

July 27, 2020

Board of Trustees
Fort Scott Community College
2108 S. Horton
Fort Scott, KS 66701

The Board of Trustees of Fort Scott Community College will meet in regular session on **Monday, July 27, 2020**. The meeting will be held in the **Cleaver-Boileau-Burris Agriculture Hall**.

5:00 p.m. Dinner in the Cleaver-Boileau-Burris Agriculture Hall at 5:00 p.m. followed by regular board meeting at 5:30 p.m.

THE AGENDA

5:00 DINNER AND BUDGET QUESTION/ANSWER SESSION

5:30 ROLL CALL, 3

PLEDGE OF ALLEGIANCE

CALL TO ORDER, 4

A. Comments from the Chair, 4

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APPOINTMENT OF OFFICIALS, 6

CONSENT AGENDA, 58

- A. Approval of Agenda, 8
- B. Approval of Minutes of previous Regular Board Meeting conducted on June 15, 2020, 9
- C. Approval of Treasurer's Report, Bills, and Claims, 11
- D. Approval of Personnel Actions, 8

ACTION/DISCUSSION ITEMS, 45

- A. Review of Fall In-Service Agenda, 45
- B. Approval of Disposal of Property – 2000 Thomas Bus, 47
- C. Consideration of Athletic Insurance and Catastrophic Injury Insurance, 48
- D. Approval of Property/Casualty/Auto/and Excess Liability Insurance, 51
- E. Approval of IA DOE and FSCC Contract Amount Revision, 54
- F. Consideration of Firm to Audit Financial Statements for June 30, 2020, 55
- G. Consideration of COVID-19 Relief Fund (SPARK) Memorandum Of Understanding, 65
- H. Consideration of Culinary Memorandum of Understanding Between SEKESC(Greenbush) and FSCC, 70
- I. Approval of Budget Publication and Hearing Date, 72
- J. Approval of Negotiated Agreement and Memorandum of Understanding with FSCAPE, 73

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- A. Administrative Updates, 106

EXECUTIVE SESSION, 110

ADJOURNMENT, 111

UPCOMING CALENDAR DATES:

- | | |
|----------------------------------------|------------------------------------|
| • June 15, 2020: | Board Meeting |
| • August 7, 2020: | In-service |
| • August 10, 2020: | Fall semester begins |
| • September 2, 2020: | Labor Day - Campus Closed |
| • November 19-24, 2020: | Finals |
| • November 21, 2020: | Graduation |
| • November 25 – 27, 2020: | Thanksgiving Break - Campus Closed |
| • December 16, 2020 – January 4, 2021: | Winter Break – Campus Closed |

Sincerely,
John Bartelsmeyer, Chair
Alysia Johnston, President

FSCC's vision for the future is to support "Students First, Community Always" through a central focus on teaching and learning; advancing strong, innovative programs and departments; maximizing and leveraging opportunities; initiating efficient and effective processes; and developing the region's workforce.

ROLL CALL

_____ John Bartelsmeyer

_____ Jim Fewins

_____ Dave Elliott

_____ Kirk Hart

_____ Bill Meyer

_____ Robert Nelson

CALL TO ORDER

A. COMMENTS FROM THE CHAIR

ELECTION OF OFFICERS FOR 2020/2021

RECOMMENDED ACTION:

Chairman: _____

Vice-Chairman _____

BOARD ACTION:

Chairman

BOARD ACTION: MOTION _____ SECOND _____ VOTE _____

DISCUSSION:

VOTE: _____ Bartelsmeyer _____ Elliott _____ Fewins
_____ Hart _____ Meyer _____ Nelson

BOARD ACTION:

Vice-Chairman

BOARD ACTION: MOTION _____ SECOND _____ VOTE _____

DISCUSSION:

VOTE: _____ Bartelsmeyer _____ Elliott _____ Fewins
_____ Hart _____ Meyer _____ Nelson

APPOINTMENT OF OFFICERS/POSITIONS FOR 2020/2021

Information Officer

(Previously Julie Eichenberger)

Clerk of the Board

(Previously Juley McDaniel)

Treasurer

(Previously Marianne Culbertson)

KPERS Representative

(Previously Juley McDaniel)

**KACCT Representative and
Council of Presidents Representative**

(Previously Bill Meyer and Kirk Hart)

Greenbush Representative

(Previously John Bartelsmeyer)

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

APPOINT OFFICIALS

Designated Bank for General Fund
(Previously Landmark National Bank)

Designated Attorney
(Previously Zackery Reynolds)

Official Newspaper
(Previously The Fort Scott Tribune)

RECOMMENDATION: It is recommended that the above be approved for the 2020/2021 school year.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

CONSENT AGENDA

- A. APPROVAL OF AGENDA
- B. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - 1) Attached are the minutes of the Regular Board Meeting conducted on June 15, 2020.
- C. APPROVAL OF TREASURER'S REPORT, BILLS and CLAIMS
Attached are the Treasurer's Report and the Bills and Claims Report.
- D. APPROVAL OF PERSONNEL ACTIONS
 - 1) Additions
 - a) Jacob Biller, Assistant Baseball Coach, effective July 1, 2020
 - b) Aaron Watts, Assistant Baseball coach, effective July 1, 2020
 - c) Tawny Pool, Web Developer, effective July 27, 2020
 - d) Chelsea Yount, Cheer and Dance Coach, effective August 1, 2020
 - 2) Separations
 - a) Jaice Cross, Arena Coordinator, effective July 31, 2020
 - b) Larry Amer, Design and Art Production Specialist, effective July 31, 2020

RECOMMENDATION: It is recommended that the Consent Agenda items be approved as presented.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

FORT SCOTT COMMUNITY COLLEGE
Minutes of the Board of Trustees Training
June 15, 2020

PRESENT: John Bartelsmeyer, Jim Fewins, Dave Elliott, Kirk Hart, Bill Meyer, and Robert Nelson

ALSO PRESENT: Alysia Johnston, President, Juley McDaniel, Board Clerk, faculty, staff, and community members.

Chairman John Bartelsmeyer called the meeting to order at 5:30 pm. The meeting was opened with the Pledge of Allegiance.

COMMENTS FROM THE CHAIR: Chairman Bartelsmeyer stated how appreciative he is of the “employees who have worked so diligently to move forward during these trying times.”

CONSENT AGENDA: A motion was made by Fewins, seconded by Hart, and carried by unanimous vote to approve the consent agenda.

ACTION/DISCUSSION ITEMS:

- A.** A motion was made by Elliott, seconded by Nelson, and carried by unanimous vote to approve the renewal of property insurance with a premium not to exceed \$124,321 and give administration the latitude to make adjustments in the company carrying the coverage.
- B.** A motion was made by Fewins, seconded by Hart, and carried by unanimous vote to approve the official meeting dates as follows:
 - July 27, 2020 (to facilitate budget process)
 - August 10, 2020 (to facilitate budget process)
 - September 21, 2020
 - October 19, 2020
 - November 16, 2020
 - December 14, 2020 (Changed from December 21 due to Winter Break)
 - January 25, 2021 (Changed from January 18 due to Dr. Martin Luther King, Jr. Day)
 - February 15, 2021
 - March 22, 2021 (Changed from March 15 due to Spring Break)
 - April 19, 2021
 - May 17, 2021
 - June 21, 2021
- C.** A motion was made by Meyer, seconded by Nelson, and carried by unanimous vote to approve the revised 2020-21 calendar.
- D.** A motion was made by Elliott, seconded by Fewins, and carried by unanimous vote to approve the KSDE Migrant Education State Level Activities Application.
- E.** A motion was made by Nelson, seconded by Hart, and carried by unanimous vote to approve the continuation agreement between Iowa Department of Education and Fort Scott Community College.
- F.** A motion was made by Fewins, seconded by Hart, and carried by unanimous vote to participate in the KASB Workers Compensation Fund, Inc. for the 20/21 fiscal year with a premium of \$30,522.
- G.** A motion was made by Fewins, seconded by Meyer, and carried by unanimous vote to approve the renewal of the memberships and dues as provided for the 2020-21 school year.

- H.** A motion was made by Elliott, seconded by Fewins, and carried by unanimous vote to approve the disposal of broken, damaged, or non-functional IT equipment as listed.
- I.** A motion was made by Meyer, seconded by Hart, and carried by unanimous vote to approve the purchase of additional faculty technology from CDWG for \$16,737.31.
- J.** A motion was made by Meyer, seconded by Elliott, and carried by unanimous vote to approve the the renewal of Panopto as FSCC's video platform solution.
- K.** A motion was made by Fewins, seconded by Nelson, and carried by unanimous vote to approve the purchase of Lenovo L14s for the CAMP students for an amount not to exceed \$27,040.

ITEMS FOR REVIEW:

Letters of appreciation and correspondence were reviewed by the Board.

REPORTS:

- A. ADMINISTRATIVE UPDATES:** The Board reviewed and heard reports from the Miami County Campus, Student Services, Instruction Office, Finance and Operations, and the President.

ADJOURNMENT: There being no further business to come before the Trustees, a motion to adjourn was made at 7:38 p.m. by Fewins, seconded by Hart, and carried by unanimous vote.

Chairman

Clerk

Fort Scott Community College
Purchase Orders Issued
between 06/11/2020 to 07/23/2020

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
4 CLOVER MOWING	07/22/2020	10175	12-1202-6510	HARLEY DAVIDSON	Harley - mowing and trimming		800.00
							800.00
4ALLPROMOS	07/22/2020	10106	25-2540-7010	HEP YEAR 5	HEP YR 5 Student Office Kits		500.00
							500.00
ACEN	07/21/2020	10082	12-1235-6650	NURSING	Oct Site Visit		9,900.00
							9,900.00
AHUMADA: IMELDA	06/18/2020	5696	25-2539-7410	HEP YEAR 4	Reimburse Health Svcs		150.00
							150.00
AIRGAS MID-SOUT	07/21/2020	10081	11-1189-7020	CHEMISTRY	Chemistry Annual Lease		68.19
AIRGAS MID-SOUT	07/22/2020	10112	11-1189-7020	CHEMISTRY	CYL LEASE-CHEM		64.29
AIRGAS MID-SOUT	07/10/2020	5759	12-2603-7020	WELDING-FT SCOT	Cylinder Rent		43.60
							176.08
ALL CLEAN	06/18/2020	5692	84-8400-6510	FOODSERVICE	Clean Vent Hoods		2,492.30
							2,492.30
AMAZON.COM	07/14/2020	10029	11-5505-7000	FOOTBALL	CAP BARBELL		26.05
AMAZON.COM	07/14/2020	10032	11-7200-7021	SPECIAL O & M	12 PK BATTERIES FOR AEDs		25.00
AMAZON.COM	07/14/2020	10044	11-6400-8531	MIS DEPARTMENT	FEBSMART 4 POSRTS USB 3.0 EXP		51.96
AMAZON.COM	07/14/2020	10044	11-6400-8531	MIS DEPARTMENT	10 FT 3.0 USB CALBE		18.80
AMAZON.COM	07/14/2020	10044	11-6400-8531	MIS DEPARTMENT	3.0 USB HUB		35.98
AMAZON.COM	07/14/2020	10044	11-6400-8531	MIS DEPARTMENT	1.5 VOLT BATTERIES		4.72
AMAZON.COM	07/14/2020	10044	11-6400-8531	MIS DEPARTMENT	6 FT TYPE MALE CHARGING CABLE		75.68
AMAZON.COM	07/22/2020	10095	81-8100-8581	BOOKSTORE	allyn and bacon		845.19
AMAZON.COM	07/22/2020	10115	25-2540-6150	HEP YEAR 5	HEP Yr 5 Office Supplies		900.00
AMAZON.COM	07/22/2020	10138	12-1216-7020	PITTSBURG COSME	August 2020		400.00
AMAZON.COM	07/22/2020	10146	25-3810-7010	CAMP YEAR 5	TSC STUDENT SUPPLIES		95.64
AMAZON.COM	07/22/2020	10146	25-3810-6150	CAMP YEAR 5	TSC OFFICE SUPPLIES		274.21
AMAZON.COM	07/22/2020	10183	27-2715-7000	TITLE 4/SSS-YEA	tablet/3"binder/masks/cart/		3,151.61
AMAZON.COM	06/18/2020	5676	11-6400-8531	MIS DEPARTMENT	15 ft Surge Protector		34.94
AMAZON.COM	06/18/2020	5676	11-6400-8531	MIS DEPARTMENT	Surge Protector 25 ft		43.68
AMAZON.COM	06/18/2020	5676	11-6400-8531	MIS DEPARTMENT	Replacement 6540 batteries		115.96
AMAZON.COM	06/18/2020	5686	27-2715-7000	TITLE 4/SSS-YEA	Standing Mat		37.19
AMAZON.COM	06/18/2020	5691	11-7200-8310	SPECIAL O & M	Kickplate for door		29.39
AMAZON.COM	06/19/2020	5700	23-0000-7400	UNCLASSIFIED	17.3 macbook bag (Larry A.)WFH		18.69
AMAZON.COM	06/19/2020	5700	11-6400-8500	MIS DEPARTMENT	Wireless Hand held barcode sca		35.99
AMAZON.COM	06/19/2020	5700	11-6400-8500	MIS DEPARTMENT	Wall/Shelf Mount barcode scann		135.00
AMAZON.COM	06/19/2020	5700	11-6400-8500	MIS DEPARTMENT	USB extension cable		12.99

Fort Scott Community College
Purchase Orders Issued
between 06/11/2020 to 07/23/2020

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
AMAZON.COM	06/19/2020	5700	11-6400-8500	MIS DEPARTMENT	shipping if applicable	25.00	
AMAZON.COM	06/26/2020	5716	11-7100-7000	FACILITIES AND	HEX KEYS	14.98	
						6,408.65	
APPLE, INC	06/19/2020	5701	23-0000-7400	UNCLASSIFIED	Macbook Pro (Work From Home)	2,689.00	
APPLE, INC	06/19/2020	5701	23-0000-7400	UNCLASSIFIED	Magic Mouse	79.00	
APPLE, INC	06/19/2020	5701	23-0000-7400	UNCLASSIFIED	4 Year Apple Care warranty	399.00	
						3,167.00	
ARIZPE: PRESCIL	07/22/2020	10147	25-3810-6643	CAMP YEAR 5	JUNE TUTOR / ATU-OZARK	660.00	
						660.00	
ARRAIGA: ROBERT	06/26/2020	5708	25-2539-7480	HEP YEAR 4	Graduation Stipend	200.00	
						200.00	
ARVIDSON: SUSIE	07/22/2020	10094	12-1000-6260	INSTRUCTION	Tuition Reimbursement	450.00	
						450.00	
ASCENDIUM EDUCA	07/10/2020	5760	11-5200-6520	FINANCIAL AID A Cohort Catalyst for June		18.00	
ASCENDIUM EDUCA	07/10/2020	5760	11-5200-6520	FINANCIAL AID A Annual Fee Jun20-May21		1,000.00	
						1,018.00	
B & H PHOTO VID	07/14/2020	10041	23-0000-7400	UNCLASSIFIED	18i8 3G AUDIO INTERFACE	300.99	
B & H PHOTO VID	07/14/2020	10041	23-0000-7400	UNCLASSIFIED	YAMAHA MG 12X MIXER	258.74	
B & H PHOTO VID	07/14/2020	10041	23-0000-7400	UNCLASSIFIED	AUDIO TECHNICA SHOTGUN CONDENS	639.65	
B & H PHOTO VID	07/14/2020	10041	23-0000-7400	UNCLASSIFIED	AURAY TELESCOPING MIC STAND	50.60	
B & H PHOTO VID	07/14/2020	10041	23-0000-7400	UNCLASSIFIED	AUDIO-TECHNICA CLOSD BK PRO ST	37.09	
B & H PHOTO VID	07/14/2020	10041	23-0000-7400	UNCLASSIFIED	SENNHEISER LAVLR CLIPON LAPEL	602.00	
B & H PHOTO VID	07/14/2020	10041	23-0000-7400	UNCLASSIFIED	KOPUL PREM CABEL 50'	106.19	
B & H PHOTO VID	07/14/2020	10041	23-0000-7400	UNCLASSIFIED	SHIPPING	112.72	
						2,107.98	
BARNES & NOBLE	07/21/2020	10090	25-3809-7010	CAMP YEAR 4	BOOKS/MA REE VOIE T01283235	198.79	
BARNES & NOBLE	07/22/2020	10125	25-3810-7010	CAMP YEAR 5	TEXTBOOKS/PAW W HTOO/ATU-O	130.79	
BARNES & NOBLE	07/22/2020	10125	25-3810-7010	CAMP YEAR 5	TEXTBOOKS/EH HTOO/ATU-O	208.79	
						538.37	
BIG SUGAR LUMBE	07/21/2020	10065	23-0000-7400	UNCLASSIFIED	BOARDS AND SHEETROCK	167.45	
BIG SUGAR LUMBE	07/21/2020	10065	83-8383-8310	DORMITORY	STONE SEALANT	18.87	
BIG SUGAR LUMBE	07/21/2020	10065	23-0000-7400	UNCLASSIFIED	JOINT COMPOUND	17.99	

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
BIG SUGAR LUMBE	07/21/2020	10065	23-0000-7400	UNCLASSIFIED	TRIM AND CASING	34.72
BIG SUGAR LUMBE	06/15/2020	5671	23-0000-7400	UNCLASSIFIED	Cafe Sneeze Guard Supplies	15.28
BIG SUGAR LUMBE	06/18/2020	5682	11-7200-8310	SPECIAL O & M	Bookstore Door Trim	44.89
BIG SUGAR LUMBE	06/30/2020	5756	11-7200-8310	SPECIAL O & M	Casing	31.52
BIG SUGAR LUMBE	07/10/2020	5772	83-8383-8310	DORMITORY	Window repair supplies	31.70-
BIG SUGAR LUMBE	07/10/2020	5772	83-8383-8310	DORMITORY	Window repair supplies	75.48
BIG SUGAR LUMBE	07/10/2020	5772	83-8383-8310	DORMITORY	Window repair supplies	5.92
BIG SUGAR LUMBE	07/10/2020	5772	83-8383-8310	DORMITORY	Window repair supplies	53.97
BIG SUGAR LUMBE	07/10/2020	5772	83-8383-8310	DORMITORY	Window repair supplies	75.48
BIG SUGAR LUMBE	07/10/2020	5772	83-8383-8310	DORMITORY	Window repair supplies	114.45
BIG SUGAR LUMBE	07/10/2020	5772	83-8383-8310	DORMITORY	Window repair supplies	6.29
BIG SUGAR LUMBE	07/10/2020	5772	83-8383-8310	DORMITORY	Window repair supplies	100.30
						730.91
BLACKBOARD	07/21/2020	10079	11-4200-7010	ACADEMIC ADMINI	BLACKBOARD RENEWAL	37,230.00
						37,230.00
BORDEN PERLMAN	07/22/2020	10196	11-5500-6240	GENERAL ATHLETI	Athletic Ins	198,683.00
						198,683.00
BOURBON CO 4-H	07/22/2020	10200	98-0000-6190	UNCLASSIFIED	2020 Livestock Sale	1,800.00
						1,800.00
BOURBON COUNTY	07/22/2020	10103	11-6300-6140	COMMUNITY/PUBLI	Fair sponsorship	500.00
						500.00
BROCK ELECTRIC	06/30/2020	5733	11-7100-6480	FACILITIES AND	INSTALL NEW BREAKER/ARNOLD	1,377.33
						1,377.33
BSN SPORTS	07/14/2020	10028	11-5505-7000	FOOTBALL	WILSON 1003 GST BLEM FOOTBALLS	2,639.60
BSN SPORTS	07/14/2020	10028	11-5505-7000	FOOTBALL	STANDARD GST GAME FBS	3,239.60
BSN SPORTS	07/14/2020	10028	11-5505-7000	FOOTBALL	MAROON MOUTHGUARDSW STRAP	89.94
BSN SPORTS	07/14/2020	10028	11-5505-7000	FOOTBALL	SINGLE LATCH LAUNDRY BELTS	439.50
BSN SPORTS	07/14/2020	10028	11-5505-7000	FOOTBALL	SHIPPING	154.98
						6,563.62
CANON FINANCIAL	07/22/2020	10174	11-6600-6151	PRINT SHOP	July lease	770.00
CANON FINANCIAL	06/30/2020	5743	11-6600-6151	PRINT SHOP	JUNE 20	770.00
						1,540.00

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
CDL ELECTRIC	07/21/2020	10062	83-8383-6480	DORMITORY	REPAIR GREYHOUND HVAC RTU B	2,639.65
CDL ELECTRIC	07/21/2020	10067	11-7100-6510	FACILITIES AND	SUMMER PM ADMIN BUILDING	1,471.25
CDL ELECTRIC	07/21/2020	10067	11-7100-6510	FACILITIES AND	SPRING PM COSMO	705.75
CDL ELECTRIC	07/21/2020	10067	11-7100-6510	FACILITIES AND	SPRING PM BAILEY HALL	1,612.50
CDL ELECTRIC	07/21/2020	10067	11-7100-6510	FACILITIES AND	SPRING PM ELLIS FINE ARTS	3,831.25
CDL ELECTRIC	07/22/2020	10178	12-7200-6480	SPECIAL O & M	EAST AC NOT COOLING	112.50
CDL ELECTRIC	07/22/2020	10178	12-7200-6480	SPECIAL O & M	REPAIR EAST AC UNIT	1,304.74
CDL ELECTRIC	06/15/2020	5670	11-7100-6480	FACILITIES AND	Bailey Hall AC	14,957.44
CDL ELECTRIC	06/30/2020	5726	11-6400-8505	MIS DEPARTMENT	Camera installation Boileau Ha	21,800.00
CDL ELECTRIC	06/30/2020	5726	11-6400-8505	MIS DEPARTMENT	Additional expense if necessar	600.00
CDL ELECTRIC	06/30/2020	5728	11-7100-6510	FACILITIES AND	Filters	225.00
CDL ELECTRIC	07/10/2020	5764	12-7100-9100	FACILITIES AND	Bldg Signage-final bill	65.00
						49,325.08
CDW GOVERNMENT,	07/14/2020	10021	25-3809-8530	CAMP YEAR 4	LENOVO LAPTOP COMPUTERS	24,512.00
CDW GOVERNMENT,	06/18/2020	5681	11-6400-8530	MIS DEPARTMENT	Tech Grant Classroom eq 1/2	6,924.12
CDW GOVERNMENT,	06/18/2020	5681	11-6400-8531	MIS DEPARTMENT	Tech Grant Classroom Eq. 2/2	8,325.14
CDW GOVERNMENT,	06/18/2020	5681	11-6400-8500	MIS DEPARTMENT	Warranties (Lenovo and Hoverca	1,488.05
						41,249.31
CE WATER MANAGE	07/21/2020	10069	11-7100-6510	FACILITIES AND	MONTHLY WATER CONTRACT	111.00
						111.00
CENTENNIAL SALE	07/14/2020	10008	11-5503-7000	TRAINER	TRAINING ROOM SUPPLIES	2,955.20
CENTENNIAL SALE	07/14/2020	10008	11-5503-7000	TRAINER	ADD'L TRAINING ROOM SUPPLIES	114.50
CENTENNIAL SALE	07/21/2020	10086	11-5503-7000	TRAINER	heel & lace pads	20.00
CENTENNIAL SALE	07/21/2020	10086	11-5503-7000	TRAINER	sanicloth 160/tub	94.50
						3,184.20
CENTRAL SUSQUEH	07/14/2020	10027	37-3757-6015	GOSOSY TRAVEL	CAMP CONNECT VIRTUAL SMR CAMP	17,500.00
						17,500.00
CERNA: BLANCA N	06/30/2020	5755	25-2539-7410	HEP YEAR 4	Medical Stipend	100.00
CERNA: BLANCA N	07/10/2020	5768	25-2539-7485	HEP YEAR 4	Childcare Stipend	150.00
						250.00
CI SPORT	07/22/2020	10100	81-8100-8586	BOOKSTORE	caps	674.44
CI SPORT	07/22/2020	10100	81-8100-8586	BOOKSTORE	pom beanie	427.31
CI SPORT	07/22/2020	10100	81-8100-8586	BOOKSTORE	sweatshirts	1,659.04
						2,760.79

