

**Memorandum of Agreement
Fort Scott Community College
July 1, 2020 through June 30, 2021**

Term of Agreement:

July 1, 2020 – June 30, 2021

Workload:

Professional Employees on 167 day (9 month) contracts will be in the classroom thirty (30) semester hours per year. A minimum of thirteen (13) semester hours and a maximum of seventeen (17) semester hours may be assigned each semester at the request of the instructor. Professional Employees under contract for 187 days (10 month), 207 days (11 month) are addressed in the following items. Cosmetology will adhere to the staff calendar.

Learning Management System, BLACKBOARD:

Professional Employees will provide all course materials and grade books on BLACKBOARD. Exceptions to maintaining course materials and gradebooks on BLACKBOARD will be approved by the Vice President of Academic Affairs. Grades will be updated in BLACKBOARD every 2 weeks.

Attendance:

Attendance must be taken for each class period and recorded in Campus Connect weekly for every course meeting in the face to face modality. This will allow for contact tracing in the event of a positive test.

Salary:

Contract negotiations will be opened if Federal or State grant monies allowing funds to be used for non-student safety related salary increases is at least \$50,000 for the purpose of increasing Professional Employee salaries.

COVID-19 Mitigation Advisory Committee:

The advisory committee can make recommendations on COVID-19 related issues/concerns to the FSCC administration and/or the FSCC Board of Trustees. The committee will meet monthly beginning August, 2020 and ending June, 2021.

The committee will be comprised of:

- 3 Professional Employees (appointed by FSCAPE)
- 3 FSCC Administrators
- 3 FSCC Staff Employees

COVID-19 Professional Employees Remote Work Request:

If requesting remote work due to concerns surrounding COVID-19 exposure, please contact the Vice President for Academic Affairs for the Remote Work Request form. (form is attached)

Student COVID-19 Temporary Change to Modality of Instruction:


Students must request a Temporary Change to Modality of Instruction Request form to the Vice President of Academic Affairs if they are unable to attend courses due to COVID-19 related issues. (form attached)

This agreement made and entered into this 27th day of July, 2020, by and between the Board of Trustees of Fort Scott Community College, Fort Scott, Kansas, hereinafter referred to as "the Board", and the Fort Scott College Association of Professional Employees/KNEA/NEA, hereinafter referred to as "the Professional Employees", Fort Scott, Kansas.


John Bartelsmeyer, FSCC Board Chair


Robert Doyle, FSCAPE President


Alysia Johnston, FSCC President


Susie Arvidson, FSCAPE, Vice President