

CONSENT AGENDA

- A. APPROVAL OF AGENDA
- B. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - 1) Attached are the minutes of the Regular Board Meeting conducted on July 25, 2019.
- C. APPROVAL OF TREASURER'S REPORT, BILLS and CLAIMS
Attached are the Treasurer's Report and the Bills and Claims Report.
- D. APPROVAL OF PERSONNEL ACTIONS
 - 1) Additions
 - a) John Sears, Assistant Football Coach, effective August 1, 2019
 - 2) Separations
 - a) Adam Whaley, IT Technician, effective July 8, 2019

RECOMMENDATION: It is recommended that the Consent Agenda items be approved as presented.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____
DISCUSSION:

VOTE: _____ Bartelsmeyer _____ Fewins _____ Hill
 _____ McKenney _____ Meyer _____ Nelson

FORT SCOTT COMMUNITY COLLEGE
Minutes of the Board of Trustees Training
June 24, 2019

PRESENT: John Bartelsmeyer, Jim Fewins, Bernita Hill, Dana McKenney, Liz Meyer (by phone), and Robert Nelson

ALSO PRESENT: Alysia Johnston, President, Juley McDaniel, Board Clerk, faculty, staff, and community members.

Chairman John Bartelsmeyer called the meeting to order at 5:31 pm. The meeting was opened with the Pledge of Allegiance.

COMMENTS FROM THE CHAIR: Chairman Bartelsmeyer stated that FSCC awarded 245 degrees and certificates after the spring semester, which was an increase from the prior year.

ELECTION OF OFFICERS FOR 2019-20: A motion was made by Hill, seconded by Fewins, and carried by unanimous vote to elect John Bartelsmeyer as Chairman of the Board and Robert Nelson as Vice-Chairman of the Board.

APPOINTMENT OF OFFICERS/POSITIONS FOR 2019-20: A motion was made by Fewins, seconded by Nelson, and carried by unanimous vote to appoint Julie Eichenberger, Information officer; Juley McDaniel, Clerk of the Board; Marianne Culbertson, Treasurer; Juley McDaniel, KPERS Representative; Liz Meyer, KACCT Representative and Council of Presidents Representative; and John Bartelsmeyer, Greenbush Representative.

APPOINTMENT OF OFFICIALS AND MEETING DATES/TIMES: A motion was made by Hill, seconded by McKenney, and carried by unanimous vote to appoint Landmark National Bank as the designated bank for general fund, Zackery Reynolds as the designated attorney, The Fort Scott Tribune as the official newspaper, and the third Monday of each month at 5:30 p.m. as the official meeting date and time unless stated otherwise. Specific dates approved are:

September 16, 2019

October 21, 2019

November 18, 2019

December 16, 2019

January 27, 2020 (Changed from January 20 due to Dr. Martin Luther King, Jr. Day)

February 17, 2020

March 16, 2020

April 20, 2020

May 18, 2020

June 15, 2020

CONSENT AGENDA: A motion was made by Nelson, seconded by McKenney, and carried by unanimous vote to approve the consent agenda and addendum provided.

ACTION/DISCUSSION ITEMS:

- A.** The Board reviewed the agenda for fall in-service.
- B.** The Board reviewed an updated organization chart.
- C.** A motion was made by McKenney, seconded by Fewins, and carried by unanimous vote to approve two sheds for disposal through silent auction.
- D.** A motion was made by Fewins, seconded by Nelson, and carried by unanimous vote to approve the purchase of a 2018 Jeep Cherokee from Briggs Motors for \$24,799.

- E. A motion was made by McKenney, seconded by Nelson, and carried by unanimous vote to approve the quote from Daktronics for the purchase of the scorer's table.
- F. A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to accept the athletic insurance quote of \$183,183 and catastrophic injury/accident coverage quote of \$16,500 from Borden/Perlman.
- G. A motion was made by Fewins, seconded by McKenney, and carried by unanimous vote to accept the quote from H&M Construction for \$39,000 for Arnold Arena's south pen cover.
- H. A motion was made by McKenney, seconded by Fewins, and carried by unanimous vote to approve CDL's quote for the security/surveillance system.
- I. A motion was made by Fewins, seconded by Nelson, and carried by unanimous vote to table approval of hay bids for the rodeo program until the August meeting.
- J. A motion was made by Nelson, seconded by McKenney, and carried by unanimous vote to approve the quote from Heartland Seating for Arnold Arena bleachers.
- K. A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to approve the revised Negotiated Agreement with FSCAPE.
- L. A motion was made by Hill, seconded by McKenney, and carried by unanimous vote to approve the Woodland Hills Golf Course contract.
- M. A motion was made by Nelson, seconded by Hill, and carried by unanimous vote to approve the sublease agreement with Southeast Kansas Career and Technical Education Center of Crawford County (CTEC).
- N. A motion was made by Hill, seconded by Nelson, and carried by unanimous vote to approve August 6, 2019 at 5:30 pm in the Heritage Room for the budget hearing, and that proper notice be submitted to the Fort Scott Tribune for publication within the specified time limits in accordance with K.S.A. 79-2929.

ITEMS FOR REVIEW: The Board reviewed letters of appreciation/correspondence.

REPORTS:

- A. **ADMINISTRATIVE UPDATES:** The Board reviewed and heard reports from Miami County Campus, Student Affairs, Student Services, and the President.

ADJOURNMENT: There being no further business to come before the Trustees, a motion to adjourn was made at 8:00 p.m. by Hill, seconded by Fewins, and carried by unanimous vote.

Chairman

Clerk

B. CONSIDERATION OF FIRM TO AUDIT FINANCIAL STATEMENTS FOR JUNE 30, 2019

BACKGROUND: For many years Diehl, Banwart, Bolton, CPAs, PA has been the firm contracted to audit the financial statements for FSCC.

RECOMMENDATION: It is the recommendation of administration that the Board approve payment of work already completed for the professional services of Diehl, Banwart, Bolton, CPAs, PA for June 30, 2018, in the amount of \$18,785.

BOARD ACTION: MOTION ____ SECOND ____ VOTE ____

DISCUSSION:

VOTE: _____ Bartelsmeyer _____ Fewins _____ Hill
 _____ McKenney _____ Meyer _____ Nelson

Diehl Banwart Bolton

Certified Public Accountants PA

July 29, 2019

Fort Scott Community College
ATTN: Julie Eichenberger
2108 South Horton
Fort Scott, Kansas 66701

Dear Julie:

Enclosed are two copies of a contract for our firm to audit the financial statements of the Fort Scott Community College, Fort Scott, Kansas, as of and for the fiscal year ended June 30, 2019. Please present the contract for approval at the next Board meeting. A signed copy should be returned to us in the enclosed business return envelope after approval by the Board.

As shown on page 7 of the contract, our fees are \$450 over the prior year fee. We hope this fee is agreeable with you and the Board of trustees.

It has been our pleasure to work with the College in the past. We would appreciate the opportunity to continue to be of service to the College. If you have any questions regarding the contract, or any other matter, please feel free to contact me.

Very truly yours,

DIEHL, BANWART, BOLTON, CPAs PA

Terence L. Sercer
Certified Public Accountant

TLS: gns
Enclosures

7 1/2 East Wall Street ● P.O. Box 469 ● Fort Scott, Kansas 66701

Phone (620) 223-4300 ● Fax (620) 223-2242

www.cpadbb.com