Fort Scott Community College
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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
CINTAS #459	07/22/2020	10139	12-1216-7000	PITTSBURG COSME	August 2020	300.00
CINTAS #459	07/22/2020	10167	12-1206-7000	JOHN DEERE PROG	red rags	516.00
						816.00
CINTAS FIRE PRO	07/22/2020	10165	12-1206-7020	JOHN DEERE PROG	safety glasses, first aid	150.00
						150.00
CINTAS LOC #F70	07/22/2020	10109	11-7100-7000	FACILITIES AND	STOCK MED CABINET	43.90
						43.90
CITY OF FRONTEN	07/22/2020	10130	12-1202-6320	HARLEY DAVIDSON	Jun serv	58.09
CITY OF FRONTEN	07/22/2020	10173	12-1202-6510	HARLEY DAVIDSON	Qtrly fire alarm monitor-	80.85
CITY OF FRONTEN	07/22/2020	10186	12-1202-6410	HARLEY DAVIDSON	Aug mo lease	6,300.00
						6,438.94
CLASSIC BEAUTY	07/22/2020	10141	12-1216-7020	PITTSBURG COSME	August 2020	200.00
						200.00
CLEAR CREEK GOL	07/22/2020	10188	11-5506-8500	GOLF-MEN	Golf cart-men's golf team	3,200.00
						3,200.00
COCA: KARINA	07/22/2020	10128	25-2540-6643	HEP YEAR 5	HEP Yr 4 June 2020 Tutoring	1,143.00
						1,143.00
COLVIN LEARNING	07/22/2020	10118	25-2540-6645	HEP YEAR 5	HEP Yr5 July 2020 Site Payment	2,200.00
						2,200.00
COMMUNITY HEALT	07/22/2020	10199	72-7260-4840	FOOTBALL EQUIP-	103 FB PHYSICALS	2,060.00
COMMUNITY HEALT	06/18/2020	5689	11-6500-6260	LOGISTICS	Howser 1/21/20	25.00
COMMUNITY HEALT	06/18/2020	5689	12-1235-7000	NURSING	R Judy 8/14/19	35.00
COMMUNITY HEALT	06/18/2020	5689	11-6140-7030	HUMAN RESOURCES	Kemmerer 6/10/19	60.00
COMMUNITY HEALT	06/30/2020	5746	11-5503-6640	TRAINER	MAY 20 SPORTS PHYSICALS	640.00
						2,820.00
CONVERGEONE	06/18/2020	5683	11-6400-6260	MIS DEPARTMENT	Consulting; Exchange issues	338.00
						338.00
COSMOPROF	07/22/2020	10143	12-1216-7020	PITTSBURG COSME	August 2020	650.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							650.00
CPR SAVERS & FI	06/30/2020	5754	11-7200-7021	SPECIAL O & M	3 AEDs		4,047.00
							4,047.00
CRAW-KAN	06/30/2020	5729	11-6400-8505	MIS DEPARTMENT	Fiber cable installation		2,116.25
CRAW-KAN	06/30/2020	5729	11-6400-8505	MIS DEPARTMENT	Fiber cable installation		2,198.25
							4,314.50
CREATIVE 124	07/22/2020	10197	11-6300-6140	COMMUNITY/PUBLI	video edits		100.00
							100.00
CREEL: MIKE	07/22/2020	10187	12-1216-6410	PITTSBURG COSME	Aug rent		1,800.00
							1,800.00
CROWN LIFT TRUC	07/23/2020	10205	12-1206-6480	JOHN DEERE PROG	Fork lift service annual		300.00
							300.00
CULLIGAN OF JOP	07/21/2020	10063	11-7100-7000	FACILITIES AND	BOTTLED WATER		69.00
CULLIGAN OF JOP	07/22/2020	10093	12-1202-7000	HARLEY DAVIDSON	Harley-water & cooler rental		420.00
CULLIGAN OF JOP	07/22/2020	10114	11-7100-7000	FACILITIES AND	JULY COOLER RENTAL		38.50
CULLIGAN OF JOP	07/22/2020	10114	11-7100-7000	FACILITIES AND	JULY COOLER RENTAL		7.00
CULLIGAN OF JOP	07/22/2020	10137	12-1216-7000	PITTSBURG COSME	August 2020		150.00
CULLIGAN OF JOP	06/26/2020	5714	11-7100-7000	FACILITIES AND	BOTTLED WATER		143.75
							828.25
DAVE'S PHONE SE	07/14/2020	10011	83-8384-6310	GREYHOUND LODGE	3RD QTR UL FIRE MONITORING		98.97
							98.97
DCCC ADULT LEAR	07/22/2020	10123	25-2540-6645	HEP YEAR 5	HEP Yr5 July 2020 Site Payment		1,500.00
							1,500.00
DEL MASTRO: ISA	06/26/2020	5704	37-3780-6021	IRRC TRAVEL	June Recruiting		250.00
							250.00
DH PACE CO	07/14/2020	10040	83-8383-7000	DORMITORY	L KEY WAY KEY BLANKS		979.20
							979.20

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
DIAZ: JESSINA	06/26/2020	5705	37-3780-6021	IRRC TRAVEL	June Recruiting	150.00
						150.00
ECOLAB FOOD SAF	06/30/2020	5745	84-8400-6510	FOODSERVICE	JUNE 20 BOOSTER RENTAL	95.00
ECOLAB FOOD SAF	06/30/2020	5745	84-8400-6510	FOODSERVICE	JUNE 20 DISH MACHINE RENTAL	419.95
						514.95
ELSEVIER	07/22/2020	10158	12-1235-7010	NURSING	Pharm and Patho Specialty exam	680.00
						680.00
EVERGY	07/22/2020	10169	11-7100-6340	FACILITIES AND	Jul serv-main campus	18,604.72
EVERGY	07/22/2020	10169	11-7100-6340	FACILITIES AND	Jul serv-rodeo building	225.70
EVERGY	07/22/2020	10169	11-7100-6340	FACILITIES AND	Jul serv-FAC	3,405.36
EVERGY	07/22/2020	10169	12-2603-6340	WELDING-FT SCOT	Jul serv-welding shop	127.50
EVERGY	07/22/2020	10169	12-1206-6340	JOHN DEERE PROG	Jul serv-JD	758.24
EVERGY	07/22/2020	10169	11-7100-6340	FACILITIES AND	Jul serv-sec light 18th st	27.70
EVERGY	07/22/2020	10169	11-7100-6340	FACILITIES AND	Jul serv-Juco W	319.00
EVERGY	07/22/2020	10169	11-7100-6340	FACILITIES AND	Jul serv-Lions field	68.07
EVERGY	07/22/2020	10169	12-1202-6340	HARLEY DAVIDSON	Jul serv	1,010.38
EVERGY	07/22/2020	10169	12-1216-6340	PITTSBURG COSME	Jul serv	491.41
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 401 W 10TH #1	16.28
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 401 W 10TH #2	16.28
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 401 W 10TH #3	37.01
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 401 W 10TH #4	16.28
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 401 W 10TH #5	19.95
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 401 W 10TH #6	17.58
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 401 W 10TH #7	44.36
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 401 W 10TH #8	18.65
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 920 S HOLB #1	17.11
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 920 S HOLB #2	42.92
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 920 S HOLB #3	18.42
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 920 S HOLB #4	18.19
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 950 S HOLB #5	17.82
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 920 S HOLB #6	17.94
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 920 S HOLB #7	36.53
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 920 S HOLB #8	18.30
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 924 S HOLB #2	43.28
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 928 S HOLB #7	19.95
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 928 S HOLB #8	20.67
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 932 S HOLB #2	17.01
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 924 S HOLB #4	16.28
EVERGY	06/30/2020	5750	83-8385-6340	SYCAMORE GROVE	MAY 20 928 S HOLB #3	20.78
EVERGY	06/30/2020	5750	12-1202-6340	HARLEY DAVIDSON	MAY 20 HARLEY DAVIDSON	563.11
EVERGY	06/30/2020	5750	12-1216-6340	PITTSBURG COSME	MAY 20 PITT COSMO	135.12
EVERGY	06/30/2020	5750	83-8384-6340	GREYHOUND LODGE	MAY 20 LODGE	459.35

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
EVERGY	06/30/2020	5750	11-7100-6340	FACILITIES AND	MAY 20 SIGN	30.18
EVERGY	06/30/2020	5750	11-7100-6340	FACILITIES AND	JUNE 20 2108 S HORTON	13,622.36
EVERGY	06/30/2020	5750	11-7100-6340	FACILITIES AND	JUNE 20 RODEO	259.33
EVERGY	06/30/2020	5750	11-7100-6340	FACILITIES AND	JUNE 20 FAC	3,098.70
EVERGY	06/30/2020	5750	11-7100-6340	FACILITIES AND	JUNE 20 1801 HORTON SEC	27.56
EVERGY	06/30/2020	5750	11-7100-6340	FACILITIES AND	JUNE 20 JUCO W	333.13
EVERGY	06/30/2020	5750	11-7100-6340	FACILITIES AND	JUNE 20 LIONS BF	63.78
EVERGY	06/30/2020	5750	11-7100-6340	FACILITIES AND	JUNE 20 810 BURKE	1,270.12
EVERGY	06/30/2020	5750	12-1206-6340	JOHN DEERE PROG	JUNE 20 JD	56.69
EVERGY	06/30/2020	5750	12-1206-6340	JOHN DEERE PROG	JUNE 20 WELDING	75.28
EVERGY	06/30/2020	5750	12-1206-6340	JOHN DEERE PROG	JUNE 20 JD #2	409.39
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-920 S Holb #1	16.76
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-920 S Holb #2	28.23
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-920 S Holb #3	17.82
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-920 S Holb #4	18.31
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-920 S Holb #5	16.28
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun Serv-920 S Holb #6	16.76
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-920 S Holb #7	19.13
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun Serv-920 S Holb #8	16.88
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-401 W 10th #1	22.20
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-401 W 10th #2	17.95
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-401 W 10th #3	60.34
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Junn serv-401 W 10th #4	41.04
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-401 w 10th #5	25.99
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-401 W 10th #6	19.13
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-401 W 10th #7	28.01
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-401 W 10th #8	26.12
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-924 S holb #2	66.84
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-924 S Holb #4	18.42
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-928 S Holb #3	16.76
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-928 S Holb #7	16.99
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-928 S Holb #8	16.88
EVERGY	07/20/2020	5783	83-8385-6340	SYCAMORE GROVE	Jun serv-932 S Holb #2	16.28
EVERGY	07/20/2020	5783	83-8384-6340	GREYHOUND LODGE	Jun serv	456.20
EVERGY	07/20/2020	5783	11-7100-6340	FACILITIES AND	Jun serv-elec sign	30.06
EVERGY	07/20/2020	5783	12-1216-6340	PITTSBURG COSME	Jun serv	248.38
EVERGY	07/20/2020	5783	12-1202-6340	HARLEY DAVIDSON	Jun serv	904.94
						48,136.47
FEDERAL EXPRESS	06/30/2020	5739	81-8100-6150	BOOKSTORE	FEDEX MAY 22 20 #326089788	43.60
FEDERAL EXPRESS	06/30/2020	5739	81-8100-6150	BOOKSTORE	FED EX JUNE 23 20 #326961797	43.60
FEDERAL EXPRESS	06/30/2020	5739	81-8100-6150	BOOKSTORE	FED EX JUNE 4 20 #702917105	2,138.69
FEDERAL EXPRESS	06/30/2020	5739	81-8100-6150	BOOKSTORE	FEDEX JUNE 4 20 #702917104	448.18
FEDERAL EXPRESS	07/20/2020	5781	81-8100-6150	BOOKSTORE	Shipping I # 3-269-61797	43.60
FEDERAL EXPRESS	07/20/2020	5781	81-8100-6150	BOOKSTORE	Shipping-I# 7-055-16426	343.45
FEDERAL EXPRESS	07/20/2020	5781	81-8100-6150	BOOKSTORE	Shipping-I# 7-065-16425	1,672.65
						4,733.77

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
FIVE CORNERS MI	07/22/2020	10172	11-7100-7030	FACILITIES AND	Fuel-July	165.88
FIVE CORNERS MI	07/10/2020	5763	83-8383-8310	DORMITORY	Fuel-lift to repair windows	71.02
FIVE CORNERS MI	07/10/2020	5763	11-7100-7030	FACILITIES AND	Fuel-June-mowers	308.94
						545.84
FORT SCOTT CHAM	07/21/2020	10084	11-6100-7000	PRESIDENT'S OFF	Golf Classic Registration	240.00
						240.00
FORT SCOTT TRIB	07/22/2020	10097	11-6300-6140	COMMUNITY/PUBLI	July ads	200.00
FORT SCOTT TRIB	07/22/2020	10111	11-4100-6820	LIBRARY	ANNUAL SUBSCRIPTION	61.00
						261.00
FSCC	07/21/2020	10061	37-3757-6025	GOSOSY TRAVEL	2019-20 NE State Part Dues	4,000.00
FSCC	07/21/2020	10061	28-2811-6830	Pass YR11	2019-20 FSCC / Midwest PASS	5,000.00
						9,000.00
FSCC BOOKSTORE	07/21/2020	10085	37-3959-6150	IOWA PROJECT-9	FedEx 1 carton to ADameron	14.50
FSCC BOOKSTORE	07/22/2020	10124	25-2540-6150	HEP YEAR 5	HEP Yr 5 Fed-Ex Postage	66.00
FSCC BOOKSTORE	07/22/2020	10124	25-2540-6150	HEP YEAR 5	HEP Yr 5 Fed-Ex Postage	261.00
FSCC BOOKSTORE	07/22/2020	10124	25-2540-6150	HEP YEAR 5	HEP Yr 5 Fed-Ex Postage	101.50
FSCC BOOKSTORE	07/22/2020	10149	25-3810-6150	CAMP YEAR 5	SHIPPING CHARGES	14.50
FSCC BOOKSTORE	06/18/2020	5685	25-2539-6150	HEP YEAR 4	Shipping	43.50
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-FB	13,147.37
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-FB	700.25-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-MBB	4,920.04
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-MBB	215.25-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-WBB	3,466.99
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-WBB	237.75-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-BB	4,283.90
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-BB	430.00-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-SB	6,532.08
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-SB	416.50-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-VB	8,108.92
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-VB	399.75-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	191S SCHOL BKS-RODEO	413.27
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	191S SCHOL BKS-OTHER	92,390.75
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	191S SCHOL BKS-OTHER	3,257.25-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-FB	12,282.98
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-MBB	3,456.72
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-MBB	95.07
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-WBB	3,123.64
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-BB	2,873.93
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-SB	6,865.83
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-VB	43.05

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FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	192S SCHOL BKS-MUSIC		6,493.79
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	192S SCHOL BKS-MUSIC		275.00-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-RODEO		16,507.09
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-RODEO		537.00-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-RODEO		145.72
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	192S SCHOL BKS-LIVESTOCK		9,200.68
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	192S SCHOL BKS-LIVESTOCK		337.50-
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	192S SCHOL BKS-MEATS		2,508.89
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	192S SCHOL BKS-MEATS		205.00-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-CHEER		7,071.49
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-CHEER		75.25-
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-TRAINER		7,851.01
FSCC BOOKSTORE	06/26/2020	5707	71-1142-7300	ATHLETIC SCHOLA	192S SCHOL BKS-TRAINER		192.50-
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	192S SCHOL BKS-AMBASSADORS		10,293.74
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	192S SCHOL BKS-AMBASSADORS		320.00-
FSCC BOOKSTORE	06/26/2020	5707	71-1144-7300	ADM./ACTIVITY S	192S SCHOL BKS-OTHER		72,767.45
FSCC BOOKSTORE	06/26/2020	5709	81-0000-1450	UNCLASSIFIED	Spring 2/17/20F/A Books		43,568.76
FSCC BOOKSTORE	06/26/2020	5709	81-0000-1450	UNCLASSIFIED	Summer 6/23/20-F/A Books		5,120.38
FSCC BOOKSTORE	06/26/2020	5712	12-1205-6011	AG DEPARTMENT	Shipping 5/27/20		14.50
FSCC BOOKSTORE	06/30/2020	5727	81-8100-8585	BOOKSTORE	Gowns		1,170.00
							337,620.04
FSCC E SPORTS	06/26/2020	5723	75-7543-7000	E-Sports	Jul-May Activity		58.73
							58.73
GARDEN CITY COM	07/22/2020	10122	25-2540-6645	HEP YEAR 5	HEP Yr5 July 2020 Site Payment		2,000.00
							2,000.00
GAYLORD ARCHIVA	07/23/2020	10202	11-6850-7000	Ellis FAC/Gordo	Archive Supplies		148.16
							148.16
GOLF TEAM PRODU	07/14/2020	10025	11-5504-7000	GOLF-WOMEN	GOLF BAGS		1,413.00
GOLF TEAM PRODU	07/14/2020	10025	11-5504-7000	GOLF-WOMEN	SHIPPING		22.00
GOLF TEAM PRODU	07/14/2020	10025	11-5506-7000	GOLF-MEN	GOLF BAGS		1,413.00
GOLF TEAM PRODU	07/14/2020	10025	11-5506-7000	GOLF-MEN	SHIPPING		22.00
							2,870.00
GOLFBALLS.COM	07/14/2020	10034	11-5504-7000	GOLF-WOMEN	BRIDGESTONE PG TOUR B		389.35
GOLFBALLS.COM	07/14/2020	10034	11-5506-7000	GOLF-MEN	BRIDGESTONE PG TOUR B		389.35
							778.70
GONZALEZ: GONZA	06/30/2020	5724	11-5525-6020	BASEBALL	Recruiting		26.42

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
						26.42
GRAINGER	07/21/2020	10070	83-8383-7000	DORMITORY	5 PRESSURE VALVES	90.00
						90.00
GREAT WESTERN D	07/22/2020	10192	84-8400-6641	FOODSERVICE	wk ending 7.8.20	6,788.16
GREAT WESTERN D	07/22/2020	10192	84-8400-6641	FOODSERVICE	wk ending 7.15	16,826.44
GREAT WESTERN D	06/30/2020	5744	84-8400-6640	FOODSERVICE	WEEK ENDING 6.24 STUDENT MEALS	825.50
GREAT WESTERN D	06/30/2020	5744	84-8400-6640	FOODSERVICE	WEEK ENDING 7.11 STUDENT MEALS	825.50
						25,265.60
GROSS INSURANCE	07/14/2020	10016	11-6200-6220	FISCAL OPERATIO	BOND-A. PATRICK	175.00
GROSS INSURANCE	07/14/2020	10016	11-6200-6220	FISCAL OPERATIO	BOND-M. CULBERTSON	175.00
						350.00
HARLEY-DAVIDSON	07/22/2020	10160	12-1202-7400	HARLEY DAVIDSON	Harley P&A catalogs	200.00
						200.00
HARVEY: JAKE	07/23/2020	10204	11-5525-6020	BASEBALL	Burger King Recruiting Trip	20.31
HARVEY: JAKE	06/30/2020	5725	11-5525-6020	BASEBALL	Omaha Travel	59.14
						79.45
HEIDRICKS TRUE	07/21/2020	10066	83-8383-8310	DORMITORY	PAINT	8.97
HEIDRICKS TRUE	07/21/2020	10077	11-5500-7000	GENERAL ATHLETI	5 MASTER KEYS FOR TURF FEILD	7.49
HEIDRICKS TRUE	06/18/2020	5687	83-8383-8310	DORMITORY	Window supplies	23.96
HEIDRICKS TRUE	06/18/2020	5694	83-8383-8310	DORMITORY	Window Supplies	19.99
HEIDRICKS TRUE	06/18/2020	5694	83-8383-8310	DORMITORY	Window Supplies	10.98
HEIDRICKS TRUE	06/18/2020	5694	83-8383-8310	DORMITORY	Window Supplies	16.97
HEIDRICKS TRUE	06/26/2020	5713	83-8383-8310	DORMITORY	TENSION ROD	11.39
HEIDRICKS TRUE	06/26/2020	5715	83-8383-8310	DORMITORY	FOAM INSULATION	11.98
HEIDRICKS TRUE	06/26/2020	5717	83-8383-8310	DORMITORY	INSULATED FOAM	17.97
HEIDRICKS TRUE	06/26/2020	5717	83-8383-8310	DORMITORY	3 LIQUID NAIL	16.47
HEIDRICKS TRUE	06/30/2020	5732	83-8383-8310	DORMITORY	FAUCET CONNECTOR	8.98
HEIDRICKS TRUE	06/30/2020	5732	83-8383-8310	DORMITORY	WHITE EPOXY	6.49
HEIDRICKS TRUE	06/30/2020	5732	83-8383-8310	DORMITORY	INSULATED FOAM	13.98
HEIDRICKS TRUE	06/30/2020	5732	83-8383-8310	DORMITORY	WHITE ENAMEL	6.98
HEIDRICKS TRUE	06/30/2020	5732	83-8383-8310	DORMITORY	white enamel	13.96
HEIDRICKS TRUE	06/30/2020	5732	83-8383-8310	DORMITORY	CAULK SAVER	8.98
HEIDRICKS TRUE	06/30/2020	5732	11-5525-8350	BASEBALL	KEYS FOR COACHING STAFF	41.47
						247.01

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
HENRY KRAFT INC	07/21/2020	10064	23-0000-7400	UNCLASSIFIED	30 50ct BOXES 3 PLY MASKS	1,748.10
HENRY KRAFT INC	07/21/2020	10064	83-8383-7031	DORMITORY	GRADUATION SPRAY BOTTLES	43.04
HENRY KRAFT INC	07/21/2020	10064	83-8383-7031	DORMITORY	MOPS,BOWL CLIPS, TOILET PAPER	165.19
HENRY KRAFT INC	07/21/2020	10064	83-8383-7031	DORMITORY	CUSTODIAL SUPPLIES	732.30
HENRY KRAFT INC	07/21/2020	10064	11-7100-7000	FACILITIES AND	RESTROOM FRESHEN SYSTEM	52.00
HENRY KRAFT INC	07/21/2020	10064	11-7100-7000	FACILITIES AND	CUSTODIAL SUPPLIES	518.24
HENRY KRAFT INC	07/21/2020	10064	11-7100-7000	FACILITIES AND	URINAL SCREENS	12.50
HENRY KRAFT INC	06/30/2020	5737	11-7100-7000	FACILITIES AND	RESTROOM FRESHEN SYSTEM	52.00
HENRY KRAFT INC	06/30/2020	5737	11-7100-7000	FACILITIES AND	CUSTODIAL SUPPLIES	409.66
HENRY KRAFT INC	07/10/2020	5769	23-0000-7400	UNCLASSIFIED	Hand Sanitizer/Pump	349.60
						4,082.63
HERNANDEZ: SAMA	06/26/2020	5706	37-3780-6021	IRRC TRAVEL	June Recruiting	250.00
						250.00
HERNANDEZ:A MAR	06/18/2020	5690	37-3780-6021	IRRC TRAVEL	June ID&R Work ending 6/30/20	3,500.00
						3,500.00
HERRING BANK	06/15/2020	5672	71-0000-7000	UNCLASSIFIED	May Student ID/Refunds	1,264.90
HERRING BANK	07/20/2020	5779	71-0000-7000	UNCLASSIFIED	Jun ACH&refund choices	434.00
						1,698.90
HEWLETT-PACKARD	07/22/2020	10121	11-6400-6830	MIS DEPARTMENT	QS-LCDA0-6F CLSG 1 SYSTEM	1,850.00
HEWLETT-PACKARD	07/22/2020	10121	11-6400-6830	MIS DEPARTMENT	SHIPPING AND HANDLING	30.00
						1,880.00
HIGHER LEARNING	07/16/2020	10053	11-6100-6810	PRESIDENT'S OFF	20/21 BASE DUES	4,550.00
HIGHER LEARNING	07/16/2020	10053	11-6100-6810	PRESIDENT'S OFF	20/21 ADD'L CAMPUS' DUES	665.00
HIGHER LEARNING	07/16/2020	10053	11-6100-6810	PRESIDENT'S OFF	20/21 FTE DUES	544.20
						5,759.20
Howies Hockey,	07/14/2020	10026	11-5503-7000	TRAINER	GENERAL SUPPLIES	2,808.00
						2,808.00
HTEE: KMWEE	07/22/2020	10156	25-3810-7480	CAMP YEAR 5	JULY STUDENT STIPEND	100.00
HTEE: KMWEE	07/22/2020	10156	25-3810-7010	CAMP YEAR 5	JULY TECHNOLOGY STIPEND	50.00
HTEE: KMWEE	07/22/2020	10156	25-3810-7485	CAMP YEAR 5	REIMBURSE JUNE CHILD CARE	203.04
						353.04
HTOO: HSA MU LA	07/22/2020	10155	25-3810-7480	CAMP YEAR 5	JULY STUDENT STIPEND	100.00

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HTOO: HSA MU LA	07/22/2020	10155	25-3810-7010	CAMP YEAR 5	JULY TECHNOLOGY STIPEND	50.00
						150.00
HTOO: PAW WAH	07/22/2020	10154	25-3810-7480	CAMP YEAR 5	JULY STUDENT STIPEND	100.00
HTOO: PAW WAH	07/22/2020	10154	25-3810-7010	CAMP YEAR 5	JULY TECHNOLOGY STIPEND	50.00
						150.00
IMA, INC.	07/22/2020	10191	11-7100-6210	FACILITIES AND	Prop insurance renewal	70,551.00
IMA, INC.	07/22/2020	10191	11-7100-6210	FACILITIES AND	Ins-Risk mgmt	9,000.00
						79,551.00
IMPACT APPLICAT	07/21/2020	10075	11-5500-6641	GENERAL ATHLETI	1 year subscription	655.00
						655.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	ADMISSION SYSTEM	9,807.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE WEBQUERY	3,682.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE-CAMPUSCONNECT FAS	2,296.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE-CAMPUSCONNECT SIS	7,575.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE-DATA MGMT SYSTEM	15,200.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE-DEGREE AUDIT SYSTEM	9,610.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE-DIST PURCHASING SYSTEM	10,200.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE-FINANCIAL AID SYSTEM	11,180.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE-FISCAL ACCOUNTING SYSTEM	13,339.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE-STUDENT BILLING SYSTEM	10,788.00
JENZABAR, INC.	07/14/2020	10007	11-6400-6820	MIS DEPARTMENT	PXE-REGISTRATION SYSTEM	12,355.00
						106,032.00
JIMENEZ: ESMERA	06/18/2020	5695	25-2539-7410	HEP YEAR 4	Reimburse health Svcs	77.00
						77.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	19 STADIUM BACKPACK	807.50
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	6 PR SHOES	468.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	14 PR CRAZYFLIGHT SHOES	1,183.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	22 PR TRAINING SHORTS	396.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	14 PR GAME DAY TRAINER SHOES	728.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	18 PR KNEEPADS	324.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	14 TEAM HOODIES	553.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	20 PR TEAM PANTS	660.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	21 GAME HOODY	882.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	44 MARRON TEES	385.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	44 BLACK TEES	385.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	22 GREY TEES	192.50

