NAME:  

JOB TITLE: History Instructor  

DIVISION/DEPARTMENT: Humanities  

RESPONSIBLE TO: Dean of Instruction  

MONTHS PER YEAR: 9  

HOURS PER WEEK: Exempt  

UPDATE: 04-16  

CREDENTIALS:  

- Master’s Degree in History  
- Three years successful experience teaching in a higher education setting preferred, both ground-based and online courses preferred  
- Ability to use and keep current on classroom technology  
- Ability to work with, relate to, and teach diverse populations of all abilities  
- Ability to work flexible hours, including evenings and weekends  
- Ability to establish and maintain effective collaborative relationships with college and community members  
- Ability to work on college committees  
- Strong time-management skills and self-motivation  
- Strong organizational skills and effective oral and written communications skills.  
- Demonstrated knowledge of issues currently affecting higher education in general and the community college specifically  
- Commitment to student success  

JOB PURPOSE:  

- Plan and implement current classroom instruction  
- Serve as a policy-maker for FSCC via committee work  
- Ambassador for FSCC and its programs  
- Recruit students  

MAJOR JOB DUTIES:  

- Classroom instruction up to 30 credit hours per year using a variety of methods at various sites  
- Develop and improve History curriculum at FSCC  
- Identify appropriate outcomes for courses and develop appropriate assessment of achievement of those outcomes.  
- Complete all necessary reports, forms, and other duties in a timely fashion  
- Serve on committees to impact FSCC policy and procedures  

Salary Range based on experience and credentials

Employee: _________________________  
Signature  
Date  

All job descriptions are subject to revision based on changing needs of the college.