allow witnesses who have relevant information to appear at a portion of the hearing in order to respond to specific questions from the Decision-maker(s) and the parties, and the witnesses will then be excused.

26. Joint Hearings

In hearings involving more than one Respondent or in which two (2) or more Complainants have accused the same individual of substantially similar conduct, the default procedure will be to hear the allegations jointly.

However, the Title IX Coordinator may permit the investigation and/or hearings pertinent to each Respondent to be conducted separately if there is a compelling reason to do so. In joint hearings, separate determinations of responsibility will be made for each Respondent with respect to each alleged policy violation.

27. The Order of the Hearing – Introductions and Explanation of Procedure

The Chair explains the procedures and introduces the participants. This may include a final opportunity for challenge or recusal of the Decision-maker(s) on the basis of bias or conflict of interest. The Chair will rule on any such challenge unless the Chair is the individual who is the subject of the challenge, in which case the Title IX Coordinator will review and decide the challenge.

The Chair AND/OR hearing facilitator then conducts the hearing according to the hearing script. At the hearing, recording, witness logistics, party logistics, curation of documents, separation of the parties, and other administrative elements of the hearing process are managed by a non-voting hearing facilitator/case manager appointed by the Title IX Coordinator.²⁵ The hearing facilitator may attend to: logistics of rooms for various parties/witnesses as they wait; flow of parties/witnesses in and out of the hearing space; ensuring recording and/or virtual conferencing technology is working as intended; copying and distributing materials to participants, as appropriate, etc.

28. Investigator Presents the Final Investigation Report

The Investigator(s) will then present a summary of the final investigation report, including items that are contested and those that are not, and will be subject to questioning by the Decision-maker(s) and the parties

²⁵ If not conflicted out by previous involvement, the Title IX Coordinator may serve as the hearing facilitator/case manager.

(through their Advisors). The Investigator(s) will be present during the entire hearing process, but not during deliberations.

Neither the parties nor the Decision-maker(s) should ask the Investigator(s) their opinions on credibility, recommended findings, or determinations, and Advisors and parties will refrain from discussion of or questions for Investigators about these assessments. If such information is introduced, the Chair will direct that it be disregarded.

29. Testimony and Questioning

Once the Investigator(s) present(s) the report and are questioned, the parties and witnesses may provide relevant information in turn, beginning with the Complainant, and then in the order determined by the Chair. The hearing will facilitate questioning of parties and witnesses by the Decision-maker(s) and then by the parties through their Advisors.

All questions are subject to a relevance determination by the Chair. The Advisor, who will remain seated during questioning, will pose the proposed question orally, electronically, or in writing (orally is the default, but other means of submission may be permitted by the Chair upon request if agreed to by all parties and the Chair), the proceeding will pause to allow the Chair to consider the question (and state it if it has not already been stated aloud), and the Chair will determine whether the question will be permitted, disallowed, or rephrased.

The Chair may invite explanations or persuasive statements regarding relevance with the Advisors, if the Chair so chooses. The Chair will then state their decision on the question for the record and advise the party/witness to whom the question was directed, accordingly. The Chair will explain any decision to exclude a question as not relevant, or to reframe it for relevance.

The Chair will limit or disallow questions on the basis that they are irrelevant, unduly repetitious (and thus irrelevant), or abusive. The Chair has final say on all questions and determinations of relevance. The Chair may consult with legal counsel on any questions of admissibility. The Chair may ask Advisors to frame why a question is or is not relevant from their perspective but will not entertain argument from the Advisors on relevance once the Chair has ruled on a question.

If the parties raise an issue of bias or conflict of interest of an Investigator or Decision-maker at the hearing, the Chair may elect to address those issues, consult with legal counsel, and/or refer them to the Title IX Coordinator, and/or preserve them for appeal. If bias is not in issue at the hearing, the Chair should not permit irrelevant questions that probe for bias.

30. Refusal to Submit to Questioning; Inferences

Cross-examination is an all or nothing proposition, meaning that if any relevant question is refused, no statements of that party or witness are admissible. Only if a party or witness is willing to submit to cross-examination, and answers all questions, will their statements prior to or at the hearing be fully admissible. If a party or witness chooses not to submit to cross-examination at the hearing, either because they do not attend the meeting, or they attend but refuse to participate in questioning, then the Decision-maker(s) may not rely on any prior statement made by that party or witness at the hearing (including those contained in the investigation report) in the ultimate determination of responsibility. The Decision-maker(s) must disregard all such statements. Evidence provided that is something other than a statement by the party or witness may be considered.

Whether a party or witness does or does not answer questions from the Decision-maker, their statements will be admissible as long as they are willing to submit to cross-examination questions, even if they are not asked such questions. The Decision-maker(s) may not draw any inference solely from a party's or witness's absence from the hearing or refusal to answer cross-examination or other questions.

If collateral charges of policy violations other than sexual harassment are considered at the same hearing, the Decision-maker(s) may consider all evidence it deems relevant, may rely on any relevant statement as long as the opportunity for questioning is afforded to all parties through their Advisors, and may draw reasonable inferences from any decision by any party or witness not to participate or respond to questions.

If a party's Advisor of choice refuses to comply with the FSCC's established rules of decorum for the hearing, the FSCC may require the party to use a different Advisor. If a FSCC-provided Advisor refuses to comply with the rules of decorum, the FSCC may provide that party with a different Advisor to conduct questioning on behalf of that party.

An Advisor may not be called as a witness at a hearing to testify to what their advisee has told them during their role as an Advisor unless the party being advised consents to that information being shared. It is otherwise considered off-limits, and an Advisor who is an institutional employee is temporarily alleviated from mandated reporter responsibilities related to their interaction with their advisee during the resolution process.

31. Recording Hearings

Hearings (but not deliberations) are recorded by FSCC for purposes of review in the event of an appeal. The parties may not record the proceedings and no other unauthorized recordings are permitted.

The Decision-maker(s), the parties, their Advisors, and appropriate administrators of FSCC will be permitted to listen to the recording or review a transcript of the recording in a controlled environment determined by the Title IX Coordinator, upon request. No person will be given or be allowed to make a copy of the recording without permission of the Title IX Coordinator.

32. Deliberation, Decision-making, and Standard of Proof

The Decision-maker(s) will deliberate in closed session to determine whether the Respondent is responsible or not responsible for the policy violation(s) in question. If a panel is used, a simple majority vote is required to determine the finding. The preponderance of the evidence standard of proof is used. The hearing facilitator may be invited to attend the deliberation by the Chair, but is there only to facilitate procedurally, not to address the substance of the allegations.

When there is a finding of responsibility on one or more of the allegations, the Decision-maker(s) may then consider the previously submitted party impact statements in determining appropriate sanction(s).

The Chair will ensure that each of the parties has an opportunity to review any impact statement submitted by the other party(ies). The Decision-maker(s) may – at their discretion – consider the statements, but they are not binding.

The Decision-maker(s) will review the statements and any pertinent conduct history provided by appropriate administrator and will recommend the appropriate sanction(s) in consultation with other appropriate administrators, as required.

The Chair will then prepare a written deliberation statement and deliver it to the Title IX Coordinator, detailing the determination, rationale, the evidence used in support of its determination, the evidence not relied upon in its determination, credibility assessments, and any sanctions or recommendations.

This report is typically three (3) to five (5) pages in length and must be submitted to the Title IX Coordinator within two (2) business days of the end of deliberations, unless the Title IX Coordinator grants an extension. If an extension is granted, the Title IX Coordinator will notify the parties.

33. Notice of Outcome

Using the deliberation statement, the Title IX Coordinator will work with the Chair to prepare a Notice of Outcome letter. The Notice of Outcome may then be reviewed by legal counsel. The Title IX Coordinator will then share the letter, including the final determination, rationale, and any applicable sanction(s) with the parties and their Advisors within 7 business days of receiving the Decision-maker(s)' deliberation statement.

The Notice of Outcome will be shared with the parties simultaneously. Notification will be made in writing and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address of the parties as indicated in official FSCC records²⁶, or emailed to the parties' FSCC-issued email or otherwise approved account. Once mailed, emailed, and/or received in-person, notice will be presumptively delivered.

The Notice of Outcome will articulate the specific policy(ies) reported to have been violated, including the relevant policy section, and will contain a description of the procedural steps taken by FSCC from the receipt of the misconduct report to the determination, including any and all notifications to the parties, interviews with parties and witnesses, site visits, methods used to obtain evidence, and hearings held.

The Notice of Outcome will specify the finding on each alleged policy violation; the findings of fact that support the determination; conclusions regarding the application of the relevant policy to the facts at issue; a statement of, and rationale for, the result of each allegation to the extent FSCC is permitted to share such information under state or federal law; any sanctions issued which FSCC is permitted to share according to state or federal law; and whether remedies will be provided to the Complainant to ensure access to FSCC's educational or employment program or activity.

The Notice of Outcome will also include information on when the results are considered by FSCC to be final, any changes that occur prior to finalization, and the relevant procedures and bases for any available appeal options.

34. Statement of the Rights of the Parties (see Appendix C)

35. Sanctions

Factors considered when determining a sanction/responsive action may include, but are not limited to:

- The nature, severity of, and circumstances surrounding the violation(s)
- The Respondent's disciplinary history
- The need for sanctions/responsive actions to bring an end to the discrimination, harassment, and/or retaliation
- The need for sanctions/responsive actions to prevent the future recurrence of discrimination, harassment, and/or retaliation
- The need to remedy the effects of the discrimination, harassment, and/or retaliation on the Complainant and the community
- The impact on the parties
- Any other information deemed relevant by the Decision-maker(s)

The sanctions will be implemented as soon as is feasible, either upon the outcome of any appeal or the expiration of the window to appeal without an appeal being requested.

The sanctions described in this policy are not exclusive of, and may be in addition to, other actions taken or sanctions imposed by external authorities.

a. Student Sanctions

²⁶ Again, consider the confidentiality implications of sending mail to a home address.

The following are the usual sanctions²⁷ that may be imposed upon students or organizations singly or in combination²⁸:

- *Warning*: A formal statement that the conduct was unacceptable and a warning that further violation of any FSCC policy, procedure, or directive will result in more severe sanctions/responsive actions.
- *Required Counseling*: A mandate to meet with and engage in either FSCC-sponsored or external counseling to better comprehend the misconduct and its effects.
- *Probation*: A written reprimand for violation of institutional policy, providing for more severe disciplinary sanctions in the event that the student or organization is found in violation of any institutional policy, procedure, or directive within a specified period of time. Terms of the probation will be articulated and may include denial of specified social privileges, exclusion from co-curricular activities, exclusion from designated areas of campus, no-contact orders, and/or other measures deemed appropriate.
- *Suspension*: Termination of student status for a definite period of time not to exceed two years and/or until specific criteria are met. Students who return from suspension are automatically placed on probation through the remainder of their tenure as a student at FSCC.
- *Expulsion*: Permanent termination of student status and revocation of rights to be on campus for any reason or to attend FSCC-sponsored events. This sanction will be noted permanently as a Conduct Expulsion on the student's official transcript, [subject to any applicable expungement policies.]
- *Organizational Sanctions*: Deactivation, loss of recognition, loss of some or all privileges (including FSCC registration) for a specified period of time.
- *Other Actions*: In addition to or in place of the above sanctions, the FSCC may assign any other sanctions as deemed appropriate.

1) *Warning*: A notice in writing to the student that the student is violating or has violated institutional regulations.

2) *Probation*: A written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to be violating any institutional regulations during the probationary period. 3) *Loss of Privileges*: Denial of specified privileges for a designated period of time. 4) *Restitution*: Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement. 5) *Discretionary Sanctions*: Work assignments, service to the College or other related discretionary assignments. 6) *Student Housing Suspension*: Separation of the student from Student Housing for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified. 7) *Student Housing Expulsion*: Permanent separation of the student from Student Housing. 8) *College Suspension*: Separation of the student from the College for a definite period of time, after which the student is eligible to return. Conditions or readmission may be specified. 9) *Withdrawal*: Withdrawal is administrative removal of a student from a class or from the College and may be imposed in instances of unmet financial obligation; for reasons of health; pending the outcome of a competent medical evaluation. The withdrawn student may also be barred from re-enrollment until such time as specific conditions have been met. 10) *Expulsion*: Permanent severance from FSCC.

b. Employee Sanctions/Responsive/Corrective Actions

²⁸ Subject to FSCC's Organizational Code of Conduct.

Responsive actions for an employee who has engaged in harassment, discrimination, and/or retaliation include:

- *Warning – Verbal or Written*
- *Performance Improvement Plan/Management Process*
- *Enhanced supervision, observation, or review*
- *Required Counseling*
- *Required Training or Education*
- *Probation*
- *Denial of Pay Increase/Pay Grade*
- *Loss of Oversight or Supervisory Responsibility*
- *Demotion*
- *Transfer*
- *Reassignment*
- *Delay of tenure track progress*
- *Assignment to new supervisor*
- *Restriction of stipends, research, and/or professional development resources*
- *Suspension with pay*
- *Suspension without pay*
- *Termination*
- *Other Actions:* In addition to or in place of the above sanctions/responsive actions, FSCC may assign any other responsive actions as deemed appropriate.

36. Withdrawal or Resignation While Charges Pending

a. Students: Should a Respondent decide not to participate in the resolution process, the process proceeds absent their participation to a reasonable resolution. Should a student Respondent permanently withdraw from FSCC, the resolution process ends with a dismissal, as FSCC no longer has disciplinary jurisdiction over the withdrawn student.

However, FSCC will continue to address and remedy any systemic issues or concerns that may have contributed to the alleged violation(s), and any ongoing effects of the alleged harassment, discrimination, and/or retaliation. The student who permanently withdraws from FSCC while the process is pending may not return to FSCC in any capacity. Admissions and Human Resources will be notified, accordingly. Such exclusion applies to all campuses of FSCC].

If the student Respondent only withdraws or takes a leave for a specified period of time (e.g., one semester or term), the resolution process may continue remotely and that student is not permitted to return to FSCC unless and until all sanctions, if any, have been satisfied.

b. Employees: Should an employee Respondent resign with unresolved allegations pending, the resolution process ends with dismissal, as FSCC no longer has disciplinary jurisdiction over the resigned employee.

However, FSCC will continue to address and remedy any systemic issues or concerns that contributed to the alleged violation(s), and any ongoing effects of the alleged harassment, discrimination, and/or retaliation.