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JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	32 OTC WHITE SOCKS	230.40
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	SHIPPING	275.00
JOCKS NITCH	07/14/2020	10001	11-5520-7000	VOLLEYBALL	22 WHITE TEES	192.50
JOCKS NITCH	07/14/2020	10002	11-5505-7000	FOOTBALL	GILDAN SOLID TEE	674.50
JOCKS NITCH	07/14/2020	10002	11-5505-7000	FOOTBALL	SOLID COLOR TEE UPCHARGE	78.00
JOCKS NITCH	07/14/2020	10002	11-5505-7000	FOOTBALL	A4 PRINT SHORTS	1,005.00
JOCKS NITCH	07/14/2020	10002	11-5505-7000	FOOTBALL	COMPRESSION SHORTS	1,105.50
JOCKS NITCH	07/14/2020	10002	11-5505-7000	FOOTBALL	ADIDAS SOCKS	268.00
JOCKS NITCH	07/14/2020	10002	11-5505-7000	FOOTBALL	FREIGHT	75.00
JOCKS NITCH	07/14/2020	10003	11-5505-7000	FOOTBALL	GILDAN 1 COLOR TEES	674.50
JOCKS NITCH	07/14/2020	10003	11-5505-7000	FOOTBALL	UPCHARGE FOR 1 COLOR TEES	78.00
JOCKS NITCH	07/14/2020	10003	11-5505-7000	FOOTBALL	A4 SHORTS W PRINT	1,005.00
JOCKS NITCH	07/14/2020	10003	11-5505-7000	FOOTBALL	ADIDAS PADDED GIRDLE	4,422.00
JOCKS NITCH	07/14/2020	10003	11-5505-7000	FOOTBALL	ADIDAS SOCKS	268.00
JOCKS NITCH	07/14/2020	10003	11-5505-7000	FOOTBALL	FREIGHT	105.00
JOCKS NITCH	07/14/2020	10004	11-5505-7000	FOOTBALL	ADIDAS WHT GAME JERSEYS	2,530.00
JOCKS NITCH	07/14/2020	10004	11-5505-7000	FOOTBALL	ADIDAS MAROON GAME JERSEYS	2,875.00
JOCKS NITCH	07/14/2020	10004	11-5505-7000	FOOTBALL	FREIGHT	125.00
JOCKS NITCH	07/14/2020	10010	11-5520-7000	VOLLEYBALL	4" BLK SHORTS	576.00
JOCKS NITCH	07/14/2020	10010	11-5520-7000	VOLLEYBALL	4" MAROON SHORTS	288.00
JOCKS NITCH	07/14/2020	10017	11-5525-7000	BASEBALL	ADIDAS CREATOR TEES	3,031.50
JOCKS NITCH	07/14/2020	10017	11-5525-7000	BASEBALL	ADIDAS SHORTS W/ PRINT	1,354.50
JOCKS NITCH	07/14/2020	10017	11-5525-7000	BASEBALL	ADIDAS DUFFLE MED BAG	1,050.00
JOCKS NITCH	07/14/2020	10017	11-5525-7000	BASEBALL	ADIDAS LRG DUFFLE BAG	144.00
JOCKS NITCH	07/14/2020	10017	11-5525-7000	BASEBALL	SHIPPING	175.00
JOCKS NITCH	07/14/2020	10042	11-5510-7000	BASKETBALL-MEN	ADIDAS UNIFORMS	2,205.00
JOCKS NITCH	07/14/2020	10042	11-5510-7000	BASKETBALL-MEN	SHIPPING	30.00
JOCKS NITCH	07/14/2020	10043	23-0000-7400	UNCLASSIFIED	BADGER GAITERS BLK	1,500.00
JOCKS NITCH	07/21/2020	10087	11-5510-7000	BASKETBALL-MEN	Fleece hood w/pt md grey heath	619.50
JOCKS NITCH	07/21/2020	10087	11-5510-7000	BASKETBALL-MEN	fleece pant w/pt md grey heath	619.50
JOCKS NITCH	07/21/2020	10087	11-5510-7000	BASKETBALL-MEN	D.O.N. issue 2.0 basketball	1,170.00
JOCKS NITCH	07/21/2020	10087	11-5510-7000	BASKETBALL-MEN	Grand Court travel shoe	887.25
JOCKS NITCH	07/21/2020	10087	11-5510-7000	BASKETBALL-MEN	Edge gameday trainer grey	1,092.00
JOCKS NITCH	07/21/2020	10087	11-5510-7000	BASKETBALL-MEN	Creator long sleeve shooting	396.00
JOCKS NITCH	07/21/2020	10087	11-5510-7000	BASKETBALL-MEN	Creator long sleeve shooting	396.00
JOCKS NITCH	07/21/2020	10087	11-5510-7000	BASKETBALL-MEN	freight	100.00
JOCKS NITCH	07/22/2020	10181	11-5515-7080	BASKETBALL-WOME	adidas custom BB uniform home	2,100.00
JOCKS NITCH	07/22/2020	10181	11-5515-7080	BASKETBALL-WOME	Adidas custom BB uniform road	2,100.00
JOCKS NITCH	07/22/2020	10181	11-5515-7080	BASKETBALL-WOME	freight	70.00
JOCKS NITCH	07/22/2020	10182	11-5515-7000	BASKETBALL-WOME	striker backpack w/embroidery	297.00
JOCKS NITCH	07/22/2020	10182	11-5515-7000	BASKETBALL-WOME	Ga,edau edge trainer shoe	832.00
JOCKS NITCH	07/22/2020	10182	11-5515-7000	BASKETBALL-WOME	team issue hoody w/print	624.00
JOCKS NITCH	07/22/2020	10182	11-5515-7000	BASKETBALL-WOME	team issue pant tapered mens	528.00
JOCKS NITCH	07/22/2020	10182	11-5515-7000	BASKETBALL-WOME	pro boost low shoe	929.50
JOCKS NITCH	07/22/2020	10182	11-5515-7000	BASKETBALL-WOME	legend shooter shirt w/print	780.00
JOCKS NITCH	07/22/2020	10182	11-5515-7000	BASKETBALL-WOME	spalding NJCAA basketball	544.00
JOCKS NITCH	07/22/2020	10182	11-5515-7000	BASKETBALL-WOME	freight	110.00
						47,499.15

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JOHNSON CONTROL	07/22/2020	10195	83-8383-6310	DORMITORY	qtrly serv 8/1 to 10/31	1,639.08
						1,639.08
JUDY'S IRON & M	07/21/2020	10071	11-7100-7000	FACILITIES AND	PVC FITTING	3.25
JUDY'S IRON & M	07/21/2020	10071	11-7100-7000	FACILITIES AND	OATEY CEMENT	3.15
						6.40
KALIC: TRACIE	06/30/2020	5747	37-3765-6010	GOSOSY Year 5	Add'l June travel	122.96
						122.96
KANREN, INC.	07/16/2020	10048	11-6400-6360	MIS DEPARTMENT	Fiber/Network-Main Campus	40,975.92
KANREN, INC.	07/16/2020	10048	12-1202-6360	HARLEY DAVIDSON	Fiber/Network-Harley	13,962.00
KANREN, INC.	07/16/2020	10048	11-1129-6360	PAOLA	Fiber/Network-Paola	15,351.00
KANREN, INC.	06/30/2020	5748	12-1202-6360	HARLEY DAVIDSON	Fiber/Network HD	5,817.50
						76,106.42
KANSAS ASSN OF	07/16/2020	10051	11-6100-6810	PRESIDENT'S OFF	20/21 LEGAL ASSIST FUND	2,100.00
KANSAS ASSN OF	07/16/2020	10051	11-6100-6810	PRESIDENT'S OFF	20/21 MEMBERSHIP RENEWAL	3,200.00
						5,300.00
KANSAS ASSOCIAT	07/16/2020	10055	11-6100-6810	PRESIDENT'S OFF	20/21 ADVOCACY DUES	5,000.00
KANSAS ASSOCIAT	07/16/2020	10055	11-6100-6810	PRESIDENT'S OFF	20/21 DUES	6,960.00
						11,960.00
KANSAS BOARD OF	07/22/2020	10091	12-7425-7000	EMT	12 Apps for Certification	600.00
						600.00
KANSAS EMPLOYME	07/13/2020	5774	11-1000-5930	INSTRUCTION	2nd qtr unempl	243.81
KANSAS EMPLOYME	07/13/2020	5774	11-1005-5930	PSU CAMPUS	2nd qtr unempl	16.69
KANSAS EMPLOYME	07/13/2020	5774	11-1129-5930	PAOLA	2nd qtr unempl	31.02
KANSAS EMPLOYME	07/13/2020	5774	11-2900-5930	MILL	2nd qtr unempl	8.68
KANSAS EMPLOYME	07/13/2020	5774	11-4100-5930	LIBRARY	2nd qtr unempl	13.58
KANSAS EMPLOYME	07/13/2020	5774	11-4200-5930	ACADEMIC ADMINI	2nd qtr unempl	39.54
KANSAS EMPLOYME	07/13/2020	5774	11-5000-5930	STUDENT SERVICE	2nd qtr unempl	26.79
KANSAS EMPLOYME	07/13/2020	5774	11-5100-5930	ADVISING	2nd qtr unempl	32.60
KANSAS EMPLOYME	07/13/2020	5774	11-5200-5930	FINANCIAL AID A	2nd qtr unempl	25.81
KANSAS EMPLOYME	07/13/2020	5774	11-5300-5930	REGISTRAR	2nd qtr unempl	15.75
KANSAS EMPLOYME	07/13/2020	5774	11-5350-5930	ADMISSIONS	2nd qtr unempl	14.82
KANSAS EMPLOYME	07/13/2020	5774	11-5500-5930	GENERAL ATHLETI	2nd qtr unempl	27.92
KANSAS EMPLOYME	07/13/2020	5774	11-5503-5930	TRAINER	2nd qtr unempl	20.02
KANSAS EMPLOYME	07/13/2020	5774	11-5504-5930	GOLF-WOMEN	2nd qtr unempl	1.65

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KANSAS EMPLOYME	07/13/2020	5774	11-5505-5930	FOOTBALL	2nd qtr unemploy	53.24	
KANSAS EMPLOYME	07/13/2020	5774	11-5510-5930	BASKETBALL-MEN	2nd qtr unempl	10.93	
KANSAS EMPLOYME	07/13/2020	5774	11-5515-5930	BASKETBALL-WOME	2nd qtr unempl	9.65	
KANSAS EMPLOYME	07/13/2020	5774	11-5520-5930	VOLLEYBALL	2nd qtr unempl	15.21	
KANSAS EMPLOYME	07/13/2020	5774	11-5525-5930	BASEBALL	2nd qtr unempl	20.33	
KANSAS EMPLOYME	07/13/2020	5774	11-5530-5930	RODEO	2nd qtr unempl	22.58	
KANSAS EMPLOYME	07/13/2020	5774	11-5535-5930	eSports	2nd qtr unempl	1.38	
KANSAS EMPLOYME	07/13/2020	5774	11-5545-5930	SOFTBALL	2nd qtr unempl	15.63	
KANSAS EMPLOYME	07/13/2020	5774	11-5550-5930	TRACK	2nd qtr unempl	9.33	
KANSAS EMPLOYME	07/13/2020	5774	11-5560-5930	ATHLETIC FIELDS	2nd qtr unempl	.55	
KANSAS EMPLOYME	07/13/2020	5774	11-5608-5930	CHEER/DANCE	2nd qtr unempl	2.01	
KANSAS EMPLOYME	07/13/2020	5774	11-6100-5930	PRESIDENT'S OFF	2nd qtr unempl	45.28	
KANSAS EMPLOYME	07/13/2020	5774	11-6140-5930	HUMAN RESOURCES	2nd qtr unempl	11.26	
KANSAS EMPLOYME	07/13/2020	5774	11-6200-5930	FISCAL OPERATIO	2nd qtr unempl	44.38	
KANSAS EMPLOYME	07/13/2020	5774	11-6300-5930	COMMUNITY/PUBLI	2nd qtr unempl	11.73	
KANSAS EMPLOYME	07/13/2020	5774	11-6400-5930	MIS DEPARTMENT	2nd qtr unempl	28.87	
KANSAS EMPLOYME	07/13/2020	5774	11-6400-5930	MIS DEPARTMENT	2nd qtr unempl	13.81	
KANSAS EMPLOYME	07/13/2020	5774	11-6500-5930	LOGISTICS	2nd qtr unempl	8.83	
KANSAS EMPLOYME	07/13/2020	5774	11-6800-5930	DEVELOPMENT	2nd qtr unempl	22.83	
KANSAS EMPLOYME	07/13/2020	5774	11-6850-5930	Ellis FAC/Gordo	2nd qtr unempl	11.16	
KANSAS EMPLOYME	07/13/2020	5774	11-7100-5930	FACILITIES AND	2nd qtr unempl	37.60	
KANSAS EMPLOYME	07/13/2020	5774	11-7100-5930	FACILITIES AND	2nd qtr unempl	41.47	
KANSAS EMPLOYME	07/13/2020	5774	11-8300-5930	INSTITUTIONAL M	2nd qtr unempl	1.42	
KANSAS EMPLOYME	07/13/2020	5774	11-8300-5930	INSTITUTIONAL M	2nd qtr unempl	1.33	
KANSAS EMPLOYME	07/13/2020	5774	12-1129-5930	PAOLA	2nd qtr unempl	2.60	
KANSAS EMPLOYME	07/13/2020	5774	12-1129-5930	PAOLA	2nd qtr unempl	.33	
KANSAS EMPLOYME	07/13/2020	5774	12-1133-5930	LAHARPE	2nd qtr unempl	3.85	
KANSAS EMPLOYME	07/13/2020	5774	12-1201-5930	PTE Adjunct	2nd qtr unempl	2.77	
KANSAS EMPLOYME	07/13/2020	5774	12-1202-5930	HARLEY DAVIDSON	2nd qtr unempl	21.90	
KANSAS EMPLOYME	07/13/2020	5774	12-1203-5930	HVAC PROGRAM	2nd qtr unempl	10.40	
KANSAS EMPLOYME	07/13/2020	5774	12-1205-5930	AG DEPARTMENT	2nd qtr unempl	24.10	
KANSAS EMPLOYME	07/13/2020	5774	12-1206-5930	JOHN DEERE PROG	2nd qtr unempl	21.52	
KANSAS EMPLOYME	07/13/2020	5774	12-2604-5930	WELDING-PAOLA	2nd qtr unempl	12.91	
KANSAS EMPLOYME	07/13/2020	5774	12-1208-5930	B & I DEPARTMEN	2nd qtr unempl	9.60	
KANSAS EMPLOYME	07/13/2020	5774	12-1208-5930	B & I DEPARTMEN	2nd qtr unempl	2.36	
KANSAS EMPLOYME	07/13/2020	5774	12-1210-5930	BUSINESS DEPART	2nd qtr unempl	10.74	
KANSAS EMPLOYME	07/13/2020	5774	12-1215-5930	FT. SCOTT COSME	2nd qtr unempl	14.87	
KANSAS EMPLOYME	07/13/2020	5774	12-1135-5930	CONSTRUCTION-PA	2nd qtr unempl	13.10	
KANSAS EMPLOYME	07/13/2020	5774	12-1216-5930	PITTSBURG COSME	2nd qtr unempl	15.06	
KANSAS EMPLOYME	07/13/2020	5774	12-1220-5930	COMPUTER SCIENC	2nd qtr unempl	22.67	
KANSAS EMPLOYME	07/13/2020	5774	12-1221-5930	PEC/CULINARY	2nd qtr unempl	5.19	
KANSAS EMPLOYME	07/13/2020	5774	12-1222-5930	PITT TECH/CTEC	2nd qtr unempl	18.31	
KANSAS EMPLOYME	07/13/2020	5774	12-1225-5930	CRIMINAL JUSTIC	2nd qtr unempl	15.85	
KANSAS EMPLOYME	07/13/2020	5774	12-1235-5930	NURSING	2nd qtr unempl	59.04	
KANSAS EMPLOYME	07/13/2020	5774	12-1240-5930	ALLIED HEALTH	2nd qtr unempl	36.44	
KANSAS EMPLOYME	07/13/2020	5774	12-1250-5930	EWT	2nd qtr unempl	13.35	
KANSAS EMPLOYME	07/13/2020	5774	12-7425-5930	EMT	2nd qtr unempl	2.89	
KANSAS EMPLOYME	07/13/2020	5774	12-2601-5930	CONSTRUCTION TR	2nd qtr unempl	23.06	

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
KANSAS EMPLOYME	07/13/2020	5774	12-2603-5930	WELDING-FT SCOT	2nd qtr unempl		9.08
KANSAS EMPLOYME	07/13/2020	5774	12-2602-5930	WELDING	2nd qtr unempl		12.26
KANSAS EMPLOYME	07/13/2020	5774	12-4250-5930	ASSOC DEAN OCCU	2nd qtr unempl		16.74
KANSAS EMPLOYME	07/13/2020	5774	25-2539-5930	HEP YEAR 4	2nd qtr unempl		30.16
KANSAS EMPLOYME	07/13/2020	5774	25-3809-5930	CAMP YEAR 4	2nd qtr unempl		36.84
KANSAS EMPLOYME	07/13/2020	5774	27-2715-5930	TITLE 4/SSS-YEA	2nd qtr unempl		39.75
KANSAS EMPLOYME	07/13/2020	5774	28-2811-5930	Pass YR11	2nd qtr unempl		5.27
KANSAS EMPLOYME	07/13/2020	5774	28-2850-5930	National Pass	2nd qtr unempl		4.40
KANSAS EMPLOYME	07/13/2020	5774	31-2912-5930	ET TECH ASSISTA	2nd qtr unempl		22.46
KANSAS EMPLOYME	07/13/2020	5774	31-3011-7000	Perkins V Imple	2nd qtr unempl		20.63
KANSAS EMPLOYME	07/13/2020	5774	37-3716-5930	MEP YEAR 16	2nd qtr unempl		77.45
KANSAS EMPLOYME	07/13/2020	5774	37-3765-5930	GOSOSY Year 5	2nd qtr unempl		32.61
KANSAS EMPLOYME	07/13/2020	5774	37-3785-5930	IRRC-Year 5	2nd qtr unempl		1.65
KANSAS EMPLOYME	07/13/2020	5774	37-3785-5930	IRRC-Year 5	2nd qtr unempl		132.10
KANSAS EMPLOYME	07/13/2020	5774	37-3958-5930	IOWA PROJECT-8	2nd qtr unempl		28.76
KANSAS EMPLOYME	07/13/2020	5774	37-3958-5930	IOWA PROJECT-8	2nd qtr unempl		4.67
KANSAS EMPLOYME	07/13/2020	5774	71-7170-5930	STUDENT SERVICE	2nd qtr unempl		.30
KANSAS EMPLOYME	07/13/2020	5774	81-8100-5930	BOOKSTORE	2nd qtr unempl		11.04
KANSAS EMPLOYME	07/13/2020	5774	83-8383-5930	DORMITORY	2nd qtr unempl		19.29
KANSAS EMPLOYME	07/13/2020	5774	83-8384-5930	GREYHOUND LODGE	2nd qtr unempl		2.76
KANSAS EMPLOYME	07/13/2020	5774	84-8400-5930	FOODSERVICE	2nd qtr unempl		1.01

1,831.63

KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 920 S HOLB #1	23.72
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 920 S HOLB #2	23.72
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 920 S HOLB #3	23.12
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 920 S HOLB #4	30.46
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 920 S HOLB #5	23.72
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 920 S HOLB #6	24.34
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 920 S HOLB #7	23.72
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 920 S HOLB #8	24.34
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 401 W 10TH #1	23.12
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 401 W 10TH #2	23.12
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 401 W 10TH #3	29.85
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 401 W 10TH #4	23.12
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 401 W 10TH #5	23.12
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY20 401 w10th #6	23.12
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 401 W 10TH #7	23.12
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 401 W 10TH #8	23.72
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 928 S HOLB #3	23.72
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 928 S HOLB #7	24.34
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 928 S HOLB #8	23.72
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 924 S HOLB #4	23.72
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 924 HOLB #2	31.69
KANSAS GAS SERV	07/01/2020	5757	11-7100-6330	FACILITIES AND	MAY 20 MAINT	119.49
KANSAS GAS SERV	07/01/2020	5757	83-8384-6330	GREYHOUND LODGE	MAY 20 LODGE	230.80
KANSAS GAS SERV	07/01/2020	5757	12-1206-6330	JOHN DEERE PROG	MAY 20 JD	54.54

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
KANSAS GAS SERV	07/01/2020	5757	12-2603-6330	WELDING-FT SCOT	MAY 20 OMS #2	67.47
KANSAS GAS SERV	07/01/2020	5757	12-1202-6330	HARLEY DAVIDSON	MAY 20 HD	98.60
KANSAS GAS SERV	07/01/2020	5757	83-8385-6330	SYCAMORE GROVE	MAY 20 932 S HOLB #2	23.12
KANSAS GAS SERV	07/01/2020	5757	12-1216-6330	PITTSBURG COSME	MAY 20 PITT COSMO	64.61
KANSAS GAS SERV	07/20/2020	5778	11-7100-6330	FACILITIES AND	Jun serv - maint shop	43.58
KANSAS GAS SERV	07/20/2020	5778	83-8384-6330	GREYHOUND LODGE	Jun Serv	203.23
KANSAS GAS SERV	07/20/2020	5778	12-1202-6330	HARLEY DAVIDSON	Jun serv	59.77
KANSAS GAS SERV	07/20/2020	5778	12-1206-6330	JOHN DEERE PROG	Jun Serv	42.43
KANSAS GAS SERV	07/20/2020	5778	12-2603-6330	WELDING-FT SCOT	Jun Serv	35.77
KANSAS GAS SERV	07/20/2020	5778	12-1216-6330	PITTSBURG COSME	Jun Serv	33.53
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-401 W 10th #1	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun Serv-401 W 10th #2	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-401 W 10th #3	30.68
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-401 W 10th #4	24.67
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-401 W 10th #5	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-401 W 10th # 6	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-401 W 10th #7	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-401 W 10th #8	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-920 S Holbrook #1	23.99
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-920 S Holb #2	25.32
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-920 S Holb # 3	22.68
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-920 S Holb # 4	23.99
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-920 S Holb # 5	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-920 S Holb # 6	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-920 S Holb #7	22.68
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-920 S Holb #8	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-924 S Holb #2	31.34
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-924 S Holb # 4	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-928 S Holb # 3	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-928 S Holb #7	23.99
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-928 S Holb #8	23.35
KANSAS GAS SERV	07/20/2020	5778	83-8385-6330	SYCAMORE GROVE	Jun serv-932 S Holb # 2	23.35
						2,126.45
KANSAS RETAILER	06/26/2020	5703	76-0000-2160	UNCLASSIFIED	May Sales Tax	761.92
						761.92
KANSAS STATE BO	07/16/2020	10050	12-1235-6810	NURSING	20/21 AND PROG ANNUAL FEE	200.00
						200.00
KC IMPREGNATOR	07/23/2020	10201	31-3010-6030	CARL PERKINS GR	AI/PREG CHECK SCHOOL	1,295.00
						1,295.00
KCWE	07/22/2020	10132	11-4200-6810	ACADEMIC ADMINI	2020 2021 membership	250.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							250.00
KIRKLAND WELDIN	07/22/2020	10166	12-1206-7000	JOHN DEERE PROG	propane, rental lease for tank		250.00
KIRKLAND WELDIN	06/26/2020	5719	11-7100-7000	FACILITIES AND	PLASMA ELECTRODE & NOZZLE		56.75
							306.75
KJCCC	07/14/2020	10036	11-5500-5800	GENERAL ATHLETI	HOME VB OFFICIALS		1,824.00
KJCCC	07/14/2020	10037	11-5500-5800	GENERAL ATHLETI	HOME FB OFFICIALS		9,120.00
KJCCC	07/22/2020	10180	11-6100-6810	PRESIDENT'S OFF	20/21 Conference & Dues		9,100.00
							20,044.00
KNEM/KNMO	07/22/2020	10098	11-6300-6140	COMMUNITY/PUBLI	July radio ads		150.00
							150.00
KOMB-FM KMDO-AM	07/22/2020	10099	11-6300-6140	COMMUNITY/PUBLI	Radio ads and sponsorship		400.00
							400.00
KONE INC.	07/21/2020	10068	11-7100-6510	FACILITIES AND	QUARTERLY PM MAIN CAMPUS		1,963.29
							1,963.29
KRYTERION	07/22/2020	10163	12-1240-7010	ALLIED HEALTH	Student test fee-CNA		594.00
							594.00
LAKELAND OFFICE	07/21/2020	10060	28-2811-6150	Pass YR11	7/9-8/8 MAINT		75.00
LAKELAND OFFICE	07/21/2020	10080	11-6600-6150	PRINT SHOP	Jul Maint		1,134.00
LAKELAND OFFICE	07/22/2020	10134	11-6600-6151	PRINT SHOP	Overages 6/17-7/16		1,403.81
LAKELAND OFFICE	07/22/2020	10134	11-6600-6151	PRINT SHOP	Overages 6/17-7/16		124.68
LAKELAND OFFICE	06/18/2020	5684	11-6600-6151	PRINT SHOP	Overage 5/17-6/16		67.91
LAKELAND OFFICE	06/18/2020	5684	28-2811-6150	Pass YR11	Copier Lease 5/17-6/16		45.74
LAKELAND OFFICE	06/18/2020	5684	11-6600-6151	PRINT SHOP	Copier Lease 5/17-6/16		45.74
LAKELAND OFFICE	06/18/2020	5693	11-6600-6151	PRINT SHOP	Color Overages 5/17-6/16		178.71
							3,075.59
LEARNING TREE I	07/10/2020	5771	27-2715-6520	TITLE 4/SSS-YEA	Eval Svcs-Spring 2020		1,300.00
							1,300.00
LEASE FINANCE S	07/21/2020	10058	11-6200-6150	FISCAL OPERATIO	JULY COPIER LEASE		1,362.53
LEASE FINANCE S	06/15/2020	5673	11-6200-6150	FISCAL OPERATIO	May Lease		1,362.53
							2,725.06

