

**FORT SCOTT COMMUNITY COLLEGE**  
**Minutes of the Board of Trustees Meeting**  
**July 28, 2016**

**PRESENT:** John Bartelsmeyer, Bernita Hill, John Kerr (via phone), Dana McKenney, Liz Meyer (via phone), and Robert Nelson.

**ALSO PRESENT:** Alysia Johnston President, Juley McDaniel-Board Clerk, staff, and members of the press.

**BUDGET WORKSESSION:** Julie Eichenberger reviewed materials prepared for the Board in consideration of the 2016/2017 budget.

John Bartelsmeyer called the meeting to order at 5:42 pm. The meeting was opened with the Pledge of Allegiance.

**MARKETING STRATEGIC PLAN OVERVIEW:** Heather Cutshall, FSCC Public Relations Director, provided the Board with an overview of the strategic plan for marketing FSCC, including four primary goals. The first goal is to assist Student Services with recruiting. She has been evaluating all of FSCC's marketing materials and examining the social media outreach. She would like to start a social media student organization this fall that will allow people to see FSCC from the students' eyes. The second goal is to strengthen the relationship between FSCC and the community. She is considering a committee that would involve members of the community who would meet monthly to provide feedback and suggestions. Her third goal is to unify the brand and message between all departments and all campuses. Her final goal is to broaden awareness of FSCC by "telling the FSCC story".

**COMMENTS FROM THE CHAIR:** None.

**COMMENTS FROM THE PUBLIC:** None.

**ELECTION OF OFFICERS FOR 2016/2017:** A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to elect John Bartelsmeyer as Chairman of the Board. A motion was made by Nelson, seconded by McKenney, and carried by unanimous vote to elect John Kerr as Vice-Chairman of the Board.

**APPOINTMENT OF OFFICERS/POSITIONS FOR 2015/2016:** A motion was made by McKenney, seconded by Nelson, and carried by unanimous vote to appoint Julie Eichenberger, Information officer; Juley McDaniel, Clerk of the Board; Mindy Russell, Treasurer; Juley McDaniel, KPERS Representative; Liz Meyer, KACCT Representative and Council of Presidents Representative; and John Bartelsmeyer, Greenbush Representative.

**APPOINTMENT OF OFFICIALS AND MEETING DATES/TIMES:** A motion was made by Nelson, seconded by McKenney, and carried by unanimous vote to appoint Landmark National Bank as the designated bank for general fund, Zackery Reynolds as the designated attorney, The Fort Scott Tribune as the official newspaper, and the third Monday of each month as the official meeting date unless stated otherwise. Specific dates approved are:

**July 28, 2016**

**August 15, 2016** (To Hold Budget Hearing)

**September 19, 2016**

**October 17, 2016**

**November 21, 2016**

**December 19, 2016**

**January 23, 2017** (Changed from January 16 due to Dr. Martin Luther King, Jr. Day)

**February 27, 2017** (Changed from February 20 due to President's Day)

**March 27, 2017** (Changed from March 20 due to Spring Break)

**April 17, 2017**

**May 15, 2017**

**June 26, 2017** (Changed from June 19 to facilitate year-end closeout)

**CONSENT AGENDA:** A motion was made by Hill, seconded by Nelson, and carried by unanimous vote to approve the Consent Agenda.

**OTHER:**

- A. A motion was made by McKenney, seconded by Hill, and carried by unanimous vote to hold the Budget Hearing for the proposed 2016-17 budget on Monday, August 15, 2016 at 5:30 p.m. in the Greyhound Room at FSCC, and that the proper notice be submitted to the Fort Scott Tribune for publication within the specified time limits in accordance with K.S.A. 79-2929.
- B. A motion was made by Nelson, seconded by Hill, and carried by unanimous vote to approve purchase of the Microsoft License from Logisoft at the price of \$18,437.
- C. A motion was made by Meyer, seconded by Nelson, and carried by unanimous vote to approve the KSDE Migrant Education State Level Activities application.

**ITEMS FOR REVIEW:**

- A. **LETTERS OF APPRECIATION:** Letters of appreciation and correspondence were reviewed.

**REPORTS:**

- A. **ADMINISTRATIVE UPDATES:** Alysia Johnston provided the following updates:
  - All board members are invited to the fall in-service.
  - Enrollment is currently up about 1000 hours, and we are in line with 2013-14 numbers.
  - Many have commented how nice the campus has looked this summer. Thank you to the facilities crew who has worked so hard to maintain it.
  - Thank you to Julie E., Mindy, and Carolyn for their work on the budget.
  - There is an upcoming vote amongst KJCCC on increasing the out-of-state scholarship limit for football for adjacent states and eliminating the limit for basketball.

Chairman Bartelsmeyer reminded the Board that the Black and White Endowment Gala is on August 13. All the money raised at the event goes toward student scholarships.

**ADJOURNMENT:** There being no further business to come before the Trustees, a motion to adjourn was made at 6:26 p.m. by Nelson, seconded by Meyer, and carried by unanimous vote.

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Chairman

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Clerk