The employee who resigns with unresolved allegations pending is not eligible for admission or rehire with FSCC or any campus of FSCC, and the records retained by the Title IX Coordinator will reflect that status.

All FSCC responses to future inquiries regarding employment references for that individual will include that the former employee resigned during a pending disciplinary matter.

37. Appeals

Any party may file a request for appeal ("Request for Appeal"), but it must be submitted in writing to the Title IX Coordinator within 3 days of the delivery of the Notice of Outcome.

A single Appeal Decision-maker will Chair the appeal. No appeal Decision-maker will have been involved in the process previously, including in any dismissal appeal that may have been heard earlier in the process.

The Request for Appeal will be forwarded to the Appeal Chair or designee for consideration to determine if the request meets the grounds for appeal (a Review for Standing).

This review is not a review of the merits of the appeal, but solely a determination as to whether the request meets the grounds and is timely filed.

a. Grounds for Appeal

Appeals are limited to the following grounds:

- (A) Procedural irregularity that affected the outcome of the matter;
- (B) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- (C) The Title IX Coordinator, Investigator(s), or Decision-maker(s) had a conflict of interest or bias for or against Complainants or Respondents generally or the specific Complainant or Respondent that affected the outcome of the matter.

If any of the grounds in the Request for Appeal do not meet the grounds in this Policy, that request will be denied by the Appeal Chair, and the parties and their Advisors will be notified in writing of the denial and the rationale.

If any of the grounds in the Request for Appeal meet the grounds in this Policy, then the Appeal Chair will notify the other party(ies) and their Advisors, the Title IX Coordinator, and, when appropriate, the Investigators and/or the original Decision-maker(s).

The other party(ies) and their Advisors, the Title IX Coordinator, and, when appropriate, the Investigators and/or the original Decision-maker(s) will be mailed, emailed, and/or provided a hard copy of the request for an appeal with the approved grounds and then be given 3 business days to submit a response to the portion of the appeal that was approved and involves them. All responses, if any, will be forwarded by the Chair to all parties for review and comment.

The non-appealing party (if any) may also choose to raise a new ground for appeal at this time. If so, that will be reviewed to determine if it meets the grounds in this Policy by the Appeal Chair and either denied or approved. If approved, it will be forwarded to the party who initially requested an appeal, the Investigator(s) and/or original Decision-maker(s), as necessary, who will submit their responses, if any, in 3 business days, which will be circulated for review and comment by all parties. If not approved, the parties will be notified accordingly, in writing.

Neither party may submit any new requests for appeal after this time period. The Appeal Chair will collect any additional information needed and all documentation regarding the approved grounds for appeal, and the subsequent responses will be shared with the Appeal Chair and the Chair will render a decision in no more than 7 business days, barring exigent circumstances. All decisions apply the preponderance of the evidence standard.

A Notice of Appeal Outcome will be sent to all parties simultaneously including the decision on each approved ground and rationale for each decision. The Notice of Appeal Outcome will specify the finding on each ground for appeal, any specific instructions for remand or reconsideration, any sanctions that may result which FSCC is

permitted to share according to state or federal law, and the rationale supporting the essential findings to the extent FSCC is permitted to share under state or federal law.

Notification will be made in writing and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address of the parties as indicated in official institutional records, or emailed to the parties' FSCC-issued email or otherwise approved account. Once mailed, emailed and/or received in-person, notice will be presumptively delivered.

b. Sanctions Status During the Appeal

Any sanctions imposed as a result of the hearing are stayed during the appeal process. Supportive measures may be reinstated, subject to the same supportive measure procedures above.

If any of the sanctions are to be implemented immediately post-hearing, but pre-appeal, then emergency removal procedures (detailed above) for a show cause meeting on the justification for doing so must be permitted within 48 hours of implementation.

If the original sanctions include separation in any form, FSCC may place a hold on official transcripts, diplomas, graduations, and course registration pending the outcome of an appeal. The Respondent may request a stay of these holds from the Title IX Coordinator within two (2) business days of the notice of the sanctions. The request will be evaluated by the Title IX Coordinator or designee, whose determination is final.

c. Appeal Considerations

- Appeals are not intended to provide for a full re-hearing (de novo) of the allegation(s). In most cases, appeals are confined to a review of the written documentation or record of the original hearing and pertinent documentation regarding the specific grounds for appeal.
- Decisions on appeal are to be deferential to the original decision, making changes to the finding only when there is clear error and to the sanction(s)/responsive action(s) only if there is a compelling justification to do so.
- An appeal is not an opportunity for Appeal Decision-makers to substitute their judgment for that of the original Decision-maker(s) merely because they disagree with the finding and/or sanction(s).
- The Appeal Chair/Decision-maker(s) may consult with the Title IX Coordinator and/or legal counsel on questions of procedure or rationale, for clarification, if needed. Documentation of all such consultation will be maintained.
- Appeals granted should normally be remanded (or partially remanded) to the original Investigator(s) and/or Decision-maker(s) for reconsideration.
- Once an appeal is decided, the outcome is final: further appeals are not permitted, even if a decision or sanction is changed on remand (except in the case of a new hearing).
- In rare cases where an error cannot be cured by the original Decision-maker(s) (as in cases of bias), the appeal Chair may order a new investigation with new investigators and/or a new hearing with a new Decision-maker(s).
- The results of a remand to a Decision-maker(s) cannot be appealed. The results of a new hearing can be appealed, once, on any of the three available appeal grounds.
- In cases in which the appeal results in reinstatement to FSCC or resumption of privileges, all reasonable attempts will be made to restore the Respondent to their prior status, recognizing that some opportunities lost may be irreparable in the short term.

38. Long-Term Remedies/Other Actions

Following the conclusion of the resolution process, and in addition to any sanctions implemented, the Title IX Coordinator may implement additional long-term remedies or actions with respect to the parties and/or the campus community that are intended to stop the harassment, discrimination, and/or retaliation, remedy the effects, and prevent reoccurrence.

These remedies/actions may include, but are not limited to:

- Referral to counseling and health services
- Education to the individual and/or the community
- Permanent alteration of housing assignments
- Permanent alteration of work arrangements for employees
- Provision of campus safety escorts
- Policy modification and/or training
- Provision of transportation accommodations
- Implementation of long-term contact limitations between the parties
- Implementation of adjustments to academic deadlines, course schedules, etc.

At the discretion of the Title IX Coordinator, certain long-term support or measures may also be provided to the parties even if no policy violation is found.

When no policy violation is found, the Title IX Coordinator will address any remedies owed by the FSCC to the Respondent to ensure no effective denial of educational access.

The FSCC will maintain the confidentiality of any long-term remedies/actions/measures, provided confidentiality does not impair the FSCC's ability to provide these services.

39. Failure to Comply with Sanctions and/or Responsive Actions

All Respondents are expected to comply with the assigned sanctions, responsive actions, and/or corrective actions within the timeframe specified by the final Decision-maker(s) (including the Appeal Chair).

Failure to abide by the sanction(s)/action(s) imposed by the date specified, whether by refusal, neglect, or any other reason, may result in additional sanction(s)/action(s), including suspension, expulsion, and/or termination from FSCC.

A suspension will only be lifted when compliance is achieved to the satisfaction of the Title IX Coordinator.

40. Recordkeeping

FSCC will maintain for a period of at least seven years records of:

1. Each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript required under federal regulation;
2. Any disciplinary sanctions imposed on the Respondent;
3. Any remedies provided to the Complainant designed to restore or preserve equal access to FSCC's education program or activity;
4. Any appeal and the result therefrom;
5. Any Informal Resolution and the result therefrom;
6. All materials used to train Title IX Coordinators, Investigators, Decision-makers, and any person who facilitates an Informal Resolution process. FSCC will make these training materials publicly available on FSCC's website. and
7. Any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment, including:
 - a. The basis for all conclusions that the response was not deliberately indifferent;
 - b. Any measures designed to restore or preserve equal access to FSCC's education program or

- activity; and
- c. If no supportive measures were provided to the Complainant, document the reasons why such a response was not clearly unreasonable in light of the known circumstances.

FSCC will also maintain any and all records in accordance with state and federal laws.

41. Disabilities Accommodations in the Resolution Process

FSCC is committed to providing reasonable accommodations and support to qualified students, employees, or others with disabilities to ensure equal access to FSCC's resolution process.

Anyone needing such accommodations or support should contact the Associate Dean of Advising, or the Director of Human Resources if an employee, who will review the request and, in consultation with the person requesting the accommodation and the Title IX Coordinator, determine which accommodations are appropriate and necessary for full participation in the process.

42. Revision of this Policy and Procedures

This Policy and procedures supersede any previous policy(ies) addressing harassment, sexual misconduct, discrimination, and/or retaliation for incidents occurring on or after August 14, 2020, under Title IX and will be reviewed and updated annually by the Title IX Coordinator. FSCC reserves the right to make changes to this document as necessary, and once those changes are posted online, they are in effect.

During the resolution process, the Title IX Coordinator may make minor modifications to procedures that do not materially jeopardize the fairness owed to any party, such as to accommodate summer schedules. The Title IX Coordinator may also vary procedures materially with notice (on the institutional website, with the appropriate effective date identified) upon determining that changes to law or regulation require Policy or procedural alterations not reflected in this Policy and procedures.

If government laws or regulations change – or court decisions alter – the requirements in a way that impacts this document, this document will be construed to comply with the most recent government laws or regulations or court holdings.

This document does not create legally enforceable protections beyond the protections of the background state and federal laws which frame such policies and codes, generally.

ATIXA 2020 ONE POLICY, TWO PROCEDURES MODEL
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APPENDIX A: POLICY EXAMPLES

Some examples of possible sexual harassment include:²⁹

- A professor offers for a student to have sex or go on a date with them in exchange for a good grade. This constitutes sexual harassment regardless of whether the student accedes to the request and irrespective of whether a good grade is promised or a bad grade is threatened.
- A student repeatedly sends graphic, sexually-oriented jokes and pictures around campus via social media to hundreds of other students. Many don't find it funny and ask them to stop, but they do not. Because of these jokes, one student avoids the sender on campus and in the residence hall in which they both live, eventually asking to move to a different building and dropping a class they had together.
- A professor engages students in class in discussions about the students' past sexual experiences, yet the conversations are not in any way germane to the subject matter of the class. The professor inquires about explicit details and demands that students answer them, though the students are clearly uncomfortable and hesitant.
- An ex-partner widely spreads false stories about their sex life with their former partner to the clear discomfort and frustration of the former partner, turning the former partner into a social pariah on campus.
- Chris has recently transitioned from male to non-binary, but primarily expresses as a female. Since their transition, Chris has noticed that their African Studies professor, Dr. Mukembo, pays them a lot more attention. Chris is sexually attracted to Professor Mukembo and believes the attraction is mutual. Chris decides to act on the attraction. One day, Chris visits Dr. Mukembo during office hours, and after a long conversation about being non-binary, Chris kisses Dr. Mukembo. Dr. Mukembo is taken aback, stops the kiss, and tells Chris not to do that. Dr. Mukembo explains to Chris that they are not interested in Chris sexually or romantically. Chris takes it hard, crying to Dr. Mukembo about how hard it is to find someone who is interested in them now based on their sexual identity. Dr. Mukembo feels sorry for Chris and softens the blow by telling them that no matter whether they like Chris or not, faculty-student relationships are prohibited by the university. Chris takes this as encouragement. One night, Chris goes to a gay bar some distance from campus and sees Dr. Mukembo there. Chris tries to buy Dr. Mukembo a drink and, again, tries to kiss Dr. Mukembo. Dr. Mukembo leaves the bar abruptly. The next day, Chris makes several online posts that out Dr. Mukembo as gay and raise questions about whether they are sexually involved with students. Dr. Mukembo contacts the Title IX Office and alleges that Chris is sexually harassing him.

Examples of Stalking

- Students A and B were "friends with benefits." Student A wanted a more serious relationship, which caused student B to break it off. Student A could not let go and pursued student B relentlessly. Student B obtained a campus no-contact order. Subsequently, Student B discovered their social media accounts were being accessed, and things were being posted and messaged as if they were from them, but they were not. Whoever accessed their account posted a picture of a penis, making it look as if Student B had sent out a picture of themselves, though it was not their penis. This caused them considerable embarrassment and social anxiety. They changed their passwords, only to have it happen again. Seeking help from the Title IX Coordinator, Student B met with the IT department, which discovered an app on their phone and a keystroke recorder on their laptop, both of which were being used to transmit their data to a third party.

²⁹ ATIXA recommends incorporation of examples into policy as an educational and preventive tool. Some campuses may prefer to break these out into separate documents or resources.

- A graduate student working as an on-campus tutor received flowers and gifts delivered to their office. After learning the gifts were from a student they recently tutored, the graduate student thanked the student and stated that it was not necessary and would appreciate it if the gift deliveries stopped. The student then started leaving notes of love and gratitude on the tutor's car, both on-campus and at home. Asked again to stop, the student stated by email, "You can ask me to stop, but I'm not giving up. We are meant to be together, and I'll do anything to make you have the feelings for me that I have for you." When the tutor did not respond, the student emailed again, "You cannot escape me. I will track you to the ends of the earth. If I can't have you, no one will."

Examples of Sexual Assault:

- Amanda and Bill meet at a party. They spend the evening dancing and getting to know each other. Bill convinces Amanda to come up to his room. From 11:00 p.m. until 3:00 a.m., Bill uses every line he can think of to convince Amanda to have sex with him, but she adamantly refuses. Despite her clear communications that she is not interested in doing anything sexual with him, Bill keeps at her, questions her religious convictions, and accuses her of being "a prude." He brings up several rumors that he has heard about how she performed oral sex on a number of other guys. Finally, it seems to Bill that her resolve is weakening, and he convinces her to "jerk him off" (hand to genital contact). Amanda would have never done it but for Bill's incessant coercion.
- Jiang is a junior. Beth is a sophomore. Jiang comes to Beth's residence hall room with some mutual friends to watch a movie. Jiang and Beth, who have never met before, are attracted to each other. After the movie, everyone leaves, and Jiang and Beth are alone. They hit it off, soon become more intimate, and start to make out. Jiang verbally expresses his desire to have sex with Beth. Beth, who was abused by a babysitter at the age of five and avoids sexual relations as a result, is shocked at how quickly things are progressing. As Jiang takes her by the wrist over to the bed, lays her down, undresses her, and begins to have intercourse with Beth, Beth has a severe flashback to her childhood trauma. She wants to tell Jiang to stop but cannot. Beth is stiff and unresponsive during the intercourse.
- Kevin and John are at a party. Kevin is not sure how much John has been drinking, but he is pretty sure it's a lot. After the party, he walks John to his apartment, and John comes on to Kevin, initiating sexual activity. Kevin asks John if he is really up to this, and John says yes. They remove each other's clothes, and they end up in John's bed. Suddenly, John runs for the bathroom. When he returns, his face is pale, and Kevin thinks he may have thrown up. John gets back into bed, and they begin to have sexual intercourse. Kevin is having a good time, though he can't help but notice that John seems pretty groggy and passive, and he thinks John may have even passed out briefly during the sex, but he came to again. When Kevin runs into John the next day, he thanks him for the great night. John remembers nothing and decides to make a report to the Dean.