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
LINK MEDIA OUTD	07/22/2020	10102	11-6300-6140	COMMUNITY/PUBLI	Billboard July	100.00
						100.00
LOCKWOOD MOTOR	07/21/2020	10073	11-7100-7000	FACILITIES AND	2 POWERATED BELTS	42.06
LOCKWOOD MOTOR	07/10/2020	5761	11-5530-7000	RODEO	Hydraulic hose	52.61
LOCKWOOD MOTOR	07/10/2020	5761	11-7100-7000	FACILITIES AND	CQ461-02 2 cycle	7.96
LOCKWOOD MOTOR	07/10/2020	5761	11-6500-6460	LOGISTICS	Set 1/2 D12pc/adapter	59.58
						162.21
MARQUEZ: MYRNA	07/14/2020	5777	25-2539-7475	HEP YEAR 4	june mileage reimb	113.91
						113.91
MARRONES INC	07/22/2020	10135	12-1216-7000	PITTSBURG COSME	August 2020	50.00
						50.00
MARSHA'S GREAT	06/30/2020	5752	11-6100-7000	PRESIDENT'S OFF	June Board Meeting Meal	62.58
						62.58
MASTERS RENTALS	07/22/2020	10189	11-6500-6410	LOGISTICS	July lease # 1.58523	3,399.00
						3,399.00
MAYCO ACE HARDW	06/15/2020	5667	23-0000-7400	UNCLASSIFIED	Sneeze Guard Supplies	12.17
MAYCO ACE HARDW	06/15/2020	5667	23-0000-7400	UNCLASSIFIED	Sneeze Guard Supplies	9.18
MAYCO ACE HARDW	06/18/2020	5675	11-5505-7000	FOOTBALL	Shelving Brackets for Stor Rm	38.48
MAYCO ACE HARDW	06/26/2020	5720	23-0000-7400	UNCLASSIFIED	SPRAY PAINT	22.15
MAYCO ACE HARDW	06/30/2020	5734	23-0000-7400	UNCLASSIFIED	MOUNTING TAPE	13.97
MAYCO ACE HARDW	06/30/2020	5734	23-0000-7400	UNCLASSIFIED	EPOXY	8.59
MAYCO ACE HARDW	06/30/2020	5734	11-7100-7000	FACILITIES AND	SWITCH COMM 3 WAY	20.97
MAYCO ACE HARDW	06/30/2020	5734	11-7100-7000	FACILITIES AND	EPOXY	8.59
MAYCO ACE HARDW	07/10/2020	5773	83-8383-8310	DORMITORY	Window repair supplies	15.98
						150.08
MBS SERVICE COM	06/30/2020	5749	81-8100-4521	BOOKSTORE	Buyback 5/11-6/19	6,852.75
MBS SERVICE COM	06/30/2020	5749	81-8100-4521	BOOKSTORE	balance of buyback	13,135.25
						19,988.00
MEE: AW	07/22/2020	10153	25-3810-7480	CAMP YEAR 5	JULY STUDENT STIPEND	100.00
MEE: AW	07/22/2020	10153	25-3810-7010	CAMP YEAR 5	JULY TECHNOLOGY STIPEND	50.00
						150.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
MIAMI COUNTY FA	07/22/2020	10145	11-1129-6140	PAOLA	MC FAIR RODEO ADV CHUTE SIGN	250.00
						250.00
MID-AMERICA SAN	06/30/2020	5731	11-5525-8350	BASEBALL	PORTA POTTY RENTALS	300.00
						300.00
MILLER FEED & O	06/18/2020	5678	11-7100-7030	FACILITIES AND	Eraser/Alligare	72.98
						72.98
MOO: LAY LER KL	07/22/2020	10148	25-3810-6643	CAMP YEAR 5	JUNE TUTOR/MENTOR - ATU-OZARK	559.00
MOO: LAY LER KL	07/22/2020	10148	25-3810-7010	CAMP YEAR 5	REIMBURSE FOR TEXTBOOK	30.09
						589.09
MPH DEVELOPMENT	07/14/2020	10013	11-1129-6410	PAOLA	JULY LEASE	8,888.00
MPH DEVELOPMENT	07/14/2020	10013	11-1129-6410	PAOLA	RE TAX REIMB	1,574.00
MPH DEVELOPMENT	07/14/2020	10013	11-1129-6340	PAOLA	ELECTRIC REIMB	833.38
MPH DEVELOPMENT	07/14/2020	10013	11-1129-6310	PAOLA	FIR ALARM MONITORING REIMB	111.51
MPH DEVELOPMENT	07/14/2020	10013	11-1129-6320	PAOLA	WATER REIMB	138.65
MPH DEVELOPMENT	07/14/2020	10013	11-1129-6690	PAOLA	TRASH SVC REIMB	239.40
MPH DEVELOPMENT	07/14/2020	10013	11-1129-6340	PAOLA	KCPL METER #2 REIMB	47.19
MPH DEVELOPMENT	07/14/2020	10013	11-1129-6410	PAOLA	GROUNDS REIMB	125.00
MPH DEVELOPMENT	07/14/2020	10022	11-1129-6330	PAOLA	KS GAS SUITE #100	78.93
MPH DEVELOPMENT	07/14/2020	10022	11-1129-6330	PAOLA	KS GAS SUITE #200	43.52
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6410	PAOLA	Aug rent	8,888.00
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6410	PAOLA	Aug - tax reimb	1,574.00
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6340	PAOLA	Aug-KCPL #1	1,398.49
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6340	PAOLA	Aug-KCP&L #2	58.42
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6310	PAOLA	Aug-fire alarm monitoring	111.51
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6320	PAOLA	Aug serv	126.36
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6690	PAOLA	Aug serv	239.40
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6330	PAOLA	Aug-meter #1	59.29
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6330	PAOLA	Aug-meter #2	36.39
MPH DEVELOPMENT	07/22/2020	10194	11-1129-6410	PAOLA	Aug-General maint	125.00
						24,696.44
NASFAA	07/16/2020	10052	11-5200-6810	FINANCIAL AID A	20/21 MEMBERSHIP RENEWAL	955.00
						955.00
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/21 MEMBERSHIP DUES	3,200.00
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/21 FB COACHES	200.00
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/21 MEN'S TRACK/FIELD	140.00
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/21 WOMEN'S TRACK/FIELD	140.00

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/21 SOFTBALL	125.00
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/21 CRT VOLLEYBALL	115.00
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/21 WOMEN'S GOLF	100.00
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/1 MEN'S BASKETBALL	88.00
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/21 MEN'S GOLF	75.00
NJCAA	07/16/2020	10056	11-5500-6810	GENERAL ATHLETI	20/21 WOMEN'S XC	60.00
						4,243.00
NJCAA REGION VI	07/22/2020	10179	11-5500-6810	GENERAL ATHLETI	REGION VI DUES	600.00
NJCAA REGION VI	07/22/2020	10179	11-5500-6810	GENERAL ATHLETI	MEN'S BB DUES	100.00
NJCAA REGION VI	07/22/2020	10179	11-5500-6810	GENERAL ATHLETI	WOMEN'S BB DUES	100.00
NJCAA REGION VI	07/22/2020	10179	11-5500-6810	GENERAL ATHLETI	MEN'S XC	153.00
NJCAA REGION VI	07/22/2020	10179	11-5500-6810	GENERAL ATHLETI	WMOEN'S XC	153.00
NJCAA REGION VI	07/22/2020	10179	11-5500-6810	GENERAL ATHLETI	MEN'S INDOOR TRACK	300.00
NJCAA REGION VI	07/22/2020	10179	11-5500-6810	GENERAL ATHLETI	WOMEN'S INDOOR TRACK	300.00
NJCAA REGION VI	07/22/2020	10179	11-5500-6810	GENERAL ATHLETI	VOLLEYBALL	210.00
						1,916.00
O'REILLY AUTO P	07/22/2020	10168	12-1206-7020	JOHN DEERE PROG	expensive trans mounting bolts	500.00
						500.00
OFFICE DEPOT	07/21/2020	10083	11-6600-6152	PRINT SHOP	Office Supplies	284.97
OFFICE DEPOT	07/22/2020	10113	11-5100-7000	ADVISING	3 CHAIR MATS	99.00
OFFICE DEPOT	07/22/2020	10113	23-0000-7400	UNCLASSIFIED	FACE MASKS	81.15
						465.12
OPSU OK PANHAND	07/22/2020	10117	25-2540-6645	HEP YEAR 5	HEP Yr5 July 2020 Site Payment	1,000.00
						1,000.00
OSBORN PAPER CO	06/30/2020	5736	23-0000-7400	UNCLASSIFIED	HAND SANITIZER & DISPENSERS	362.56
						362.56
PACHECO: MARIA	07/10/2020	5767	25-2539-7485	HEP YEAR 4	Childcare Stipend	150.00
						150.00
PANOPTO	07/14/2020	10020	11-6400-6650	MIS DEPARTMENT	EDU PLATFORM HOSTING	14,550.00
PANOPTO	07/20/2020	5785	11-6400-6650	MIS DEPARTMENT	Panopto Invoice	14,550.00
						29,100.00
PAXEN PUBLISHIN	07/22/2020	10129	25-2540-7010	HEP YEAR 5	HEP Yr 5 Paxen Focus 20Seats	1,500.00

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							1,500.00
PEST X SOLUTION	07/22/2020	10136	12-1216-7000	PITTSBURG COSME	August 2020		200.00
PEST X SOLUTION	07/22/2020	10177	11-7100-6660	FACILITIES AND	CAMPUS WIDE		500.00
PEST X SOLUTION	07/22/2020	10177	84-8400-6642	FOODSERVICE	ADDITIONAL PEST CONTROL		100.00
PEST X SOLUTION	07/22/2020	10177	12-1206-6510	JOHN DEERE PROG	PEST CONTROL		25.00
PEST X SOLUTION	07/22/2020	10177	12-2603-6510	WELDING-FT SCOT	PEST CONTROL		25.00
PEST X SOLUTION	07/22/2020	10177	83-8384-6510	GREYHOUND LODGE	PEST CONTROL		75.00
PEST X SOLUTION	07/22/2020	10177	11-5525-8350	BASEBALL	PEST CONTROL		25.00
PEST X SOLUTION	06/15/2020	5668	11-7100-6660	FACILITIES AND	May Maint		500.00
PEST X SOLUTION	06/15/2020	5668	12-1206-6510	JOHN DEERE PROG	May Maint		25.00
PEST X SOLUTION	06/15/2020	5668	12-2603-6510	WELDING-FT SCOT	May Maint		25.00
PEST X SOLUTION	06/15/2020	5668	84-8400-6642	FOODSERVICE	May Maint		100.00
PEST X SOLUTION	06/15/2020	5668	83-8384-6510	GREYHOUND LODGE	May Maint		75.00
PEST X SOLUTION	06/15/2020	5668	11-5525-8350	BASEBALL	May Maint		25.00
							1,700.00
PHILLIPS 66-COM	07/22/2020	10164	12-1206-7020	JOHN DEERE PROG	fuel for tractors		100.00
PHILLIPS 66-COM	06/30/2020	5741	11-7100-7250	FACILITIES AND	MAY 20		819.48
PHILLIPS 66-COM	07/13/2020	5776	11-7100-7030	FACILITIES AND	Fuel-Phillips-June		159.18
PHILLIPS 66-COM	07/13/2020	5776	11-1129-6030	PAOLA	Fuel-Phillips-June		52.71
PHILLIPS 66-COM	07/13/2020	5776	11-5505-6020	FOOTBALL	Fuel-Phillips-June		16.58
PHILLIPS 66-COM	07/13/2020	5776	11-5525-6020	BASEBALL	Fuel-Phillips-June		138.30
PHILLIPS 66-COM	07/13/2020	5776	11-5530-6020	RODEO	Fuel-Phillips-June		106.79
PHILLIPS 66-COM	07/13/2020	5776	11-5545-6010	SOFTBALL	Fuel-Phillips-June		94.42
PHILLIPS 66-COM	07/13/2020	5776	11-5550-6010	TRACK	Fuel-Phillips-June		399.32
PHILLIPS 66-COM	07/13/2020	5776	11-6100-6030	PRESIDENT'S OFF	Fuel-Phillips-June		24.28
PHILLIPS 66-COM	07/13/2020	5776	12-1206-7020	JOHN DEERE PROG	Fuel-Phillips-June		14.21
PHILLIPS 66-COM	07/13/2020	5776	25-2539-6030	HEP YEAR 4	Fuel-Phillips-June		25.90
							1,951.17
PITNEY BOWES	06/30/2020	5740	11-6600-6153	PRINT SHOP	MAY 20 LEASING		729.00
PITNEY BOWES	06/30/2020	5740	11-6600-6153	PRINT SHOP	MAY 20 POSTAGE		1,010.39
PITNEY BOWES	07/20/2020	5780	11-6600-6153	PRINT SHOP	Jun postage		17.09
							1,756.48
PITTSBURG AREA	07/16/2020	10057	12-4250-6810	ASSOC DEAN OCCU	20/21 DUES		437.00
							437.00
PIVOT POINT	07/14/2020	10014	12-1216-7400	PITTSBURG COSME	8 COSMO KITS		9,800.00
PIVOT POINT	07/14/2020	10014	12-1216-7400	PITTSBURG COSME	SHIPPING		200.00
PIVOT POINT	07/14/2020	10019	12-1215-7400	FT. SCOTT COSME	7 COSMO KITS		9,279.20
PIVOT POINT	07/14/2020	10019	12-1215-7400	FT. SCOTT COSME	SHIPPING		292.62

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PIVOT POINT	07/14/2020	10030	12-1216-7400	PITTSBURG COSME	7 COSMO KITS		8,590.75
PIVOT POINT	07/14/2020	10030	12-1216-7400	PITTSBURG COSME	SHIPPING		306.54
PIVOT POINT	07/14/2020	10039	12-1216-7400	PITTSBURG COSME	BALANCE OF INV #16411065		277.34
PIVOT POINT	07/14/2020	10045	12-1215-7400	FT. SCOTT COSME	1 COSMO KIT		1,415.47
PIVOT POINT	07/16/2020	10054	12-1216-6830	PITTSBURG COSME	20/21 ANNUAL SITE OP FEE		2,838.60
PIVOT POINT	07/22/2020	10092	12-1216-7400	PITTSBURG COSME	Add'l Items Po #10030		160.89
PIVOT POINT	07/22/2020	10110	12-1215-6830	FT. SCOTT COSME	LAB ANNUAL SITE OP FEE		2,838.60
PIVOT POINT	07/22/2020	10171	12-1216-7400	PITTSBURG COSME	Add'l kit supplies		160.89
							36,160.90
PLUMBMASTER, IN	07/21/2020	10072	83-8383-7000	DORMITORY	6 SHOWER HEADS		138.48
							138.48
PNC EQUIPMENT F	07/14/2020	10012	11-7200-8200	SPECIAL O & M	BASEBALL SCOREBOARD LEASE		15,174.72
							15,174.72
PRECISION TURF	06/30/2020	5742	11-5525-8500	BASEBALL	MAY 20 PAYMENT		10,500.00
							10,500.00
PRESTOSPORTS	06/18/2020	5688	11-5500-6641	GENERAL ATHLETI	Website Pro Package 6/20-5/21		3,300.00
							3,300.00
PSU	07/22/2020	10131	11-4200-8510	ACADEMIC ADMINI	Lifetime Fitness Powerpoints		478.50
							478.50
R & R EQUIPMENT	06/18/2020	5679	11-7100-7000	FACILITIES AND	Zero Turn Mower Part		114.94
R & R EQUIPMENT	06/18/2020	5679	11-7100-7000	FACILITIES AND	Zero Turn Mower Part		199.45
							314.39
RAXCO SOFTWARE	07/22/2020	10120	11-6400-6830	MIS DEPARTMENT	Contrl - Maintenance		450.00
							450.00
REALITYWORKS	06/16/2020	5674	31-3010-8590	CARL PERKINS GR	Bend Tester		3,074.10
							3,074.10
RESPONDUS INC	07/14/2020	10033	12-1235-7020	NURSING	LOCKDOWN BROWSER LICENSE RENWL		2,795.00
							2,795.00

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REYES: ALEJAND	07/22/2020	10126	25-2540-6643	HEP YEAR 5	HEP Yr4 June 2020 Tutoring		81.00
REYES: ALEJAND	07/22/2020	10126	25-2540-6644	HEP YEAR 5	HEP Yr 4 June 2020 Recruiting		108.00
							189.00
Reynolds Law Fi	07/10/2020	5758	11-6100-6620	PRESIDENT'S OFF	Apr-May-June Services		180.50
							180.50
RIDDELL ALL AME	07/14/2020	10023	11-5505-8500	FOOTBALL	HELMET RECONDITIONING		2,954.90
RIDDELL ALL AME	07/14/2020	10024	11-5505-7000	FOOTBALL	SPEEDFLEX HELMETS		6,046.00
RIDDELL ALL AME	07/14/2020	10024	11-5505-7000	FOOTBALL	SPX OL/DL SHOULDER PADS-2X		1,720.00
RIDDELL ALL AME	07/14/2020	10024	11-5505-7000	FOOTBALL	SPX LB/FB SHOULDER PADS-1X		430.00
RIDDELL ALL AME	07/14/2020	10024	11-5505-7000	FOOTBALL	SPX RB/DB SHOULDER PADS-1X		430.00
RIDDELL ALL AME	07/14/2020	10024	11-5505-7000	FOOTBALL	SPX OL/DL SHOULDER PADS-3X		215.00
RIDDELL ALL AME	07/14/2020	10024	11-5505-7000	FOOTBALL	SPX QB/WR SHOULDER PADS-M		430.00
RIDDELL ALL AME	07/14/2020	10024	11-5505-7000	FOOTBALL	SPX QB/WR SHOULDER PADS-L		215.00
RIDDELL ALL AME	07/14/2020	10024	11-5505-7000	FOOTBALL	SHIPPING		410.75
							12,851.65
RODRIGUEZ: AREL	07/22/2020	10157	25-3810-7480	CAMP YEAR 5	JULY STUDENT STIPEND		100.00
RODRIGUEZ: AREL	07/22/2020	10157	25-3810-7010	CAMP YEAR 5	JULY TECHNOLOGY STIPEND		50.00
							150.00
ROENFELDT,DR. R	06/18/2020	5698	25-2539-7410	HEP YEAR 4	REIMBURSE HEALTH SRVCS		150.00
ROENFELDT,DR. R	07/10/2020	5766	25-2539-7410	HEP YEAR 4	Medical Stipend		150.00
							300.00
RUSSELLVILLE AD	07/22/2020	10116	25-2540-6645	HEP YEAR 5	HEP Yr5 July 2020 Site Payment		2,000.00
							2,000.00
S&S RECOVERY IN	07/10/2020	5770	11-6200-7690	FISCAL OPERATIO	June Collections		5.00
							5.00
SALLY BEAUTY SU	07/22/2020	10142	12-1216-7020	PITTSBURG COSME	August 2020		200.00
							200.00
SECURITY BANK O	07/22/2020	10184	83-8383-7620	DORMITORY	Aug pymt		24,005.33
SECURITY BANK O	06/30/2020	5738	11-7200-8300	SPECIAL O & M	COP 2017B Lease Pymt		86,227.91
SECURITY BANK O	06/30/2020	5738	11-7200-8300	SPECIAL O & M	Trustee Fee COP 2017B		1,590.00
							111,823.24

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SEK EDUCATION S	07/16/2020	10049	11-6100-6810	PRESIDENT'S OFF	20/21 ENVIRON COMPLIANCE		1,975.00
SEK EDUCATION S	07/16/2020	10049	11-6100-6810	PRESIDENT'S OFF	20/21 MAINT/CUSTODIAL SUPP		200.00
SEK EDUCATION S	07/16/2020	10049	11-6200-6830	FISCAL OPERATIO	20/21 MACS SVC OFFSITE BACKUP		225.00
SEK EDUCATION S	07/16/2020	10049	11-6200-6830	FISCAL OPERATIO	20/21 MACS-MEPS		260.00
SEK EDUCATION S	07/16/2020	10049	11-6200-6830	FISCAL OPERATIO	20/21 FEE FOR MAPP		3,895.00
SEK EDUCATION S	07/22/2020	10193	11-6140-6510	HUMAN RESOURCES	Jul payroll serv		1,425.00
SEK EDUCATION S	07/10/2020	5765	12-1221-6510	PEC/CULINARY	Culinary Classes 2019-2020		5,400.00
							13,380.00
SHELL FLEET PLU	07/13/2020	5775	11-5505-6020	FOOTBALL	Fuel-Shell-June		173.92
SHELL FLEET PLU	07/13/2020	5775	11-5505-6020	FOOTBALL	FUEL-SHELL-JUNE		173.92
							347.84
SHERWIN WILLIAM	06/15/2020	5669	83-8383-8310	DORMITORY	Window Install Supp-dorm I		9.75
SHERWIN WILLIAM	06/15/2020	5669	83-8383-8310	DORMITORY	Window Install Suppl-Dorm I		27.70
SHERWIN WILLIAM	06/18/2020	5680	83-8383-8310	DORMITORY	Dorm Window Supplies		46.19
SHERWIN WILLIAM	06/18/2020	5680	83-8383-8310	DORMITORY	Inv #4760-3		3.80
SHERWIN WILLIAM	06/26/2020	5718	83-8383-8310	DORMITORY	CAULK		9.34
SHERWIN WILLIAM	06/30/2020	5735	83-8383-8310	DORMITORY	PAINT		46.19
							142.97
SLEEP INN & SUI	07/10/2020	5762	11-5525-6020	BASEBALL	Recruit-A Jackson		99.63
SLEEP INN & SUI	07/10/2020	5762	11-5525-6020	BASEBALL	Recruit-S Smith		99.63
							199.26
SNAP-ON INDUSTR	07/22/2020	10162	12-1202-7020	HARLEY DAVIDSON	Harley electric meters (dvom)		1,956.00
							1,956.00
SOE: TWA	07/22/2020	10152	25-3810-7480	CAMP YEAR 5	JULY STUDENT STIPEND		100.00
SOE: TWA	07/22/2020	10152	25-3810-7010	CAMP YEAR 5	JULY TECHNOLOGY STIPEND		50.00
							150.00
SOE: WILYA	07/22/2020	10151	25-3810-7480	CAMP YEAR 5	JULY STUDENT STIPEND		100.00
SOE: WILYA	07/22/2020	10151	25-3810-7010	CAMP YEAR 5	TECHNOLOGY STIPEND		50.00
							150.00
SPORTS IN KANSA	07/22/2020	10101	11-6300-6140	COMMUNITY/PUBLI	Sports social media bi-annual		3,000.00
							3,000.00
SPORTS SURFACE	07/14/2020	10005	11-5500-6641	GENERAL ATHLETI	PRACT FLD-RUBBER REPLENISHMENT		6,230.00

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SPORTS SURFACE	07/14/2020	10006	11-5500-6641	GENERAL ATHLETI	SINGLE SHOT W/ G-MAX		2,000.00
SPORTS SURFACE	07/14/2020	10006	11-5500-6641	GENERAL ATHLETI	PRACT FLD-DISINFECTANT SPRAY		800.00
SPORTS SURFACE	07/14/2020	10038	11-5500-6641	GENERAL ATHLETI	BALANCE OF INV #938		1,100.00
							10,130.00
ST MARY'S REGIO	06/18/2020	5697	25-2539-7410	HEP YEAR 4	Reimburse Health vcs		150.00
							150.00
STATE BEAUTY SU	07/14/2020	10047	12-1215-7000	FT. SCOTT COSME	GENERAL SUPPLIES		1,500.00
							1,500.00
STERLING COMPUT	06/18/2020	5677	11-6400-8531	MIS DEPARTMENT	Webcams (C920) Logitech		669.90
							669.90
SUASTEGUI: LET	06/26/2020	5711	37-3716-6030	MEP YEAR 16	Bal of June work		638.58
							638.58
SUDDENLINK	07/20/2020	5784	83-8384-6680	GREYHOUND LODGE	Jun Serv		436.08
							436.08
SUN GRAPHICS	07/22/2020	10161	12-1202-7400	HARLEY DAVIDSON	Harley-2020 Fundamentals books		1,955.00
							1,955.00
SYCAMORE APARTM	07/14/2020	10009	83-8385-6410	SYCAMORE GROVE	JULY LEASE		12,583.33
SYCAMORE APARTM	07/22/2020	10185	83-8385-6410	SYCAMORE GROVE	Aug rental		12,583.33
							25,166.66
SYMMETRY ENERGY	06/30/2020	5730	11-7100-6330	FACILITIES AND	Burke St-Gas May Svc		258.99
SYMMETRY ENERGY	06/30/2020	5730	11-7100-6330	FACILITIES AND	Main Campus-May Gas Svc		2,564.33
SYMMETRY ENERGY	07/20/2020	5782	11-7100-6330	FACILITIES AND	Jun serv-Main Campus		2,133.27
SYMMETRY ENERGY	07/20/2020	5782	11-7100-6330	FACILITIES AND	Jun Serv-Burke St		201.73
							5,158.32
THOMAS: LORA J	06/30/2020	5751	37-3765-6050	GOSOSY Year 5	June Wellness Work		400.00
							400.00
TOOLE: LEWIS MI	06/26/2020	5710	37-3780-6010	IRRC TRAVEL	June Travel		642.36
							642.36

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
TRAJECTORY CONS	07/22/2020	10198	11-6300-6140	COMMUNITY/PUBLI	Video promo 2020 2021	1,700.00
						1,700.00
UMB CARD SERVIC	07/21/2020	10074	23-0000-7400	UNCLASSIFIED	24 CLOROX WIPES	63.60
UMB CARD SERVIC	07/21/2020	10076	11-7100-7030	FACILITIES AND	WEED KILLER AND STRING	129.98
UMB CARD SERVIC	07/21/2020	10088	11-5505-7000	FOOTBALL	AMAZON order for	107.96
UMB CARD SERVIC	07/21/2020	10089	11-5505-7000	FOOTBALL	Elitefts.com	702.35
UMB CARD SERVIC	07/22/2020	10096	81-8100-8581	BOOKSTORE	allyn and bacon	1,421.11
UMB CARD SERVIC	07/22/2020	10096	81-8100-7000	BOOKSTORE	sams renewal	45.00
UMB CARD SERVIC	07/22/2020	10104	11-6300-6820	COMMUNITY/PUBLI	Canva design software	120.00
UMB CARD SERVIC	07/22/2020	10105	11-6300-6820	COMMUNITY/PUBLI	Adobe Stock & software	600.00
UMB CARD SERVIC	07/22/2020	10119	11-6400-6830	MIS DEPARTMENT	fortscott.edu Domain Renewal	77.00
UMB CARD SERVIC	07/23/2020	10203	12-1240-7010	ALLIED HEALTH	CMA student application fee	20.61
UMB CARD SERVIC	06/15/2020	5666	12-1240-7010	ALLIED HEALTH	CMA test fees-KDADS HOC	41.22
UMB CARD SERVIC	06/15/2020	5666	12-1240-7010	ALLIED HEALTH	1212407010	20.61
UMB CARD SERVIC	06/18/2020	5699	25-3809-6150	CAMP YEAR 4	Printer Cartridge	47.78
UMB CARD SERVIC	06/26/2020	5702	12-1240-7010	ALLIED HEALTH	22 studs app/test fees	477.23
UMB CARD SERVIC	06/26/2020	5721	12-1240-7010	ALLIED HEALTH	2 CMA Appl/Test Fees	45.26
UMB CARD SERVIC	06/26/2020	5722	11-5500-7000	GENERAL ATHLETI	Coaches CPR Cerfitication	80.00
UMB CARD SERVIC	06/26/2020	5722	11-5500-7000	GENERAL ATHLETI	Coaches CPR Certification	16.00
UMB CARD SERVIC	06/30/2020	5753	11-6600-6153	PRINT SHOP	Print Shop-Equipment	729.00
						4,744.71
UNIVERSITY OF A	07/22/2020	10107	11-6100-6810	PRESIDENT'S OFF	20/21 Membership	2,430.99
						2,430.99
VALIDITY SCREEN	07/22/2020	10159	12-1235-7010	NURSING	Backgroun d Checks	991.00
						991.00
VENTURA-BONILLA	07/22/2020	10127	25-2540-6643	HEP YEAR 5	HEP Yr4 June 2020 Tutoring	108.00
						108.00
VOIE: MA REE	07/22/2020	10150	25-3810-7480	CAMP YEAR 5	JULY STUDENT STIPEND	100.00
VOIE: MA REE	07/22/2020	10150	25-3810-7010	CAMP YEAR 5	TECHNOLOGY STIPEND	50.00
						150.00
WAL-MART COMMUN	07/21/2020	10059	11-6100-7000	PRESIDENT'S OFF	COFFEE	19.92
WAL-MART COMMUN	07/21/2020	10078	11-7100-7000	FACILITIES AND	MAINT SUPPLIES	12.00
WAL-MART COMMUN	07/21/2020	10078	23-0000-7400	UNCLASSIFIED	3 TRASH CANS FOR CAFE	64.30
WAL-MART COMMUN	07/21/2020	10078	83-8383-7000	DORMITORY	CURTAINS AND RODS FOR DORM 1	73.54
WAL-MART COMMUN	07/21/2020	10078	11-7100-7000	FACILITIES AND	MAINTC SUPPLIES	94.61
WAL-MART COMMUN	07/22/2020	10108	11-1129-7030	PAOLA	DISINFECTANT WIPES, CLEANING S	100.00

