

August 6, 2019

Board of Trustees
Fort Scott Community College
2108 S. Horton
Fort Scott, KS 66701

The Board of Trustees of Fort Scott Community College will meet in regular session on **Tuesday, August 6, 2019**. The meeting will be held in the **Heritage Room** at **Fort Scott Community College**.

5:00 p.m. Dinner in the Heritage Room at 5:00 p.m. followed by regular board meeting at 5:30 p.m.

THE AGENDA

5:00 DINNER

5:30 ROLL CALL, 3

PLEDGE OF ALLEGIANCE

CALL TO ORDER, 4

A. Comments from the Chair, 4

BUDGET HEARING, 5

A. Comments from the Chair, 5

B. Open Comments from the Board, 5

C. Review and Adoption of 2019/2020 Year Budget, 5

CONSENT AGENDA, 6

A. Approval of Agenda, 6

B. Approval of Minutes of previous Regular Board Meeting conducted on July 25, 2019, 7

C. Approval of Treasurer's Report, Bills, and Claims, 8

D. Approval of Personnel Actions, 6

ACTION/DISCUSSION ITEMS, 25

A. Approval of Athletic Official Payments for Fall Sports, 25

B. Consideration of Firm to Audit Financial Statements for June 30, 2019, 26

C. Consideration of Hay Bids for Rodeo Program, 35

ITEMS FOR REVIEW , 38

A. Letters of Appreciation/Correspondence, 39

REPORTS, 40

A. Administrative Updates, 40

EXECUTIVE SESSION, 41

ADJOURNMENT, 42

UPCOMING CALENDAR DATES:

- | | |
|----------------------------------|---|
| • August 6, 2019: | Board Meeting |
| • August 13 - 16, 2019: | In-service |
| • August 19, 2019: | Fall Semester begins |
| • September 2, 2019: | Labor Day - Campus Closed |
| • September 9, 2019: | Centennial Celebration Kickoff |
| • September 16, 2019: | Board Meeting |
| • September 20, 2019: | Centennial Celebration Dinner and Band |
| • September 21, 2019: | Centennial Celebration Tailgate Party |
| • October 2 - 6, 2019: | Gordon Parks Celebration |
| • October 21, 2019: | Board Meeting |
| • November 7, 2019: | Senior Day |
| • November 18, 2019: | Board Meeting |
| • November 25 - 29, 2019: | Thanksgiving Break - Campus Closed |
| • December 10 - 13, 2019: | Final Exams |
| • December 16, 2019: | Board Meeting |
| • December 23 - January 5, 2020: | Winter Break - Campus Closed |
| • January 8 - 10, 2020: | In-service |
| • January 13, 2020: | Spring Semester begins |
| • January 20, 2020: | Martin Luther King, Jr. Day - Campus Closed |
| • January 27, 2020: | Board Meeting |
| • February 17, 2020: | Board Meeting |
| • March 16, 2020: | Board Meeting |
| • March 23, - 27, 2020: | Spring Break - Campus Closed |
| • April 3, 2020: | Aggie Day |
| • April 10, 2020: | Good Friday - Campus Closed |
| • April 20, 2020: | Board Meeting |
| • May 11 - 14, 2020: | Final Exams |
| • May 15, 2020: | Graduation |
| • May 18, 2020: | Board Meeting |
| • May 25, 2020: | Memorial Day - Campus Closed |
| • June 15, 2020: | Board Meeting |

Sincerely,
John Bartelsmeyer, Chair
Alysia Johnston, President

FSCC's vision for the future is to support "Students First, Community Always" through a central focus on teaching and learning; advancing strong, innovative programs and departments; maximizing and leveraging opportunities; initiating efficient and effective processes; and developing the region's workforce.

ROLL CALL

_____ John Bartelsmeyer

_____ Jim Fewins

_____ Bernita Hill

_____ Dana McKenney

_____ Liz Meyer

_____ Robert Nelson

CALL TO ORDER

A. COMMENTS FROM THE CHAIR

BUDGET HEARING

A. OPEN COMMENTS FROM CHAIR

B. COMMENTS FROM THE BOARD

C. REVIEW AND ADOPTION OF THE 2019-2020 YEAR BUDGET

CONSENT AGENDA

- A. APPROVAL OF AGENDA
- B. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - 1) Attached are the minutes of the Regular Board Meeting conducted on July 25, 2019.
- C. APPROVAL OF TREASURER'S REPORT, BILLS and CLAIMS
Attached are the Treasurer's Report and the Bills and Claims Report.
- D. APPROVAL OF PERSONNEL ACTIONS
 - 1) Additions
 - a) John Sears, Assistant Football Coach, effective August 1, 2019
 - 2) Separations
 - a) Adam Whaley, IT Technician, effective July 8, 2019

RECOMMENDATION: It is recommended that the Consent Agenda items be approved as presented.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Fewins ____ Hill
 ____ McKenney ____ Meyer ____ Nelson

FORT SCOTT COMMUNITY COLLEGE
Minutes of the Board of Trustees Training
June 24, 2019

PRESENT: John Bartelsmeyer, Jim Fewins, Bernita Hill, Dana McKenney, Liz Meyer (by phone), and Robert Nelson

ALSO PRESENT: Alysia Johnston, President, Juley McDaniel, Board Clerk, faculty, staff, and community members.

Chairman John Bartelsmeyer called the meeting to order at 5:31 pm. The meeting was opened with the Pledge of Allegiance.

COMMENTS FROM THE CHAIR: Chairman Bartelsmeyer stated that FSCC awarded 245 degrees and certificates after the spring semester, which was an increase from the prior year.

ELECTION OF OFFICERS FOR 2019-20: A motion was made by Hill, seconded by Fewins, and carried by unanimous vote to elect John Bartelsmeyer as Chairman of the Board and Robert Nelson as Vice-Chairman of the Board.

APPOINTMENT OF OFFICERS/POSITIONS FOR 2019-20: A motion was made by Fewins, seconded by Nelson, and carried by unanimous vote to appoint Julie Eichenberger, Information officer; Juley McDaniel, Clerk of the Board; Marianne Culbertson, Treasurer; Juley McDaniel, KPERS Representative; Liz Meyer, KACCT Representative and Council of Presidents Representative; and John Bartelsmeyer, Greenbush Representative.

APPOINTMENT OF OFFICIALS AND MEETING DATES/TIMES: A motion was made by Hill, seconded by McKenney, and carried by unanimous vote to appoint Landmark National Bank as the designated bank for general fund, Zackery Reynolds as the designated attorney, The Fort Scott Tribune as the official newspaper, and the third Monday of each month at 5:30 p.m. as the official meeting date and time unless stated otherwise. Specific dates approved are:

September 16, 2019

October 21, 2019

November 18, 2019

December 16, 2019

January 27, 2020 (Changed from January 20 due to Dr. Martin Luther King, Jr. Day)

February 17, 2020

March 16, 2020

April 20, 2020

May 18, 2020

June 15, 2020

CONSENT AGENDA: A motion was made by Nelson, seconded by McKenney, and carried by unanimous vote to approve the consent agenda and addendum provided.

ACTION/DISCUSSION ITEMS:

- A.** The Board reviewed the agenda for fall in-service.
- B.** The Board reviewed an updated organization chart.
- C.** A motion was made by McKenney, seconded by Fewins, and carried by unanimous vote to approve two sheds for disposal through silent auction.
- D.** A motion was made by Fewins, seconded by Nelson, and carried by unanimous vote to approve the purchase of a 2018 Jeep Cherokee from Briggs Motors for \$24,799.