Examples of Retaliation:

- Student-athlete A alleges sexual harassment by a coach; the coach subsequently cuts the student-athlete's playing time without a legitimate justification.
- A faculty member alleges gender inequity in pay within her department; the Department Chair then revokes approval for the faculty member to attend a national conference, citing the faculty member's tendency to "ruffle feathers."
- A student from Organization A participates in a sexual harassment investigation as a witness whose testimony is damaging to the Respondent, who is also a member of Organization A; the student is subsequently removed as a member of Organization A because of their participation in the investigation.

APPENDIX B: AN ATIXA FRAMEWORK FOR INFORMAL RESOLUTION (IR)

ATIXA has framed a process for IR that includes:

1. A response based on supportive measures; and/or
2. A response based on a Respondent accepting responsibility; and/or
3. A response based on alternative resolution, which could include various approaches and/or facilitation of dialogue.

Alternative resolution approaches such as mediation, restorative practices, and transformative justice are likely to be used more and more often by colleges and universities. ATIXA does not endorse these approaches as better or worse than other formal or informal approaches.

ATIXA believes that if they are to be used in and are effective for sex offenses, they need to be designed and executed carefully and thoughtfully and be facilitated by well-trained personnel who take the necessary time to prepare and lay a foundation for success. Although no approach is a panacea, the framework below can help to lay that foundation, regardless of which approach(es) are used.

Here are the principles to be considered in supporting various approaches to informal resolution:

- IR can be applied in any sex/gender-based interpersonal conflict but may not be appropriate or advisable in cases involving violent incidents (sexual violence, stalking, domestic and dating violence, severe sexual harassment, sexual exploitation, etc.)
- Situations involving dangerous patterns or significant ongoing threat to the community should not be resolved by IR.
- The determination of whether to permit an IR-based resolution is entirely at the discretion of the Title IX Coordinator (TIXC) and in line with the requirements for IR laid out in the Title IX regulations.
- Any party can end IR early-, mid-, or late-process for any reason or no reason.
- IR can be attempted before and in lieu of formal resolution as a diversionary resolution (although a formal complaint must be filed if you are within Section 106.30, per OCR).
- Alternative approaches can inform formal resolution, as in a formal resolution model infused with restorative practices.
- IR could be deployed after formal resolution, as an adjunct healing/catharsis opportunity (that could potentially mitigate sanctions or be a form of sanction).
- Alternative Resolution approaches to IR must be facilitated by FSCC or a third-party. There may be value in creating clearly agreed-upon ground rules, which the parties must sign in advance and agree to abide by, otherwise the informal resolution process may be deemed to have failed.
- Technology-facilitated IR can be made available, should the parties not be able or willing to meet in person.
- If IR fails, a formal resolution can take place thereafter. No evidence elicited within the “safe space” of the IR facilitation is later admissible in the formal resolution unless all parties consent.
- With cases involving violence, the preferred alternative approach typically involves a minimal number of essential parties and is not a restorative circle approach with many constituents, in order to ensure confidentiality.
- Some approaches require a reasonable gesture toward accountability (this could be more than an acknowledgement of harm) and some acceptance, or at least recognition, by the Respondent that catharsis is of value and likely the primary goal of the Complainant. A full admission by the Respondent is not a prerequisite. This willingness needs to be vetted carefully in advance by the TIXC before determining that an incident is amenable/appropriate for resolution by IR.
- IR can result in an accord or agreement between the parties (Complainant, Respondent, FSCC), which is summarized in writing by and enforced by FSCC. This can be a primary goal of the process.
- IR can result in the voluntary imposition of safety measures, remedies, and/or agreed-upon resolutions by the parties that are enforceable by FSCC. These can be part of the accord/agreement.
- As a secondary goal, IR can result in the voluntary acceptance of “sanctions,” meaning that a Respondent could agree to withdraw, self-suspend (by taking a leave of absence), or undertake other

restrictions/transfers/online course options that would help to ensure the safety/educational access of the Complainant, in lieu of formal sanctions that would create a formal record for the Respondent. These are enforceable by FSCC as part of the accord/agreement, as may be terms of mutual release, non-disparagement, and/or non-disclosure.

- Although a non-disclosure agreement (NDA) could result from IR, it would have to be mutually agreed-upon by the parties in an environment of non-coercion verified by the TIXC.
- Institutions must develop clear rules for managing/facilitating the conference/meeting/dialogue of alternative resolution approaches, to ensure they are civil, age-appropriate, culturally-competent, reflective of power imbalances, and maximize the potential for the resolution process to result in catharsis, restoration, remedy, etc., for the harmed party(ies).

APPENDIX C: STATEMENT OF RIGHTS OF THE PARTIES

- The right to an equitable investigation and resolution of all credible allegations of prohibited harassment, discrimination, and/or retaliation made in good faith to FSCC officials.
- The right to timely written notice of all alleged violations, including the identity of the parties involved (if known), the precise misconduct being alleged, the date and location of the alleged misconduct (if known), the implicated policies and procedures, and possible sanctions.
- The right to timely written notice of any material adjustments to the allegations (e.g., additional incidents or allegations, additional Complainants, unsubstantiated allegations) and any attendant adjustments needed to clarify potentially implicated policy violations.
- The right to be informed in advance of any public release of information by FSCC regarding the allegation(s) or underlying incident(s), whenever possible.
- The right not to have any personally identifiable information released by FSCC to the public without consent provided, except to the extent permitted by law.
- The right to be treated with respect by FSCC officials.
- The right to have FSCC Policy and these procedures followed without material deviation.
- The right not to be pressured to mediate or otherwise informally resolve any reported misconduct involving violence, including sexual violence.
- The right not to be discouraged by FSCC officials from reporting sexual harassment, discrimination, and/or retaliation to both on-campus and off-campus authorities.
- The right to be informed by FSCC officials of options to notify proper law enforcement authorities, including on-campus and local police, and the option(s) to be assisted by FSCC in notifying such authorities, if the party so chooses. This also includes the right not to be pressured to report.
- The right to have allegations of violations of this Policy responded to promptly and with sensitivity by FSCC law enforcement and/or other FSCC officials.
- The right to be informed of available supportive measures, such as counseling; advocacy; health care; student financial aid, visa, and immigration assistance; and/or other services, both on campus and in the community.
- The right to a FSCC-implemented no-contact order (or a no-trespass order against a non-affiliated third party) when a person has engaged in or threatens to engage in stalking, threatening, harassing, or other improper conduct.

The right to be informed of available assistance in changing academic, living, and/or working situations after an alleged incident of discrimination, harassment, and/or retaliation, if such changes are reasonably available. No formal report, or investigation, either campus or criminal, needs to occur before this option is available. Such actions may include, but are not limited to:

- Relocating an on-campus student's housing to a different on-campus location
 - Assistance from FSCC staff in completing the relocation
 - Changing an employee's work environment (e.g., reporting structure, office/workspace relocation)
 - Transportation accommodations
 - Visa/immigration assistance
 - Arranging to dissolve a housing contract and provide a pro-rated refund
 - Exam, paper, and/or assignment rescheduling or adjustment
 - Receiving an incomplete in, or a withdrawal from, a class (may be retroactive)
 - Transferring class sections
 - Temporary withdrawal/leave of absence (may be retroactive)
 - Campus safety escorts
 - Alternative course completion options.
-
- The right to have FSCC maintain such actions for as long as necessary and for supportive measures to remain confidential, provided confidentiality does not impair FSCC's ability to provide the supportive measures.
 - The right to receive sufficiently advanced, written notice of any meeting or interview involving the other party, when possible.
 - The right to have the Investigator(s), Advisors, and/or Decision-maker(s) identify and question relevant available witnesses, including expert witnesses.
 - The right to provide the Investigator(s)/Decision-maker(s) with a list of questions that, if deemed relevant by the Investigator(s)/Decision-maker(s), may be asked of any party or witness.
 - The right to have inadmissible prior sexual predisposition/history or irrelevant character evidence excluded by the decision-maker.
 - The right to know the relevant and directly related evidence obtained and to respond to that evidence.
 - The right to a fair opportunity to provide the Investigator(s) with their account of the alleged misconduct and have that account be on the record.
 - The right to receive a copy of all relevant and directly related evidence obtained by the investigation, subject to privacy limitations imposed by state and federal law, and a ten (10) business day period to review and comment on the evidence.
 - The right to receive a copy of the final investigation report, including all factual, policy, and/or credibility analyses performed, and to have at least ten (10) business days to review and comment on the report prior to the hearing.
 - The right to be informed of the names of all witnesses whose information will be used to make a finding, in advance of that finding, when relevant.
 - The right to regular updates on the status of the investigation and/or resolution.

- The right to have reports of alleged Policy violations addressed by Investigators, Title IX Coordinators, and Decision-maker(s) who have received relevant annual training.
- The right to a Hearing Panel that is not single-sex in its composition, if a panel is used.
- The right to preservation of confidentiality/privacy, to the extent possible and permitted by law.
- The right to meetings, interviews, and/or hearings that are closed to the public.
- The right to petition that any FSCC representative in the process be recused on the basis of disqualifying bias and/or conflict of interest.
- The right to have an Advisor of their choice to accompany and assist the party in all meetings and/or interviews associated with the resolution process.
- The right to the use of the appropriate standard of evidence, (preponderance of the evidence) to make a finding after an objective evaluation of all relevant evidence.
- The right to be present, including presence via remote technology, during all testimony given and evidence presented during any formal grievance hearing.
- The right to have an impact statement considered by the Decision-maker(s) following a determination of responsibility for any allegation, but prior to sanctioning.
- The right to be promptly informed in a written Notice of Outcome letter of the finding(s) and sanction(s) of the resolution process (if any) and a detailed rationale of the decision (including an explanation of how credibility was assessed), delivered simultaneously (without undue delay) to the parties.
- The right to be informed in writing of when a decision by FSCC is considered final and any changes to the final determination or sanction(s) that occur post Notification of Outcome.
- The right to be informed of the opportunity to appeal the finding(s) and sanction(s) of the resolution process, and the procedures for doing so in accordance with the standards for appeal established by FSCC.
- The right to a fundamentally fair resolution as defined in these procedures.

APPENDIX D: PROCESS B³⁰

- Process B is applicable when the Title IX Coordinator determines Process A is inapplicable, or offenses subject to Process A have been dismissed.
- If Process A is applicable, Process A must be applied in lieu of Process B³¹.

INTERIM RESOLUTION PROCESS FOR ALLEGED VIOLATIONS OF THE POLICY ON EQUAL OPPORTUNITY, HARASSMENT, AND NONDISCRIMINATION

FSCC will act on any formal or informal allegation or notice of violation of the policy on Equal Opportunity, Harassment and Nondiscrimination that is received by the Title IX Coordinator³² or a member of the administration, faculty, or other employee, with the exception of confidential resources, as articulated in the Policy above.

The procedures described below apply to all allegations of harassment, discrimination, and/or retaliation on the basis of protected class status involving students, staff, faculty members, or third parties. Unionized or other categorized employees will be subject to the terms of their respective collective bargaining agreements/employees' rights.

These procedures may also be used to address collateral misconduct arising from the investigation of or occurring in conjunction with harassing, discriminatory, or retaliatory conduct (e.g., vandalism, physical abuse of another). All other allegations of misconduct unrelated to incidents covered by this Policy will be addressed through the procedures elaborated in the respective board policy.

1. Initial Assessment

Following intake, receipt of notice, or a complaint of an alleged violation of FSCC's nondiscrimination Policy, the Title IX Coordinator³³ engages in an initial assessment, which is typically one to five (1-5) business days in duration. The steps in an initial assessment can include:

- The Title IX Coordinator reaches out to the Complainant to offer supportive measures.
- The Title IX Coordinator works with the Complainant to ensure they have an Advisor.
- The Title IX Coordinator works with the Complainant to determine which of three options to pursue: A Supportive Response, an Informal Resolution, or an Administrative Resolution.
 - If a Supportive Response is preferred, the Title IX Coordinator works with the Complainant to identify their wishes and then seeks to facilitate implementation. An Administrative Resolution process is not initiated, though the Complainant can elect to initiate it later, if desired.
 - If an Informal Resolution option is preferred, the Title IX Coordinator assesses whether the complaint is suitable for informal resolution, and may seek to determine if the Respondent is also willing to engage in Informal Resolution.
 - If Administrative Resolution is preferred, the Title IX Coordinator initiates the investigation process and determines whether the scope of the investigation will address:

³⁰ This process may be legally insufficient for public institutions in states/jurisdictions that have adopted live hearing/cross-examination and/or formal due process requirements. It would also be insufficient for private institutions in California and the Third Circuit, which should use Process A or some variation thereof.

³¹ FSCC can substitute any alternative process instead of Process B, if desired. VAWA Section 304 requirements apply to Process B or any alternative process for reports that fall under VAWA.

Title IX requirements outside of Section 106.30 (based on the original 1975 regulations, the 2001 Revised Guidance, etc.) may also be applicable to Process B.

³² All references herein to a Title IX Coordinator also include a designee of the Title IX Coordinator.

³³ If circumstances require, the President or Title IX Coordinator will designate another person to oversee the process below should an allegation be made about the Coordinator or the Coordinator be otherwise unavailable or unable to fulfill their duties.

- Incident, and/or
- A potential pattern of misconduct, and/or
- A culture/climate issue.

In many cases, the Title IX Coordinator may determine that a Violence Risk Assessment (VRA) should be conducted by the Mental Health Assessment team as part of the initial assessment. A VRA can aid in ten critical and/or required determinations, including:

- Interim suspension of a Respondent who is a threat to health/safety;
- Whether the Title IX Coordinator should pursue Administrative Resolution absent a willing/able Complainant;
- Whether to put the investigation on the footing of incident and/or pattern and/or climate;
- To help identify potentially predatory conduct;
- To help assess/identify grooming behaviors;
- Whether a Complaint is amenable to Informal Resolution, and what modality may be most successful;
- Whether to permit a voluntary withdrawal by the Respondent;
- Whether to impose transcript notation or communicate with a transfer FSCC about a Respondent;
- Assessment of appropriate sanctions/remedies;
- Whether a Clery Act Timely Warning/Trespass order/Persona-non-grata is needed.