Fort Scott Community College
Purchase Orders Issued
between 06/11/2020 to 07/23/2020

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
WAL-MART COMMUN	07/22/2020	10133	11-1189-7020	CHEMISTRY	distilled water		50.00
WAL-MART COMMUN	07/22/2020	10140	12-1216-7000	PITTSBURG COSME	August 2020		200.00
WAL-MART COMMUN	07/22/2020	10144	11-1129-7000	PAOLA	ORGANIZERS & MISC. SUPPLIES		100.00
WAL-MART COMMUN	07/22/2020	10170	11-6100-7000	PRESIDENT'S OFF	Misc supplies		50.00
WAL-MART COMMUN	07/22/2020	10176	11-6400-8531	MIS DEPARTMENT	Receipt 07022020 WEBCAM		64.00
WAL-MART COMMUN	07/22/2020	10176	11-6400-8531	MIS DEPARTMENT	Receipt 07142020 WEBCAM CABLES		87.52
							915.89
WRIGHT NATIONAL	07/22/2020	10190	83-8384-5940	GREYHOUND LODGE	Flood ins-Lodge		6,437.00
							6,437.00
XOS Technologie	07/14/2020	10035	11-5505-6020	FOOTBALL	CAROLINA PLAYOFF REPORTS ONLY		425.00
XOS Technologie	07/14/2020	10035	11-5505-6020	FOOTBALL	FLORIDA PLAYOFF REPORTS ONLY		675.00
XOS Technologie	07/14/2020	10035	11-5505-6020	FOOTBALL	TEXAS PLAYOFF REPORTS ONLY		965.00
							2,065.00
YOURNEWSCHOOL	07/14/2020	10015	12-1216-7400	PITTSBURG COSME	8 NAIL KITS		1,024.00
YOURNEWSCHOOL	07/14/2020	10015	12-1216-7400	PITTSBURG COSME	SHIPPING		200.00
YOURNEWSCHOOL	07/14/2020	10018	12-1215-7400	FT. SCOTT COSME	7 NAIL KITS		919.38
YOURNEWSCHOOL	07/14/2020	10018	12-1215-7400	FT. SCOTT COSME	SHIPPING		91.94
YOURNEWSCHOOL	07/14/2020	10031	12-1216-7400	PITTSBURG COSME	7 MANICURE KITS		1,211.32
YOURNEWSCHOOL	07/14/2020	10046	12-1215-7400	FT. SCOTT COSME	1 MANICURE KIT		147.34
							3,593.98
							1,630,307.63

UMB Bank, Statement Period 06/02/2020 to 07/01/2020

Tran Date	Supplier	Amount	Gl Accounts	Type	CC Code
6/13/2020	Amzn Mktp Us	159.98	1212067020	JD	scales
6/3/2020	Qt 34	9.61	1155456020	Athletics	coaches drink
6/3/2020	McAlisters Deli 714	26.29	1155456020	Athletics	coaches meal
6/4/2020	Chick-Fil-A #02821	19.30	1155456020	Athletics	coaches meal
6/5/2020	Taco Bueno Catoosa	14.36	1155456020	Athletics	coaches meal
6/6/2020	Chilis Owasso	39.37	1155456020	Athletics	coaches meal
6/11/2020	Qt 226	4.38	1155456020	Athletics	coaches drink
6/11/2020	McAlisters Deli 418	18.17	1155456020	Athletics	coaches meal
6/12/2020	Qt 240	5.52	1155456020	Athletics	coaches snack
6/12/2020	Texas Roadhouse #2159	32.35	1155456020	Athletics	coaches meal
6/13/2020	Qt 24	13.71	1155456020	Athletics	coaches snack
6/14/2020	Chilis Broken Arrow	28.98	1155456020	Athletics	coaches meal
6/1/2020	Amazon.Com*my40t8ac1 Amzn	16.89	3737856170	Grant	IRRC bag project
6/2/2020	Uline	228.80	3737856170	Grant	IRRC bag project
6/2/2020	Amzn Mktp Us	474.95	3737856170	Grant	IRRC bag project
6/3/2020	Ups	6.90	3737856170	Grant	IRRC bag project
6/3/2020	Ups	35.26	3737856170	Grant	IRRC bag project
6/3/2020	Ups	35.26	3737856170	Grant	IRRC bag project
6/3/2020	Ups	37.26	3737856170	Grant	IRRC bag project
6/3/2020	Ups	37.26	3737856170	Grant	IRRC bag project
6/4/2020	Amzn Mktp Us	379.20	3737856170	Grant	IRRC bag project
6/5/2020	Ups	7.33	3737856170	Grant	IRRC bag projec
6/5/2020	Ups	35.26	3737856170	Grant	IRRC bag projec
6/5/2020	Ups	49.16	3737856170	Grant	IRRC bag projec
6/6/2020	Amzn Mktp Us	474.00	3737856170	Grant	IRRC bag projec
6/9/2020	National Association Of	(365.00)	3737856150	Grant	CREDIT NASDME reg fee Feb
6/11/2020	Full Source Llc	2,801.38	3737856170	Grant	IRRC bag project
6/15/2020	Ups	378.93	3737856150	Grant	IRRC bag project
6/17/2020	Ups	18.25	3737856170	Grant	IRRC bag project
6/17/2020	Ups	18.25	3737856170	Grant	IRRC bag project
6/22/2020	Adobe Creative Cloud	58.16	3737856150	Grant	supplies not bag related
6/29/2020	Ups	15.94	3737856170	Grant	IRRC bag project
6/29/2020	Qr-Code-Generator.Com	67.74	3737856150	Grant	elect.surv.tool
6/29/2020	Ups	205.53	3737856170	Grant	supplies
6/29/2020	Ups	239.54	3737856170	Grant	IRRC bag project
6/25/2020	Cke*nugrille Fort Scott	40.08	1155106020	Athletics	Player and Recruit Meal
6/7/2020	Sq *pappys Homestyle Co	13.00	1155306020	Athletics	Recruiting
6/20/2020	Caseys Lakin	7.27	1155306020	Athletics	Recruiting
6/20/2020	Subway 03374873	10.18	1155306020	Athletics	Recruiting
6/21/2020	Phillips 66 - Petes #47	9.65	1155306020	Athletics	Recruiting
6/1/2020	The Home Depot 2220	203.84	1171007000	Maint	Supplies
6/8/2020	Apple.Com/Bill	8.74	1163006140	PR	iPad application
6/21/2020	Adobe Stock	29.99	1163006140	PR	Adobe Stock subscription
6/27/2020	Adobe Creative Cloud	17.49	1163006140	PR	Adobe Design subscription
5/31/2020	Mayco Ace Hardware	7.37	1155258350	Athletics	fields

UMB Bank, Statement Period 06/02/2020 to 07/01/2020

Tran Date	Supplier	Amount	Gl Accounts	Type	CC Code
6/2/2020	Phillips 66 - Petes #14	9.17	1155258350	Athletics	field
6/2/2020	Phillips 66 - Petes #14	13.43	1155258350	Athletics	fields
6/5/2020	Wal-Mart #0039	17.77	1155258350	Athletics	field
6/11/2020	Chipotle 0335	10.56	1155256020	Athletics	recruit
6/12/2020	McDonalds F26547	3.29	1155256020	Athletics	recruit
6/12/2020	Zaxbys #58601	10.66	1155256020	Athletics	recruit
6/13/2020	McDonalds F3030	3.47	1155256020	Athletics	recruit
6/12/2020	Best Western Hotels	93.50	1155256020	Athletics	recruit
6/13/2020	Zaxbys #58601	11.46	1155256020	Athletics	recruit
6/14/2020	Chipotle 3217	8.93	1155256020	Athletics	meal
6/16/2020	Phillips 66 - Petes #14	12.89	1155258350	Athletics	fuel
6/16/2020	Phillips 66 - Petes #14	29.03	1155258350	Athletics	fuel
6/17/2020	The Jbb	1.16	1155256020	Athletics	recruit
6/18/2020	Phillips 66 - Stateline S	4.65	1155256020	Athletics	recruit
6/18/2020	Wm Supercenter #125	7.09	1155256020	Athletics	recruit
6/18/2020	Wal-Mart #0125	10.94	1155256020	Athletics	recruit
6/18/2020	Bww 3572 Fort Smith Ar	12.06	1155256020	Athletics	recruit
6/19/2020	Applebees 885200488528	10.15	1155256020	Athletics	meal
6/19/2020	Jimmy Johns - 2832	11.49	1155256020	Athletics	meal
6/20/2020	240 Braums Store	10.36	1155256020	Athletics	meal
6/20/2020	Caseys Gen Store 3323	30.00	1155256020	Athletics	recruit
6/20/2020	Comfort Inn & Suites	177.16	1155256020	Athletics	recruit
6/23/2020	Hotwire-Sales Final	102.57	1155256020	Athletics	recruit
6/25/2020	Chipotle 0335	2.65	1155256020	Athletics	meal
6/25/2020	Chipotle 0335	9.01	1155256020	Athletics	food
6/25/2020	Panda Express 1512	24.61	1155256020	Athletics	recruit
6/26/2020	Burger King #3732 Q07	8.25	1155256020	Athletics	recruit
6/26/2020	Chipotle 0335	26.60	1155256020	Athletics	recruit
6/27/2020	Burger King #5785	9.58	1155256020	Athletics	recruit
6/27/2020	Tanners Bar And Grill	10.36	1155256020	Athletics	recruit
6/28/2020	Caseys Concordia	31.82	1155256020	Athletics	recruit
6/29/2020	Driveline Baseball	617.00	1155256020	Athletics	recruit
6/30/2020	Van Wall Equipment	49.85	1155607000	Athletics	BB Field Supplies
6/17/2020	Typhoon Bay Ft Scott	8.00	1165007000	Logistics	Supplies
6/25/2020	Ktag Customer Service	109.83	1165007000	Logistics	Supplies
6/26/2020	Adobe *800-833-6687	32.81	7272407000	Logistics	monthly program fee
6/7/2020	Wm Supercenter #39	78.29	1155057000	Athletics	OFFICE SUPPLIES
6/14/2020	McDonalds F21641	1.07	1155056020	Athletics	RECR
6/14/2020	McDonalds F33174	4.29	1155056020	Athletics	RECR
6/14/2020	Mr Bs Pizza And Wings	45.52	1155056020	Athletics	RECR
6/14/2020	Clark 2747	4.09	1155056020	Athletics	RECR
6/15/2020	Phillips 66 - Petes #14	2.40	1155056020	Athletics	RECR
6/15/2020	Starbucks Store 50272	5.46	1155056020	Athletics	RECR
6/17/2020	Phillips 66 - Petes #14	7.19	1155056020	Athletics	RECR
6/18/2020	McDonalds F5008	19.46	1155056020	Athletics	RECR

UMB Bank, Statement Period 06/02/2020 to 07/01/2020

Tran Date	Supplier	Amount	Gl Accounts	Type	CC Code
6/21/2020	Wm Supercenter #39	5.44	1155057000	Athletics	SUPPLIES
6/23/2020	Wal-Mart #0039	22.39	1155057000	Athletics	SUPPLIES
6/23/2020	Wm Supercenter #39	24.49	1155057000	Athletics	SUPPLIES
6/23/2020	Wal-Mart #0039	(24.49)	1155057000	Athletics	SUPPLIES
6/27/2020	Adobe Creative Cloud	21.87	1155057000	Athletics	RECR SUPPLIES
6/29/2020	Wal-Mart #0039	163.77	1155057000	Athletics	SUPPLIES
6/2/2020	Pizza Hut 2423	66.53	1161006270	President	Food
6/5/2020	Eig	304.00	3737657020	Grant	supplies
6/11/2020	Coabc	50.00	3737657020	Grant	supplies
6/19/2020	Adobe Acropro Subs	16.40	3737657020	Grant	supplies
6/20/2020	Logmein	64.56	3737657020	Grant	supplies
6/26/2020	Bestbuy Renewa00015784	32.81	3737657020	Grant	supplies
6/29/2020	Tockify Web Calendar	8.00	3737657020	Grant	supplies
6/3/2020	Midland	540.86	8181008580	Bookstore	john deere
6/4/2020	Ks.Gov Payment	23.66	1212407010	AH	State of Kansas Test Fee
6/4/2020	Ks.Gov Payment	45.26	1212407010	AH	State of Kansas Test Fee
6/9/2020	Ks.Gov Payment	477.23	1212407010	AH	State Application fee
6/11/2020	Kdads Hoc	20.61	1212407010	AH	CMA student test fee
6/11/2020	Kdads Hoc	20.61	1212407010	AH	CMA student test fee
6/11/2020	Kdads Hoc	20.61	1212407010	AH	CMA student test fee
6/22/2020	Ks.Gov Payment	45.26	1212407010	AH	CMA test fee
6/8/2020	Coe	1,050.00	2727156260	Grant	COE Training
6/23/2020	Walmart Grocery	3.20	2727157000	Grant	Supplies
6/23/2020	Walmart Grocery	5.52	2727157000	Grant	Supplies
6/23/2020	Walmart Grocery	111.54	2727157000	Grant	Supplies
6/27/2020	Walmart.Com Az	48.93	2727157000	Grant	CO-VID
6/27/2020	Walmart.Com Az	53.61	272157000	Grant	CO-VID
6/3/2020	Straighttalk	49.49	2525396641	Grant	Technical Assistance
6/10/2020	Bestbuycom806115229967	984.55	2525396641	Grant	Technical Assistance
6/11/2020	Walmart.Com At	16.47	2525396641	Grant	Technical Assistance
6/11/2020	Brother Mall	20.01	2525396150	Grant	Printing Supplies
6/18/2020	Preply	176.70	2525396030	Grant	Staff Travel
6/2/2020	Suddenlink 7702	443.98	8383846680	Utilities	Internet
6/3/2020	Touchton Communication	184.01	1171006310	Utilities	Campus-LD
6/5/2020	Trashbilling.Com Cc	1,128.75	1171006690	Utilities	Main-Campus
6/10/2020	Craw-Kan Telephone	167.07	1242506310	Utilities	June Service
6/10/2020	Craw-Kan Telephone	222.76	1212026310	Utilities	June Service
6/10/2020	Craw-Kan Telephone	217.89	1212126310	Utilities	June Service
6/10/2020	Craw-Kan Telephone	500.00	1155356310	Utilities	June Service
6/11/2020	City Of Pittsburg	131.80	1212166320	Utilities	Water & Sewer
6/18/2020	Vzwrlls*apocc Visb	94.37	1171006310	Utilities	On-Call Phone
6/18/2020	Vzwrlls*apocc Visb	30.02	1153506310	Utilities	Recruiting Phone
6/18/2020	Suddenlink 7702	550.00	8383856680	Utilities	Internet
6/19/2020	City Of Fort Scott Utilit	89.11	8383846320	Utilities	Water & Sewer
6/19/2020	City Of Fort Scott Utilit	46.09	1226036320	Utilities	Welding-water & sewer

UMB Bank, Statement Period 06/02/2020 to 07/01/2020

Tran Date	Supplier	Amount	Gl Accounts	Type	CC Code
6/19/2020	City Of Fort Scott Utilit	61.63	1212066320	Utilities	John Deere water & sewer
6/19/2020	City Of Fort Scott Utilit	83.11	1171006320	Utilities	810 Burke St
6/19/2020	City Of Fort Scott Utilit	324.61	1171006320	Utilities	Ballfield
6/19/2020	City Of Fort Scott Utilit	173.95	1171006320	Utilities	South of Bailey Hall
6/19/2020	City Of Fort Scott Utilit	205.61	1171006320	Utilities	By Cafeteria-South of Fountain
6/19/2020	City Of Fort Scott Utilit	333.73	1171006320	Utilities	NE Corner of Admin Bldg
6/19/2020	City Of Fort Scott Utilit	40.16	1171006320	Utilities	Maint Shop
6/19/2020	City Of Fort Scott Utilit	181.16	1171006320	Utilities	West Side of West Dorm
6/19/2020	City Of Fort Scott Utilit	93.98	1171006320	Utilities	South of Ellis FAC
6/19/2020	Att	292.17	1171006310	Utilities	Fax-Campus
6/19/2020	Att	80.07	1212066310	Utilities	JD Fax
6/19/2020	Att	277.26	1212166310	Utilities	PEC Fax
6/19/2020	Att	81.72	1212166310	Utilities	Cosmo Fax
6/19/2020	Att	4,952.83	1171006310	Utilities	Phone-Campus
6/19/2020	Att	362.18	1111296310	Utilities	Paola Telephone
6/25/2020	Suddenlink Business	427.56	1164006310	Utilities	Fiber Burke St
6/29/2020	Pbi*leasedequipment	729.00	1166006150	Utilities	Postage Meter Lease
6/1/2020	Ups	97.36	3739586150	Grant	IA shipping
6/1/2020	Full Source Llc	3,654.02	3737856170	Grant	IRRC hygiene bag project
6/1/2020	Storagemart #1075	82.02	3739586150	Grant	IA storage
6/2/2020	Walmart.Com	155.67	3737576021	Grant	SC intern supplies
6/2/2020	Sp * Swaddledesigns	180.00	3737576021	Grant	SC intern supplies
6/2/2020	Rehabmart.Com	2,195.00	3737856170	Grant	IRRC bag project
6/2/2020	Tansclub	2,965.92	3737856170	Grant	IRRC hygiene bag project
6/3/2020	Dollar Days International	1,665.33	3737856170	Grant	IRRC hygiene bag project
6/8/2020	Walmart Grocery	14.87	3737856150	Grant	JQ ERROR
6/8/2020	Walmart Grocery	245.75	3737856150	Grant	JQ ERROR
6/15/2020	Ups	261.59	3739586150	Grant	IA supply shipment
6/20/2020	Country Inn & Suites	101.92	3739586030	Grant	IA recruiting
6/20/2020	Country Inn & Suites	101.92	3739586030	Grant	IA recruiting
6/22/2020	Ups	24.60	3739586150	Grant	IA ship to Pena
6/22/2020	Ups	14.45	2828116150	Grant	PASS UPS
6/24/2020	Apple.Com/Us	1,699.00	3737806010	Grant	LSuastegui desktop
6/30/2020	Classmarker.Com Plan	19.95	3737856150	Grant	IRRC tool/supplies
6/17/2020	Staples Direct	29.40	2525396150	Grant	Office Supplies
6/17/2020	Usps Po 1931790511	46.50	2525396150	Grant	Postage
6/19/2020	Mgtcon200618102805	889.00	2525396030	Grant	Professional Dev.
6/19/2020	Mgtcon200618102524	889.00	2525396030	Grant	Professional Dev.
6/19/2020	Mgtcon200618102238	889.00	2525396030	Grant	Professional Dev.
6/8/2020	Cbi*mirabyte	765.65	3168538500	GP	Software for Tablet
6/11/2020	Cbi*mirabyte	(65.80)	3168538500	GP	Reimburst for sales Tax
6/15/2020	Ks.Gov Payment	40.00	1168507000	GP	Buisness Entity Annual
6/1/2020	Sp * Ontario	23.91	1164007000	IT	Supplies
6/19/2020	Server Supply.Com Inc	138.60	1164007000	IT	Supplies
6/22/2020	Wholesaleinternet.Net	94.00	1163006520	IT	Mo Subscription

UMB Bank, Statement Period 06/02/2020 to 07/01/2020

Tran Date	Supplier	Amount	Gl Accounts	Type	CC Code
6/11/2020	Conoco - Quick Pick 9	12.53	3737576010	Grant	travel meal mpac
6/11/2020	Wm Supercenter #372	63.39	3737576010	Grant	supplies
6/11/2020	Wm Supercenter #372	273.86	3737576010	Grant	supplies
6/11/2020	Frigid Creme	8.95	3737576010	Grant	travel meal mpac
6/13/2020	Tst* La Cabana	9.79	3737576010	Grant	travel meal mpac
6/16/2020	Wm Supercenter #372	48.14	3737576010	Grant	mpac supplies
6/23/2020	Texas Roadhouse Fr #2186	91.09	3737576010	Grant	travel meal mpac
6/24/2020	Sonic Drive In #6573	9.88	3737806010	Grant	travel meal mpac
6/24/2020	Panda Express #1908	64.29	3737806010	Grant	travel meal mpac
6/25/2020	Sonic Drive In #3634	19.23	3737806010	Grant	travel meal mpac
6/25/2020	Hampton Inns	100.06	3737806010	Grant	LS meeting
6/25/2020	Hampton Inns	100.06	3737806010	Grant	LS meeting
6/3/2020	Expedia 7534201046132	217.00	1155046020	Athletics	Recruiting
6/8/2020	Sleep Inn & Suites	99.63	1155046020	Athletics	Recruiting
6/10/2020	Expedia 7534201046132	(217.00)	1155046020	Athletics	Recruiting
6/8/2020	Sharkyspubgrub	114.39	1155046020	Athletics	Recruiting
6/16/2020	Wal-Mart #0039	47.78	2538096150	Grant	Printer Ink
6/7/2020	Awwa.Org	1,232.10	3130106670	Perkins	EWT Resources
6/12/2020	American Air	(468.80)	3130106030	Perkins	credit
6/12/2020	American Air	(468.80)	3130106030	Perkins	credit
6/12/2020	American Air	(468.80)	3130106030	Perkins	credit
	Grand Total	<u>42,769.68</u>			

ACTION/DISCUSSION ITEMS

A. REVIEW OF FALL IN-SERVICE AGENDA

BACKGROUND: Following is the agenda for fall in-service for review.



Fort Scott Community College

(Fall In-Service in Theater)

August 7, 2020

- | | | |
|-----------------------|-----------------------------------------------------------|-------------------------------|
| • 7:30 AM - 9:00 AM | Coffee and Donuts | Ellis Fine Arts Center |
| • 9:00 AM – 10:20 AM | Updates | Theater |
| ○ 9:00 AM - 9:10 AM | Welcome and Updates | Alysia Johnston |
| ○ 9:10 AM - 9:25 AM | HR Updates, New Employees, and Service Awards | Juley McDaniel |
| ○ 9:25 AM - 9:30 AM | Finance and Operations | Julie Eichenberger |
| ○ 9:30 AM - 9:35 AM | Advising/TRIO | Janet Fancher/ Holli Mason |
| ○ 9:35 AM - 9:40 AM | Academic | Adam Borth |
| ○ 9:40 AM - 9:55 AM | Athletic/VAWA/Title IX | Tom Havron |
| ○ 9:55 AM - 10:15 AM | IT Update | Ben Souza |
| ○ 10:15 AM – 10:20 AM | Development Office Update | Jeff Tadtman |
| • 10:20 AM - 10:30 AM | Break | Theater |
| • 10:30 AM - 11:55 AM | Ken Trzaska
Transformative Culture in Higher Education | Theater |
| • 12:00 PM - 1:00 PM | Lunch | Ellis Fine Arts Center |
| • 1:00 PM - 5:00 PM | Office Hours | |

B. APPROVAL OF DISPOSAL OF PROPERTY – 2000 THOMAS BUS

BACKGROUND: The 2000 Thomas bus has reached the end of its useful life for the college. In the past two years it has had to be repaired several times, and undependable when used for college trips. Our proposal is to advertise the bus for sale on Purple Wave. The funds from its sale will be used towards other vehicle needs of the college fleet.

Vehicle information:

2000 Thomas Bus VIN # 1T57UB22Y1089065

RECOMMENDATION: It is recommended that the Board approve the sale of the 2000 Thomas bus on Purple Wave and funds be used for college fleet needs.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

C. CONSIDERATION OF ATHLETIC INSURANCE AND CATASTROPHIC INJURY INSURANCE

BACKGROUND: NJCAA requires affiliated programs to provide athletic insurance and catastrophic injury/accident coverage. An extensive review of coverage is completed after the 3rd consecutive year with the same agent. In the spring of 2019 an extensive review was completed by Tom Havron, Marci Meyers and Julie Eichenberger who worked with three different agents to receive the best quotes possible for the athletic department.

That extensive review includes information regarding injury claims, visited the possibility of requiring all athletes to purchase insurance if they cannot provide proof of primary insurance, and how each agent can help us manage our claims expense going forward. We made sure that each agent was given the same information regarding deductibles, claim experience, benefit period, and maximum claim payout, as well as checked references if the agent was unknown to us.

2nd year annual renewal

The 2nd year annual policy premium for basic coverage from August 1, 2020 through July 31, 2021 with Borden Perlman will be \$182,183 and catastrophic coverage is \$16,500. We were pleased to see that our athletic insurance premium did not increase.

Attached is summarized information regarding coverage, and deductibles as well as the premium amount.

RECOMMENDATION: It is the recommendation of administration to accept the athletic insurance quote of \$183,183 and catastrophic injury / accident coverage quote of \$16,500 from Borden/Perlman.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson



250 Phillips Blvd, Suite 280
Ewing, NJ 08618
Phone 800-932-4476
Fax 609-895-1468
www.bordenperlman.com

June 29, 2020

Fort Scott Community College
Fort Scott, Kansas

Subject: **Special Risk Accident Quote for Fort Scott Community College**

Thank you for the opportunity to quote the **BASE & CATASTROPHIC** Athletic Accident program for **Fort Scott Community College** with **The Hartford**. **This quotation is valid until August 1, 2020.**

Covered Sports
Baseball, Basketball, Cheerleaders, Dance Line, Fall & Spring Football, Golf, Rodeo, Softball, Track & Field, Volleyball, Student Managers/Trainers/Mascots

Benefits:	Base Coverage:	Catastrophic Coverage:
Accidental Death & Dismemberment:	\$10,000	\$10,000
Accident Medical Expense (Excess):	\$25,000	\$5,000,000
Deductible Integrated:	\$0	\$25,000
Benefit Period:	104 Weeks	520 Weeks
Dental Maximum:	Included	Included
Expanded Medical Sports Benefit:	Included	Included
Pre-Existing Conditions:	Included	Included
HMO/PPO Denial:	Included	Included
Heart & Circulatory:	Included	Included
Effective Dates:	8/1/20 - 8/1/21	8/1/20 - 8/1/21
Claims Administrator:	NAHGA	NAHGA
Premium/Administration Fee:	\$182,183	\$16,500

This is a summary of coverage. Hartford's standard policy languages, provisions, limitations and exclusions apply.