- E.** A motion was made by McKenney, seconded by Nelson, and carried by unanimous vote to approve the quote from Daktronics for the purchase of the scorer's table.
- F.** A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to accept the athletic insurance quote of \$183,183 and catastrophic injury/accident coverage quote of \$16,500 from Borden/Perlman.
- G.** A motion was made by Fewins, seconded by McKenney, and carried by unanimous vote to accept the quote from H&M Construction for \$39,000 for Arnold Arena's south pen cover.
- H.** A motion was made by McKenney, seconded by Fewins, and carried by unanimous vote to approve CDL's quote for the security/surveillance system.
- I.** A motion was made by Fewins, seconded by Nelson, and carried by unanimous vote to table approval of hay bids for the rodeo program until the August meeting.
- J.** A motion was made by Nelson, seconded by McKenney, and carried by unanimous vote to approve the quote from Heartland Seating for Arnold Arena bleachers.
- K.** A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to approve the revised Negotiated Agreement with FSCAPE.
- L.** A motion was made by Hill, seconded by McKenney, and carried by unanimous vote to approve the Woodland Hills Golf Course contract.
- M.** A motion was made by Nelson, seconded by Hill, and carried by unanimous vote to approve the sublease agreement with Southeast Kansas Career and Technical Education Center of Crawford County (CTEC).
- N.** A motion was made by Hill, seconded by Nelson, and carried by unanimous vote to approve August 6, 2019 at 5:30 pm in the Heritage Room for the budget hearing, and that proper notice be submitted to the Fort Scott Tribune for publication within the specified time limits in accordance with K.S.A. 79-2929.

ITEMS FOR REVIEW: The Board reviewed letters of appreciation/correspondence.

REPORTS:

- A. ADMINISTRATIVE UPDATES:** The Board reviewed and heard reports from Miami County Campus, Student Affairs, Student Services, and the President.

ADJOURNMENT: There being no further business to come before the Trustees, a motion to adjourn was made at 8:00 p.m. by Hill, seconded by Fewins, and carried by unanimous vote.

Chairman

Clerk

Fort Scott Community College
Purchase Orders Issued
between 07/23/2019 to 08/01/2019

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
AACRAO	07/25/2019	1231	11-5300-6810	REGISTRAR	AACRAO MEMBERSHIP RENEWAL		768.00
							768.00
ABC SUPPLY CO	07/31/2019	1262	83-8384-8310	GREYHOUND LODGE	gutter supplies/material		800.05
							800.05
ACEN	07/31/2019	1385	12-1235-7000	NURSING	Continuing Accreditation		1,000.00
							1,000.00
AHUMADA: IMELDA	07/31/2019	1295	25-2539-7485	HEP Year 4	HEP Yr 4 July 2019 ccare reimb		150.00
							150.00
ALIGNMENT SERVI	07/31/2019	1265	11-7100-7000	FACILITIES AND	TRAILOR TIRE		62.00
							62.00
AMAZON.COM	07/31/2019	1263	11-5535-8500	eSports	AmazonBasics HDMI Cable 15ft		8.08
AMAZON.COM	07/31/2019	1263	11-5535-8500	eSports	AmazonBasics HDMI Cable 25ft		13.69
AMAZON.COM	07/31/2019	1263	11-5535-8500	eSports	GearIT 24-Pack Cat6 4ftJumpers		51.84
AMAZON.COM	07/31/2019	1263	11-5535-8500	eSports	GearIT 20pack Cat6 7ft Jumpers		51.99
AMAZON.COM	07/31/2019	1263	11-5535-8500	eSports	Perlesmith Full Motion TVMount		54.98
AMAZON.COM	07/31/2019	1263	11-5535-8500	eSports	Shipping and Handling		25.00
AMAZON.COM	07/31/2019	1305	11-5535-8500	eSports	APC Surge Protectors		146.32
AMAZON.COM	07/31/2019	1305	11-5535-8500	eSports	Shipping and Handling		15.00
AMAZON.COM	07/31/2019	1315	31-3130-7010	NE KS LIB FOUND	KS NOTABLE BOOKS		164.81
							531.71
AMERICAS SOFTWA	07/31/2019	1308	12-1215-7020	FT. SCOTT COSME	Online Discovery Pro software		995.00
AMERICAS SOFTWA	08/01/2019	1414	12-1216-7020	PITTSBURG COSME	software renewal		995.00
							1,990.00
ARIZPE: PRESCIL	07/31/2019	1298	25-3809-6643	CAMP YEAR 4	JULY TUTOR/MENTOR - ATU-OZARK		795.00
							795.00
AVALOS: ALMA MA	07/31/2019	1300	25-3809-6643	CAMP YEAR 4	JULY TUTOR/MENTOR - OPSU		296.25
AVALOS: ALMA MA	07/31/2019	1300	25-3809-6643	CAMP YEAR 4	REIMBURSE EXPENSES - T/M OKC		310.20
							606.45
BAKER UNIVERSIT	07/31/2019	1335	11-5550-6010	TRACK	BakerUMapleLeafInvitational		350.00
							350.00

Fort Scott Community College
Purchase Orders Issued
between 07/23/2019 to 08/01/2019

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
BIG SUGAR LUMBE	07/25/2019	1219	11-7100-7000	FACILITIES AND	RAFTER TIE		3.92
BIG SUGAR LUMBE	07/25/2019	1219	11-7100-7000	FACILITIES AND	SAWZALL BLADE		13.04
BIG SUGAR LUMBE	07/25/2019	1219	11-7100-7000	FACILITIES AND	BOARDS		25.35
BIG SUGAR LUMBE	07/25/2019	1220	11-7100-7000	FACILITIES AND	RAFTER TIE		3.92
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	MORTAX MIX-BIG SUGAR		6.02
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	SCREWS, BOLTS, ADHESIVE-BIG SUG		32.19
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	24' PVC COIL STOCK-BIG SUGAR		121.00
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	4' ST EL SD/4' WHT SOULDER-BS		11.67
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	4X10 S&D PIPE-BIG SUGAR		12.14
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	MORTAR MIX		6.02
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	COIL STOCK, SCREWS, BOLTS-BS		116.43
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	COIL STOCK		123.50
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	SCREWS/PLYWOOD-BIG SUGAR		60.71
BIG SUGAR LUMBE	08/01/2019	1404	83-8384-8310	GREYHOUND LODGE	PIPE, BAR OIL-BIG SUGAR		25.18
							561.09
BLACKBOARD	07/31/2019	1310	11-4200-7010	ACADEMIC ADMINI	LMS - annual fee		41,718.00
							41,718.00
BRIAR CLIFF UNI	07/31/2019	1332	11-5550-6010	TRACK	BriarCliffU XC Invitational		200.00
							200.00
BRIGGS AUTO	07/31/2019	1277	11-6500-6460	LOGISTICS	2005 Impala-Briggs		569.95
BRIGGS AUTO	08/01/2019	1409	11-6500-6460	LOGISTICS	Serv of 40 pass shuttle		508.02
							1,077.97
BROADWAY LUMBER	07/31/2019	1375	12-2601-7020	CONSTRUCTION TR	Lab Consumables		2,000.00
							2,000.00
BROCK ELECTRIC	07/31/2019	1261	84-8400-8310	FOODSERVICE	kitchen breaker		196.78
							196.78
BUTLER COMMUNIT	07/31/2019	1327	11-5520-6010	VOLLEYBALL	Butler CC Scrimmage		75.00
							75.00
CAMPOS-CHACON:	08/01/2019	1402	37-3958-6030	IOWA PROJECT-8	TRVL REIMB-BLANCA C-MLG-IA PRJ		571.74
							571.74
CANON FINANCIAL	07/31/2019	1260	11-6600-6151	PRINT SHOP	Aug copier lease		855.50
							855.50