Based on the initial assessment, FSCC will initiate one of these responses:

- Supportive Response -- measures to help restore the Complainant's education access, as described in the Policy.
- Informal Resolution -- typically used for less serious offenses and only when all parties agree to Informal Resolution, or when the Respondent is willing to accept responsibility for violating policy.
- Administrative Resolution -- investigation of policy violation(s) and recommended finding, subject to a determination by the Title IX Coordinator and the opportunity to appeal to an Appeal Decision-maker.

The investigation and the subsequent Administrative Resolution determine whether the nondiscrimination policy has been violated. If so, FSCC will promptly implement effective remedies designed to end the discrimination, prevent recurrence, and address the effects.

The process followed considers the preference of the parties but is ultimately determined at the discretion of the Title IX Coordinator. At any point during the initial assessment or formal investigation, if the Title IX Coordinator determines that reasonable cause does not support the conclusion that policy has been violated, the process will end, and the parties will be notified.

The Complainant may request that the Title IX Coordinator review the reasonable cause determination and/or re-open the investigation. This decision lies in the sole discretion of the Title IX Coordinator, but the request is usually only granted in extraordinary circumstances.

2. Resolution Process Pool

The resolution process relies on a pool of officials ("Pool") for implementation.

The list of members and a description of the Pool can be found in this policy document within Process A. Members of the Pool are trained annually in all aspects of the resolution process and can serve in any of the following roles, at the direction of the Title IX Coordinator:

- To provide sensitive intake for and initial advice pertaining to the allegations
- To act as optional process Advisors to the parties
- To facilitate Informal Resolution
- To investigate allegations
- To serve as a Decision-maker
- To serve as an Appeal Decision-maker

The Title IX Coordinator, in consultation with the President, carefully vets Pool members for potential conflicts of interest or disqualifying biases and appoints the Pool, which acts with independence and impartiality.

Pool members receive annual training organized by the Title IX Coordinator, including a review of FSCC policies and procedures as well as applicable federal and state laws and regulations so that they are able to appropriately address allegations, provide accurate information to members of the community, protect safety, and promote accountability.

The Pool members receive annual training jointly. This training includes, but is not limited to:

- The scope of the FSCC's Discrimination and Harassment Policy and Procedures
- How to conduct investigations and hearings that protect the safety of Complainants and Respondents and promote accountability
- Implicit bias
- Disparate treatment
- Reporting, confidentiality, and privacy requirements
- Applicable laws, regulations, and federal regulatory guidance
- How to implement appropriate and situation-specific remedies
- How to investigate in a thorough, reliable, timely, and impartial manner by individuals who receive training in conducting investigations of sexual harassment, trauma-informed practices, and impartiality,
- How to uphold fairness, equity, and due process
- How to weigh evidence
- How to conduct questioning
- How to assess credibility
- Impartiality and objectivity
- Types of evidence
- Deliberation
- How to render findings and generate clear, concise, evidence-based rationales
- The definitions of all offenses
- How to apply definitions used by the FSCC with respect to consent (or the absence or negation of consent) consistently, impartially, and in accordance with policy
- How to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes
- How to serve impartially by avoiding prejudgment of the facts at issue, conflicts of interest, and bias against Respondents and/or for Complainants, and on the basis of sex, race, religion, and other protected characteristics
- Any technology to be used
- Issues of relevance of questions and evidence
- Issues of relevance to create an investigation report that fairly summarizes relevant evidence
- How to determine appropriate sanctions in reference to all forms of harassment and discrimination allegations

3. Counterclaims

Counterclaims by the Respondent may be made in good faith or may instead be motivated by a retaliatory intent. FSCC is obligated to ensure that any process is not abused for retaliatory purposes.

FSCC permits the filing of counterclaims, but uses the initial assessment, described above in the Policy section, to assess whether the allegations are made in good faith. If they are, the allegations will be processed using the resolution procedures below, typically after resolution of the underlying allegation. Counterclaims made with retaliatory intent will not be permitted.

A delay in the processing of counterclaims is permitted, accordingly. Occasionally, allegations and counterclaims can be resolved through the same investigation, at the discretion of the Title IX Coordinator. When counterclaims are not made in good faith, they will be considered retaliatory, and may constitute a violation of this Policy.

4. Advisors

a. Expectations of an Advisor

FSCC generally expects an Advisor to adjust their schedule to allow them to attend FSCC meetings when planned, but FSCC may change scheduled meetings to accommodate an Advisor's inability to attend, if doing so does not cause an unreasonable delay.

FSCC may also make reasonable provisions to allow an Advisor who cannot attend in person to attend a meeting by telephone, video conferencing, or other similar technologies as may be convenient and available.

Parties whose Advisors are disruptive or who do not abide by FSCC policies and procedures may face the loss of that Advisor and/or possible Policy violations.

Advisors are expected to consult with their advisees without disrupting FSCC meetings or interviews. Advisors do not represent parties in the process; their role is only to advise.

b. Expectations of the Parties with Respect to Advisors

Each party may choose an Advisor³⁴ who is eligible and available³⁵ to accompany them throughout the process. The Advisor can be anyone, including an attorney, but should not be someone who is also a witness in the process. A party may elect to change Advisors during the process and is not obligated to use the same Advisor throughout.

The parties are expected to inform the Investigators of the identity of their Advisor at least two (2) business days before the date of their first meeting with the Investigator(s) (or as soon as possible if a more expeditious meeting is necessary or desired).

The parties are expected to provide timely notice to the Investigator(s) and/or the Title IX Coordinator if they change Advisors at any time.

The Advisor may be asked to sign a non-disclosure agreement (NDA) regarding private, sensitive records.

³⁴ This could include an attorney, advocate, or support person. Witnesses are not entitled to Advisors within the process, though they can be advised externally. If the FSCC allows more than one Advisor for one party, they should do so for all parties.

³⁵ "Available" means the party cannot insist on an Advisor who simply doesn't have inclination, time, or availability. Also, the Advisor cannot have institutionally conflicting roles, such as being a Title IX administrator who has an active role in the matter, or a supervisor who must implement and monitor sanctions.

For parties who are entitled to union representation, the FSCC will allow the unionized employee to have their union representative (if requested by the party) as well as an Advisor of their choice present for all resolution-related meetings and interviews. To uphold the principles of equity, the other party (regardless of union membership) will also be permitted to have two Advisors. Witnesses are/are not permitted to have union representation or Advisors in grievance process interviews or meetings.

c. Assistance in Securing an Advisor

For representation, Respondents may wish to contact organizations such as:

- FACE (<http://www.facecampusequality.org>)
- SAVE (<http://www.saveservices.org>)

Complainants may wish to contact organizations such as:

- The Victim Rights Law Center (<http://www.victimrights.org>)
- The National Center for Victims of Crime (<http://www.victimsofcrime.org>), which maintains the Crime Victim's Bar Association
- The Time's Up Legal Defense Fund: <https://nwlc.org/times-up-legal-defense-fund/>]

5. Resolution Options

Proceedings are private. All persons present at any time during the resolution process are expected to maintain the privacy of the proceedings in accord with FSCC Policy.

While there is an expectation of privacy around what is discussed during interviews, the parties have discretion to share their own experiences with others if they so choose, but are encouraged to discuss with their Advisors first before doing so.

a. Informal Resolution

Informal Resolution is applicable when the parties voluntarily agree to resolve the matter through Alternative Resolution, or when the Respondent accepts responsibility for violating Policy, or when the Title IX Coordinator can resolve the matter informally by providing remedies to resolve the situation.

It is not necessary to pursue Informal Resolution first in order to pursue Administrative Resolution, and any party participating in Informal Resolution can stop the process at any time and request the Administrative Resolution process. Further, if an Informal Resolution fails after the resolution is finalized, Administrative Resolution may be pursued.

i. Alternative Resolution

Alternative Resolution is an informal process, such as mediation or restorative practices, by which the parties mutually agree to resolve an allegation. It may be used for less serious, yet inappropriate, behaviors and is encouraged as an alternative to the Administrative Resolution process (described below) to resolve conflicts. The parties must consent to the use of Alternative Resolution.

The Title IX Coordinator determines if Alternative Resolution is appropriate, based on the willingness of the parties, the nature of the conduct at issue, and the susceptibility of the conduct to Alternative Resolution.

In an Alternative Resolution, a trained administrator facilitates a dialogue with the parties to an effective resolution, if possible. Institutionally-imposed sanctions are not possible as the result of an Alternative Resolution process, though the parties may agree to accept sanctions and/or appropriate remedies.

The Title IX Coordinator maintains records of any resolution that is reached, and failure to abide by the resolution

can result in appropriate enforcement actions.

Alternative Resolution is not typically the primary resolution mechanism used to address reports of violent behavior of any kind or in other cases of serious violations of policy, though it may be made available after the Administrative Resolution process is completed should the parties and the Title IX Coordinator believe it could be beneficial. The results of Alternative Resolution are not appealable.

ii. Respondent Accepts Responsibility for Alleged Violations

The Respondent may accept responsibility for all or part of the alleged policy violations at any point during the resolution process. If the Respondent accepts responsibility, the Title IX Coordinator makes a determination that the individual is in violation of FSCC Policy.

The Title IX Coordinator then determines appropriate sanction(s) or responsive actions, which are promptly implemented in order to effectively stop the harassment, discrimination, and/or retaliation; prevent its recurrence; and remedy the effects of the conduct, both on the Complainant and the community.

If the Respondent accepts responsibility for all of the alleged policy violations and the Title IX Coordinator or designee has determined appropriate sanction(s) or responsive actions, which are promptly implemented, the process is over. The Complainant will be informed of this outcome.

If the Respondent accepts responsibility for some of the alleged policy violations and the Title IX Coordinator has determined appropriate sanction(s) or responsive actions, which are promptly implemented for those violations, then the remaining allegations will continue to be investigated and resolved through Administrative Resolution. The parties will be informed of this outcome. The parties are still able to seek Alternative Resolution on the remaining allegations, subject to the stipulations above.

b. Administrative Resolution via an Investigation and Hearing

Administrative Resolution can be pursued for any behavior for which the Respondent has not accepted responsibility that constitutes conduct covered by the Equal Opportunity, Harassment, and Nondiscrimination Policy at any time during the process. Administrative Resolution starts with a thorough, reliable, and impartial investigation.

If Administrative Resolution is initiated, the Title IX Coordinator will provide written notification of the investigation to the parties at an appropriate time during the investigation. Typically, notice is given in advance of an interview. Advanced notice facilitates the parties' ability to identify and choose an Advisor, if any, to accompany them to the interview.

Notification will include a meaningful summary of the allegations, will be made in writing, and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address of the parties as indicated in official FSCC records, or emailed to the parties' FSCC-issued or designated email account.

Once mailed, emailed, and/or received in-person, notice will be presumptively delivered. The notification should include the policies allegedly violated, if known at the time. Alternatively, the policies allegedly violated can be provided at a later date, in writing, as the investigation progresses, and details become clearer.

FSCC aims to complete all investigations within a sixty (60) business day time period, which can be extended as necessary for appropriate cause by the Title IX Coordinator, with notice to the parties as appropriate.

Once the decision is made to commence an investigation, the Title IX Coordinator appoints Pool members to conduct the investigation (typically using a team of two Investigators), usually within two (2) business days of determining that an investigation should proceed.

The Title IX Coordinator will vet the assigned Investigator(s) to ensure impartiality by ensuring there are no conflicts of interest or disqualifying bias.

The parties may, at any time during the resolution process, raise a concern regarding bias or conflict of interest, and the Title IX Coordinator will determine whether the concern is reasonable and supportable. If so, another Investigator will be assigned and the impact of the bias or conflict, if any, will be remedied. If the bias or conflict relates to the Title IX Coordinator, concerns should be raised with the President.

Investigations are completed expeditiously, normally within 10-20 business days, though some investigations take weeks or even months, depending on the nature, extent, and complexity of the allegations, availability of witnesses, police involvement, etc.

FSCC will make a good faith effort to complete the investigation as promptly as circumstances permit and will communicate regularly with the parties to update them on the progress and timing of the investigation.

FSCC may undertake a short delay in its investigation (several days to weeks, to allow evidence collection) when criminal charges based on the same behaviors that invoke the FSCC's resolution process are being investigated by law enforcement. FSCC will promptly resume its investigation and resolution process once notified by law enforcement that the initial evidence collection process is complete.

FSCC action(s) are not typically altered or precluded on the grounds that civil or criminal charges involving the underlying incident(s) have been filed or that criminal charges have been dismissed or reduced.

Investigations involve interviews with all relevant parties and witnesses, obtaining available, relevant evidence, and identifying sources of expert information, as necessary.

All parties have a full and fair opportunity, through the investigation process, to suggest witnesses and questions, to provide evidence, and to fully review and respond to all evidence on the record.