Sincerely,

Kelly Myers
Vice President
kmyers@bordenperlman.com
(609) 306-9734

Bernadette Marek
Account Manager
bmarek@bordenperlman.com
(609) 803-2640

FEE DISCLOSURE

This Agreement ("Agreement") is made between Borden Perlman Insurance Agency (Managing Agent) of 250 Phillips Blvd, Suite 280, Ewing, New Jersey 08618, and the **Fort Scott Community College**.

DESCRIPTION OF SERVICES. Beginning on August 1, 2020, the Managing Agent will provide to **Fort Scott Community College** the following services (collectively, the "Services"):

- i. Placement of Third Party Administrator or other claims adjusting and payment service
- ii. Standard claims reporting or customized
- iii. Placement of the agreed upon insurance plan
- iv. Advocacy for the university involving administrative processes and claims resolution
- v. Constant performance evaluation of cost containment platforms
- vi. Policy review and performance evaluation on an as needed basis
- vii. Sub-broker services when applicable

1. **FEE DISCLOSURE.** In exchange for the Services, **Fort Scott Community College** will pay compensation to the Managing Agent for the Services in the total amount of \$20,456 which is \$16,456 for the Base ICS Athletic Accident and \$4,000 for the Catastrophic Accident Plan.

Compensation for the Services represents the Managing Agent's total compensation for placement of insurance. The Managing Agent will not receive additional commissions from **Fort Scott Community College's** quoted insurance premium. Managing Agent may receive additional compensation based on repricing services.

2. **ENTIRE AGREEMENT.** This Agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Agreement. This Agreement supersedes any prior written or oral agreements between the parties.

3. **GOVERNING LAW.** This Agreement shall be construed in accordance with the laws of the State of New Jersey.

The signatures from the authorized parties below confirm that the information above has been reviewed and understood.

In Agreement:

Borden Perlman Insurance Agency

Signature:



Print Name:

Kelly Myers

Title:

Vice President

In Agreement:

Fort Scott Community College

Signature: _____

Print Name: _____

Title: _____

**D. APPROVAL OF PROPERTY/CASUALTY/AUTO/AND EXCESS LIABILITY
INSURANCE**

BACKGROUND: During June's regular monthly meeting, the board approved the renewal of property insurance with a premium not to exceed \$124,321, but allowed administration latitude to make adjustments in the company carrying the coverage. Due to the volatility of the insurance industry we were unable to secure a final quote for insurance before our renewal date of July 1, 2020. To secure coverage and not have a lapse we signed renewal papers on July 1st, before a final premium had been reached. On July 7th we received the renewal for a total premium of \$139,874.

RECOMMENDATION: It is the recommendation of administration to approve the renewal of property insurance with a premium of \$139,874.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

	7/1/20-21		
Property	MHEC	0.081	\$70,551
Blanket Buildings, Personal Property and PP in the Open	\$56,826,513	Premium	\$68,496
Business Income/Extra Expense	\$9,568,000	SL Tax	\$2,055
Data Processing	\$1,139,499		
Fine Arts	\$250,000		
Misc. Equipment	\$114,600		
Total Insured Value	\$67,898,612		
Increase/Decrease in Values	\$1,744,505		
Replacement Cost/Agreed Amount	Yes		
Property in Transit or Off Premises	\$25,000,000		
Flood - (Excluding Zone A & V)	\$100,000,000		
Earthquake	\$100,000,000		
Equipment Breakdown Coverage	\$100,000,000		
Deductible All with the Exception of;	\$50,000		
Deductible - Tornado/Hail	5% Per Occ., with \$300k minimum & \$2.5mil aggr.		
Deductible - Water Damage	\$250,000		
Deductible - Earthquake	\$250,000		
Total Limit	\$1,000,000,000		
Crime	Wright Specialty		\$886
Employee Dishonesty	\$100,000		
Forgery	\$100,000		
Inside / Outside Premises Each	\$10,000		
Computer Fraud/Transfer Funds	\$100,000		
Deductible	\$1,000		
General Liability	Wright Specialty		\$15,238
Each Occurrence/Aggregate	\$1 Mil/\$2 Mil		
Occurrence/Claims Made	Occurrence		
Deductible	\$0		
Medical Payments to Students	Excluded		
Sexual Abuse or Misconduct	\$1 Mil/\$2 Mil		
Innocent Party Defense Costs	\$100,000		
Faculty Liability for Corporal Punishment	Included		
Employee Benefits Liability	\$1 Mil/\$2 Mil		
Deductible - EBL	\$1,000		
Counseling Professional Liability	\$1,000,000		
GL Extensions:	\$1 Mil/\$2 Mil		
Professional - Student internships	Included		
Professional - Healthcare Professional of EE's	Included		
Professional - Beauty Shop Operations	Included		

Broadcasting/Media E&O	Included		
Crisis Management & PR Expense	\$300k Agg		
Law Enforcement Professional Liability	\$1 Mil/\$1 Mil		
Claims Made Retro Date	11/1/2013		
Deductible	2,500		
Educators Legal E & O	Wright Specialty		\$12,179
Each Loss/Aggregate	\$1 Mil/\$2 Mil		
Deductible	\$5,000		
Occurrence/Claims Made	Claims Made		
Retroactive Date	11/1/1995		
Non-Monetary Defense Aggregate	\$500,000		
Automobile	Wright Specialty		\$25,885
Combined Single Limit	\$1 Mil		
# of Vehicles	49	\$528	
Hired & Non-Owned Liability & Phys Damage	Yes		
Comp/Coll Deductibles	\$500/\$500		
Excess	Wright Specialty		\$3,710
Limits	\$1 Mil/\$1 Mil		
Claims Made	Yes		
Excess GL/Auto Liability	Yes		
Excess Sexual Abuse	Yes		
Excess Educators Legal	Yes		
Excess Abuse	Yes		
Excess Law Enforcement	Yes		
Wright Specialty Sub-Total			\$57,898
Cyber Liability	CFC Underwriting		\$2,425
Aggregate - Cyber and Privacy Liability	\$1,000,000	Premium & Fee	\$2,288
Cyber Incidence Response	\$1,000,000	SL Tax	\$137
Multimedia Liability and Advertising Injury	\$1,000,000		
Cyber Crime	\$250,000		
System Damage and Business Interruption	\$1,000,000		
Media Liability	\$1,000,000		
Deductible	\$2,500		
Risk Placement Fee			\$9,000
TOTAL			\$139,874

E. APPROVAL OF IA DOE AND FSCC CONTRACT AMOUNT REVISION

BACKGROUND: During June's regular board meeting the Board approved the continuation of the proposed agreement between Iowa Department of Education (IA DOE) and FSCC for July 1, 2020 – June 30, 2021 for a budget not to exceed \$762,116 for the fiscal year. In the past month, IA DOE has added a few additional projects for \$99,703.19. The total contract is now \$861,819.19 for the fiscal year. FSCC will retain an 8% administrative allowance of the increased contract amount for a total of \$63,838.46.

RECOMMENDATION: It is recommended that the Board approve the updated project amount with IA DOE for a total of \$861,819.19.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

F. CONSIDERATION OF FIRM TO AUDIT FINANCIAL STATEMENTS FOR JUNE 30, 2020

BACKGROUND: For many years Diehl, Banwart, Bolton, CPAs, PA has been the firm contracted to audit the financial statements for FSCC. The contract for this year's services follows.

RECOMMENDATION: It is the recommendation of administration that the Board approve payment for the professional services of Diehl, Banwart, Bolton, CPAs, PA to audit financial statements for June 30, 2020, in an amount not to exceed \$19,135, plus an additional fee of approximately \$550 to audit COVID-19 aid.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

Diehl Banwart Bolton

Certified Public Accountants PA

July 22, 2020

Fort Scott Community College
ATTN: Julie Eichenberger
2108 South Horton
Fort Scott, Kansas 66701

Dear Julie:

Enclosed are two copies of a contract for our firm to audit the financial statements of the Fort Scott Community College, Fort Scott, Kansas, as of and for the fiscal year ended June 30, 2020. Please present the contract for approval at the next Board meeting. A signed copy should be returned to us in the enclosed business return envelope after approval by the Board.

As shown on page 7 of the contract, our fees are \$350 over the prior year fee. However, we will need to charge an additional fee based on the amount of Covid-19 aid received and spent during the year. I have yet to see an audit program for the required testing. We estimated that an additional fee of \$550 will be needed for this new federal grant. We hope this fee is agreeable with you and the Board of trustees.

It has been our pleasure to work with the College in the past. We would appreciate the opportunity to continue to be of service to the College. If you have any questions regarding the contract, or any other matter, please feel free to contact me.

Very truly yours,

DIEHL, BANWART, BOLTON, CPAs PA



Terence L. Sercer
Certified Public Accountant

TLS: gns
Enclosures

Diehl Banwart Bolton

Certified Public Accountants PA

July 22, 2020

SINGLE AUDIT CONTRACT FOR AUDITING SERVICES

Fort Scott Community College
Fort Scott, Kansas

We are pleased to confirm our understanding of the services we are to provide to Fort Scott Community College for the year ended June 30, 2020. We will audit the Statement of Net Assets of Fort Scott Community College as of June 30, 2020, and the related statements of Revenues, Expenses, and Changes in Net Position, and Cash Flows for the fiscal year then ended, which collectively comprise the basic financial statements of the College. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI) such as management's discussion and analysis (MD&A), to supplement the College's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the College's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Schedule of Funding Progress

We have also been engaged to report on supplementary information other than RSI that accompanies the College's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- Schedule of Revenues, Expenditures and Changes in Unencumbered Cash – Budget and Actual (Legal Basis): All Budgeted Funds
- Schedule of Changes in Assets and Liabilities – All Agency Funds
- Combining Schedule of Net Assets - College
- Combining Schedule of Revenues, Expenses, and Changes in Net Assets – College
- Schedule of Expenditures of Federal Awards

7 1/2 East Wall Street • P.O. Box 469 • Fort Scott, Kansas 66701

Phone (620) 223-4300 • Fax (620) 223-2242

www.dbbjb.com

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statement is fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statement taken as a whole. The objective also includes reporting on-

- Internal control related to the financial statement and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that the purpose of the report is solely to (1) describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the Kansas Municipal Audit Guide; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of the College. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statement or the Single Audit compliance opinions are other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statement is free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U. S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of revenues and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statement and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statement and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statement. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under professional standards, *Government Auditing Standards*, and Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statement is free of material misstatement, we will perform tests of the College's compliance with provisions of applicable laws, regulations, contracts, and agreements including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the College's major programs. The purpose of those procedures will be to express an opinion on the College's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the College's basic financial statements, including the related notes and supplementary information (which includes the schedule of expenditures of federal awards), in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and for ensuring that financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants.

Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are responsible for the preparation of the other supplementary information, which we have been engaged to report on in conformity with the regulatory basis of accounting. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (a) you are responsible for presentation of supplementary information in accordance with GAAP; (b) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) that the methods of measurement or presentation has not changed from those used in the prior period except for the presentation changes required under the regulatory basis of accounting; and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or other studies related to the objectives discussed in the Audit Objectives sections of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees and Other

We may from time to time, and depending on the circumstance, use third-party service providers in serving account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including the financial statement, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the College; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Diehl, Banwart, Bolton, CPAs P.A. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to oversight agencies, including the State of Kansas, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Diehl, Banwart, Bolton, CPAs P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Oversight Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Disputes arising under this agreement (including the scope, nature and quality of services to be performed by us, our fees and other terms of the engagement) shall be submitted to mediation. A competent and impartial third party, acceptable to both parties, shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceeding shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any non-prevailing party found not to have participated in the mediation process in good faith.

It is our understanding that your intent in engaging us is that the financial statements we render to you under this agreement will be made available to the State of Kansas Municipal Accounting Section and the Federal Audit Clearinghouse. Moreover, as of the time of this engagement, we have not been notified, in writing or otherwise, that the professional accounting services rendered under this agreement will be made available to any other person, firm or corporation for any purpose not specified hereinabove. Consequently, no other person, firm or corporation is entitled to rely upon these professional services for any purpose without our express, written agreement. This engagement letter embodies the entire agreement and understanding between the parties hereto and there are no promises, warranties, covenants or conditions made by any of the parties except as herein expressly contained. The terms and conditions of this engagement shall be governed and construed in accordance with the laws of the State of Kansas and may only be modified in writing signed by all the parties. It is agreed that venue and jurisdiction involving any matters arising out of this engagement letter is in the State of Kansas.

We expect to begin our audit on approximately in September 2020 and to issue our report no later than December 2020. Terence L. Serker, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates, plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$19,135. We will charge an additional fee to audit the Covid-19 aid you receive and spend. This fee will be based on the amount you spend and is estimated to be \$550. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. The following are examples of circumstances, which could result in an increase in fees:

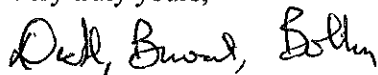
- a significant change in the amount or type of accounting records maintained,
- change in personnel with a corresponding change in level and quality of work performed,
- significant state and/or federal grants requiring additional audit work including a Single Audit,
- issuance of long-term debt not identified previously for the purposes of new financing or refund of previously issued long-term debt,
- change in audit or reporting requirements due to changes in the Kansas Municipal Audit and Accounting Guide, accounting principles generally accepted in the United States of America, or general accepted auditing standards
- evidence of potential fraud, resulting in additional auditing procedures

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report is available on our website.

We appreciate the opportunity to be of service to the College and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



DIEHL, BANWART, BOLTON, CPAs PA

RESPONSE:

This letter correctly set forth the understanding of Fort Scott Community College.

President of the College: _____

President Board of Trustees: _____

G. CONSIDERATION OF COVID-19 RELIEF FUND (SPARK) MEMORANDUM OF UNDERSTANDING

BACKGROUND: The State Finance Council approved the Strengthening People and Revitalizing Kansas (SPARK) Taskforce's proposal to distribute money to Bourbon County to help address the health and economic challenges inflicted by COVID-19 based on population and impact from COVID-19 with funds provided for reimbursement of COVID-19 related costs and as direct aid unless otherwise approved by the SPARK Taskforce. Following is a memorandum of understanding regarding FSCC's use of those funds that will be filed with the County Clerk.

RECOMMENDATION: It is the recommendation of administration that the SPARK Memorandum of Understanding be approved by the Board.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

COVID-19 Relief Fund (SPARKS) Memorandum of Understanding

WHEREAS, securing the health, safety, and economic well-being of Fort Scott Community College (FSCC) is FSCC's top priority;

WHEREAS, the state of Kansas is facing both a public health and economic crisis – the pandemic and public health emergency of COVID-19 – which has resulted in illness, quarantines, school closures, and temporary closure of businesses resulting in lost wages and financial hardship to Kansas citizens locally;

WHEREAS, the World Health Organization declared a pandemic on March 11, 2020;

WHEREAS, on March 13, 2020, the President of the United States pursuant to Sections 201 and 301 of the National Emergencies Act, 50 U.S.C. § 1601, et seq. and consistent with Section 1135 of the Social Security Act, as amended (42 U.S.C. § 1320b-5), declared a national emergency that the COVID-19 outbreak in the United States constitutes a national emergency beginning March 1, 2020;

WHEREAS, as of this date, in Bourbon County there have been 42 reported positive cases of COVID-19, including one death with a likely second wave of COVID-19 cases expected in the Fall;

WHEREAS, FSCC must remain flexible to account for the evolving nature and scope of the unprecedented public health emergency posed by COVID-19, while also simultaneously beginning the process of safely, strategically, and incrementally reopening business and facilitating economic recovery and revitalization;

WHEREAS, for the aforementioned and other reasons, and in recognition and furtherance of my responsibility to provide for and ensure the health, safety, security, and welfare of the people of the community, FSCC has determined that the evolving public health and economic threats posed by COVID-19 require a proactive approach to provide immediate financial relief and long-term economic investment in the community;

WHEREAS, in these challenging times, FSCC will do whatever it can to avoid immediate dangers to the health, safety, and welfare of our constituents and prepare for future waves of COVID-19;

WHEREAS, on June 16, 2020 the State Finance Council approved the Strengthening People and Revitalizing Kansas (SPARK) Taskforce's proposal to distribute money to Bourbon County to help address the health and economic challenges inflicted by COVID-19 based on population and impact from COVID-19 with funds provided for reimbursement of COVID-19 related costs and as direct aid unless otherwise approved by the SPARK Taskforce.

WHEREAS, to ensure that all educational and municipal entities within counties receive Coronavirus Relief Funds to meet their respective health and economic challenges, the SPARK Taskforce Executive Committee passed a motion on June 2, 2020, to direct counties

to allocate and share Coronavirus Relief Funds with public educational and municipal entities within their counties.

WHEREAS, Bourbon County adopted a Resolution to accept and distribute funds to cities and other entities within Bourbon County.

THEREFORE, pursuant to the authority vested in FSCC Board of Trustees, in order to begin the process of safely, strategically, and proactively providing the resources the community needs to both mitigate the spread of COVID-19 and invest in long-term economic recovery, FSCC Board of Trustees accepts any funds appropriated to FSCC by the State of Kansas through the State's Coronavirus Relief Fund and distributed by Bourbon County pursuant to the following terms designed to ensure the lawful use of funds and transparency, equity, and accountability:

1. Section 5001 of the Coronavirus Aid, Relief, and Economic Security ("CARES") Act, as codified in 42 U.S.C. § 801, provides the eligible purposes for which Coronavirus Relief Fund ("CRF") payments may be used. Under 42 U.S.C. § 801(d) funds may be used for:
 - a. necessary expenditures incurred due to the public health emergency with respect to Coronavirus Disease 2019 (COVID-19);
 - b. not accounted for in the budget most recently approved for the county as of March 27, 2020; and
 - c. incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.
2. The following are examples of public health expenditures allowed pursuant to paragraph 1.a. above and 42 U.S.C. § 801(d):
 - COVID-19 related expenses of public hospitals or clinics
 - COVID-19 testing and quarantine costs
 - Payroll of employees substantially dedicated to COVID-19 mitigation or response
 - Expenses for establishing and operating public telemedicine capabilities
 - Technological improvements to facilitate distance learning
 - Improving telework capabilities
 - Grants to small businesses to reimburse the costs of business interruption caused by required closures
 - Government payroll support program

- Unemployment insurance costs related to COVID-19
3. The following are examples of public health expenditures NOT allowed pursuant to paragraph 1.a. above and 42 U.S.C. § 801(d):
 - Damages covered by insurance
 - Payroll or benefits for employees not substantially dedicated to mitigating or responding to COVID-19
 - Expenses that will be reimbursed under any federal program
 - Reimbursement to donors for donating items or services
 - Workforce bonuses other than hazard pay or overtime
 - Severance pay
 - Legal settlements
 4. Additionally, as outlined in guidance issued by the Congressional Research Service on April 14, 2020, “Coronavirus Relief Fund payments may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak. Such funds, however, may indirectly assist with revenue shortfalls in cases where expenses paid for by the Coronavirus Relief Fund would otherwise widen the gap between government outlays and receipts.”
 5. To ensure effective and timely oversight of local spending, FSCC will comply with reporting requirements established by Bourbon County.
 6. To ensure transparency and accountability in the deliberation, expenditure, and oversight processes associated with CRF funds, FSCC, will comply with all applicable requirements of the Kansas Open Meetings Act and Bourbon County.
 7. The COVID-19 pandemic has disproportionally impacted racial minorities within the State of Kansas, illustrating long-standing health disparities for African-American, Latino, and other racial minority populations in the United States. Accordingly, FSCC will consider and incorporate efforts to address such disproportionate impacts on racial minorities in its proposed plan.
 8. As provided in 42 U.S.C. § 801(f), the Inspector General of the Department of the Treasury determines whether CRF payments have been used for eligible purposes. Fund payments that are deemed to have been used for ineligible purposes are treated as a debt owed by the implementing government to Treasury. This Memorandum of Understanding signifies that, upon approval, FSCC agrees to cooperate with any audits or inquiries by the Department of the Treasury concerning CRF funds and agrees to pay any debt incurred to the Department of the Treasury due to ineligible expenditures of appropriated CRF funds.

9. FSCC understands that the United States Department of the Treasury or the Governor's Office of Recovery may issue guidance regarding the transfer, expenditure, reimbursement, or other use of CRF funds.
10. FSCC understands and agrees that any unspent funds must be returned to the State for recoupment. FSCC understands that Bourbon County must return all unspent funds no later than December 30, 2020, and will make any unspent funds available for return prior to December 30, 2020. All reconciliation documents submitted to the SPARK Taskforce will be made publicly available by the Governor's Office of Recovery, including supporting documentation submitted by FSCC to Bourbon County..

This document shall be filed with the County Clerk. It shall become effective as of _____, 2020.

FSCC Board of Trustee Chairman or Representative Date

H. CONSIDERATION OF CULINARY MEMORANDUM OF UNDERSTANDING BETWEEN SEKESC(GREENBUSH) AND FSCC

BACKGROUND: Following is a memorandum of understanding between Southeast Kansas Education Service Center (Greenbush) and FSCC to identify the responsibilities and obligations for culinary courses to be offered at Greenbush.

RECOMMENDATION: It is the recommendation that the Board approve the Culinary Memorandum of Understanding between Greenbush and FSCC.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

**Fort Scott Community College / Southeast Kansas Education Service Center -
Greenbush
Memorandum of Understanding**

Academic Year 2020-2021

INTRODUCTION

This document is a binding memorandum of understanding between Fort Scott Community College, hereafter FSCC and the Southeast Kansas Education Service Center (Greenbush). The intention of this memorandum is to identify the responsibilities and obligations for a Culinary Program to be offered at the Southeast Kansas Education Service Center - Greenbush, 947 W. 47 Hwy. Girard, KS 66743.

POINTS OF UNDERSTANDING

FSCC

1. FSCC will administer and be operationally responsible for providing culinary training and offer culinary courses.
 - 1.1. FSCC will enroll all participants and maintain records as required by the Kansas Board of Regents.
 - 1.2. Students will be officially enrolled in transcribed college courses.
 - 1.3. FSCC will provide the syllabi for the culinary courses.
 - 1.4. Eligible college courses may be considered dual credit for secondary students enrolled as sophomores, juniors or seniors.
 - 1.5. FSCC will not collect tuition and fees from the secondary students enrolled

GREENBUSH

2. Greenbush will employ and supervise all instructional staff.
 - 2.1. Greenbush instructional staff will teach the outcomes designated in the course syllabus.
 - 2.2. Greenbush instructional staff will submit to FSCC completed course rosters, grades, and assessment information as designated by FSCC policies.
 - 2.3. Students will be officially enrolled in transcribed college courses through FSCC.
 - 2.4. Eligible college courses may be considered dual credit for secondary students enrolled as sophomores, juniors or seniors in high school.
3. Greenbush will provide the culinary equipment, supplies, and materials to operate the culinary courses.
 - 3.1. Greenbush will provide the online learning platform as approved by FSCC & all staff required to operate the program.
4. Greenbush will not collect fees from FSCC.
5. FSCC and Greenbush agree to promote and market the Culinary Program in a cooperative effort to provide college and high school dual credit benefiting students and school districts.
 - 5.1. FSCC will develop marketing materials that identify FSCC, and the Greenbush Culinary Program.
 - 5.2. Greenbush will distribute marketing materials to school districts and promote the benefits of FSCC culinary courses for college and high school dual credit.

The parties whose signatures appear below agree to this memorandum of understanding in principle. It is recognized by all parties that the terms of this agreement are binding, and may be reviewed annually at the time of budget approval.

Southeast Kansas Education
Service Center-Greenbush

Date

Board of Trustees
Fort Scott Community College

Date

I. APPROVAL OF BUDGET PUBLICATION AND HEARING DATE

BACKGROUND: According to Kansas Statute 79-2929, the Notice of Hearing on the 2020/21 budget must be published a minimum of ten days before the hearing date. The 2020/21 budget can be found in the Proposed Budget packet.

RECOMMENDATION: It is recommended that the Board hold the budget hearing for the proposed 2020/21 budget on Monday, August 10, 2019, at 5:30 p.m. in the Heritage Room at Fort Scott Community College, and that the proper notice be submitted to the Fort Scott Tribune for publication within the specified time limits in accordance with K.S.A. 79-2929.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

J. APPROVAL OF NEGOTIATED AGREEMENT AND MEMORANDUM OF UNDERSTANDING WITH FSCAPE

BACKGROUND: FSCAPE and Administration have come to an agreement on the terms of the 2020-21 Negotiated Agreement with a supplemental memorandum of understanding. FSCAPE has ratified the terms of both, leaving Board approval as the last piece of approval. Both documents follow.

RECOMMENDATION: It is recommended that the Board approve the 2020-21 Negotiated Agreement and Memorandum of Understanding for the 2020-21 academic year.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

NEGOTIATED AGREEMENT

Fort Scott Community College

2020 - 2021

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**WRITTEN CONTRACT IN COMPLIANCE WITH
KANSAS PROFESSIONAL NEGOTIATIONS ACT,
K.S.A. 72-5412, et seq.
2020-2021 School Years**

This contract made and entered into this ____ day of __, 2020, by and between the Board of Trustees of Fort Scott Community College, Fort Scott, Kansas, hereinafter referred to as "the Board", and the Fort Scott College Association of Professional Employees/KNEA/NEA, hereinafter referred to as "the Professional Employees", Fort Scott, Kansas.

WITNESSETH:

ARTICLE I: PREAMBLE

WHEREAS, the Board of Trustees of Fort Scott Community College and their Professional Employees, through their duly appointed bargaining representatives, have entered into professional negotiations by meeting, conferring, consulting and discussing in a good faith effort by both parties, and have reached agreement with respect to the terms and conditions of professional service for the school year; and

WHEREAS, various agreements were reached between the bargaining agents for their respective parties during those negotiations; and

WHEREAS, it is the desire of the parties to set forth those agreements in writing;

NOW, THEREFORE, the Board and the Professional Employees do hereby agree that the following shall represent a binding contract upon the Board and the Professional Employees for the areas set forth herein covering the school year.