Fort Scott Community College
Purchase Orders Issued
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
CAPTURED IMAGES	07/31/2019	1337	11-6300-6140	COMMUNITY/PUBLI	Picture with frame for KBOR		80.00
							80.00
CAREERSAFE	07/31/2019	1380	12-2602-7020	WELDING	100 osha 10 VOUCHERS FOR WLD		2,500.00
							2,500.00
CAROLINA BIOLOG	07/31/2019	1365	11-1113-7020	BIOLOGY	Lab Supplies		1,200.00
							1,200.00
CATYC	07/25/2019	1234	11-6100-6810	PRESIDENT'S OFF	2019-2020 Membership dues		125.00
CATYC	07/25/2019	1241	11-4200-6260	ACADEMIC ADMINI	CATYC -- Alysia Account for		825.00
							950.00
CDW GOVERNMENT,	07/25/2019	1235	11-6100-7000	PRESIDENT'S OFF	Webcam for Admin Asst.		59.70
CDW GOVERNMENT,	07/31/2019	1323	27-2714-8500	TITLE 4-SSS-08/	Lenovo tower		3,392.48
CDW GOVERNMENT,	07/31/2019	1323	27-2714-8500	TITLE 4-SSS-08/	Lenovo keyboard and mouse		117.76
CDW GOVERNMENT,	07/31/2019	1323	27-2714-8500	TITLE 4-SSS-08/	Lenovo Sound Bar		111.24
CDW GOVERNMENT,	07/31/2019	1323	27-2714-8500	TITLE 4-SSS-08/	Lenovo Monitor		1,417.20
CDW GOVERNMENT,	07/31/2019	1323	27-2714-8500	TITLE 4-SSS-08/	Lenovo Warranty		249.64
							5,348.02
CENTRAL COMMUNI	07/31/2019	1329	11-5520-6010	VOLLEYBALL	CentralCCClassic Volleyball		400.00
							400.00
CINTAS LOC #F70	07/31/2019	1370	12-1215-7000	FT. SCOTT COSME	First aid kit		14.71
							14.71
CITY OF FRONTEN	07/31/2019	1342	12-1202-6410	HARLEY DAVIDSON	Sept Lease/payment		6,300.00
							6,300.00
COCA: KARINA	07/31/2019	1293	25-2539-6643	HEP Year 4	HEP Year 4 July 2019 Tutoring		150.00
COCA: KARINA	07/31/2019	1294	25-2539-6643	HEP Year 4	HEP Yr4 Professional Developm		105.00
							255.00
CONSOLIDATED EL	07/31/2019	1266	11-7100-7000	FACILITIES AND	LED LIGHTS GP MUSEUM		269.22
							269.22
CREEL: MIKE	07/31/2019	1343	12-1216-6410	PITTSBURG COSME	Sep rent		1,800.00

Fort Scott Community College
Purchase Orders Issued
between 07/23/2019 to 08/01/2019

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							1,800.00
CROW: MADISON T	07/31/2019	1357	37-3757-6021	SOSOSY TRAVEL	TRVL REIMB-MEALS-ID&R CROW		124.50
CROW: MADISON T	07/31/2019	1357	37-3757-6021	SOSOSY TRAVEL	TRVL REIMB-MEALS-ID&R CROW		111.50
							236.00
CROWN AWARDS	07/31/2019	1281	71-7190-6197	STUDENT ACTIVIT	Medals for Math Contest		416.30
							416.30
DAMERON: APRIL	08/01/2019	1399	37-3958-6030	IOWA PROJECT-8	TRVL REIMB-APRIL D-IA PRJT		685.83
DAMERON: APRIL	08/01/2019	1399	37-3958-6150	IOWA PROJECT-8	REIMB-SUPPLIES/MAIL-APRIL D		116.60
							802.43
DH PACE CO	07/25/2019	1218	12-1206-6480	JOHN DEERE PROG	REPALCEMENT MORTIS & RIM CYL		143.00
							143.00
ECOLAB FOOD SAF	07/31/2019	1259	84-8400-6510	FOODSERVICE	monthly rental fee		95.00
							95.00
ELSEVIER	07/31/2019	1362	81-8100-8580	BOOKSTORE	rn bundles		35,283.24
ELSEVIER	07/31/2019	1387	12-1235-7000	NURSING	LPN to RN Transition Course		544.00
ELSEVIER	08/01/2019	1410	12-1235-7010	NURSING	HESI Entrance Exam not paid		84.00
							35,911.24
EZ CLOCKS	07/31/2019	1311	11-5525-8350	BASEBALL	Display Clock and Stand for		1,470.00
							1,470.00
FAVILA: NAYELI	07/31/2019	1286	25-2539-6030	HEP Year 4	HEP Year 4 Mileage Reimburseme		49.59
FAVILA: NAYELI	07/31/2019	1290	25-2539-6643	HEP Year 4	HEP Yr4 Professional Develop		105.00
							154.59
FINK: JOHN	08/01/2019	1398	37-3716-8500	MEP YEAR 16	REIMB-JOHN FINK-PHONE		1,776.96
							1,776.96
FIRE EXTINGUISH	07/31/2019	1331	12-1202-6510	HARLEY DAVIDSON	Harley-Annual FE Inspection		30.00
							30.00

Fort Scott Community College
Purchase Orders Issued
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
FIRST EDITION	07/31/2019	1351	11-5525-7000	BASEBALL	T-shirts		1,387.50
							1,387.50
FORMS ONE	08/01/2019	1408	11-5350-7000	ADMISSIONS	2000 Wolverine Pens		900.00
							900.00
FORT HAYS STATE	07/31/2019	1319	11-5550-6010	TRACK	FHSU Tiger Open Entry fee		300.00
							300.00
FORT SCOTT CHAM	07/25/2019	1236	11-6100-6810	PRESIDENT'S OFF	Golf Classic Hole sponsor		375.00
FORT SCOTT CHAM	07/25/2019	1236	11-6100-6810	PRESIDENT'S OFF	Table Tent Ad - 100th Anniv		50.00
							425.00
FORT SCOTT HIGH	08/01/2019	1413	11-6300-6140	COMMUNITY/PUBLI	FHSU Booster club ad		400.00
							400.00
FORT SCOTT TRIB	07/31/2019	1334	11-6300-6140	COMMUNITY/PUBLI	August ads and welcome week		450.00
							450.00
FOUR STATE MAIN	07/25/2019	1244	83-8383-7000	DORMITORY	TRASH CAN LINERS		319.80
							319.80
FRIEDRICH AIR C	07/25/2019	1245	83-8383-8500	DORMITORY	PTAC UNITS (5) DORM 2		4,290.00
							4,290.00
FSCC BOOKSTORE	07/31/2019	1317	71-7190-6194	STUDENT ACTIVIT	Gift certificates for Daily		10.00
FSCC BOOKSTORE	07/31/2019	1382	11-4200-6150	ACADEMIC ADMINI	SHIPPING FOR SCHOOL BOOKS		8.00
							18.00
GOODHEART WILLC	07/31/2019	1361	81-8100-8580	BOOKSTORE	applied math		1,090.12
							1,090.12
GREAT WESTERN D	07/31/2019	1350	84-8400-6641	FOODSERVICE	wkly 07.17.19		7,870.79
GREAT WESTERN D	07/31/2019	1350	84-8400-6642	FOODSERVICE	FB wkly RA 07.17.19		346.07
GREAT WESTERN D	07/31/2019	1390	12-1235-7000	NURSING	Cookies and Punch Spring		133.00
							8,349.86

Fort Scott Community College
Purchase Orders Issued
between 07/23/2019 to 08/01/2019