6. Investigation

The Investigators typically take the following steps, if not already completed (not necessarily in this order):

- Determine the identity and contact information of the Complainant
- In coordination with campus partners (e.g., the Title IX Coordinator), initiate or assist with any necessary supportive measures
- Identify all policies implicated by the alleged misconduct
- Assist the Title IX Coordinator with conducting an initial assessment to determine if there is reasonable cause to believe the Respondent has violated policy
- If there is insufficient evidence to support reasonable cause, the process is closed with no further action
- Commence a thorough, reliable, and impartial investigation by developing a strategic investigation plan, including a witness list, evidence list, intended investigation timeframe, and order of interviews for all parties and witnesses
- Meet with the Complainant to finalize their statement, if necessary
- Prepare the initial Notice of Investigation and Allegation (NOIA) on the basis of the initial assessment. Notice may be one step or multiple steps, depending on how the investigation unfolds, and potential policy violations may be added or dropped as more is learned. Investigators will update the NOIA accordingly and provide it to the parties.
- Notice should inform the parties of their right to have the assistance of a Pool member as a process Advisor appointed by the FSCC or an Advisor of their choosing present for all meetings attended by the advisee

- When formal notice is being given, it should provide the parties with a written description of the alleged violation(s), a list of all policies allegedly violated, a description of the applicable procedures, and a statement of the potential sanctions/responsive actions that could result
- Give an instruction to the parties to preserve any evidence that is directly related to the allegations
- Provide the parties and witnesses with an opportunity to review and verify the Investigator's summary notes from interviews and meetings with that specific party or witness
- Make good faith efforts to notify the parties of any meeting or interview involving the other party, in advance when possible
- Interview all relevant individuals and conduct follow-up interviews as necessary
- Allow each party the opportunity to suggest questions they wish the Investigator(s) to ask of the other party and witnesses
- Complete the investigation promptly and without unreasonable deviation from the intended timeline
- Provide regular status updates to the parties throughout the investigation
- Prior to the conclusion of the investigation, summarize for the parties the list of witnesses whose information will be used to render a finding
- Write a comprehensive investigation report fully summarizing the investigation and all evidence
- Provide the parties with a copy of the draft investigation report when it is completed, including all relevant evidence, analysis, credibility assessments, and recommended finding(s)
- Provide each party with a full and fair opportunity to respond to the report in writing within 3 business days and incorporate that response, if any, into the report
- Investigators may choose to respond in writing in the report to the responses of the parties, and/or to share the responses between the parties for their responses, while also ensuring that they do not create a never-ending feedback loop
- Share the report with the Title IX Coordinator or legal counsel for review and feedback
- Provide the final report to the Title IX Coordinator with one of two options:
 - Include in the report a recommendation to the Title IX Coordinator/Decision-maker on a determination, based on a preponderance of the evidence, whether a policy violation is more likely than not to have occurred; OR
 - Gather, assess, and synthesize evidence without making a finding, conclusion, determination or recommendation.

7. Determination

Within two to three (2-3) business days of receiving the Investigator's recommendation, the Title IX Coordinator or a trained, designated Decision-maker from the Pool³⁶ reviews the report and all responses, and then makes the final determination on the basis of the preponderance of the evidence.

If the record is incomplete, the Title IX Coordinator/Decision-maker may direct a re-opening of the investigation, or may direct or conduct any additional inquiry necessary, including informally meeting with the parties or any witnesses, if needed.

The recommendation of the investigation, if any, should be strongly considered but is not binding on the Title IX Coordinator/Decision-Maker. The Title IX Coordinator or Decision-maker may invite and consider impact statements from the parties if and when determining appropriate sanction(s), if any.

8. Additional Details of the Investigation Process

³⁶ When the Title IX Coordinator is the Investigator or has been heavily involved in the process prior to determination, a Decision-maker should be designated from the Pool to ensure there is no conflict of interest.

a. Witness responsibilities

Witnesses (as distinguished from the parties) who are faculty or staff of FSCC are expected to cooperate with and participate in FSCC's investigation and resolution process. Failure of a witness to cooperate with and/or participate in the investigation or resolution process constitutes a violation of Policy and may be subject to discipline.

b. Remote processes

Parties and witnesses may be interviewed remotely by phone, video conferencing, or similar technologies if the Investigator(s) and/or Decision-maker determine that timeliness, efficiency, or other causes dictate a need for remote interviewing. Witnesses may also provide written statements in lieu of interviews, or respond to questions in writing, if deemed appropriate by the Investigator(s), though this approach is not ideal. When remote technologies are used, the FSCC makes reasonable efforts to ensure privacy and ensures that any technology does not work to the detriment of any party or subject them to unfairness.

c. Recording

No unauthorized audio or video recording of any kind is permitted during the resolution process including investigative interviews. If Investigator(s) elect to audio and/or video record interviews, all involved parties must be made aware of audio and/or video recording.

d. Evidence

Any evidence that is relevant and credible may be considered, including an individual's prior misconduct history as well as evidence indicating a pattern of misconduct, subject to the limitation in (e) below. The process should exclude irrelevant or immaterial evidence and may disregard evidence lacking in credibility or that is improperly prejudicial.

e. Sexual history/patterns

Unless the Title IX Coordinator/Decision-maker determines it is appropriate, the investigation and the finding do not consider: (1) incidents not directly related to the possible violation, unless they evidence a pattern; (2) the irrelevant sexual history of the parties (though there may be a limited exception made with regard to the sexual history between the parties); (3) irrelevant character evidence.

f. Previous allegations/violations

While previous conduct violations by the Respondent are not generally admissible as information supporting the current allegation, the Investigator(s) may supply the Title IX Coordinator/Decision-maker with information about previous good faith allegations and/or findings, when that information suggests potential pattern and/or predatory conduct.

Previous disciplinary action of any kind involving the Respondent may be considered in determining the appropriate sanction(s), if the FSCC uses a progressive discipline system.

Character witnesses or evidence may be offered. The investigation and hearing will determine if the character evidence is relevant. If so, it may be considered. If not, it will be excluded.

g. Notification of outcome

If the Respondent admits to the violation(s), or is found in violation, the Title IX Coordinator (in consultation with other administrators as appropriate) determines sanction(s) and/or responsive actions, which are promptly

implemented in order to effectively to stop the harassment, discrimination, and/or retaliation; prevent its recurrence; and remedy the effects of the discriminatory conduct, both on the Complainant and the community.

The Title IX Coordinator informs the parties of the determination within two to three business days of the resolution, ideally simultaneously, but without significant time delay between notifications. Notifications are made in writing and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address of the parties as indicated in official FSCC records, or emailed to the parties' FSCC-issued or designated email account. Once mailed, emailed, and/or received in-person, notice is presumptively delivered.

The Notification of Outcome specifies the finding for each alleged policy violation, any sanction(s) that may result which FSCC is permitted to share pursuant to state or federal law, and the rationale supporting the findings to the extent FSCC is permitted to share under state or federal law.

The notice will detail when the determination is considered final (see Section 11. Appeals below) and will detail any changes that are made prior to finalization.

Unless based on an acceptance of violation by the Respondent, the determination may be appealed by either party. The Notification of Outcome also includes the grounds on which the parties may appeal and the steps the parties may take to request an appeal of the findings. More information about the appeal procedures can be found below.

9. Sanctions

Factors considered when determining any sanction(s)/responsive action(s) may include, but are not limited to:

- The nature, severity of, and circumstances surrounding the violation
- An individual's disciplinary history
- Previous allegations or allegations involving similar conduct
- The need for sanctions/responsive actions to bring an end to the discrimination, harassment, and/or retaliation
- The need for sanctions/responsive actions to prevent the future recurrence of discrimination, harassment, and/or retaliation
- The need to remedy the effects of the discrimination, harassment, and/or retaliation on the Complainant and the community
- The impact on the parties
- Any other information deemed relevant by the Title IX Coordinator/Decision-maker

The sanction(s) will be implemented as soon as is feasible. The sanctions described in this policy are not exclusive of, and may be in addition to, other actions taken, or sanctions imposed by outside authorities.

a. Student Sanctions

The following are the sanctions that may be imposed upon students or student organizations singly or in combination:

- *Warning:* A formal statement that the behavior was unacceptable and a warning that further infractions of any FSCC policy, procedure, or directive will result in more severe sanctions/responsive actions.
- *Probation:* A written reprimand for violation of FSCC Policy, providing for more severe disciplinary sanctions in the event that the student or organization is found in violation of any FSCC policy, procedure or directive within a specified period of time. Terms of the probation will be articulated and may include denial of specified social privileges, exclusion from co-curricular activities, exclusion from designated areas of campus, no-contact orders, and/or other measures deemed appropriate.
- *Suspension:* Termination of student status for a definite period of time not to exceed two years,

and/or until specific criteria are met. Students who return from suspension are automatically placed on probation through the remainder of their tenure as a student at FSCC. At the discretion of the Title IX Coordinator/Decision-maker, this sanction may be noted as a Disciplinary Suspension on the student's official transcript.

- *Expulsion*: Permanent termination of student status, revocation of rights to be on campus for any reason or attend FSCC-sponsored events. This sanction will be noted as a Conduct Expulsion on the student's official transcript.
- *Withholding Diploma and/or Official Transcripts*: FSCC may withhold a student's diploma and/or official transcripts for a specified period of time, and/or deny a student participation in commencement activities as a sanction if the student is found responsible for an alleged violation.
- *Revocation of Degree*: FSCC reserves the right to revoke a degree previously awarded from FSCC for fraud, misrepresentation, or other violation of FSCC policies, procedures, or directives in obtaining the degree, or for other serious violations committed by a student prior to graduation.
- *Organizational Sanctions*: Deactivation, loss of recognition, loss of some or all privileges (including FSCC registration), for a specified period of time.
- *Other Actions*: In addition to or in place of the above sanctions, FSCC may assign any other sanctions as deemed appropriate.

b. Employee Sanctions

Responsive actions for an employee who has engaged in harassment, discrimination, and/or retaliation include:

- *Warning – Verbal or Written*
- *Performance Improvement/Management Process*
- *Required Counseling*
- *Required Training or Education*
- *Probation*
- *Loss of Annual Pay Increase*
- *Loss of Oversight or Supervisory Responsibility*
- *Demotion*
- *Suspension with pay*
- *Suspension without pay*
- *Termination*
- *Other Actions*: In addition to or in place of the above sanctions, FSCC may assign any other sanctions as deemed appropriate.

10. Withdrawal or Resignation While Charges are Pending

Students: FSCC does not permit a student to withdraw if that student has an allegation pending for violation of the policy on Equal Opportunity, Harassment, and Nondiscrimination. The FSCC may place a hold, bar access to an official transcript, and/or prohibit graduation as necessary to permit the resolution process to be completed.

Employees: Should an employee resign with unresolved allegations pending, the records of the Title IX Coordinator will reflect that status, and any FSCC responses to future inquiries regarding employment references for that individual will include the former employee's unresolved status.

11. Appeals

All requests for appeal consideration must be submitted in writing to the Title IX Coordinator within 3 business days of the delivery of the written finding of the Title IX Coordinator or Decision-maker. Any party may appeal the findings only under the grounds described below.

An Appeal Decision-maker chosen from the Pool will be designated by the Title IX Coordinator from those who have not been involved in the process previously. Any party may appeal, but appeals are limited to the following grounds:

- A procedural error or omission occurred that significantly impacted the outcome of the hearing (e.g., substantiated bias, material deviation from established procedures).
- To consider new evidence, unknown or unavailable during the investigation, that could substantially impact the original finding or sanction. A summary of this new evidence and its potential impact must be included in the appeal.

When any party requests an appeal, the Title IX Coordinator will share the appeal request with the other party(ies) or other appropriate persons such as the Investigator(s), who may file a response within three (3) business days. The other party may also bring their own appeal on separate grounds.

If new grounds are raised, the original appealing party will be permitted to submit a written response to these new grounds within 3 business days. These responses or appeal requests will be shared with each party. The Appeal Chair will review the appeal request(s) within 7 business days of completing the pre-appeal exchange of materials. If grounds are not sufficient for an appeal, or the appeal is not timely, the Appeal Chair dismisses the appeal.

When the Appeal Chair finds that at least one of the grounds is met by at least one party, additional principles governing the review of appeals include the following:

- Decisions by the Appeal Chair are to be deferential to the original decision, making changes to the finding only when there is clear error and to the sanction(s)/responsive action(s) only if there is compelling justification to do so.
- Appeals are not intended to be full re-hearings (de novo) of the allegation(s). In most cases, appeals are confined to a review of the written documentation or record of the investigation and pertinent documentation regarding the grounds for appeal.
- An appeal is not an opportunity for the Appeal Chair to substitute their judgment for that of the original Investigator(s) or Title IX Coordinator/Decision-maker merely because they disagree with the finding and/or sanction(s).
- Appeals granted based on new evidence should normally be remanded to the Investigator(s) for reconsideration. Other appeals should be remanded at the discretion of the Appeal Chair.
- Sanctions imposed as the result of the Administrative Resolution are implemented immediately unless the Title IX Coordinator stays their implementation in extraordinary circumstances, pending the outcome of the appeal.
 - For students: Graduation, study abroad, internships/externships, etc., do NOT in and of themselves constitute exigent circumstances, and students may not be able to participate in those activities during their appeal.
- All parties will be informed in writing within 3 business days of the outcome of the appeal without significant time delay between notifications, and in accordance with the standards for Notice of Outcome as defined above.
- Once an appeal is decided, the outcome is final; further appeals are not permitted, even if a decision or sanction is changed on remand.
- In rare cases when a procedural or substantive error cannot be cured by the original Investigator(s) and/or Title IX Coordinator/Decision-maker (as in cases of bias), the Appeal Chair may recommend a new investigation and/or Administrative Resolution process, including a new resolution administrator.
- The results of a new Administrative Resolution process can be appealed once, on any of the three applicable grounds for appeals.
- In cases in which the appeal results in Respondent's reinstatement to FSCC or resumption of privileges, all reasonable attempts will be made to restore the Respondent to their prior status, recognizing that some opportunities lost may be irreparable.

12. Long-Term Remedies/Actions

Following the conclusion of the resolution process, and in addition to any sanctions implemented, the Title IX Coordinator may implement long-term remedies or actions with respect to the parties and/or the campus community to stop the harassment, discrimination, and/or retaliation; remedy its effects; and prevent its reoccurrence.

These remedies/actions may include, but are not limited to:

- Referral to counseling and health services
- Referral to the Employee Assistance Program
- Education to the community
- Permanent alteration of housing assignments
- Permanent alteration of work arrangements for employees
- Provision of campus safety escorts
- Climate surveys
- Policy modification
- Provision of transportation accommodations
- Implementation of long-term contact limitations between the parties
- Implementation of adjustments to academic deadlines, course schedules, etc.

At the discretion of the Title IX Coordinator, long-term remedies may also be provided to the Complainant even if no policy violation is found.

When no policy violation is found, the Title IX Coordinator will address any remedial requirements owed by FSCC to the Respondent.

13. Failure to Complete Sanctions/Comply with Interim and Long-term Remedies/Responsive Actions

All Respondents are expected to comply with conduct sanctions, responsive actions, and corrective actions within the timeframe specified by the Title IX Coordinator.

Failure to abide by the sanction(s)/action(s) imposed by the date specified, whether by refusal, neglect, or any other reason, may result in additional sanction(s) and responsive/corrective action(s), including suspension, expulsion, and/or termination from FSCC and may be noted on a student's official transcript.

A suspension will only be lifted when compliance is achieved to the satisfaction of the Title IX Coordinator.

14. Recordkeeping

In implementing this policy, records of all allegations, investigations, resolutions, and hearings will be kept indefinitely, or as required by state or federal law or institutional policy, by the Title IX Coordinator in the Title IX case database.

