

FORT SCOTT COMMUNITY COLLEGE
Minutes of the Board of Trustees Meeting
July 31, 2017

PRESENT: Bernita Hill, Dana McKenney, Liz Meyer (by phone), and Robert Nelson

ALSO PRESENT: Alysia Johnston President, Heather Browne- Acting Board Clerk, staff, community members, and members of the press.

BUDGET WORKSESSION: Julie Eichenberger reviewed materials prepared for the Board in consideration of the 2017-18 budget. Budgeted expenses closely mirror the expenses of the 2016-17 year. Also included are salary increases for faculty and staff, along with a health insurance increase of 6.75% and faculty development funds. Addressing FSCC's needs while being conservative over the last two years has allowed an increase in cash balance of about \$750,000.

Robert Nelson called the meeting to order at 5:47 pm. The meeting was opened with the Pledge of Allegiance.

COMMENTS FROM THE CHAIR: None.

ELECTION OF OFFICERS FOR 2017-18: A motion was made by Nelson, seconded by Meyer, and carried by unanimous vote to elect John Bartelsmeyer as Chairman of the Board. A motion was made by Hill, seconded by McKenney, and carried by unanimous vote to elect Robert Nelson as Vice-Chairman of the Board.

APPOINTMENT OF OFFICERS/POSITIONS FOR 2017-18: A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to appoint Julie Eichenberger, Information officer; Juley McDaniel, Clerk of the Board; Mindy Russell, Treasurer; Juley McDaniel, KPERs Representative; Liz Meyer, KACCT Representative and Council of Presidents Representative; and John Bartelsmeyer, Greenbush Representative.

APPOINTMENT OF OFFICIALS AND MEETING DATES/TIMES: A motion was made by Hill, seconded by McKenney, and carried by unanimous vote to appoint Landmark National Bank as the designated bank for general fund, Zackery Reynolds as the designated attorney, The Fort Scott Tribune as the official newspaper, and the third Monday of each month at 5:30 p.m. as the official meeting date and time unless stated otherwise. Specific dates approved are:

August 14, 2017 (To Hold Budget Hearing)

September 25, 2017

October 16, 2017

November 27, 2017(Changed from November 20 due to Fall Break)

December 18, 2017

January 22, 2018 (Changed from January 15 due to Dr. Martin Luther King, Jr. Day)

February 26, 2018 (Changed from February 19 due to President's Day)

March 26, 2018 (Changed from March 19 due to Spring Break)

April 16, 2018

May 21, 2018

June 25, 2018 (Changed from June 18 to facilitate year-end closeout)

CONSENT AGENDA: A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to approve the Consent Agenda.

OTHER:

- A. A motion was made by Hill on, seconded by McKenney, and carried by unanimous vote to hold the budget hearing for the proposed 2017-18 budget on Monday, August 14, 2017 at 5:30 in the Board Room at FSCC,

and that the proper notice be submitted to the Fort Scott Tribune for publication within the specified time limits in accordance with K.S.A. 79-2929.

- B.** A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to approve the in-service agenda as amended.
- C.** A motion was made by Hill, seconded by McKenney, and carried by unanimous vote to participate in the Kansas Association of School Board Workers Compensation Fund, Inc., for the 2017-18 fiscal year with a premium of \$29,895..
- D.** A motion was made by Hill, seconded by McKenney, and carried by unanimous vote to accept the quote of Nutter Electric, LLC for the heat and exhaust renovation East Campus garage for the welding program.
- E.** A motion was made by McKenney, seconded by Hill, and carried by unanimous vote accept the low bid from Airgas for welding equipment.
- F.** A motion was made by McKenney, seconded by Hill, and carried by a 3-1 vote to accept catastrophic injury/athletic insurance coverage provided by Zurich for \$18,895. Meyer voted in opposition of the motion.
- G.** A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to approve the purchase of 32 laptop computers with an extended warranty and accidental damage for each device and 32 Microsoft Office licenses from CDWG for \$22,635.20 for CAMP.
- H.** A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to approve the KSDE Migrant Education State Level Activities Application.
- I.** A motion was made by Hill, seconded by McKenney, and carried by unanimous vote to approve the amended memorandum of understanding with USD 368 for Hillsdale Learning Center.

REPORTS:

- A. ADMINISTRATIVE UPDATES:** The Board reviewed reports from Crawford County Campuses, Endowment, Student Services, Athletics, Instruction Office, Library, Finance and Operations, Information Technology, and the President's Office.

ADJOURNMENT: There being no further business to come before the Trustees, a motion to adjourn was made at 7:30 p.m. by Hill, seconded by McKenney, and carried by unanimous vote.

Chairman

Clerk