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
GUILLEN: LAURA	07/31/2019	1292	25-2539-7485	HEP Year 4	HEP Y4 July 2019 Ccare reimb	150.00	
						150.00	
H & M CONSTRUCT	07/31/2019	1346	11-7200-6480	SPECIAL O & M	Arnold Arena S. Canopy	16,000.00	
						16,000.00	
HARLEY-DAVIDSON	07/31/2019	1314	12-1202-7400	HARLEY DAVIDSON	Harley P&A catalogs \$8 X 15	150.00	
						150.00	
HEIDRICKS TRUE	07/25/2019	1243	11-5545-7000	SOFTBALL	Gal Con groundclear	51.98	
HEIDRICKS TRUE	07/25/2019	1243	11-5545-7000	SOFTBALL	3gal backrel sprayer	31.99	
HEIDRICKS TRUE	07/31/2019	1278	11-6400-7000	MIS DEPARTMENT	2 " Plastic Bushing	1.99	
HEIDRICKS TRUE	07/31/2019	1278	11-6400-7000	MIS DEPARTMENT	2 " Conduit Locknut	1.79	
HEIDRICKS TRUE	07/31/2019	1278	11-6400-7000	MIS DEPARTMENT	2 " PVC terminal Adapter	2.29	
HEIDRICKS TRUE	07/31/2019	1299	11-6400-7000	MIS DEPARTMENT	Installation Hardware	9.40	
HEIDRICKS TRUE	07/31/2019	1316	11-5525-8350	BASEBALL	kwiksetlock	1.00	
HEIDRICKS TRUE	07/31/2019	1316	11-5525-8350	BASEBALL	kwiksetlock	2.99	
HEIDRICKS TRUE	07/31/2019	1316	11-5525-8350	BASEBALL	cylinderkey blank	2.49	
HEIDRICKS TRUE	07/31/2019	1316	11-5525-8350	BASEBALL	farm/ramch hose	75.99	
HEIDRICKS TRUE	07/31/2019	1316	11-5525-8350	BASEBALL	farm/ranch hose	75.99	
HEIDRICKS TRUE	08/01/2019	1403	11-7100-7000	FACILITIES AND	4'LEXIBEL COUPLINH-HTV	9.99	
HEIDRICKS TRUE	08/01/2019	1403	11-7100-7000	FACILITIES AND	MURIATIC ACID	4.99	
HEIDRICKS TRUE	08/01/2019	1403	11-7100-7000	FACILITIES AND	MURIATIC ACID	9.98	
HEIDRICKS TRUE	08/01/2019	1403	11-7100-7000	FACILITIES AND	GLOVES-HTV	27.98	
						310.84	
HENRY KRAFT INC	07/25/2019	1221	11-7100-7000	FACILITIES AND	CUSTODIAL SUPPLIES	485.96	
HENRY KRAFT INC	07/25/2019	1221	11-7100-7000	FACILITIES AND	RESTROOM FRESHEN SYSTEM	36.00	
HENRY KRAFT INC	08/01/2019	1411	11-7100-7000	FACILITIES AND	CUSTODIAL SUPPLIES	386.76	
						908.72	
HEWLETT-PACKARD	07/31/2019	1363	11-6400-6650	MIS DEPARTMENT	QS-LCDA0-6F CSLG 1 SYSTEM	1,850.00	
HEWLETT-PACKARD	07/31/2019	1363	11-6400-6650	MIS DEPARTMENT	SHIPPING AND HANDLING	30.00	
						1,880.00	
HOME DEPOT CRED	07/31/2019	1376	12-2601-7020	CONSTRUCTION TR	Lab Materials	2,000.00	
						2,000.00	
HORNEY: CLAUDIA	07/31/2019	1275	25-2539-6643	HEP Year 4	HEP Yr4 Professional Developme	90.00	
HORNEY: CLAUDIA	07/31/2019	1276	25-2539-6030	HEP Year 4	HEP Year 4 Mileage Reimburse	76.33	
						166.33	

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
IMA, INC.	07/31/2019	1349	11-7100-6210	FACILITIES AND	I# 1219854, comm proper	35,852.00	
IMA, INC.	07/31/2019	1349	11-7100-6210	FACILITIES AND	i# 1219562 comm package	1,533.38	
IMA, INC.	07/31/2019	1349	11-6500-6230	LOGISTICS	Ins Comm vehicle	2,956.46	
IMA, INC.	07/31/2019	1349	11-7100-6210	FACILITIES AND	Educ Legal Liab	1,111.20	
IMA, INC.	07/31/2019	1349	11-7100-6210	FACILITIES AND	Comm Umbrella excess-Ins	415.88	
IMA, INC.	07/31/2019	1349	11-6500-6230	LOGISTICS	Auto Ins	3,203.00	
						45,071.92	
JALLOH: ABUBAKA	08/01/2019	1400	37-3958-6030	IOWA PROJECT-8	TRVL REIMB-JALLOH-IA PRJCT	1,406.42	
						1,406.42	
JOCKS NITCH	07/25/2019	1227	11-5350-7000	ADMISSIONS	Recruiting Polo's	165.00	
JOCKS NITCH	07/31/2019	1264	11-5608-7000	CHEER/DANCE	Qtracer shoe	169.00	
JOCKS NITCH	07/31/2019	1264	11-5608-7000	CHEER/DANCE	energyfalcon shoe	78.00	
JOCKS NITCH	07/31/2019	1264	11-5608-7000	CHEER/DANCE	adidas court jam bounce shoe	221.00	
JOCKS NITCH	07/31/2019	1264	11-5608-7000	CHEER/DANCE	adidas crew sock 6 pack	24.00	
JOCKS NITCH	07/31/2019	1264	11-5608-7000	CHEER/DANCE	adidas crew sock 6 pack ladies	19.20	
JOCKS NITCH	07/31/2019	1264	11-5608-7000	CHEER/DANCE	freight	30.00	
JOCKS NITCH	07/31/2019	1372	11-5550-7000	TRACK	adidas solar drive shoes wm	234.00	
JOCKS NITCH	07/31/2019	1372	11-5550-7000	TRACK	adidas solar drive shoes mn	780.00	
JOCKS NITCH	07/31/2019	1372	11-5550-7000	TRACK	frieght	39.00	
						1,759.20	
JOHNS: AMANDA L	08/01/2019	1397	37-3958-6030	IOWA PROJECT-8	TRVL REIMB-AMANDA J-IA PRJCT	616.98	
						616.98	
JOHNSON CONTROL	07/31/2019	1348	83-8383-6310	DORMITORY	Aug thru Oct dorm security	1,524.72	
						1,524.72	
JOHNSON COUNTY	07/31/2019	1328	11-5520-6010	VOLLEYBALL	JCCC Volleyball Challenge	400.00	
						400.00	
JOHNSON: ALEXAN	08/01/2019	1396	37-3958-6030	IOWA PROJECT-8	TRVL REIMB-ALEX J-IA PRJCT	2,000.00	
						2,000.00	
JUDY'S IRON & M	07/25/2019	1217	11-7100-7000	FACILITIES AND	STAINLESS PUTTY	10.20	
JUDY'S IRON & M	07/25/2019	1217	11-7100-7000	FACILITIES AND	5" CHANNEL (14)/GYM FLOOR	77.70	
JUDY'S IRON & M	08/01/2019	1406	83-8384-8310	GREYHOUND LODGE	SUPPLIES-JUDY'S	65.83	
						153.73	

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
KACRAO	07/25/2019	1228	11-5300-6810	REGISTRAR	KACRAO MEMBERSHIP RENEWAL	80.00	
KACRAO	07/25/2019	1229	11-5300-6030	REGISTRAR	KACRAO ANNUAL CONF - COURTNEY	150.00	
KACRAO	07/25/2019	1230	11-5300-6030	REGISTRAR	KACRAO ANNUAL CON - TAYLOR	150.00	
						380.00	
KANSAS GAS SERV	07/31/2019	1254	11-7100-6330	FACILITIES AND	Campus-Jul Serv	791.23	
KANSAS GAS SERV	07/31/2019	1255	12-1216-6330	PITTSBURG COSME	Jun/Jul serv	32.79	
KANSAS GAS SERV	07/31/2019	1255	11-7100-6330	FACILITIES AND	Jul serv	588.30	
KANSAS GAS SERV	07/31/2019	1255	11-7100-6330	FACILITIES AND	Jun/Jul serv	79.92	
KANSAS GAS SERV	07/31/2019	1255	12-1206-6330	JOHN DEERE PROG	Jun/Jul serv	35.25	
						1,527.49	
KANSAS RETAILER	07/25/2019	1249	76-0000-2160	UNCLASSIFIED	JUNE SALES TAX PYMT	1,137.47	
						1,137.47	
KANSAS STATE BO	07/31/2019	1393	12-1235-7000	NURSING	Annual Renewal for Continuing	50.00	
						50.00	
KCADNE	07/31/2019	1386	12-1235-7000	NURSING	Annual Membership Dues	75.00	
						75.00	
KIRKLAND WELDIN	07/31/2019	1344	12-1206-7000	JOHN DEERE PROG	propane tank, propane, rental	620.00	
						620.00	
KOMB-FM RADIO	07/31/2019	1333	11-6300-6140	COMMUNITY/PUBLI	Linn Co. Fair and ads	200.00	
						200.00	
LADERER: VICKIE	07/31/2019	1306	12-1240-6030	ALLIED HEALTH	FUEL	82.46	
						82.46	
LAKELAND OFFICE	07/31/2019	1258	11-6600-6151	PRINT SHOP	Overage 6.17 to 7.16	237.90	
						237.90	
LINCOLN ELECTRI	07/31/2019	1377	12-2602-7020	WELDING	Welding Consumables Electrodes	5,000.00	
						5,000.00	
LINK MEDIA OUTD	07/31/2019	1336	11-6300-7000	COMMUNITY/PUBLI	Invoice 94372 94373	800.00	
						800.00	