15. Statement of the Rights of the Parties [\(see Appendix C\)](#)

16. Disabilities Accommodation in the Resolution Process

FSCC is committed to providing reasonable accommodations and support to qualified students, employees, or

others with disabilities to ensure equal access to the resolution process at FSCC. Anyone needing such accommodations or support should contact the Associate Dean of Advising, who will review the request and, in consultation with the person requesting the accommodation and the Title IX Coordinator, determine which accommodations are appropriate and necessary for full participation in the process.

17. Revision

These policies and procedures will be reviewed and updated annually by the Title IX Coordinator. The FSCC reserves the right to make changes to this document as necessary and once those changes are posted online, they are in effect.

The Title IX Coordinator may make minor modifications to these procedures that do not materially jeopardize the fairness owed to any party, such as to accommodate summer schedules.

The Title IX Coordinator may also vary procedures materially with notice (on the FSCC website, with the appropriate effective date identified) upon determining that changes to law or regulation require policy or procedural alterations not reflected in this policy and procedure.

Procedures in effect at the time of the resolution will apply to resolution of incidents, regardless of when the incident occurred.

Policy in effect at the time of the offense will apply even if the policy is changed subsequently but prior to resolution, unless the parties consent to be bound by the current Policy.

If government regulations change in a way that impacts this document, this document will be construed to comply with the most recent government regulations.

This document does not create legally enforceable protections beyond the protection of the background state and federal laws which frame such policies and codes, generally.

APPENDIX E: ATIXA RECORD MAINTENANCE AND ACCESS MODEL POLICY

Policy Scope

This policy covers records maintained in any medium that are created pursuant to the College's Title IX Policy and/or the regular business of the College's Title IX Office. All such records are considered private or confidential by the Title IX Office, in accordance with FERPA and the directive from the Department of Education to maintain the confidentiality of records related to Title IX. These records may be shared internally with those who have a legitimate educational interest, and will be shared with the parties to a complaint under applicable state and/or federal law, including the 2020 Title IX regulations, FERPA, and/or the Clery Act/VAWA §304. The Title IX Office controls the dissemination and sharing of any records under its control.

Types of Records Covered Under this Policy

Records Pertaining to the Grievance-Resolution Process. These records include, but are not limited to:

- Documentation of notice to the institution including incident reports;
- Anonymous reports later linked to a specific incident involving known parties;
- Any documentation supporting the initial assessment;
- Investigation-related evidence (e.g., physical and documentary evidence collected and interview transcripts);
- Dismissal-related documentation;
- Documentation related to the grievance resolution process;
- The final investigative report;
- Remedy-related documentation;
- Supportive measures-related documentation;
- Hearing recordings and records;
- Appeal-related documentation;
- Informal resolution records;
- Notices of Outcome;
- Records documenting that the College's response was not deliberately indifferent;
- Any other records typically maintained by the College as part of the case file.

Specific examples of records pertaining to the grievance resolution process may include, but are not limited to: anonymous reports later identified; intake documentation; incident reports; the written complaint; the names of the Complainant, the Respondent; any witnesses; any relevant statements or other evidence obtained; interview notes or transcripts; timelines, flowcharts and other forms used in the investigation process; witness lists, correspondence, telephone logs, evidence logs and other documents related to the processing of an investigation; correspondence relating to the substance of the investigation; supportive measures implemented on behalf of the Complainant or Respondent; actions taken to restrict/remove the Respondent; correspondence with the parties; medical, mental-health, medical, and forensic record evidence obtained with consent during the course of the investigation; police reports; expert sources used in consideration of the evidence; documentation of outcome and rationale; correspondence and documentation of the appeals process; documentation of any sanctions/discipline resulting from the grievance resolution process; and documentation of reported retaliatory behavior as well as all actions taken to address these reports.

Drafts and Working Files: Preliminary drafts and "working files" are *not* considered records that must be maintained by the College, and these are typically destroyed during the course of an investigation or at its conclusion. They are preliminary versions of records and other documents that do not state a final position on the subject matter reviewed or are not considered to be in final form by their creator and/or the Title IX Coordinator. An example of a "working file" would be the investigator notes made during one interview with topics the investigator wants to revisit in subsequent interviews. Sole possession records maintained as such in accordance

with FERPA are also included in this category. All drafts of investigation reports shared with the parties are maintained.

Attorney Work-Product: Communications from the Title IX Office or its designees with the College's legal counsel may be work product protected by attorney-client privilege. These communications are not considered records to be maintained by the Title IX Office or accessible under this policy unless the Title IX Coordinator, in consultation with legal counsel as necessary, determines that these communications should be included as accessible records.

Record Storage:

Records may be created and maintained in different media formats; this policy applies to all records, irrespective of format. All records created pursuant to the Policy, as defined above, must be stored in digital format. The complete file must be transferred to the Title IX Office within fourteen (14) days of resolution of the complaint (including any appeal), if the file is not maintained within the Title IX Office already. Security protocols must be in place to preserve the integrity and privacy of any parts of any record that are maintained in the Title IX Office during the pendency of an investigation.

The Title IX Office will store all records created pursuant to the Policy, regardless of the identities of the parties. Parallel records should not be maintained in the Office of Student Conduct and/or Human Resources, respectively. Any extra (non-essential) copies of the records (both digital and paper) must be destroyed.

A copy of records showing compliance with Clery Act requirements by Title IX personnel will be maintained along with the case file in the Title IX Office [and in a separate aggregate annual Clery Act composite file, as well].

College will maintain an access log of each case file, showing when and by whom it was accessed, and for what purpose.

Record Retention:

All records created and maintained pursuant to the Policy must be retained indefinitely by the Title IX Office in digital form unless destruction or expungement is authorized by the Title IX Coordinator, who may act under their own discretion, or in accordance with a duly executed and binding settlement of claim, and/or by court or government order.

Record Access:

Access to records created pursuant to the Policy or housed in the Title IX Office is strictly limited to the Title IX Coordinator and any individual the Coordinator authorizes via permission levels within the database. Those who are granted broad access to the records of the Title IX Office are expected to only access records pertinent to their scope or work or specific assignment. Anyone who accesses such records without proper authorization may be subject to an investigation and possible discipline/sanction. The discipline/sanction for unauthorized access of records covered by this policy will be at the discretion of the appropriate disciplinary authority, consistent with other relevant College policies and procedures.

The parties may request access to their case file. The College will provide access or a copy within 45 days of the request. Appropriate redactions of personally identifiable information may be made before inspection or any copy is shared.

During the investigation, materials may be shared with the parties using secure file transmission software. Any such file will be watermarked by the Title IX Office before being shared, with the watermark identifying the role of the FSCC in the process (Complainant, Respondent, Hearing Decision-maker; Complainant's Advisor, etc.).

Record Security:

The Title IX Coordinator is expected to maintain appropriate security practices for all records, including password protection, lock and key, and other barriers to access as appropriate. Record security should include protection from flood, fire, and other potential emergencies. Clothing, forensic, and other physical evidence should be securely stored in a designated secure storage area. All physical evidence will be maintained in a facility that is reasonably protected from flood and fire. A catalogue of all physical evidence will be retained with the case file.

B. CONSIDERATION OF GENERATOR PURCHASE AND INSTALLATION

BACKGROUND: When FSCC loses electric power, it creates an emergency situation for IT if the interruption of service is projected to be over 45-minutes. This also creates issues with freezers and coolers for food service. Along with this, we also provide a network closet for USD 234 for internet service through KanRen. All of these areas need to have a back-up source of power to keep things operating and are in close proximity of each other.

We have provided attached quotes for the 3-phase generator. Power from the generator back to the electric panel has been quoted by Brock Electric.

Electric power from generator back to panel (Brock Electric)	13,754.15
Generator (Electric Generators Direct, purchased by FSCC)	12,412.68
Total cost to install	26,166.83

RECOMMENDATION: Administration recommends approval of FSCC maintenance purchasing the generator for \$12,412.68 and installation by Brock Electric for \$13,754.15, for a total of \$26,166.83.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bartelsmeyer _____ Elliott _____ Fewins
 _____ Hart _____ Holt _____ Nelson



Electric Generators Direct
969 Veterans Parkway Suite C
Bolingbrook, IL 60490
(800) 800-3317

Quote #1

Order Number

EGD3604964

Bill To:

Brenda Pettit
2108 Horton St
FORT SCOTT, KS 66701
US

Ship To:

Brenda Pettit
2108 Horton St
FORT SCOTT, KS 66701
US

Billing Number: 6202232700

Paid By: Check

PO Number: M470

Purchased: August 23, 2023 at 11:26am

E-Mail: brenda.pettit@fortscottks.edu

Shipped Products:	Model	Price	Total
1 Generac 200-Amp Automatic Transfer Switch (120/240V 3-Phase)	RTSN200J3	\$1,269.00	\$1,269.00
1 Generac Protector® Series 25kW Automatic Standby Generator (Aluminum) w/ Mobile Link™ (120/240V 3- Phase) - Generac Warranty: No Extended Warranty	RG02515JNAX	\$11,397.00	\$11,397.00

Check Discount:	-\$253.32
Sub-Total:	\$12,412.68
Shipping:	\$0.00
KS Sales Tax: (Estimate)	\$0.00
Total:	\$12,412.68



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Need help? Give us a call: 1-888-294-5537 (tel:8882945537)

[★ \(/pages/wishlist\)](/pages/wishlist)

GENERAC (/)
AUTHORIZED DEALER

Quote #Z
page 1 of 2

[HOME \(/\)](#) / [CART](#)

My Cart

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25kW Aluminum Liquid Cooled Automatic Standby Generator - 120/240v 3 Phase J Voltage
([/collections/all/products/copy-of-generac-protector-qs-rg025-25kw-liquid-cooled-](/collections/all/products/copy-of-generac-protector-qs-rg025-25kw-liquid-cooled-automatic-standby-generator?variant=17310134081)
[automatic-standby-generator?variant=17310134081](/collections/all/products/copy-of-generac-protector-qs-rg025-25kw-liquid-cooled-automatic-standby-generator?variant=17310134081))

\$ 11,397.00

☐ 1 ☐

\$ 11,397.00

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(/collections/all/products/generac-rtsn200-200-amp-3-phase-

automatic-transfer-switch?variant=17381043457)Generac RTSN200 200 Amp 3 Phase Automatic Transfer Switch - 120/240 3 Phase J Voltage Code

(/collections/all/products/generac-rtsn200-200-amp-3-phase-automatic-transfer-switch?variant=17381043457)

\$ 1,269.00

☐ 1 ☐

\$ 1,269.00

Quote # 2
Page 2 of 2

« Continue Shopping (/collections/all)

Total **\$ 12,666.00**

☐ I agree to Terms & Conditions*Click Here To Read*No Returns*No Refunds*No Exchanges*No guarantee of free shipping*Questions? 888-294-5537 (<https://www.zillerelectric.com/pages/checkout-shipping-page>)

UPDATE

CHECK OUT

Note: If Shipping and Billing addresses are different you will be contacted to provide picture ID and additional verification

FREE Shipping on orders over \$50 after you [sign in](#).



Cart

Search by keyword or model #



*Quote #3
page 1 of 2*

Shopping Cart (2 Items)

Automatic Transfer Switch, 240V, 24 In. H

\$1,344.99



Backordered ⓘ

-	1	+
---	---	---

More Info ▼

REMOVE

SAVE FOR LATER

Automatic Standby Generator, Liquid Propane/Natural Gas, Three Phase, 120V AC/240V AC \$11,666.99



-	1	+
---	---	---

More Info ▼

REMOVE

SAVE FOR LATER

Fuse, 60 A, 125V DC has been removed.



UNDO

Don't see the item(s) you are looking for?

Sign In to see items you may have added to your cart or saved while signed in on previous visits.

Quote #3
page 2 of 2

Order Summary

Subtotal (2 Items)

\$13,011.98

Shipping ⓘ

\$500.00

Tax

\$0.00

Final Shipping & Tax calculated in checkout.

Cart Items: 2 | Total: \$13,511.98

Checkout

C. APPROVAL OF RODEO PROGRAM HAY PURCHASE

BACKGROUND: Below is the request that was published and distributed at local farm supply stores and other businesses in town. In previous years we have received at least one reply, but this year we no bids were submitted.

Coach Cross is not surprised at the lack of response based on conversations he has had with local farmers. He asked what the board policy was on purchasing immediately if he found someone who would sell. The \$10,000 limit that requires board approval, the requirement to enter the purchase in a single requisition if purchased from one vendor, and the requirement of two quotes were reviewed.

RECOMMENDATION: Due to the drought conditions and lack of hay supply, it is recommended that the Rodeo Program be allowed to purchase immediately when hay is found, staying within the purchasing requirements outlined above.

.....
FSCC is accepting bids for supplying the rodeo program with hay for the upcoming academic year of fall 2023 through spring 2024. If you have questions please call Coach Chad Cross or Cali Griffin at 620-223-7020.

All bids must contain the following information to be included. If these are not provided the bid will be removed.

Large round bales

- ***Approximate weight of each bale***
- ***Approximate protein content.***
- ***Bale size does not matter but we are looking for an equivalent quantity equal to 250 round 4 x 6 bales weighing approximately 1,300 lbs. each.***
- ***Include # of bales, price per bale (with delivery included)***
- ***Must be able to deliver by early September***

Those wishing to bid are not required to supply the whole quantity of large round. You may choose to submit a bid with a smaller quantity than the 250 specified above as we are aware that hay is in short supply this year and we may have to work with multiple individuals. Basis of awards will be quality, quantity and cost.

Sealed bids must be sent to Attention: Julie Eichenberger and received by 12:00pm (noon) on Wednesday, August 23rd.

All bids must be in a sealed envelope marked "Rodeo hay" on the outside, no emails or faxes will be accepted. Bids will be opened on Wednesday, August 23rd at 2:00 p.m.

The selected vendor(s) will be notified following Board of Trustees approval at the next board meeting of August 28, 2023. Fort Scott Community College reserves the right to refuse any and all bids.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE:	_____ Bartelsmeyer	_____ Elliott	_____ Fewins
	_____ Hart	_____ Holt	_____ Nelson

ITEMS FOR REVIEW

A. CORRESPONDENCE FOR REVIEW

Prerue

Davina

Lillian

Shalyn

PAISLEY

Andrea

JJ Hill

Miles

July

Bryan

Kristen

Audson

unlabeled

Riley Stephan

Sher

Muffy Lester

Maddy Russell

Lentry Palmer

Vivie

Julia

Dear Fort Scott
Community College,

Thank you for providing
watermelon for 4-H members
at the Bourbon County Fair.
Your support of 4-H is greatly
appreciated. It is through
sponsorships such as yours,
that 4-H is able to help
develop the youth in our
community. Our club
members are thankful for
your support.