ARTICLE II: DEFINITIONS

1. Administration: All persons employed by Fort Scott Community College in the following positions: president, vice presidents, directors, registrar, and other such persons whose duties are primarily administrative in nature and whose salaries are not determined as a part of the Professional Employees bargaining unit.
2. Association/Professional Employees: The Fort Scott Community College Association of Professional Employees/KNEA/NEA is the exclusive bargaining agent authorized to negotiate with the Board with respect to the terms and conditions of professional service.
3. Board: The Board of Trustees of Fort Scott Community College, Fort Scott, Kansas
4. College/Community College: Fort Scott Community College, Fort Scott, Kansas.
5. Days: Except when otherwise indicated, days shall mean contract days.

6. Employee/Professional Employee: The terms "employee", "professional employee", and "instructor", "faculty member" or "teacher" may be used interchangeably, but shall mean the same.

7. Professional Employee(s): All persons employed as full-time instructors who teach credit hour classes as part of their regular contract and all counselors, librarians, and media specialists, who are employed under a contract subject to the provisions of K.S.A. 72-5413, et seq.

8. Professional Employees: Refers to the Fort Scott Community College Association of Professional Employees/KNEA/NEA (hereinafter, "FSCAPE", or the "Association").

9. Seniority: Shall mean the period that a Professional Employee has been under contract for professional service to the College.

10. President: Shall refer to the President of Fort Scott Community College.

ARTICLE III: DURATION OF AGREEMENT

This agreement shall be effective as of July 1st, after it is ratified by a majority of the Board and a majority of the Professional Employees as provided by law, and said agreement shall continue in full force and effect to and including June 30th.

ARTICLE IV: MODIFICATION OF AGREEMENT

This agreement shall not be extended, amended, or modified except by an instrument in writing duly executed by the parties in accordance with the provisions of K.S.A. 72-5413, et seq.

ARTICLE V: SAVINGS CLAUSE

If any provision or application of the agreement, to any employee or group of employees is held to be contrary to law, then such provision or application shall be deemed invalid except to the extent permitted by law. All other provisions or applications shall continue in full force and effect.

ARTICLE VI: REPRODUCTION OF AGREEMENT

Copies of this agreement shall be printed at the expense of the Board, and a copy shall be distributed upon request to each employee within the bargaining unit. It is further agreed that the Board shall furnish three (3) copies of this agreement to the FSCAPE for its use. The agreement will also be published on the web site.

ARTICLE VII: RECOGNITION

The Board recognizes the Fort Scott Community College Association of Professional Employees/ KNEA/NEA (FSCAPE) as the exclusive representative for purposes of collective bargaining under the Professional Negotiations Act, K.S.A. 72-5413, et seq. During the term of this agreement, no other group may be designated or selected for the purposes of professional negotiations.

ARTICLE VIII: MANAGEMENT RIGHTS

The Board hereby retains and reserves unto itself, except as limited by the specified and express terms of the agreement, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the laws and the Constitution of the State of Kansas and of the United States, including, but without limiting, the generality of the foregoing, the right:

- (a) to the executive management and administrative control of the school system and its properties and facilities;
- (b) to hire all employees, and subject to the provisions of the law, to determine their qualifications and the conditions for their continued employment, or their dismissal or demotion, and to promote and transfer all such employees;
- (c) to establish courses of instruction including special programs, and to provide for athletic, recreational, and social events for students, all as deemed necessary or advisable by the Board;
- (d) to delegate authority through recognized administrative channels for the development and organization of the means and methods of the instruction according to current teaching materials, and the utilization of teaching aides of all kinds;
- (e) to determine class schedules, the hours of instruction, and the duties, responsibilities, and assignments of teachers and other employees with respect thereto, and with respect to administrative and non-teaching activities within the school system, and the terms and conditions of employment.

The exercise of the foregoing powers, rights, authority, duties, and responsibilities by the Board, the adoption of policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this agreement and Kansas Statute; and then only to the extent such specific and express terms hereof are in conformance with the Constitution and laws of the State of Kansas and the rules and regulations promulgated by the Kansas State Board of Education and the Constitution and laws of the United States.

ARTICLE IX: REDUCTION IN FORCE

A. REDUCTION IN FORCE AND RECALL

When the Board finds that a reduction in force is in the best interest of the college, then and in that event, the effect upon the students and the school program should be of primary concern to all parties.

Various factors to be considered by the Board in making said reduction would be as follows:

Step One: Whenever possible, the reduction in staff should be accomplished by normal attrition, resignations, and/or retirements.

Step Two: If additional reduction is necessary, part-time teachers should be terminated in the particular area. A part-time teacher shall mean any teacher not contracted to full-time teaching load.

Step Three: If further reductions are deemed necessary by the Board, non-tenured teachers should be terminated in the particular areas prior to the termination of tenured teachers.

Step Four: If further reductions are deemed necessary by the Board, all of the following factors shall be given consideration: seniority, academic degrees and training, qualifications to teach in areas of need, evaluation reports, and recommendations of administrative staff.

B. RECALL AND/OR RE-EMPLOYMENT PLAN FOR TEACHERS WHO HAVE BEEN TERMINATED UNDER THE ABOVE REDUCTION IN FORCE PROCEDURE

Step One: Terminated teachers shall be offered the opportunity to fill other vacancies for which they are qualified. The qualifications shall be determined by the Board considering the factors set forth in Step Four above of the Reduction in Force procedure. Upon receiving a certified letter offering re-employment, the teacher must accept or reject the position within fifteen (15) days.

Step Two: Upon termination, affected teachers may have their names placed on a recall list. The list will be used to fill vacancies on the same basis as outlined above in Step One of this plan. Teachers' names will remain on the list for two (2) years and will be removed during that time only upon the teacher's written request to the President, or upon the teacher's refusal of re-employment by the college. After two (2) years, the teacher may request in writing that his or her name remain on the recall list for an additional period of one (1) year. Such request must be made by March 15 of each year.

Step Three: Re-employed teachers who have been terminated due to reduction in force, shall retain all benefits earned and not withdrawn at the college and shall be returned to salary with no loss or gain of income due to their absence during termination.

ARTICLE X: TEACHER DISCIPLINE, SUSPENSION, TERMINATION, AND NONRENEWAL

A. Any discipline, termination or nonrenewal of a full-time Professional Employee under the terms and conditions of this agreement will be handled and/or enforced by the Board as provided by the laws of the State of Kansas, and the terms and conditions of this agreement. The Professional Employee shall be accorded all procedural safeguards related to any hearings that are required by law including the right to prepare defense, to present and cross-examine witnesses, to be represented by any legal counsel, and/or Association representation. Any employee who feels that a disciplinary action has been unfair may file a grievance in accordance with the grievance procedure.

B. Copies of all formal evaluations will be immediately delivered to each teacher and said teacher shall have the right to respond in writing to said evaluation within ten (10) contract days. Said response shall be physically attached to the respective evaluation.

C. The President of the College, with the concurrence of the Board of Trustees, may suspend an employee from duty. Employees may be suspended and subsequently discharged for: unprofessional conduct, physical or mental incapacity, arrest or an official charge or any violation of any criminal laws amounting to a felony, or other conduct which substantially interferes with the continued performance of duties. In case of a suspension, an employee will, during the term of suspension, continue to receive regular compensation and such other benefits as his or her contract indicates. After investigation, should the grounds for suspension prove to be unsubstantiated, the employee shall be reinstated.

D. Any teacher's files shall be open to inspection to the teacher at all times, and at the request of the teacher, a representative of FSCAPE may inspect the teacher's files. The teacher shall have the right to respond to all materials contained in said files. Such response shall become a part of the file. No material derogatory to the teacher's conduct, service, character, or personality shall be placed in the teacher's files unless the teacher has had an opportunity to review the material.

E. The teacher and/or his/her representative shall have the right to reproduce any contents of his or her file at any time.

ARTICLE XI: WORKLOAD

Professional Employees will be expected to be on campus or approved temporary duty elsewhere thirty-two (32) clock hours but no more than forty (40) hours each week for work in the classroom, teacher's office or other assigned duties unless otherwise noted in this agreement. Clock hours will be governed by the following provisions:

1. Professional Employees on 169 day (9 month) contracts will be in the classroom thirty (30) semester hours per year. A minimum of thirteen (13) semester hours and a maximum of seventeen (17) semester hours may be assigned each semester at the request of the instructor. Professional Employees under contract for 189 days (10 month), 209 days (11 month) are addressed in the following items. Cosmetology will adhere to the staff calendar.
2. Office hours are scheduled within the business hours of the college between 7:30 a.m. and 5:00 p.m. However, a full-time instructor whose teaching assignment is outside the business workday (evening and weekend courses) is entitled to use flextime on an hour-for-hour basis; flextime is defined as adjusting the hours of work in order to complete assigned duties. The flextime schedule is for the entire semester and must be posted for use by students, colleagues, and others. Office hours should consist of 10 hours per week while teaching a standard fifteen (15) credit hour semester. These office hours should be scheduled to benefit the students and not burden the instructor
3. Flex time should be an available option to the Professional employee both on the main campus as well as the outreach campuses on a case by case basis with permission of the program director and Vice President of Academic Affairs. The flextime schedule cannot interfere with the day to day operations of the program.
4. Lunch periods of a minimum of thirty (30) minutes and breaks are scheduled by each teacher at the beginning of each semester. The lunch period is not part of the scheduled workload and may be scheduled at the discretion of each teacher. At no time will the lunch period or breaks conflict with the teaching hours or office hours.
5. Class hours and office hours will be posted in the classroom or office in a highly visible location on the first day of class for each teaching session: summer, fall and spring. If the teacher expects to be gone from his/her office more than thirty (30) minutes, he/she should leave a note posted next to his/her schedule stating where he/she may be found. The following programs are exempt from the office hours requirements: Cosmetology, and EWT. Assignments for these programs will be scheduled through the Vice President of Academic Affairs.
6. Professional Employees working on extended contracts will be on campus or assigned to college duties on or off campus, no less than thirty-two (32) hours but no more than forty (40) hours each week without additional financial compensation unless otherwise mutually agreed between the employee and his/her supervisor.
7. Working dates for ten- and eleven-month employees will be distributed by the Administration as early as possible, and employees will receive a letter of understanding designating these days.

8. Academic Progress Reporting

An updated grade for the course is required to be posted three (3) times a semester (February, March, April and September, October, November; no later than the 15th of each month), in Campus Connect and/or Early Alert. The instructor shall have a time window of one week from the due date to update the grade. This will allow for the grade to reflect any major change in the event that a major test or assignment falls within a week from the set time to update course grade. An instructor may choose to update course grades more often. A final course grade shall be reported by the instructor using the college's final grade reporting system by noon on the first business day following finals week.

9. All faculty will participate in all college-wide assessment efforts:

- Including reporting, collecting, and analyzing data each semester
- Attend and participate in college-wide training on assessment (assessment day/s)
- Help select a full-time faculty member to serve as the head of the assessment committee

Assessment method for courses are chosen by the full time faculty. Adjunct or concurrent instructors are required to use the same methods and measurement criteria.

10. Total enrollment will be divided by the number of courses taught in the semester to determine average class size. If class size averages 10 or greater, overload courses will be paid at the full rate for full time instructors.

11. Eight (8) shall be the minimum enrollment numbers for on-line courses. This minimum may be lowered at the discretion of the Vice President of Academic Affairs.

12. Online Courses Memorandum of Understanding: All online instructors (full time, adjunct, etc.) will receive designated training before teaching online courses. The first training session will be in person, and the remainder of the training will be online at the faculty member's pace. Current full time faculty members that complete the training by October, 2015 shall receive a one-time stipend of \$500.

13. Full time faculty who teach a clinical course are awarded credit based on 3:1 ratio. 45 hours of clinical instruction equals 1 credit hour of workload. Full time Nursing faculty teaching a clinical course are required to work a minimum of 12 credit hours per semester. Full time faculty who do not teach a clinical course are required to work a minimum of 15 credit hours per semester. Full time Allied Health faculty who teach a clinical course are required to work a minimum of 14 credit hours per semester. Extra clinical rotations that are required within a Nursing or Allied Health course are paid by the hour based on the faculty's degree status, i.e. graduate degree or non-graduate degree. Instructor to student ratios are based on Kansas State Regulations for nursing and health occupation programs.

14. Other professional duties may be assigned by the administration in lieu of teaching hours and/or office hours.

15. Division Chairs will receive \$3,200 per contract year. One division chair for each of the following departments will be selected by the Vice President of Academic Affairs. The Division Chair for each department will be a full-time faculty member who teaches in their respective department.

- Business/Social Science/Education
- Communications/Fine Arts
- Math and Science
- Agriculture

16. Industry Coordinators will be a full-time faculty member who teaches in their respective department and selected by the Vice President of Academic Affairs.

- One Industry Coordinator for John Deere – \$3,200 per contract year
- One Industry Coordinator for Cosmetology at Fort Scott - \$1,000 per contract year
- One Industry Coordinator for Cosmetology at Pittsburg - \$1,000 per contract year

17. Holiday and No-Class Faculty Duty Days Memorandum of Understanding: This Memorandum of Understanding (MOU) sets forth the terms and understanding for a committee to be formed consisting of three faculty members and three staff members. The faculty members shall be appointed by the FSCAPE President according to FSCAPE association by-laws. This committee's sole responsibility will be to recommend holidays and no-class faculty duty days on the calendar. The recommendation will then be presented to the President of the College and then to the Board of Trustees for approval. This Memorandum of Understanding shall not nullify FSCAPE's rights to negotiate any negotiable calendar items.

18. Faculty In-Service Memorandum of Understanding: This Memorandum of Understanding (MOU) sets forth the terms and understanding for a committee to be formed consisting of three faculty members and three staff members. The faculty members shall be appointed by the FSCAPE President according to FSCAPE association by-laws. This committee's sole responsibility will be to prepare the agenda for faculty in-services. Two-thirds of the in-service time shall ideally be devoted to faculty office hours, and these office hours shall be placed on the agenda in at minimum of three-hour blocks. The recommended agenda will be presented to the President of the College and then to the Board of Trustees.

ARTICLE XII: GRIEVANCE PROCEDURE

DEFINITION

Grievance: A complaint by a teacher, group of teachers, or FSCAPE based on an alleged violation, misinterpretation, or misapplication by the College of a negotiated contract or agreement, a board policy, administrative regulation, or practice affecting conditions of employment.

A. PROCEDURE

Level One

The aggrieved person may first discuss the problem with his/her division chairperson. During this discussion the aggrieved person, either directly or through a FSCAPE grievance representative, shall seek to resolve the matter informally.

Level Two

(a) If the aggrieved person is not satisfied with the disposition of his/her grievance at Level One, or if no decision has been rendered within five (5) working days of discussion of the grievance, he/she may file the grievance in writing simultaneously with FSCAPE or its designee and the Vice President of Academic Affairs.

(b) Within one week after receipt of the written grievance, the Vice President of Academic Affairs will meet with the aggrieved person and a representative of FSCAPE in an effort to resolve it. The Vice President of Academic Affairs shall submit his/her decision in writing to the aggrieved person and the FSCAPE President within five (5) working days after the meeting.

Level Three

(a) If the aggrieved person is not satisfied with the disposition of his/her grievance at Level Two, or if no decision has been rendered within five (5) working days after discussion of the grievance, he/she may file the grievance in writing simultaneously with FSCAPE or its designee, and the College President.

(b) Within five (5) working days after receipt of the written grievance, the college President will meet with the aggrieved person and a FSCAPE representative in an effort to resolve it. The college President shall submit his/her decision in writing to the aggrieved person and the FSCAPE President within five (5) working days after the meeting.

Level Four

(a) If the aggrieved person is not satisfied with the disposition of his/her grievance at Level Three, or if no decision has been rendered within five (5) working days after presentation of the grievance, he/she may forward the grievance to the Board of Trustees.

(b) Within five (5) working days after receipt of the written grievance, the Board or its designee will meet with the aggrieved person and his/her FSCAPE representative in an effort to resolve it. The Board shall submit its decision in writing to the aggrieved person and the FSCAPE President within five (5) working days of the meeting.

B. RIGHTS OF TEACHERS TO REPRESENTATION

1. No reprisals of any kind will be taken by the Board for participation in this procedure.
2. A teacher may be represented at all stages of the grievance procedure independently or upon request to FSCAPE, by an Association representative. However, said teacher shall be present at all conferences, meetings, hearings, etc., involving the grievance procedure.

C. MISCELLANEOUS:

1. The number of days indicated at each level is working days and should be considered as a maximum, and every effort should be made to expedite the process. The time limit specified, however, may be extended by mutual agreement.
2. In the event a grievance is filed at such time that it cannot be processed through all the steps in this grievance procedure by the end of the school year, the days shall be those days in which the office is open for business.
3. If a Board, or any of its administrative staff, does not present a written decision within the time allotted involving any decisions to be made at Levels Three and Four of the Grievance Procedure, such failure to act shall be an admission that the grievance was justified and the aggrieved person shall receive the remedy he/she is seeking so long as said remedy does not violate the terms and conditions of this agreement or the laws of the State of Kansas.
4. Decisions rendered at Levels Two, Three, and Four of the Grievance Procedure will be in writing setting forth the decision and the reasons therefore, and will be transmitted promptly to all parties in interest, FSCAPE, or its designee.
5. When it is necessary for FSCAPE, or its representative, to attend a grievance meeting or hearing during the school day, they will, upon notice to the President or immediate

supervisor, be released without loss of pay. Any employee whose appearance at such meeting or hearing as a witness will be accorded the same right.

6. The President of the College has the right to supersede at Levels One and Two at his/her sole option, in an effort to bring it immediately to Level Three.

ARTICLE XIII: PROFESSIONAL EMPLOYEES ASSOCIATION RIGHTS

Access to Buildings

Duly authorized representatives of FSCAPE shall be permitted to transact official association business on school property at all reasonable times during the time such buildings are normally open for College business. It is further provided that such activities shall in no way interrupt classroom activities or other regular duties of employees of the College.

Bulletin Board and Mail Service

FSCAPE shall have the right to post notices of activities and matters of Association concerns on an employee bulletin board which will be provided by the Board in the faculty lounge of "A" building or an appropriate area in other buildings, and FSCAPE shall have the right to place notices in the faculty mailboxes.

Exclusive Rights

The rights granted in this agreement are exclusively those of the recognized representative of the teachers under the provisions of the Kansas Professional Negotiations Act.

Payroll Deduction Dues

Within thirty (30) days after receipt of written authorization from the teacher, the Board may deduct dues from the salary of that particular teacher and make appropriate remittance. Such authorization shall continue in effect from year to year. Amounts to be deducted shall be supplied to the Board in the authorization signed by the particular teacher to be charged. Prior authorizations existing on the effective date of this agreement shall continue in full force and effect if he/she meets the requirements of this agreement unless and until revoked in writing by the employee. The Board shall transmit to the FSCAPE designee the total monthly deduction for the professional dues within ten (10) days following each regular pay period.

Use of Facilities and Equipment

FSCAPE shall have the right to use school facilities and equipment including, but not limited to, typewriters, duplicating equipment, calculators, computers, audiovisual equipment, and such other equipment which is not otherwise in use by the College. Such use shall not interfere with the College's normal and regular use of said equipment and FSCAPE shall reimburse the College

for the actual costs of all paper, supplies, and copies. FSCAPE shall have the right to hold meetings in the school buildings at normal times during the period of time when said buildings are normally open for school use. Reservations for the use of said buildings shall be made in advance with the office of the President and FSCAPE shall be responsible and liable to the College for any additional utilities, salaries, or other costs to the College as a result of said use.

ARTICLE XIV: UNIFORM PROFESSIONAL EMPLOYEES CONTRACT PAYMENT DATES

The Professional Employees' contracts (except Business & Industry and Cosmetology instructors) will have a uniform payment date. The salary specified in said contracts will be payable in twelve (12) equal installments on or about the 15th day of each calendar month beginning August 15th of each year. The final installment of the contract will be paid on or about July 15th of the contract year. Business & Industry and Cosmetology instructors will receive their first payment on or about July 15th, and the final payment date on or about June 15th of the contract year. If the 15th of the month falls on a weekend or a holiday, payment will be made on the last working day preceding the 15th. Overload pay for fall and spring semesters will be paid after certification of course rosters in one of the following special payrolls: on October 1, December 1, March 1, and May 1.

ARTICLE XV: STUDENT ADVISING, INVOLVEMENT, AND COMMITTEE ASSIGNMENTS

A. Professional Employees may volunteer through the Vice President of Academic Affairs' office for student advising. Volunteer advisors will not be compensated. The recommendation is that faculty advisors be limited to twenty-five (25) students per semester.

B. It will be the responsibility of the teacher advisor to consult with the Counseling Office when student advisees make any significant alteration of education plans.

ARTICLE XVI: FORM OF CONTRACT

A. It is agreed between the parties that the form of the contract presently used by the College shall continue.

ARTICLE XVII: ASSIGNMENT OF CLASS TIMES AND LOAD

It is mutually agreed between the parties, that the Board of Trustees and the administration have the right to assign the various times the teachers will hold their classes and the class load that each individual teacher will be required to carry (not to exceed seventeen (17) credit hours per semester nor more than thirty (30) total credit hours during the fall and spring

semesters, without additional financial benefits). The only exception to the above is for Business & Industry, EWT, CE-ETC/MILL, John Deere, Harley Davidson and Cosmetology teachers. Both parties agree that this is a right held by the Board of Trustees and the administration under the present contract through the terms of the Management Rights clause.

ARTICLE XVIII: SALARY

A Salary Schedule adopted by the Board of Trustees will be used for placement of members of the bargaining unit members. A Salary Schedule column is designated for Cosmetology, based on a twelve (12) month contract; all other members of the bargaining unit are placed on the salary schedule columns based on a nine (9) month contract according to level of education and years of full-time teaching experience in an educational institution. Approved nursing clinical experience may be counted on a two-for-one basis up to ten (10) years for teaching experience. (Example: Eight (8) years of clinical experience is equated to step 4 for nursing instructors on the Salary Schedule.) Beginning with the 2005-2006 school years, hiring of new employees covered under the bargaining unit, may have up to two (2) years deducted from their previous full-time experience before placement on the salary schedule. The intent of this provision is to compensate for current employees covered under the bargaining unit, whose step increase was frozen.

For the 2014/2015-year, there will be one vertical step advancement on the salary schedule for full-time faculty with continuing contract from the 2013/2014 academic year.

For Career and Technical Education faculty, professional work experience in a related field may be counted on a two-for-one basis up to ten years for teaching experience.

Degree Placement &/or Movement

Increments of fifteen (15) approved college credit hours gained after employment shall entitle the professional employee to advancement on the salary schedule. In order to be eligible for a lateral move on the salary schedule, proper written notification of intent to complete additional hours must be given to the appropriate vice president and the business office by April 1st of a given calendar year. Faculty members must have completed the required hours of approved credit by August 1st of the following year. Approved credit shall be defined as a program of study or a sequence of courses (which may include non graduate hours) planned by the faculty member and approved by his or her Vice President of Academic Affairs.

(a) Advancement to each of the next levels past a Master's degree level and up to a Master's degree + 45 requires substantiation of credit hours by grade report or transcript from the academic institution where the applicable graduate course work was completed.

(b) Advancement to the Doctorate degree level requires the conferring of the Doctorate and the filing with the appropriate office a transcript from the conferring academic institution showing completion of the degree.

Following completion of the additional hours and/or degree, an official transcript must be filed with the appropriate office prior to August 1st of the school year.

Faculty Development Fund

The Board of Trustees will appropriate a sum, not to exceed \$7,500 per annum, for the purpose of facilitating faculty development. Faculty development shall be defined as an approved course of graduate study leading to advanced proficiency in the bargaining unit member's area of professional competence. An approved course of graduate study shall be defined as a program of graduate study agreed to by the appropriate vice president and the bargaining unit member. A faculty committee shall review an approved application and determine the amount of assistance that will be made available to the bargaining unit member.

A contract between the bargaining unit member and the Board of Trustees shall stipulate that the bargaining unit member will continue his or her employment at FSCC for a minimum of two contract years after the completion of the program. If this condition is not met, the bargaining unit member shall agree to return the stipend(s) in full. The full stipend awarded to the bargaining unit member will be deducted from the remaining pay due to the employee if the employee leaves before the two year period after the completion of the program the stipend was approved for. This paragraph shall be considered null and void in the case of a termination of the bargaining unit member's contract initiated by the Board of Trustees.

Overload Compensation

The base pay for courses taught as overload or in the summer will be \$450 per credit hour. Full time faculty will receive \$150 per credit hour added to the base pay for each online, IDL, or hybrid course taught.

2018-19 Academic year: Addition of \$825 to the base of every column on the salary schedule, one step, and movement for anyone who has attained a higher degree over the past year.

2019-20 Academic year: All instructors will receive one step and column movement. Contract negotiations will be opened if money equal to or greater than \$35,000 more than the current state operating grant for the sole purpose of increasing base salary.

**Negotiations were re-opened in the summer of 2019 for the purpose of increasing the base due to the amount of the state operating grant. The base in every column of the salary schedule was increased by \$300 as reflected below.*

SALARY SCHEDULE FOR 2019-20

STEP	NON- DEG	BS	MS	MS+15	MS+30	MS+45	PHD
1	27,060	30,750	31,910	32,775	33,655	34,575	36,140
2	27,785	31,350	32,585	33,510	34,435	35,400	36,990
3	28,510	31,950	33,260	34,245	35,215	36,225	37,840
4	29,235	32,550	33,935	34,980	35,995	37,050	38,690
5	29,960	33,150	34,610	35,715	36,775	37,875	39,540
6	30,685	33,750	35,285	36,450	37,555	38,700	40,390
7	31,410	34,350	35,960	37,185	38,335	39,525	41,240
8	32,135	34,950	36,635	37,920	39,115	40,350	42,090
9	32,860	35,550	37,310	38,655	39,895	41,175	42,940
10	33,585	36,150	37,985	39,390	40,675	42,000	43,790
11	34,310	36,750	38,660	40,125	41,455	42,825	44,640
12	35,035	37,350	39,335	40,860	42,235	43,650	45,490
13	35,760		40,010	41,595	43,015	44,475	46,340
14	36,485		40,685	42,330	43,795	45,300	47,190
15	37,210		41,360	43,065	44,575	46,125	48,040
16	37,935		42,035	43,800	45,355	46,950	48,890
17	38,660		42,710	44,535	46,135	47,775	49,740
18	39,385			45,270	46,915	48,600	50,590
19	40,110				47,695	49,425	51,440
20	40,835					50,250	52,290

Additional \$500 for each year of full-time teaching beyond final step in columns BS through PhD. This \$500 will only be given in years where steps are negotiated and is a cumulative amount.