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
LOCKWOOD MOTOR	07/31/2019	1269	11-7100-7000	FACILITIES AND	MOTOR OIL		46.92
LOCKWOOD MOTOR	07/31/2019	1302	11-7100-7000	FACILITIES AND	BELT		6.77
							53.69
LOPEZ: DUNIA	07/25/2019	1216	25-2539-7480	HEP Year 4	HEP Year 3 Student Stipend		200.00
LOPEZ: DUNIA	07/25/2019	1216	25-2539-7475	HEP Year 4	HEP Year 3 Student Transportat		50.00
							250.00
MARMIC FIRE AND	07/31/2019	1257	11-7100-6480	FACILITIES AND	Serv Call 7.19		335.00
							335.00
MASTERS RENTALS	07/31/2019	1340	11-6500-6410	LOGISTICS	Sept Lease		3,399.00
							3,399.00
MAYCO ACE HARDW	08/01/2019	1405	83-8384-8310	GREYHOUND LODGE	PHILIP PN SMS Z 6X3/8-MAYCO		4.19
MAYCO ACE HARDW	08/01/2019	1405	83-8384-8310	GREYHOUND LODGE	RAWL TAPR FHP 3/16X1 1/4-MAYCO		18.99
							23.18
MBS SERVICE COM	07/31/2019	1271	81-8100-8581	BOOKSTORE	bb books		144.50
							144.50
MCGRAW-HILL INC	07/31/2019	1360	81-8100-8580	BOOKSTORE	F19 Books		13,201.36
							13,201.36
MESSIER: WILFRE	07/31/2019	1359	37-3957-6650	IOWA PROJECT-7	IA COE REVIEW-INV 31 MESSIER		1,141.66
							1,141.66
MID-AMERICA SAN	07/31/2019	1354	11-5525-8350	BASEBALL	PORTA AND HANDICAP POTA POTTY		300.00
							300.00
MILLER FEED & O	07/25/2019	1224	11-7100-7030	FACILITIES AND	ERASER ALLIGARE		125.97
							125.97
MISSOURI SOUTHE	07/31/2019	1320	11-5550-6010	TRACK	Souther Stampede XC meet		500.00
							500.00
MPH DEVELOPMENT	07/25/2019	1237	11-1129-6690	PAOLA	BATHROOM SCREEN REPAIR		1,321.78

Fort Scott Community College
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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							1,321.78
MUNOZ: ARACELY	07/29/2019	1251	25-2539-7475	HEP Year 4	HEP Year 3 Student Transportat		50.00
							50.00
MWE: PAW THU	07/31/2019	1282	25-3809-7410	CAMP YEAR 4	REIMBURSE HEALTH SVCS/OPTICAL		125.00
							125.00
NATIONAL STUDEN	07/25/2019	1233	27-2714-6260	TITLE 4-SSS-08/	FEDERAL DATA ACCESS		425.00
							425.00
NITRO PROMO	07/31/2019	1283	75-7539-6190	PHI THETA KAPPA	T-Shirts Nitro Promo		84.00
							84.00
NORTHEAST COMMU	07/31/2019	1326	11-5520-6010	VOLLEYBALL	Northeast CC Tourney		350.00
							350.00
NURSETIM, INC	07/31/2019	1389	12-1235-7000	NURSING	Annual Renewal NTI Subscriptio		599.00
							599.00
O'REILLY AUTO P	07/31/2019	1345	12-1206-7000	JOHN DEERE PROG	Solvent		240.00
							240.00
OFFICE DEPOT	07/25/2019	1248	11-6600-6152	PRINT SHOP	Office Supplies		3,000.00
							3,000.00
OLIVAS: MARIA	07/29/2019	1250	25-2539-7475	HEP Year 4	HEP Year 3 Student Transportat		50.00
							50.00
OROZCO: JEANETT	07/31/2019	1358	37-3757-6021	SOSOSY TRAVEL	TRVL REIMB-MEALS-ID&R OROZCO		111.50
OROZCO: JEANETT	07/31/2019	1358	37-3757-6021	SOSOSY TRAVEL	TRVL REIMB-MEALS-ID&R OROZCO		124.50
							236.00
PAGE: JENTRY	07/31/2019	1284	25-2539-6030	HEP Year 4	HEP Year 4 Mileage Reimburseme		58.23
							58.23