Sincerely,
Hiattville 4-H Club

Dear FSL,

Thank you for serving watermelon
at the Bourbon County Fair.
Your support and dedication of the
4-H youth is greatly appreciated.

Sincerely,
Byron Jy

REPORTS

A. ADMINISTRATIVE UPDATES

Gordon Parks Museum

Monthly Report Update/Events July 2023

Please Note: This report does not include all-current job duties, projects, meetings, and events.

- Work on Planning for Gordon Parks Celebration, Oct 5-7, 2023. Tommy Dodson, Mario E. Sprouse and Deborah Willis are the Honorees this year.
- Work on Planning for Kansas Museum Conference Nov 6-8, 2024
- Working with Beach Museum of Art at K-State to Provide a Convening with Art Bridges event. March 20-22, 2024.
- Worked on the Commemorative Park at the AME Church property location. Applying for Grants.
- Worked on Back to Fort Scott, Now Project to reimage photos
- Worked on the Langston Hughes and Gordon Parks Display Project
- Work on Archives and Collections.
- Work on SEK Museum Alliance Video Promotion
- Prof. Shreepad Joglkar, Kansas State University visited the museum and Fort Scott for research, planning, interview, filmed music video and took photos for Back to Fort Scott, Now Project.
- The Photography Workshop by Kansas State University was July 7 with 15 in attendance
- Gordon Parks Working with Maintenance on HVAC issues: AC & Humidity
- Museum board met on July 11
- Worked with Committee for a mural of the 1st Kansas Colored Infantry

We had 20 visitors walk in and with a combination of tours, presentations and any other events we had 60 visitors in July.

July 2023

FSCC Strategic Plan

1. Foster relationships with the communities FSCC serves
2. Cultivate quality enhancements for education and learning
3. Promote student success
4. Through fiscal responsibility, ensure reliable and safe facilities and equipment
5. Promote employee engagement



Monthly News from the Miami County Campus of FSCC

Greyhounds

KIDS COLLEGE

After a long break from KIDS' COLLEGE, the members of Phi Theta Kappa decided it was time to bring it back to the Miami County Campus this year. Although it was not as big and there were not as many students as we have had in the past, it was still a great opportunity to learn and meet new people.



The morning started out with some donuts, chocolate milk, and some fellowship. As the students began to get acquainted with one another, Cassidy started the group with some ice breakers and simple art projects to get everyone going.



The first class of the day was the Allied Health (C.N.A.) course instructed by Rachel White. Rachel will be a first semester nursing student this fall. With the help of Miami

County Medical Center donating stethoscopes to all the students, Rachel taught the students how to listen for a heart beat and breath sounds. This course taught students how to check vital signs and use some basic medical instruments that a C.N.A. would use.



Pictured below, Bethany is using her stethoscope to check her brother's heartbeat and breath sounds. She is happy to report he does have a heart and it was beating.





Rachel (left) is demonstrating how to check a patient's blood pressure. Laura (right) is a Miami County Campus Nursing student, going into her third semester. She is demonstrating how to use the stethoscope to another student. Laura taught the Medical Terminology and Body Systems class during KIDS' COLLEGE this year.



The final class of the day was taught by the Miami County Campus (MCC) Criminal Justice (CRJ) instructor, John Johnson. He talked to the kids about the CRJ program at the MCC and also what it was like to have a career in law enforcement. We may have encouraged Officer Johnson to provide some hands-on demonstration and tactics used in the field.



Students learned about finger printing and how to lift finger prints from an item.



Oh, No! Did we have two young men disrupt class? No, they were happy to volunteer and put the handcuffs on in class. They were good sports and let Officer Johnson show the class how to place handcuffs on someone.



We were so lucky to have Willis grill hot dogs and hamburgers for us this year. He endured the high ninety-degree weather to be sure we had some yummy hot dogs and hamburgers to feed the kids this year.

These shirts represent the 5 previous KIDS COLLEGE camps at the MCC.



KIDS' COLLEGE is always so much fun and a wonderful learning experience for everyone!

TEACHING TIPS

It is always wonderful to see the names and articles of people you know published, but even more exciting to see them mention something you are familiar with or witnessed yourself. This is the case with an article from the Kansas English Journal. The section "Teaching Tips" included a piece written by our very own Dr. Jeremy Gulley (MCC English instructor). He discusses an event that took place (and the outcome) in a class he was teaching at the MCC).

Teaching Tip: We Really Need to Listen

Jeremy M. Gulley

Fort Scott Community College

I would like to offer more of a reminder than a tip. Listen. In fall 2022, I taught a general literature class at a small community college in which we read, in part, *The Time Traveler's Wife*, by Audrey Neffenger. In one scene, the author lists books found in Henry's apartment. The books contained heady authors like Aristotle and William Burroughs, but also a copy of *Winnie the Pooh*. I asked the class why they thought the character had *Winnie the Pooh* with all these other books. They told me that the character probably had this children's book when he was a child and it served as a reminder of innocence and simpler times, so he kept it.

I then asked the students what books they have kept as adults that they enjoyed as kids. One student, when asked, demurred and shook her head. I pressed again and she whispered, "I didn't have any books." In response, I asked what books she wished she had. She said, without hesitation, "*The Little Mermaid*."

Because I believe that everyone deserves the opportunity to read and enjoy children's books, even if they aren't children, I bought her a book of Disney princesses and also *If you Give a Mouse a Cookie* and gave these to her in class. The student was overwhelmed and told me they were her first children's books she'd ever had. The next week a classmate brought some of her own books to share with this student.

Since we do not have a formal library in our school, all of the students decided to create a "Take a book, leave a book," area in our small school. This way, they said, anyone who walks through the door can have an opportunity to read. This moment reminded me that the classroom is about more than the subject matter being taught, and how it's important to listen, really listen, to what's being said.

NEW ROOF

The MCC gets a new roof! We watched men work day and evening as they tore off the old roof and replaced with a new one. It took them about a week working continuously from daybreak to sundown. So far, we have only had one storm hit to test the stability of the new roof – so far, so good.



FINAL THOUGHTS

It has been a great summer at the Miami County Campus. We had a small group of students in the History 101 course, as well as a full group of C.N.A. students, this summer. It seems like the summer flies though, right after the 4th of July. We just finished fair week (last week of July) and from there it is a straight shot into the fall semester. The students are beginning to feel it too – we are getting urgent calls and emails from students wanting to get everything done so they can enroll. We reassure them, they are okay and we will take care of them so they

can get the classes they wanted. We will see some returning faces as well as some new ones this semester; it is always fun to see both!

It will be difficult facing this new semester without our friend and colleague, Vickie. She will be starting a new chapter of her life this fall. Her girls are finishing their degrees at Pittsburg State University and they are making plans for their futures, while she is starting a new job in a new field this fall. We will miss her so very much, but wish her so much happiness and success in this new adventure and season of her life.

“Take the first step in faith. You don’t have to see the whole staircase, just take the first step.”

Reverend Dr. Martin Luther King, Jr.

Student Services

August 2023

Residence Life/Campus Security:

- Worked with maintenance to get the residence halls ready for students to move in.
- Notified students of room assignments and roommate selections
- Held meeting with all coaches and activity sponsors to educate on the processes of housing. Discussion included: future plans, application process, selection process, move-in day, student activities, and received input from those in attendance.
- Discussed future housing plan. This includes discussions on pricing, location, need, and capacity of our current housing arrangements.
- Organized all supplies within the pantry to have items ready for students to move-in. We were able to provide clothing, food, bedding, and hygiene items to many students in need.
- Revised Title IX process and procedures.
- Revised campus/safety and security report for Clery compliance. This is an on-going project we will have completed before the October 1st reporting deadline.
- Began work on Strategic Enrollment Management (SEM) plan. The first meeting with the assigned committee will be 8/31. This plan will outline goals for FSCC enrollment by analyzing data and targeting areas in need of improvement.
- Residence Hall number review:
 - o Total occupancy - 357
 - o Private rooms accepted - 21
 - o Adjusted occupancy - 336
 - o Total students housed – 316
 - o Total occupancy percentage – 88.5%
 - o Adjusted occupancy percentage – 94%

Public Relations:

- Worked on position description for new digital content specialist
- Working with IT on the website update
- Have had a significant uptick in web updates and print jobs
- Been working with admissions on some social media ads
- Renovating our office with painting and putting in a new floor
- Printed diplomas for 2023 May graduates
- Working on establishing a marketing/advertising plan
- Had new printer installed which greatly increases our ability to produce high quality jobs for employees and community
- Took head shots for multiple sport teams, instructors, and staff members
- Worked on student handbook, Title IX policy documents and got ready for print
- Started work on Alumni Newsletter, expected to print in September

Advising:

What we are currently working on:

- Enrollment for Fall 2023 and Fall intersession 2023 E
- Early Alerts for fall 2023
- Advising students on how and when to use student accounts: GIZMO, Blackboard, Student Email
- Getting student accounts, such as student email, activated for students
- Setting up Degree Audits
- General Advisement meetings—students prepping for enrollment/transfer
- Processing Accommodations requests for students who qualify

- Meeting with potential students on campus/athletic visits
- Participating in Kan-Ahead meetings/discussions
- Participating in SAP/Degree Appeal Committee meetings
- Updating advisors on changes to curriculum or advising procedures
- SEM start up meetings
- Curriculum meetings/discussions
- Involved in meetings/discussing pertaining to changes Ged Ed Core requirements and transfers
- OCR --ongoing: completing tasks/giving clarification as they come through.

Trio:

- Welcomed students in the halls during the first week of school.
- Made several presentations to athletic teams to recruit new TRIO students.
- Will make presentations during First Year Experience, First Year Experience Ag Orientation, and English Enrichment informing students about TRIO and recruiting new TRIO students.
- Welcome Back Kickball 8/30/23 is a fun event to welcome back returning students and recruit new students.
- TRIO Orientation is scheduled for 8/30 and 8/31.

Registrar:

Reports/Rosters/Transcripts:

- Working on NCCBP Report
- Provided Strategic Plan Data
- Provided Assessment Data
- 20th Day for Spring Late Start & Summer
- Processing First Rosters
- Assisted with KSPSD errors and provided CPL info
- Sent all after grades/degrees transcripts to transfer schools
- National Student Clearinghouse - Degree Submission for Summer
- Filled out Rodeo Eligibility Forms
- Working on 20 Day for Summer/Fall
- Sent 930 transcripts from the end of the Spring Semester to the start of the Fall Semester
- Received 610 transcripts from the end of the Spring Semester to the start of the Fall Semester
- Submitted CollegeBoard AP Survey
- Submitted Ellis Report

Summer Graduation:

- Diplomas and Certificates have been sent to the printer and will be mailed shortly
- 26 students graduated in the Summer 2023

Training/Other:

- Appointed one of the two Project Managers for the J-1 implementation (working to establish module managers and fill out calendar availability)
- Joined Calendar Committee
- Joined Institutional Learning Outcomes Committee for Assessment
- International Student Coordinator Duties/PDSO:
- 8 International students are enrolled for Fall 2023
- Verified appropriate course enrollment and will register shortly

Admissions:

- With the start of school request for tours have been low. We currently have 5 tours scheduled and anticipating many more as the semester continues.
- We have awarded over 400 institutional scholarships through Awardspring, currently 313 students have accepted.
- Our high school counselors are being contacted to set up visits with our reps.
- Katy Taylor is returning to work as a part-time rep and Vinny Barron has accepted the part-time position as well.
- Through TextMagic we have sent 839 texts in August so far.
- Admissions held welcome week for students, purchasing breakfast for the first 3 days and hot dog lunch on Friday.
- We held the Business Expo on Wednesday 16th with a great turn out from businesses and amazing participation from students. 84 students completed and turned in raffle tickets!
- We participated in the Linn County fair and had a booth for the entire week.
- Marcus went to the open house for STARS where he helped new students apply to the school.
- Marcus attended his final LEAD Bourbon County class on 8/17/23 and will be graduating from the program in September.
- Admissions is beginning to prepare for the CPC circuit which begins in September.
- Began work on the SEM plan.

Ambassadors

- The ambassadors had their first dinner on August 8th at La Hacienda, we have a great group of 14 ambassadors with only 3 being returning students.
- This semester the ambassadors will continue to have the pantry open for students and have done spectacular at organizing the pantry.
- The pantry has been used heavily by students within the first few weeks. We continue to receive support from the community and Valu Merchandisers through donations.
- Ambassadors will be preparing to give tours this semester and help out with as many events as possible.

Foundation:

- Held meetings with potential donors in hopes of establishing new scholarships and increasing the value of already established accounts.
- Held Foundation board meeting 8/23
- The deadline for this semester is now past. Applications for fall of 2024 will open in November. Students seeking scholarships for spring semester will be directed to apply through a paper application located within the Foundation office.
- Attended Chamber Coffee events.
- Reconciled all bank statements through July 2023.
- Organized the Vienna Boys Choir to come to Fort Scott on November 10th, 2023.
- Held discussions with local businesses regarding corporate sponsorships/partnerships.
- Set up fundraising campaigns through GiveCampus for interested athletic teams and activities.
- Redirected the "Donate Now" button on the website to a GiveCampus page. This will save a monthly subscription cost FSCC was paying.
- Continued recruiting plan with the Foundation and Admissions offices. The Foundation will assist admissions on recruiting of new students by aligning awarding periods and assisting with the recruiting process for new students.

Fort Scott Community College – Finance and Operations

August 2023

FINANCIAL AID OFFICE

In the month of August 2023, the following were accomplished

- Complied data for VA Compliance Survey
- Passed VA Compliance Survey with minimal findings
- Attended meeting with AD and coaching staff to discuss how aid is disbursed
- Presented at John Deere Open House to new students.
- Celina scheduled meetings with each coach and their teams to go over students Financial Aid
- Completed required training to maintain compliance with the VA.
- Weekly download of 2023-2024 FAFSA's.
- Bi-Weekly tracking of completed Entrance Counseling and Master Promissory Notes.
- Weekly input of outside scholarships into POISE.
- Awarded Institutional Scholarships to eligible students.
- Attended Student Email improvement meeting with IT.
- Created new Foundation Scholarship and awarded students that were eligible.

