How to become an FSCC Student

1. [Apply online](#) to complete the online application.

2. Go to: https://fafsa.ed.gov/ and complete the FAFSA to see if you are eligible for financial aid (Pell Grant and/or Student Loans). **NOTE:** When doing your FAFSA, use the IRS upload tool. It will save you lots of time and reduce the amount of additional forms you have to fill out.
The FSCC College Code is: **001916 (NOTE: Our Financial Aid office cannot guarantee funds will be available if the financial aid process, including any additional verification forms, is not completed by July 31st.)**

3. Have your high school send a signed copy of your transcript, with an authorized signature & graduation date (with ACT scores if you took the ACT) to:
Fort Scott Community College, ATTN: Registrar's Office, 2108 S. Horton, Fort Scott, KS 66701 or have your school fax it to: courtneym@fortscott.edu. *If you have GED credentials, send your Score Sheet to the same. To get your GED score sheet, go to* [*https://www.diplomasender.com/*](https://www.diplomasender.com/) ***NOTE: We use the high school transcript as an additional measure for placement in Math and English. Thus we must have it as early as possible prior to enrollment.***

4. If you have taken any other college courses from any college (or concurrent/dual credit classes in high school), please have the college(s) mail all official college transcripts to FSCC's **Registrar's office**. We also accept the following electronic transcript services: *Parchment, National Student Clearinghouse, eScript, and Scrip-Safe). If using Electronic Services, send transcripts to courtneym@fortscott.edu. These electronic services are the quickest method to have your college transcripts sent to us. Some colleges may not participate in these services.* ***Note: For the Advising offices to accurately advise you, we must have your other college transcripts as early as possible prior to enrollment.***

5. If you have not taken the **ACT, SAT** or **Accuplacer** test, you will need go to the FSCC Student Success Center (in Bailey Hall) and take the **Accuplacer** placement exam for Math and English. Or take the exams at a college near you and have them fax or email your score sheets to us at: FAX: 620 223 4927   Email: advising@fortscott.edu

6. Stop by, or call, and set up an appointment with Advising to Enroll in classes. Ext. 3630 *or email us at* admissions@fortscott.edu or 620-223-2700 Ext. 3510 to schedule a campus tour/visit.

ONLINE STUDENTS: The process is basically the same. Please contact Advising at 620 223 2700 ext 3630 if you should need help enrolling in classes.