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Vendor Name	PO Date	PO #	Account #	Description	Description	Amount
PAYMETRIC	07/25/2019	1239	81-8100-6460	BOOKSTORE	ANN SUBS-PAYMETRIC	3,000.00
						3,000.00
PEOPLES: LAWANA	07/31/2019	1355	37-3757-6021	SOSOSY TRAVEL	TRVL REIMB-MEALS,MLG-PEOPLES	386.94
						386.94
PEPSI	07/31/2019	1272	81-8100-8588	BOOKSTORE	bs bev	41.35
						41.35
PERFORM BETTER	07/31/2019	1318	11-5510-8500	BASKETBALL-MEN	first place banana step 18"	60.00
PERFORM BETTER	07/31/2019	1318	11-5510-8500	BASKETBALL-MEN	banana step storage rack	22.00
						82.00
PEST X SOLUTION	07/31/2019	1313	12-1202-6510	HARLEY DAVIDSON	Harley Pest Control X 12	900.00
PEST X SOLUTION	08/01/2019	1412	12-1216-7020	PITTSBURG COSME	monthly spraying	75.00
						975.00
PITNEY BOWES	07/31/2019	1338	11-6600-6153	PRINT SHOP	July postage	1,024.04
						1,024.04
PRESQUE ISLE CU	07/31/2019	1364	11-1113-7020	BIOLOGY	Bacteria	150.00
						150.00
PRIETO: FRANCI	07/31/2019	1356	37-3780-6019	IRRC TRAVEL	RECRUTING-IA INV 21-PRIETO	3,901.72
						3,901.72
PSU	07/31/2019	1383	11-4100-6810	LIBRARY	Innovative ILS contract	4,310.00
						4,310.00
RAZAM: WENDY	08/01/2019	1401	37-3958-6030	IOWA PROJECT-8	TRVL REIMB-WENDY R-MLG-IA PRJT	1,258.68
						1,258.68
RESPONDUS INC	07/31/2019	1388	12-1235-7000	NURSING	Lockdown Browser Campus-wide	2,795.00
						2,795.00
RETANA: ALEJAND	07/29/2019	1252	25-2539-7475	HEP Year 4	HEP Year 3 Student Transportat	50.00
						50.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
REYES: ALEJAND	07/31/2019	1288	25-2539-6643	HEP Year 4	HEP Year 4 July 2019 Tutoring		150.00
REYES: ALEJAND	07/31/2019	1289	25-2539-6644	HEP Year 4	HEP Year 4 July 2019 Recruit		150.00
							300.00
RII CONCRETE CO	07/25/2019	1223	11-7100-7000	FACILITIES AND	DUMPSTER RENTAL		592.08
							592.08
ROJAS: MARIA A	07/31/2019	1285	25-2539-6030	HEP Year 4	HEP Year 4 Mileage Reimburseme		116.58
ROJAS: MARIA A	07/31/2019	1291	25-2539-6643	HEP Year 4	HEP Yr4 Professional Developme		105.00
							221.58
SCHMIDT: KEENA	07/31/2019	1353	37-3716-6030	MEP YEAR 16	TRVL REIMB-MLG-MPAC-K SCHMIDT		497.06
SCHMIDT: KEENA	07/31/2019	1353	37-3716-6030	MEP YEAR 16	TRVL REIMB-CONF-K SCHMIDT		112.74
SCHMIDT: KEENA	07/31/2019	1353	37-3716-6030	MEP YEAR 16	TRVL REIMB-MEP-KSCHMIDT		59.74
SCHMIDT: KEENA	07/31/2019	1353	37-3716-6030	MEP YEAR 16	TRVL REIMB-MPAC TRAIN-KSCHMIDT		188.50
							858.04
SG360	07/31/2019	1347	83-8383-6440	DORMITORY	July 2019 cleaning		9,188.38
							9,188.38
SHERWIN WILLIAM	07/25/2019	1246	11-7200-8325	SPECIAL O & M	PAINT/GYM FLOOR		79.26
							79.26
SHORT'S TRASH S	07/31/2019	1256	12-1202-6690	HARLEY DAVIDSON	July Service		74.00
							74.00
SMALLWOOD LOCK	07/31/2019	1267	83-8383-7000	DORMITORY	BATHROOM DOOR LEVERS/DORM 2		253.04
							253.04
SNAP-ON INDUSTR	08/01/2019	1415	12-1202-8510	HARLEY DAVIDSON	Harley electrical meters(15)		2,400.00
							2,400.00
SPORTS SURFACE	07/31/2019	1371	11-5500-6641	GENERAL ATHLETI	service of football turf		2,300.00
							2,300.00
STATE BEAUTY SU	07/31/2019	1369	12-1215-7020	FT. SCOTT COSME	color lightener hairspray wax		500.00
							500.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	276.66
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	262.74
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	236.64
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	142.68
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	91.64
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	121.22
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	387.44
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	381.64
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	98.02
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	179.80
SUASTEGUI:	LET	07/31/2019	1352	37-3716-6155	MEP YEAR 16	TRVL REIMB-LETICIA S-MLG-MPAC	259.84
							2,438.32
SUTHERLANDS	08/01/2019	1407	83-8384-8310	GREYHOUND LODGE	WHITE PVC TRIM		399.96
SUTHERLANDS	08/01/2019	1407	83-8384-8310	GREYHOUND LODGE	WHITE PVC TRIM		399.96
							799.92
SYCAMORE APARTM	07/31/2019	1341	83-8385-6410	SYCAMORE GROVE	Sept Lease		9,666.66
							9,666.66
TEAM THREADS	07/31/2019	1395	12-1202-7020	HARLEY DAVIDSON	Harley- Student shirts		235.00
							235.00
THOMAS CONCRETE	07/31/2019	1394	11-7200-8325	SPECIAL O & M	caulking gym floor joints		8,870.00
							8,870.00
TROPHY DEPOT	07/31/2019	1280	71-7190-6197	STUDENT ACTIVIT	Math Tags for Participants in		450.00
							450.00
ULINE	07/31/2019	1309	11-0000-4831	UNCLASSIFIED	Bench as memorial to be reimb		468.17
							468.17
UMB CARD SERVIC	07/25/2019	1215	83-8383-7000	DORMITORY	MATTRESS COVERS)18)		49.23
UMB CARD SERVIC	07/25/2019	1215	83-8385-7000	SYCAMORE GROVE	matress covers		49.23
UMB CARD SERVIC	07/25/2019	1232	11-5300-6030	REGISTRAR	2 Rooms 2 Nights KACRAO-Regist		562.88
UMB CARD SERVIC	07/25/2019	1242	11-5350-6030	ADMISSIONS	Drury Plaza Hotel Broadview		1,600.00
UMB CARD SERVIC	07/31/2019	1273	81-8100-7000	BOOKSTORE	sams membership renewal		45.00
UMB CARD SERVIC	07/31/2019	1303	25-2539-6030	HEP Year 4	HEP Yr4 Professional Develop		113.02
UMB CARD SERVIC	07/31/2019	1303	25-2539-6030	HEP Year 4	HEP Yr4 Professional Develop		167.70
UMB CARD SERVIC	07/31/2019	1304	75-7536-6190	PHI THETA KAPPA	PIZZA-KIDS COLLEGE		87.50
UMB CARD SERVIC	07/31/2019	1330	83-8384-8500	GREYHOUND LODGE	encoder-key card		925.00

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Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
UMB CARD SERVIC	07/31/2019	1330	83-8384-8500	GREYHOUND LODGE	Reader-door key card		520.00
UMB CARD SERVIC	07/31/2019	1330	83-8384-8500	GREYHOUND LODGE	shipping		50.00
UMB CARD SERVIC	07/31/2019	1367	11-1129-7000	PAOLA	WELCOME WEEK SUPPLIES		150.00
UMB CARD SERVIC	07/31/2019	1379	12-2602-7020	WELDING	Career Safe Vouchers		1,500.00
							5,819.56
VALIDITY SCREEN	07/25/2019	1225	12-7425-7020	EMT	APR-JUN BACKGROUND CHECKS		36.50
VALIDITY SCREEN	07/31/2019	1384	12-1235-7020	NURSING	Background Checks for Incoming		830.00
VALIDITY SCREEN	07/31/2019	1391	12-1240-7020	ALLIED HEALTH	Background Check EMT Student		36.50
VALIDITY SCREEN	07/31/2019	1392	12-1235-7020	NURSING	Background check incoming		256.00
							1,159.00
VARSAITY SPIRIT	07/25/2019	1240	11-5608-7000	CHEER/DANCE	Motion FLEX bodyliner		461.65
VARSAITY SPIRIT	07/25/2019	1240	11-5608-7000	CHEER/DANCE	VSF 3 Clr Bk Ltrs w/word		357.00
VARSAITY SPIRIT	07/25/2019	1240	11-5608-7000	CHEER/DANCE	powerfit a-line skirt		559.65
VARSAITY SPIRIT	07/25/2019	1240	11-5608-7000	CHEER/DANCE	varsity DBL edge		616.00
VARSAITY SPIRIT	07/25/2019	1240	11-5608-7000	CHEER/DANCE	motion FLEX short-stock		167.65
VARSAITY SPIRIT	07/25/2019	1240	11-5608-7000	CHEER/DANCE	shipping/handling		150.00
VARSAITY SPIRIT	07/31/2019	1297	11-5608-7000	CHEER/DANCE	Motion FLEX skirt		65.95
VARSAITY SPIRIT	07/31/2019	1297	11-5608-7000	CHEER/DANCE	Dance Top		59.95
VARSAITY SPIRIT	07/31/2019	1297	11-5608-7000	CHEER/DANCE	3 clr interlocking letter		19.00
VARSAITY SPIRIT	07/31/2019	1297	11-5608-7000	CHEER/DANCE	dance top		66.95
VARSAITY SPIRIT	07/31/2019	1297	11-5608-7000	CHEER/DANCE	1 color elite script word		19.50
VARSAITY SPIRIT	07/31/2019	1297	11-5608-7000	CHEER/DANCE	dance pant		49.95
VARSAITY SPIRIT	07/31/2019	1297	11-5608-7000	CHEER/DANCE	4 in solid color show pom		21.00
VARSAITY SPIRIT	07/31/2019	1297	11-5608-7000	CHEER/DANCE	4 in solid color show pom		21.00
							2,635.25
VENTURA-BONILLA	07/31/2019	1296	25-2539-6643	HEP Year 4	HEP Year 4 July 2019 tutoring		150.00
							150.00
VERITIV OPERATI	07/25/2019	1247	11-6600-6151	PRINT SHOP	Paper supplies		3,000.00
							3,000.00
WAL-MART COMMUN	07/25/2019	1222	11-7100-7000	FACILITIES AND	MNTC SUPPLIES		93.64
WAL-MART COMMUN	07/25/2019	1226	25-2539-6149	HEP Year 4	HEP Year 4 Inst. Supplies		102.73
WAL-MART COMMUN	07/25/2019	1226	25-2539-7010	HEP Year 4	HEP Year 4 Student Supplies		37.33
WAL-MART COMMUN	07/31/2019	1268	11-7100-7000	FACILITIES AND	MANTC SUPPLIES		88.81
WAL-MART COMMUN	07/31/2019	1270	11-5608-7000	CHEER/DANCE	Supplies to start school year		300.00
WAL-MART COMMUN	07/31/2019	1274	25-2539-6149	HEP Year 4	HEP Year 4 Instructor Supplies		329.34
WAL-MART COMMUN	07/31/2019	1279	11-6100-7000	PRESIDENT'S OFF	Supplies		100.00
WAL-MART COMMUN	07/31/2019	1307	75-7536-6190	PHI THETA KAPPA	KIDS COLLEGE SUPPLIES		235.53
WAL-MART COMMUN	07/31/2019	1312	12-1202-6510	HARLEY DAVIDSON	Harley - Outdoor paint & brush		14.05