Current data for 2023-2024:

TOTAL COUNT OF ISIRS (Institutional Student Information Record): 1,747

TOTAL UNDUPLICATED APPLICANTS: 1,262

UNDUPLICATED PELL ELIGIBLE APPLICANTS: 741

Direct Loan Disbursements: First Disbursement September 22,2023

Pell Disbursements: First Disbursement September 22,2023

BUSINESS OFFICE & CASHIERS

Marianne

Closing fiscal year 22-23

Opening up the new fiscal year 23-24

Closing monthly financials for July

Preparing for fiscal year 22-23 audit

Processing final refunds for Summer Semester

Marlene

reconciling bank accounts for college, foundation & Gordon Parks

Sending out student statements

Review of statements for current semester before refunds are processed in September

Special projects

Cashiers Amber/Sandy

Processing final refunds for Summer, gearing up for FY23-24 applying residential housing application fees, laundry fees and stall rental fees as necessary, applying Outside Scholarships, meeting with students to go over their statements, beginning initial work for Third Party contracts (Foster Care Waivers, JD Dealerships, DCF, Kansas Works)

Cindy & Sandy

Processing POs for vendor payments

Julie

Budget
Yearend & audit work
Answering student questions as needed
Grant – new & old grant questions related to filing
Cost analysis as requested
Insurance coverage questions & certificates of insurance

IT DEPARTMENT.

Completed Items:

- a. Arnold Arena Gym Audio Cabinet Re-installed
- b. Various IT support related tickets or requests
- c. Trio space work related to IT items that were moved in renovation
- d. Laptops added to Physics Department (8)
- e. Dining Hall Renovation POS technology
- f. Fiber cable from Cosmetology building to Rodeo replaced
- g. CAMP Laptop deployment (Annual)
- h. Thorough check of classroom spaces at all sites for IT related issues
- i. Onboarding STARS facility instructors; review inventory of FSCC owned items
- j. In-service preparation, setup and teardown
- k. Various event setup related requests.

Open Projects:

- a. Replacement network switch for IT server room; "Server Farm1" (IN PROGRESS)
- b. Burris Hall AV refresh; initial stages of project (IN PROGRESS)
- c. HOVERCAM installation into various classrooms; Biology, Paola and Burris Hall (IN PROGRESS)
- d. Cleaning and organization of IT spaces (IT office area, server room, storage room, lab area and FAC sound booth) (IN PROGRESS)
- e. Website Refresh; Restarting this project after the previous RFP was sent out some time ago (IN PROGRESS)
- f. Laptops and cart to be used in the instruction office (IN PROGRESS)
- g. Installation of security equipment in Bailey Hall (IN PROGRESS)
- h. New nursing facility IT related infrastructure; planning phase (IN PROGRESS)
- i. Camera system check-ups; Looking at cameras that are down and need repaired (IN PROGRESS)
- j. Access Control system in Boileau Hall; closure of the project (IN PROGRESS)
- k. Outstanding projects (IN PROGRESS)
- l. Testing Room Cameras for Paola and Harley (REOPEN)
- m. Strategic Planning Reporting that is related to IT and Instruction

Future Projects:

- a. Deployment of ShareFile. which is a secure document portal solution (On Hold)
- b. Various SharePoint requests and builds; departmental requests for development
- b) FY2023 Tech Grant Deployment items
- c) J1 (POISE) implementation – IT's direct involvement will happen later
- d) GBLA-related compliance and security requirements
- e) Install smart TV at the Lodge Lobby area (REOPEN)

Known Issues:

- a. Theater Lighting Issue; stage lighting is automatically dimming after 30 minutes of use (IN PROGRESS)
- b. DHCP related network problems (IN PROGRESS)
- c. Student email domain storage issue (ON HOLD)
- d. Voicemail to email (8x8 cloud phone) (ON HOLD)
- e. Service Advisor related issues (John Deere Tech Program) (ON HOLD)

BOOKSTORE

The month of August was a really busy time with classes beginning and students needing books. All went well for books and book vouchers and a we had a lot of sales of clothing at this time also.

LOGISTICS

At this time logistics is preparing for team travel by scheduling drivers and also charters to cover trips. Also, a review of the current fleet is in progress and investigating pricing for vehicles.

DINING HALL

As of August 1st, the dining hall opened for student meals. The change in appearance is tremendous and students seem very pleased with the changes and meal selections available.

August Board Report

Dr. Jason Kegler, President

The fall 2023 semester began on Wednesday, August 9th. It was a great feeling to see the campus parking lots full of cars and students moving from building to building.

Enrollment as of August 24, 2023 sits at 14,812 credit hours. This is a decline from August 24, 2022 when the credit hour production was 15,970.

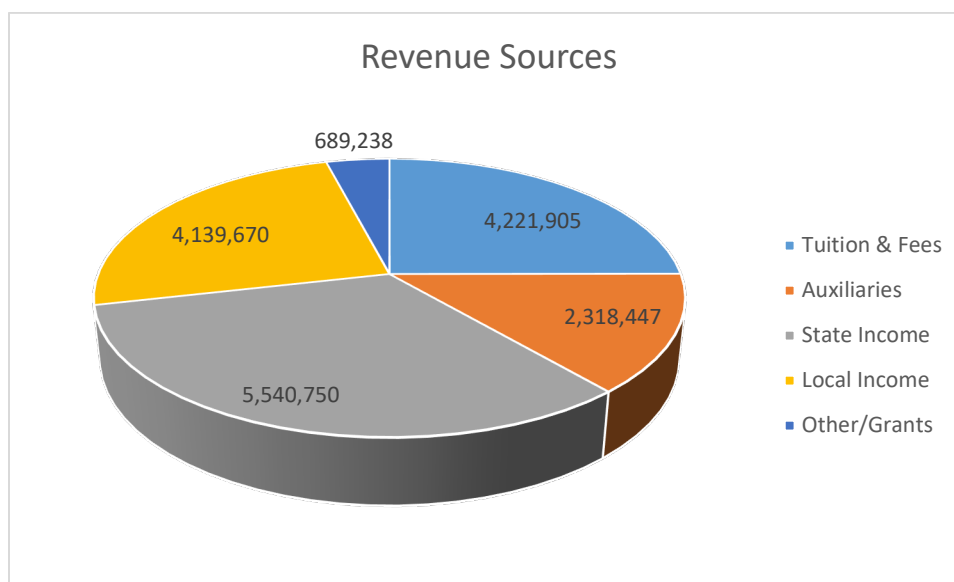
Executive Summary

We are pleased to present Fort Scott Community College's budget for the 2023-2024 fiscal year. Our Annual Budget document is an important opportunity to share information about Fort Scott Community College (FSCC). In the following pages you will find charts for budgeted revenue, expense, and mill levy plus information related to Higher Education Emergency Relief funds expenditures this past fiscal year.

Revenues

For Budget 2023-2024 credit hours were budgeted at 34,406, consistent with historical credit hours for FY 21, and FY 22.

The following chart represents budgeted revenue for 2023-2024 and the percentage for each source.

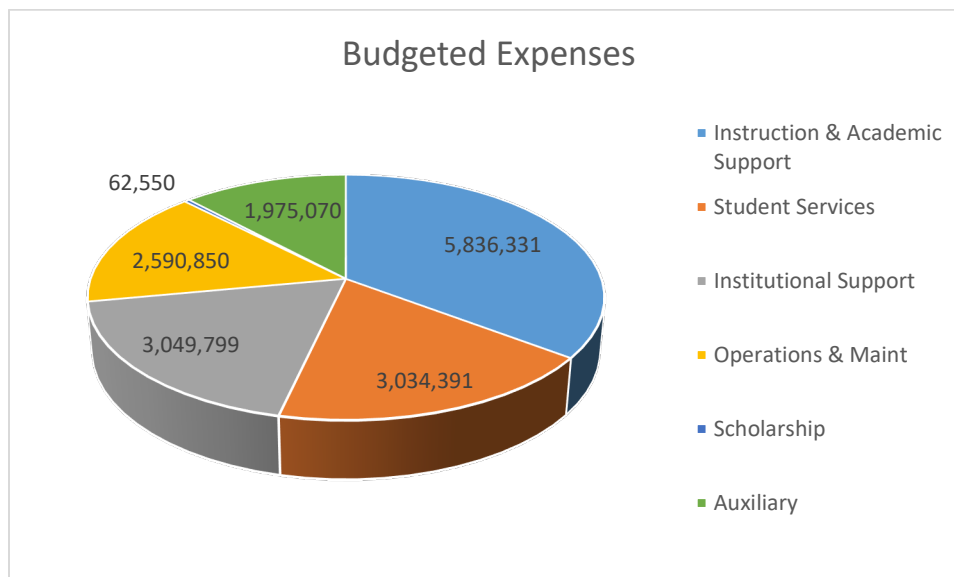


Historically, Community Colleges have been funded equally by Local, State, and Student sources. This year the State percentage of revenue is increased due to increased funding for deferred maintenance, increase in pay for employees, and cyber security fund.

FSCC applies for and receives federal, state, and local grants to fund student and community needs.

Expenditures

Below is a summary chart with supporting information important to understanding the strategic focus of the administrative team regarding the operations of Fort Scott Community College (FSCC).



As displayed above, at FSCC the expenditures for instruction and student services are a major focus with 34.7% and 19.3% respectively being budgeted for those areas.

FSCC helps support the Bourbon County Community both monetarily and through volunteer work in the following ways:

- **Community Service Hours**

	Hours
○ Faculty / Staff volunteer hours	1,344
○ Student volunteer hours	4,902
▪ Total	6,246

- **Bourbon County Waivers** - FSCC continues to offer the Bourbon County tuition waivers designed specifically for our taxpayers. The tuition waiver is available to all residents of Bourbon County including high school students.
- **Purchases from our local businesses/individuals** - We strive to purchase from our local businesses and individuals when possible. This past year we purchased from 84 different Bourbon County businesses and individuals for a total of \$1,044,113.
- **Employment** – FSCC employees approximately 159 employees in total. Of those, 85 are residents of Bourbon County whose annual gross wages are \$3,812,784.

- **Financial Aid refunds to our students** - Our students and local businesses look forward to the processing of financial aid. For this past academic year FSCC refunded \$1,878,974 a large portion of this money flows back into the local community in the form of rent, groceries, gas, retail purchases etc. Specifically, FSCC is having a direct impact on the residents of our county and their education as of the total amount awarded for Bourbon County was \$508,754.

Higher Education Emergency Relief Funds

- **Student Funds**

Fort Scott Community College was awarded student funds as part of the Higher Education Emergency Relief Funds response to the pandemic this was to aid students in continuing their education. From March 2020 through June 2023 FSCC awarded a total of \$2,987,151 to students. Initially there were limitations based on grant guidelines but as the pandemic continued the guidelines were modified and we were able to award to all students who accepted.

- **Institutional Funds**

Along with providing funds for sanitation and social distancing we were able to use institutional funds to update technology needs for remote work by students, faculty, and staff. These funds are also being used to fund capital improvement projects needed.

Capital improvement projects that received funding from Higher Education Emergency Relief funds (HEERF) were the Dining Hall / Kitchen remodel funded primarily by HEERF and a donation from Great Western Dining. The Bailey Hall remodel was funded primarily by a donation from Robert & Sylvia Bailey and a portion from HEERF funds.

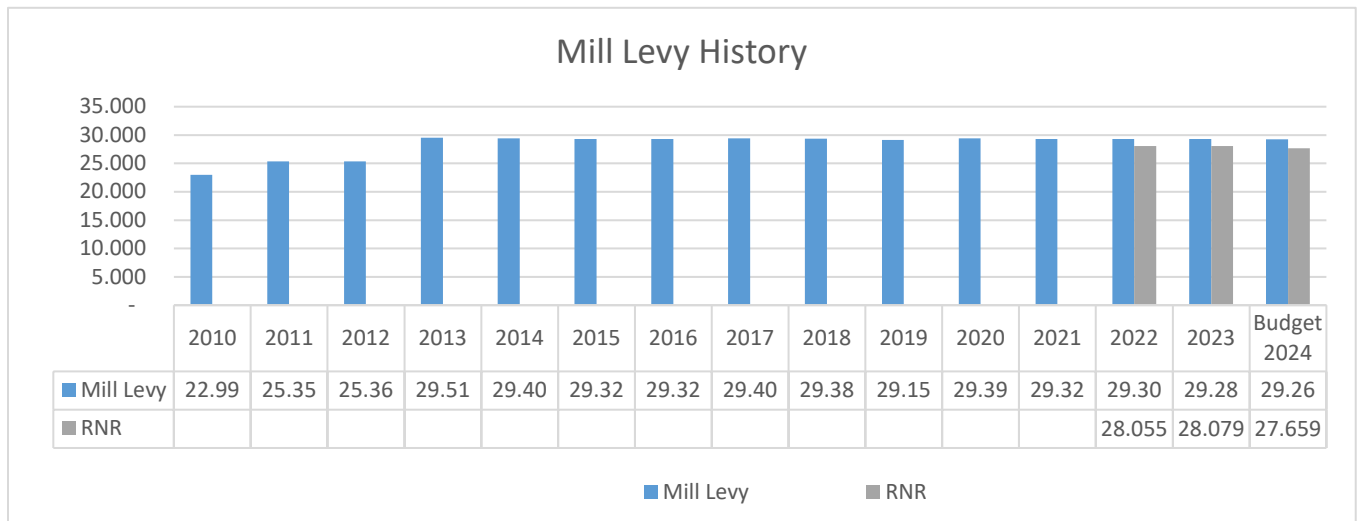
Mill Levy

For the last several years, the administrative team at FSCC has been able to keep our mill levy relatively flat. For budget year 2024 our mill levy is budgeted at 29.268. The table below and chart show the trend for multiple years.

Mill Levy History

Calendar	Actual/Budget	Revenue
Year	Mill Levy	Neutral Rate
2010	22.996	
2011	25.357	
2012	25.362	
2013	29.519	
2014	29.406	

2015	29.326	
2016	29.328	
2017	29.400	
2018	29.389	
2019	29.155	
2020	29.391	
2021	29.322	
2022	29.304	28.055
2023	29.288	28.079
Budget 2024	29.268	27.659



EXECUTIVE SESSION

RECOMMENDATION: It is recommended that the Board adjourn to executive session.

MOVE TO EXECUTIVE SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Holt ____ Nelson

MOVE TO REGULAR SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Holt ____ Nelson

ADJOURN

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Holt ____ Nelson