ARTICLE XIX: SICK LEAVE

Loss of Time -- Sick Leave Regulations

Full-time employees are granted eighty (80) hours sick leave for the year, accumulative to nine hundred sixty (960) hours for sickness of themselves, or serious illness, or death in the

immediate family. Immediate family is defined as the mother, father, brother, sister, husband, wife, daughter, son, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparents, and grandchildren. To be entitled to annual sick leave credit, an employee must report for duty at least one day at the beginning of his/her new period of employment.

Full-time employees shall be entitled to three days loss of time each year to attend the funeral of a friend or relative, who is not a member of the immediate family, or a wedding or graduation within the immediate family, or answer to a subpoena to appear in court. Loss of time under this provision shall be charged against the sick leave credit balance. Twenty four (24) hours of personal leave per year are granted which will not be counted against the employees' sick leave credit balance.

The Director of Human Resources shall keep an accumulative record of all employees. Request of salary for paid absence from work for reasons other than those mentioned above must be in writing and must be approved by the President of the College in advance of absences. It is expected that the College employee will inform the administration of all absences as early as possible so appropriate measures can be taken to execute his/her normal duties.

Approved absences to attend professional meetings, conventions, etc., will not be counted against the sick leave balance. Absences occurring which are beyond the control of the instructor or employee, such as jury duty, act of God, etc., shall be dealt with individually by the President of the College and approved by the Board of Trustees. All other absences shall be prorated as an hourly charge against the employee's annual base contracted salary.

Sick Leave Pool

The Sick Leave Pool is intended to be used by participating full-time faculty if they have exhausted their own sick leave and personal days due to a catastrophic illness or injury to themselves. A faculty member may request special consideration for absences due to injury or illness of an immediate family member. At the time the Sick Leave Pool is established and approved by the Board of Trustees, any faculty member wishing to participate in the Sick Leave Pool will be allowed to contribute sixteen (16) hours to the Pool. After the establishment of the Pool, the following rules will apply:

- A. The Sick Leave Pool is created by allowing full-time faculty at Fort Scott Community College to contribute sick days from their accumulated sick leave. Faculty will receive a Sick Leave Pool contribution form with their August paycheck each year. Those wishing to contribute to the Sick Leave Pool should complete the form and return it to the Payroll Department no later than September 5th.
- B. The Sick Leave Pool is managed or administered by a committee made up of three (3) members of the bargaining unit.
- C. The Sick Leave Pool Committee (SLPC) will meet on the first (1st) Tuesday of each month at which time decisions will be made and administered. Any SLPC member may call a meeting as long as there is at least five (5) days' notice, but this is only intended for

emergency situations. Regular business should wait for the regularly scheduled monthly meeting time. If there is no business, the SLPC will not convene.

D. In order to utilize the Sick Leave Pool (SLP), the faculty member must have contributed a minimum of eight (8) hours during the previous school year. The SLPC will not entertain requests from faculty members who did not contribute during the previous school year unless unanimously determined as an exception by the SLPC.

Example of an exception: New employee, sick leave pool has reached its maximum accumulation of sick days allowed, new employee could elect to participate but sick days would not be deducted from new employees balance until at such time the SLP went below the maximum level of 2000 contributed sick day hours.

E. The Sick Leave Pool has a maximum level of 2000 contributed sick day hours. The maximum level can only be increased by approval of the FSCC Board of Trustees. If the SLP falls below eighty (80) hours, an open enrollment may be determined by a unanimous vote of the SLPC.

F. Open enrollment is a condition in which any full-time faculty member may contribute a minimum of eight (8) hours and a maximum of sixteen (16) hours in order to increase the number of available days in the SLP. Open enrollment may only be called by a unanimous vote of the SLPC and will be limited to eighty (80) working hours of enrollment time before the open enrollment is deemed closed.

G. Under normal conditions, the SLPC may award a maximum of eighty (80) sick hours to any participant within one school year. The SLPC may increase the maximum number of sick day hours available from the SLPC, but only with a unanimous vote of the SLPC.

H. Hours contributed in the August enrollment by a full-time bargaining unit faculty member will be deposited in the SLP in the month of May the following year if the SLP has fallen below 2000 hours. In the event that the hours are not needed the SLP hours contributed by the full-time bargaining unit faculty member will be directly credited back to the participant. Participating faculty members may qualify for the use of the SLPC days if they exhaust all of their accumulated sick leave and personal days and have no other means of financial support.

I. The SLPC may not be used to cover a participant who is receiving pay or is eligible to receive pay from workers compensation, KPERS disability or other disability insurance, or assistance while unable to work.

J. This sick leave pool policy may be reviewed by the Board of Trustees and the recognized Faculty Association, as they deem necessary.

K. The Director of Human Resources shall keep a record of each member's contributions and use of the SLP hours and the starting and ending balance of the SLP hours for each

year. A summary statement shall be provided to the SLPC on the last working day of September of each year. The summary shall include:

1. ending SLP hours balance since last statement;
2. total contributions to the SLP since last statement;
3. total SLP hours used since last statement.

The intent of this sick leave pool is to assist full-time faculty members who suffer prolonged illness or disability to work.

ARTICLE XX: CLASS DEVELOPMENT

It is mutually agreed between the parties that a teacher or instructor may receive payment as follows for development of courses: \$400 per credit hour for on-line courses and \$300 per credit hour for other courses. Payment for development of new programs and related courses will be determined on an individual basis by the Vice President of Academic Affairs. To qualify for the payment for class proposal, the instructor, or teacher must request and receive course approval from the FSCC Curriculum Committee, and the Vice President of Academic Affairs. The intent of this proposal is to develop and improve curriculum and develop creativity, and not to be used for maintenance of programs.

ARTICLE XXI: WORK PROJECT DEFINITIONS

1. Purpose

This Article is intended to protect the interests of a member of the faculty whose originality may yield monetary rewards while at the same time protecting the interests of the College and the community it represents.

2. Definition of Terms

As used in this Section, the following terms have the meaning indicated:

- A. "Inventions" means all devices, discoveries, processes, methods, uses, products, or combinations whether or not patented or patentable at any time under the Federal Patent Act as now existing or hereafter amended or supplemented.
- B. "Written materials" means all instruction, literary, art, dramatic, and musical materials or works, computer programs, and all other materials, published, or unpublished, whether or not copyrighted or copyrightable.
- C. "Recorded materials" means all sound, visual, audiovisual, films or tapes, videotapes, kinescopes, or other records or transcriptions, published or unpublished, whether or not copyrighted or copyrightable.
- D. "Materials" means written materials and recorded materials.

E. "College support" means release time, grant money, equipment, material, that which is developed as part of the bargaining unit member's course of duties, or other non-incidental financial or material assistance. The significance of College assistance will be determined by a Copyright and Patent Committee subject to review by the College President or his/her designee and the Board of Trustees.

F. "Net proceeds" means gross receipts there from (including rents, royalties dividends, earnings, gains, and other sale proceeds) less all costs, expenses, and losses paid or incurred by Fort Scott Community College in connection therewith (including all direct costs and expenses, indirect costs and expenses, as allocated and determined by the College and the costs and expenses of obtaining and securing patents or copyrights and all attorney's fees.)

G. "Commissioned" means specific projects, works, or products contracted for by the College with an individual or group of individuals for a time specified in the commission contract.

3. Inquiry to the Copyrights and Patents Committee

To ascertain whether any inventions or materials members of the faculty are planning to prepare, preparing, or have prepared, will be considered College supported. As set forth in this policy, a bargaining unit member initiates an inquiry to the College Committee on Copyrights and Patents, hereafter called the "Committee" to which inquiry the Committee will respond. The Committee shall be appointed by the President and shall consist of five members: two administrators, two bargaining unit members, and one officer of FSCAPE.

Either a bargaining unit member or the FSCAPE officer will serve as the chairperson, chairing the meetings and keeping a record of the meetings and the Committee's decisions. The burden of responsibility for seeking agreement concerning the ownership of all inventions and materials developed by a bargaining unit member shall be on the bargaining unit member.

4. Ownership and Equity

The following shall be used as a guideline in determining the ownership, use, and distribution of proceeds from inventions and material as defined in Section 2.

A. The Fort Scott Community College recognizes that ownership and proceeds resulting from materials and inventions when not commissioned by the College, and the preparation of which were not supported or assisted in any non-incidental way by the College, belong to those who created such material and inventions.

B. The College further recognizes that material and inventions may be produced by a faculty member under College support as part of a member's course of duties, release time, grant money, equipment, or other material or financial assistance.

C. The legal title to all materials and inventions as defined in Section 2 shall be held by Fort Scott Community College when developed through College support or when commissioned, subject to the provisions of Sections 4.D and 5 of this article; provided, however, materials and inventions produced under grants from the federal government or other agency, public or private, shall be subject to the conditions of the contract or grant with respect to ownership, distribution and use, and other residual rights, including net proceeds; and provided further, ownership to written materials generated as a result of individual initiative, and not a College assignment, and where only incidental use of College facilities or resources are employed should normally reside with the author. Where feasible, formal statutory copyrights shall be obtained for materials in the name of Fort Scott Community College. In the case of patents, all applications shall be accompanied by appropriate assignments to assure ownership by the Community College.

D. If a faculty member requests in writing that the College produce or have produced inventions or materials developed by the faculty member with College support and approval and the College declines to produce or have produced these inventions or materials, the College may transfer its rights to the bargaining unit member so that the faculty member may produce or have produced these inventions and materials for sale without reference to the College's name.

5. Distribution of Proceeds

A. Net proceeds resulting from inventions and materials shall, as between the Fort Scott Community College and the faculty member involved, be divided as follows:

- (i.) Twenty-five percent of all net proceeds from the sale or licensing of college supported written materials will go to the College and 75% will be retained by the originating faculty member.
- (ii.) Seventy-five percent of all net proceeds resulting from the sale or licensing of College supported recorded materials and inventions will be to the College and 25% will be retained by the originating faculty member.

B. When the College commissions the development work, the College shall have all rights to the proceeds in inventions and materials, except as otherwise specified in writing in the commission contract.

6. Inventions and Materials Developed by Consulting Work

Inventions and materials made or developed solely in the course of consulting work performed by a faculty member for outside organizations, for which written approval of the President of the College or his/her designee has been obtained, shall not be considered as having been College supported or College commissioned; and all rights to such inventions and materials, other than those involving the non-incidental use of College funds or facilities, shall remain with the individual unless otherwise provided in the President's approval.

7. College use of Income from Copyright and Invention Proceeds

The College share of income derived from proceeds in any materials and inventions will be used at the discretion of the Board of Trustees.

8. Releases

The faculty member shall be responsible for obtaining appropriate written releases from individuals identified in, or in some manner requested to participate in the creation of College personnel indicating that to the best of his/her knowledge, any of the materials developed do not infringe on existing copyrights or other legal rights.

ARTICLE XXII: ACADEMIC FREEDOM

1. Academic freedom

Academic freedom shall be guaranteed to teachers, and no special limitations shall be placed upon study, investigation, and presentation of facts and ideas concerning human society, the physical and biological world and other branches of learning subject to accepted standards of professional responsibility. The right to academic freedom herein established shall include the right to support or oppose political causes and issues outside of the normal job responsibilities.

2. Classroom presentation and discussion

As a vital component of academic freedom, teachers shall be solely responsible for decisions regarding materials used for the instruction of students. Accordingly, employees shall be guaranteed full freedom in classroom presentations and discussions and may introduce issues that have economic, political, scientific, or social significance, or otherwise controversial material relevant to course content.

3. Personal expression

No teacher shall be prevented from wearing pins or other identification or symbolism in expression of membership in the association, religious orders, political systems, or sympathy with social causes or traditions outside the normal job responsibilities. In performing teaching functions, teachers shall have reasonable freedom to express their opinions in an objective manner on all matters relevant to the course content. A teacher, however, shall not utilize her/his position to indoctrinate students with her/his own personal, political and/or religious views.

4. Nondiscrimination

No teacher will be subject to discrimination or harassment in any terms or conditions of employment because of her/his personal opinion or scholarly, literary, or artistic endeavors.

5. Alteration of grades

Grades given a student by a teacher shall be final and not subject to alteration unless fraud, bad faith, incompetency, or mistake can be shown on the part of said employee. Under extenuating circumstances, a grade may be changed by the Vice President of Academic Affairs to a withdrawal provided that the instructor is notified of the grade change and reason.

(Modified from Academic Freedom in Higher Education, December 2007, www.nea.org)

ARTICLE XXIII: RETIREMENT

A Professional Employee at Fort Scott Community College is eligible for a percentage of the value of his/her unused sick leave upon retirement, subject to a maximum of thirty (30) days if such person:

A. Is currently employed full time and is sixty (60) years of age on or before June 30th of the retiring year; or is currently employed full time and has met the KPERS eligibility requirements for full retirement; and

B. Has a minimum of 15 years of full-time service with the College.

Retirement is entirely voluntary and at the discretion of an eligible employee.

Eligibility for payment of the specified value of unused sick leave upon retirement will be determined by the records of Fort Scott Community College. An employee notifying FSCC of his/her intent to retire shall have the responsibility to provide all facts and information necessary to prove eligibility for the value of their unused sick leave, subject to a maximum of thirty (30) days.

1. Application. An employee must notify the president of the College of his/her intent to retire. Such written notice shall be submitted on or before February 1st preceding the anticipated retirement date and shall include the following information:

A. A statement of the applicant's intent to retire.

B. The anticipated date of retirement.

Following final action by the Board of Trustees on any application for retirement, the College President shall notify the applicant in writing of the final disposition and the date and the value of his/her unused sick leave.

2. Unused Sick Leave Benefits. The unused sick leave benefit shall be based on the applicant's current base contract salary. The applicant will receive 50% of the value of his/her unused sick leave for faculty with 25 or more years of full time service, 40% for faculty with 20-24 years of

full time service, and 30% for faculty with 15-20 years of full time service, subject to a maximum of thirty (30) days. Payment will be paid on a special payroll on the first of the month following retirement of an eligible faculty member.

Prior to April 1st, the College President and/or Business Officer shall calculate and determine the payment for unused sick leave for retirement costs for the coming school year. For the purpose of such calculations, it shall be assumed that such employee will retire as of July 1st of the current calendar year. This calculation will be based upon the specified value of the applicant's unused sick leave, subject to a maximum of thirty (30) days.

3. Terms and Conditions. The following terms and conditions shall apply to the College's early retirement plan.

A. As used in this policy, the term "school year" means that period of time from July 1st through June 30th.

B. The employee may continue in the College's health program at his/her own expense unless not allowed or disallowed by the policies of the insurance company or a state agency.

C. An employee who receives a percentage of the value of his/her unused sick leave upon retirement, subject to a maximum of thirty (30) days shall not thereafter be eligible for employment by the College. Exception will be made for substitute teacher assignments and other special assignments based on the needs of the College as determined and approved by the Board of Trustees.

D. If any provision of this payment for unused sick leave policy is determined to be in violation of federal or state laws or regulation, the entire plan shall be reviewed by FS-CAPE and the Board of Trustees and appropriate action taken.

Note: If the faculty member has been working at FSCC as a full time faculty member for less than 15 years, then the faculty member shall be paid 15% of the value of his/her unused sick leave. All other conditions and terms of Article XXIII apply.

ARTICLE XXIV: FRINGE BENEFIT

It is mutually agreed that as a fringe benefit, Fort Scott Community College will provide the Professional Employees that come under this agreement the option of health insurance with Fort Scott Community College paying a minimum of 90% of the employee benefit premium and 50% of dependent benefit premium.

**ARTICLE XXV: FACULTY EVALUATION; ADMINISTRATIVE EVALUATION, STUDENT
EVALUATION, SELF EVALUATION**

To comply with K.S.A. 71-216.

The following time frame establishes the dates for the completion of the three components (administrative evaluation, student evaluation, self-evaluation) of evaluation and development for full-time and part-time faculty for all face-to-face and distance delivery courses. Faculty in the first two consecutive school years of employment shall be evaluated at least one time per semester. Any employee who is not employed for the entire semester shall not be required to be evaluated. During the third and fourth years of employment, every employee shall be evaluated at least one time each school year. After the fourth year of employment every employee shall be evaluated at least once in every three years.

- For instructors employed during the first two years, student evaluations will be conducted each semester; self and administrative evaluations with subsequent conferences will be conducted each semester.
- For those instructors employed during their third and fourth years, student evaluations will be conducted no later than December 1 of the fall semester each year. Self and administrative evaluations with subsequent conferences will be conducted no later than February 15 of the spring semester each year.
- For instructors employed fifth and proceeding years, student evaluations will be conducted no later than April 15 of the spring semester each year. Self and administrative evaluations with subsequent conferences will be conducted no later than May of the spring semester every third year.
 - The Vice President of Academic Affairs, or their designee, has the overall responsibility of administering the faculty evaluation and development system.

ARTICLE XXVI: COMPLETE AGREEMENT

This contract contains all the agreements, covenants, stipulations, and understandings of the parties with respect to the terms and conditions of professional service and with respect to all other matters dealt with herein. No office, agent, or representative of either of the parties has authority to make representations or agreements in conflict herewith and not included herein that will affect the rights of the parties.

IN WITNESS WHEREOF, the parties have executed this agreement at Fort Scott, Kansas, the ____ day of ____, 2020.

FORT SCOTT COMMUNITY COLLEGE

**FORT SCOTT COLLEGE ASSOCIATION OF
PROFESSIONAL EMPLOYEES/KNEA/NEA**

**Chairman, Board of Trustees
John Bartelsmeyer**

**President
Robert Doyle**

**President
Alysia Johnston**

Vice President

**Memorandum of Agreement
Fort Scott Community College
July 1, 2020 through June 30, 2021**

Term of Agreement:

July 1, 2020 – June 30, 2021

Workload:

Professional Employees on 167 day (9 month) contracts will be in the classroom thirty (30) semester hours per year. A minimum of thirteen (13) semester hours and a maximum of seventeen (17) semester hours may be assigned each semester at the request of the instructor. Professional Employees under contract for 187 days (10 month), 207 days (11 month) are addressed in the following items. Cosmetology will adhere to the staff calendar.

Learning Management System, BLACKBOARD:

Professional Employees will provide all course materials and grade books on BLACKBOARD. Exceptions to maintaining course materials and gradebooks on BLACKBOARD will be approved by the Vice President of Academic Affairs. Grades will be updated in BLACKBOARD every 2 weeks.

Attendance:

Attendance must be taken for each class period and recorded in Campus Connect weekly for every course meeting in the face to face modality. This will allow for contact tracing in the event of a positive test.

Salary:

Contract negotiations will be opened if Federal or State grant monies allowing funds to be used for non-student safety related salary increases is at least \$50,000 for the purpose of increasing Professional Employee salaries.

COVID-19 Mitigation Advisory Committee:

The advisory committee can make recommendations on COVID-19 related issues/concerns to the FSCC administration and/or the FSCC Board of Trustees. The committee will meet monthly beginning August, 2020 and ending June, 2021.

The committee will be comprised of:

- 3 Professional Employees (appointed by FSCAPE)
- 3 FSCC Administrators
- 3 FSCC Staff Employees

COVID-19 Professional Employees Remote Work Request:

If requesting remote work due to concerns surrounding COVID-19 exposure, please contact the Vice President for Academic Affairs for the Remote Work Request form. (form is attached)

Student COVID-19 Temporary Change to Modality of Instruction:

Students must request a Temporary Change to Modality of Instruction Request form to the Vice President of Academic Affairs if they are unable to attend courses due to COVID-19 related issues. (form attached)

This tentative agreement made and entered into this 14th day of July, 2020, by and between the Board of Trustees of Fort Scott Community College, Fort Scott, Kansas, hereinafter referred to as "the Board", and the Fort Scott College Association of Professional Employees/KNEA/NEA, hereinafter referred to as "the Professional Employees", Fort Scott, Kansas.

John Bartelsmeyer

Robert Doyle

Alysia Johnston

Judy Nelson

Julie Eichenberger

Vanessa Poyner

ITEMS FOR REVIEW

Dear FSCL,

Thank you so much for supporting me Friday night at the premium sale by purchasing my goat. Your generosity and continued support of 4-H does not go unnoticed. I hope you enjoy this gift basket as a token of my appreciation. Thanks again!

Sincerely,

Ladie N. Merchant

REPORTS

A. ADMINISTRATIVE UPDATES

Student Affairs

July 2020

Residence Life

- Working on aligning room list to accommodate number of dorm applicants
- There is a waiting list for the dorms for the fall semester of approximately 70 students
- 15 quarantined students were released back into student population on 7/20
 - No students showed any symptoms during quarantine period
- COVID-19 quarantine rooms have been cleaned and prepared for new students
- Re-worded multiple sections of the dorm and student handbooks
- Worked with Julie E. to establish plan for more dorm furniture
- Worked with IT to establish safety and security plan for the residence hall area. Additional new security cameras will be installed this fall.
- Designed plan to train resident assistants. This is crucial to the safety and security of our residence halls.

Athletics

- Turf football field was reconditioned on 7/1 for the 2020-21 year. Additional rubber pellets were added to provide stability and improve G-Max rating
- Fall sports have been moved to spring semester. Sports are allowed to have a 60-day practice season this fall scheduled to start September 15. Presidents will be voting on scrimmage possibilities September 1.
- Started working on the athletic department handbook, which will include the new policies and procedures to align with our Title IX resolution agreement
- The athletic trainers are doing an excellent job as they have started the year with football camp during the month of July
- Softball has started process to take bids for indoor hitting/pitching complex to be built by softball field. This project is expected to be 100% funded by fundraising monies generated from program.
- Community project generated over \$3,000 to provide quarantine care packages to our students. Bailey Lyons and Courtney Coffman-Clayton organized the project and put together the packages for not only quarantined students, but provided packages for every football player on campus.



July Board Report

Alysia Johnston; President

The fall 2020 calendar has been adjusted to **begin classes on August 10** and **end the semester November 24**. The calendar change will allow us to meet the critical needs of students, while also mitigating the possible effects of bringing students back to campus from a large geographical area after the Thanksgiving break. In-service was scheduled for August 12, 13, and 14; but has been rescheduled for one day, Friday, August 7th.

- **Fall 2020 classes will begin August 10**
- **Labor Day, September 7, will be observed – campus closed**
- **No Fall Break**
- **Finals will be November 19, 20, 23, 24**
- **Last day of classes will be November 24**
- **Winter graduation will be Saturday, November 21, 2020**

COVID-19 UPDATE - 7/15/2020

Ensuring the health and safety of the Fort Scott Community College campus community and community at-large is our top priority. The institution, in conjunction with CHC-SEK, tested all students residing in campus housing upon arrival, Monday, July 6, 2020. Over 100 students were tested, at this point, eleven individuals tested positive for COVID-19. All eleven individuals, as well as those they were in close contact with are quarantined through July 20, 2020.

All individuals on the Fort Scott Community College campus have been required to wear facemasks and social distance since July 6, 2020. All individuals that tested positive are asymptomatic, and being monitored closely while in quarantine. All quarantined individuals are required to remain on campus, in their quarantined location.

All outside public events on campus will be rescheduled out of an abundance of caution to help protect the community. FSCC is committed to mitigating the spread of COVID-19 and following all directions from the Bourbon County Health Department, Bourbon County Emergency Management, and CHC-SEK.

COVID-19 Mitigation Return to Work Plan

1. Amended Start and End Date for Fall, 2020 Semester:

In-service will be one day only - August 7, 2020. Classes will begin August 10, 2020. The semester will end November 24.

2. Face Masks and Social Distancing Required:

All individuals on FSCC campus, at all locations, will be required to wear a face mask while in buildings. Individuals should social distance in hallways and common areas.

3. COVID-19 Remote Work Request:

If requesting remote work due to concerns surrounding COVID-19 exposure, please contact the Director of Human Resources, via email (juleym@fortscott.edu) for the Remote Work Request form.

4. Illness:

If you feel sick, or are experiencing symptoms of COVID-19, please stay home and consult your health care professional.

5. Follow CDC Guidelines for Prevention:

- Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- No contact greetings (no handshakes, hugging, etc.).
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.

6. Classroom/Lab/Common Area Sanitation:

Hand sanitizer will be available in all classrooms and common areas. Classrooms, labs, and common areas will be sanitized utilizing electrostatic sanitation equipment a minimum of once daily. The FSCC cafeteria will be sanitized after each meal. College fleet vehicles will be sanitized following each use.

7. Travel & Exposure Related Isolation/Quarantine:

Those who have traveled to the following locations need to quarantine for 14 days after arrival in Kansas. This applies to both Kansas residents and those visiting Kansas (locations requiring quarantine upon return are subject to change):

- Arizona
- Florida
- Cruise ship or river cruise passengers
- International travelers

8. Institutional Travel:

All institutional travel must be deemed essential to college operations and approved by the appropriate Vice President or President.

9. Teaching Methods:

- Instructors should provide all instructional materials and assignments on Blackboard.
- All classes will be hybrid and students will be expected to check Blackboard frequently
- Exams, quizzes, and daily assignments are encouraged to be completed in the online modality to reduce exposure.
- Group work is discouraged in the classroom without appropriate social distancing. Faculty are asked to utilize the LMS (Blackboard) for group learning and projects.
- Faculty are encouraged to update their absence policies in syllabi to

reduce penalties for missing class due to illness, or COVID-19 related quarantine.

- Precautions related to COVID-19 exposure.
 - Proctoring online assignments/exams is discouraged (no in-person proctoring requirements) as Respondus has removed the unlimited usage availability.
 - Attendance must be taken within Campus Connect for every course meeting in the face to face modality. This will allow for contact tracing in the event of a positive test.
- Sample statement for syllabi: All students in a class or setting are required to wear a mask or face covering. A student who cannot wear a mask due to a documented medical issue should speak individually with the instructor or Vice President of Academic Affairs about alternate arrangements. FSCC is not liable for any student who may contract the virus.

This guidance is subject to change without notice.

EXECUTIVE SESSION

RECOMMENDATION: It is recommended that the Board adjourn to executive session.

MOVE TO EXECUTIVE SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

MOVE TO REGULAR SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson

ADJOURN

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Elliott ____ Fewins
 ____ Hart ____ Meyer ____ Nelson