Fort Scott Community College
Purchase Orders Issued
between 07/23/2019 to 08/01/2019

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
WAL-MART COMMUN	07/31/2019	1322	11-5510-7000	BASKETBALL-MEN	student folders		35.72
WAL-MART COMMUN	07/31/2019	1324	11-5505-7000	FOOTBALL	supplies		7.00
WAL-MART COMMUN	07/31/2019	1325	11-5503-7000	TRAINER	Traning room supplies		250.00
WAL-MART COMMUN	07/31/2019	1368	11-1129-7000	PAOLA	INSERVICE SUPPLIES		150.00
WAL-MART COMMUN	07/31/2019	1373	71-7190-6194	STUDENT ACTIVIT	refreshments for CoC meetings		700.00
							2,444.15
WALTERS: JARED	07/31/2019	1321	11-5525-6020	BASEBALL	reimburse recruiting expences		90.33
							90.33
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul-401 W 10th #1		64.72
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 401 W 10th #2		18.50
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 401 W 10th st #3		60.23
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 401 W 10th #4		55.12
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 401 W 10th #5		29.41
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 401 W 10th #6		27.09
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul-401 W 10th #7		22.61
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 401 W 10th #8		26.13
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 920 S Holbrook #1		22.61
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 920 S Holbrook #2		27.22
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	920 S. Holbrook #3		52.72
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 920 S Holbrook #4		93.84
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul-920 S Holbrook #5		188.93
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 920 S. Holbrook #6		22.49
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 920 S Holbrook #7		20.43
WESTAR ENERGY	07/31/2019	1253	83-8385-6340	SYCAMORE GROVE	Jun/Jul 920 S Holbrook #8		22.37
WESTAR ENERGY	07/31/2019	1339	11-7100-6340	FACILITIES AND	Jun/Jul Serv		245.68
WESTAR ENERGY	07/31/2019	1339	11-7100-6340	FACILITIES AND	Jun/Jul Serv		4,207.14
WESTAR ENERGY	07/31/2019	1339	11-7100-6340	FACILITIES AND	Jun/Jul serv		23,155.90
WESTAR ENERGY	07/31/2019	1339	11-7100-6340	FACILITIES AND	Jun/Jul serv		144.40
WESTAR ENERGY	07/31/2019	1339	11-7100-6340	FACILITIES AND	Jun/Jul		276.45
WESTAR ENERGY	07/31/2019	1339	11-7100-6340	FACILITIES AND	Jun/Jul serv		117.80
WESTAR ENERGY	07/31/2019	1339	11-7100-6340	FACILITIES AND	Jun/Jul serv		28.20
WESTAR ENERGY	07/31/2019	1339	12-2603-6340	WELDING-FT SCOT	Jun/Jul		169.29
WESTAR ENERGY	07/31/2019	1339	12-1206-6340	JOHN DEERE PROG	Jun/Jul serv		605.46
WESTAR ENERGY	07/31/2019	1339	12-1206-6340	JOHN DEERE PROG	Jun/Jul serv		57.35
							29,762.09
WHEELER: LYNNE	07/31/2019	1301	25-3809-6030	CAMP YEAR 4	REIMBURSE TRAVEL EXPENSES		25.56
WHEELER: LYNNE	07/31/2019	1301	25-3809-6643	CAMP YEAR 4	REIMBURSE EXPENSES - T/M OKC		5.00
							30.56
WIESE USA	07/31/2019	1378	12-2602-8500	WELDING	Forklift Repair		1,000.00
WIESE USA	07/31/2019	1381	12-2601-6480	CONSTRUCTION TR	Forklift Repair		2,000.00

Fort Scott Community College
Purchase Orders Issued
between 07/23/2019 to 08/01/2019

Vendor Name	PO	Date	PO #	Account #	Description	Description	Amount
							3,000.00
WOODLAND HILLS	07/31/2019	1374		11-5504-6641	GOLF	contract with City/woodland	1,500.00
							1,500.00
WOODWARD: MICHA	07/25/2019	1238		75-7520-7000	DRAMA	SUMMER CAMP ASST	250.00
							250.00
XXX WAL-MART CO	07/31/2019	1366		11-1189-7020	CHEMISTRY	distilled water	150.00
							150.00
ZAMORA DE BANGS	07/31/2019	1287		25-2539-6030	HEP Year 4	HEP Year 4 Mileage Reimburse	2.32
							2.32
							350,677.03

A. APPROVAL OF ATHLETIC OFFICIAL PAYMENTS FOR FALL SPORTS

BACKGROUND: Below is a list of fall sports and the cost of workers for each position. In addition, the source of the funds for the payments is listed. Administration is requesting that the total dollar amount needed for workers be approved by the Board, and checks will be issued following the matches after verification of workers by the athletic department.

Volleyball (6 matches, 2 tournaments)

Statistician	\$500	General Athletic Funds
Scoreboard	\$500	General Athletic Funds
Libero Tracker	\$500	General Athletic Funds
Ticket Takers	\$500	General Athletic Funds
Certified Line Judges	\$1500	General Athletic Funds

Football (6 games)

Clock Person	\$210	General Athletic Funds
Chain Gang (3)	\$630	General Athletic Funds
Timers/Scoreboard (2)	\$210	General Athletic Funds
Security	\$450	General Athletic Funds
Ball Boys (4)	\$600	General Athletic Funds
Clip Person	\$150	General Athletic Funds
Announcer	\$600	Gate Receipt Funds
Ticket Takers (4)	\$600	Gate Receipt Funds

RECOMMENDATION: It is recommended that the board approve the 2019/20 volleyball officials for a total of \$3,500 and football officials for a projected total cost of \$3,260.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Fewins ____ Hill
 ____ McKenney ____ Meyer ____ Nelson

B. CONSIDERATION OF FIRM TO AUDIT FINANCIAL STATEMENTS FOR JUNE 30, 2019

BACKGROUND: For many years Diehl, Banwart, Bolton, CPAs, PA has been the firm contracted to audit the financial statements for FSCC.

RECOMMENDATION: It is the recommendation of administration that the Board approve payment of work already completed for the professional services of Diehl, Banwart, Bolton, CPAs, PA for June 30, 2018, in the amount of \$18,785.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Fewins ____ Hill
 ____ McKenney ____ Meyer ____ Nelson

Diehl Banwart Bolton

Certified Public Accountants PA

July 29, 2019

Fort Scott Community College
ATTN: Julie Eichenberger
2108 South Horton
Fort Scott, Kansas 66701

Dear Julie:

Enclosed are two copies of a contract for our firm to audit the financial statements of the Fort Scott Community College, Fort Scott, Kansas, as of and for the fiscal year ended June 30, 2019. Please present the contract for approval at the next Board meeting. A signed copy should be returned to us in the enclosed business return envelope after approval by the Board.

As shown on page 7 of the contract, our fees are \$450 over the prior year fee. We hope this fee is agreeable with you and the Board of trustees.

It has been our pleasure to work with the College in the past. We would appreciate the opportunity to continue to be of service to the College. If you have any questions regarding the contract, or any other matter, please feel free to contact me.

Very truly yours,

DIEHL, BANWART, BOLTON, CPAs PA

Terence L. Sercer
Certified Public Accountant

TLS: gns
Enclosures

7 1/2 East Wall Street • P.O. Box 469 • Fort Scott, Kansas 66701
Phone (620) 223-4300 • Fax (620) 223-2242
www.cpadbb.com

Diehl Banwart Bolton

Certified Public Accountants P.A.

July 29, 2019

SINGLE AUDIT CONTRACT FOR AUDITING SERVICES

Fort Scott Community College
Fort Scott, Kansas

We are pleased to confirm our understanding of the services we are to provide to Fort Scott Community College for the year ended June 30, 2019. We will audit the Statement of Net Assets of Fort Scott Community College as of June 30, 2019, and the related statements of Revenues, Expenses, and Changes in Net Position, and Cash Flows for the fiscal year then ended, which collectively comprise the basic financial statements of the College. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI) such as management's discussion and analysis (MD&A), to supplement the College's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the College's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Schedule of Funding Progress

We have also been engaged to report on supplementary information other than RSI that accompanies the College's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- Schedule of Revenues, Expenditures and Changes in Unencumbered Cash – Budget and Actual (Legal Basis): All Budgeted Funds
- Schedule of Changes in Assets and Liabilities – All Agency Funds
- Combining Schedule of Net Assets - College
- Combining Schedule of Revenues, Expenses, and Changes in Net Assets – College
- Schedule of Expenditures of Federal Awards

7 1/2 East Wall Street ● P.O. Box 469 ● Fort Scott, Kansas 66701
Phone (620) 223-4300 ● Fax (620) 223-2242
www.dbbjb.com

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statement is fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statement taken as a whole. The objective also includes reporting on-

- Internal control related to the financial statement and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that the purpose of the report is solely to (1) describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the Kansas Municipal Audit Guide; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of the College. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statement or the Single Audit compliance opinions are other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statement is free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U. S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of revenues and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statement and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statement and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statement. Our tests, if performed, will be less in scope that would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under professional standards, *Government Auditing Standards*, and Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statement is free of material misstatement, we will perform tests of the College's compliance with provisions of applicable laws, regulations, contracts, and agreements including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the College's major programs. The purpose of those procedures will be to express an opinion on the College's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the College's basic financial statements, including the related notes and supplementary information (which includes the schedule of expenditures of federal awards), in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and for ensuring that financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants.

Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are responsible for the preparation of the other supplementary information, which we have been engaged to report on in conformity with the regulatory basis of accounting. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (a) you are responsible for presentation of supplementary information in accordance with GAAP; (b) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) that the methods of measurement or presentation has not changed from those used in the prior period except for the presentation changes required under the regulatory basis of accounting; and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or other studies related to the objectives discussed in the Audit Objectives sections of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees and Other

We may from time to time, and depending on the circumstance, use third-party service providers in serving account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including the financial statement, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the College; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Diehl, Banwart, Bolton, CPAs P.A. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to oversight agencies, including the State of Kansas, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Diehl, Banwart, Bolton, CPAs P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Oversight Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Disputes arising under this agreement (including the scope, nature and quality of services to be performed by us, our fees and other terms of the engagement) shall be submitted to mediation. A competent and impartial third party, acceptable to both parties, shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceeding shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any non-prevailing party found not to have participated in the mediation process in good faith.

It is our understanding that your intent in engaging us is that the financial statements we render to you under this agreement will be made available to the State of Kansas Municipal Accounting Section and the Federal Audit Clearinghouse. Moreover, as of the time of this engagement, we have not been notified, in writing or otherwise, that the professional accounting services rendered under this agreement will be made available to any other person, firm or corporation for any purpose not specified hereinabove. Consequently, no other person, firm or corporation is entitled to rely upon these professional services for any purpose without our express, written agreement. This engagement letter embodies the entire agreement and understanding between the parties hereto and there are no promises, warranties, covenants or conditions made by any of the parties except as herein expressly contained. The terms and conditions of this engagement shall be governed and construed in accordance with the laws of the State of Kansas and may only be modified in writing signed by all the parties. It is agreed that venue and jurisdiction involving any matters arising out of this engagement letter is in the State of Kansas.

We expect to begin our audit on approximately in September 2019 and to issue our report no later than December 2019. Terence L. Sercher, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates, plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$18,785. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. The following are examples of circumstances, which could result in an increase in fees:

- a significant change in the amount or type of accounting records maintained,
- change in personnel with a corresponding change in level and quality of work performed,
- significant state and/or federal grants requiring additional audit work including a Single Audit,
- issuance of long-term debt not identified previously for the purposes of new financing or refund of previously issued long-term debt,
- change in audit or reporting requirements due to changes in the Kansas Municipal Audit and Accounting Guide, accounting principles generally accepted in the United States of America, or general accepted auditing standards
- evidence of potential fraud, resulting in additional auditing procedures

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2016 peer review report is available on our website.

We appreciate the opportunity to be of service to the College and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

DIEHL, BANWART, BOLTON, CPAs PA

RESPONSE:

This letter correctly set forth the understanding of Fort Scott Community College.

President of the College: _____

President Board of Trustees: _____

C. CONSIDERATION OF HAY BIDS FOR RODEO PROGRAM

BACKGROUND: Sealed bids have been requested for hay for livestock for the Rodeo Program. Specifications for bids were as follows:

270 round bales – 4 x 6 bales – 1300 pounds each
800 quality square bales
Delivery must be included
Must be able to repeat the year after.

Bids were opened at 2:00 pm on Wednesday, July 24. This item was tabled at the July Board meeting.

RECOMMENDATION: It is recommended that the Board approve the bid for hay from David Milner for \$22,750.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Fewins ____ Hill
 ____ McKenney ____ Meyer ____ Nelson

David Milner
Hay Bid 2019/2020

270 big round bales @\$65.00/each=\$17,500

800 small square bales of prairie hay
@\$6.50/each=\$5,200

Total: \$22,750.00

All prices include quality hay delivered to the college.

Contact information:

David C. Milner
15367 SW Kentucky Rd.
Welda, KS 66091
Phone: 620-212-2524

Bollin Farms

Bid

(CHECKS PAYABLE TO SCOTT
BOLLIN)

Scott Bollin
19430 S. Hedge Lane
Spring Hill KS 66083

Date	Bid #
7/21/2019	1002

Name / Address
Fort Scott Community College Rodeo Hay

Description	Qty	Cost	Total
4 x 6 round bales delivered	270	75.00	20,250.00
square bales brome hay delivered	800	8.00	6,400.00
<div>Thank you! Scott Bollin</div>			
Total			\$26,650.00

Phone #
(913) 207-5266

Customer Signature _____

ITEMS FOR REVIEW

LETTERS OF APPRECIATION/CORRESPONDENCE



July 22, 2019

Ms. Alysia Johnston President
Fort Scott Community College
President's Office
2108 S Horton St
Fort Scott, KS 66701

Dear Ms. Johnston:

On behalf of the Kansas Association of Collegiate Registrars and Admissions Officers (KACRAO), I would like to thank you for the support that Matt Glades has given our association by serving as Vice President for Professional Development for the 2018-2019 academic year. KACRAO contributes to the advancement of higher education in Kansas, and nationally, through the professional development of its members and the use of high standards of professional ethics.

Matt's service to KACRAO is greatly appreciated, as is the willingness of your institution to provide time for those endeavors.

Sincerely,

Michelle Ponce, Butler Community College
KACRAO President, 2018-2019

REPORTS

A. ADMINISTRATIVE UPDATES

EXECUTIVE SESSION

RECOMMENDATION: It is recommended that the Board adjourn to executive session.

MOVE TO EXECUTIVE SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Fewins ____ Hill
 ____ McKenney ____ Meyer ____ Nelson

MOVE TO REGULAR SESSION:

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Fewins ____ Hill
 ____ McKenney ____ Meyer ____ Nelson

ADJOURN

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: ____ Bartelsmeyer ____ Fewins ____ Hill
 ____ McKenney ____ Meyer ____ Nelson